



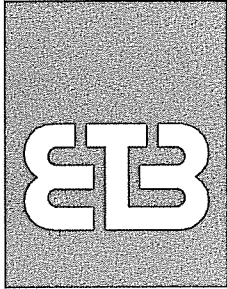
**State of West Virginia  
Department of Administration  
Purchasing Division**

**NOTICE**

Due to the size of this bid, it was impractical to scan every page for online viewing. We have made an attempt to scan and publish all pertinent bid information. However, it is important to note that some pages were necessarily omitted.

If you would like to review the bid in its entirety, please contact the buyer. Thank you.

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John Abbott  
Purchasing Division  
2019 Washington Street, East  
PO Box 50130  
Charleston, WV 25305-0130

January 3, 2008

**RE: How the State of West Virginia will benefit by choosing the ETB Team**

Dear Mr. Abbott:

The E.T. Boggess, Architect, Inc., team is ready to begin designing your new Construction and Facilities Management Office for the WV Army National Guard to be located in Fairmont, WV (Marion County). Our plan ensures that all the needs of the members of the Guard, the citizens of West Virginia, and administrative personnel will be met.

*How we will meet your needs . . .*

I will be your architect and will be responsible for all aspects of design of a fully functional C&FMO specifically for the Army National Guard. ETB will be coordinating the activities of our team of professional consultants which includes:

- Capitol Engineering, Inc. — Civil Engineering
- CMA Engineering — Mechanical/Electrical/Plumbing Engineering
- Moment Engineers, Inc. — Structural Engineering

*What you will get from our team . . .*

- You will receive our full attention, from start to finish.
- You will benefit from the experience we have with similar projects throughout our state over the past 42 years.
- You will appreciate our dedication to the success of your project.

Our team is here to offer you the best in service, knowledge, and experience. Thank you for your consideration and we look forward to meeting with you during the interview process.

Sincerely,

A handwritten signature in black ink, appearing to read 'Todd Boggess', written over a faint, larger version of the signature.

Todd Boggess, AIA, NCARB, Architect  
President

P.S. You can reach me by cell phone at 304-920-6778, or by e-mail at [etb@etbarchitects.com](mailto:etb@etbarchitects.com).