



**State of West Virginia
Department of Administration
Purchasing Division**

NOTICE

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.



**STAFFORD
CONSULTANTS
INCORPORATED**

*Engineering, Design, and Consulting
Planning and Environmental Services*

October 18, 2007

File: 07-9998.00/N

Mr. Chuck Bowman
State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street, East
Charleston, WV 25305-0130

Dear Mr. Bowman:

RE: R.F.Q. No. DEP14164
Elk Creek Portals
Opening 10-18-07 1:30 p.m.

Stafford Consultants, Inc. is very pleased to have the opportunity to make this proposal in response to R.F.Q. No. DEP 14164 of September 13, 2007 for professional services in connection with the Department of Environmental Protection - Elk Creek Portals.

We are well qualified for this work because of our past experience with Department of Environmental Protection (AML) from 1987 to 1990 and 1994 to 1997, during which time we completed twenty assignments. These projects were all successful, and our fees were consistently below estimates, no project reached 90% of the approved design fee. Additionally, all projects were completed on time. Please refer to the listing in this proposal for actual performance on these projects.

I am enclosing an original and one (1) copy as required by the R.F.Q.

Our firm and members of the project team are in compliance with all regulations called for in the R.F.Q. and we carry professional liability insurance (errors and omissions) insurance in the amount of \$1,000,000.

We appreciate having provided AML Engineering Services in the past and would like to reinstate our relationship with them.

We are a 17 member firm with five (5) registered professional engineers.

We believe our project team approach and quality assurance/constructibility review results in projects being constructed on time and in budget.

I will appreciate your serious consideration of our firm, and look forward to a pleasant and productive relationship in the future. If any portion of this proposal is unclear or you need additional information, please contact me.

Sincerely,

C. Dean Upton, P.E.

President

CDU/cld
Enclosures

