



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

WV PURCHASING AGENCY SECTION Fax 304-558-4115

Aug 20 2007 10:37am P001/004

Request for Quotation

RFQ NUMBER
 DCH07091

PAGE
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF
 SHELLY MURRAY
 304-558-8801

RFQ COPY

TYPE NAME/ADDRESS HERE

RECEIVED

PAULA S. REED AND ASSOCIATES
 ONE WEST FRANKLIN ST, Inc.
 SUITE 300
 HAGERSTOWN, MD 21740

PHOTO

DIVISION OF CULTURE & HISTORY

CULTURAL CENTER
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0300 558-0220

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
08/17/2007	08/29/2007			
BID OPENING DATE:			BID OPENING TIME	
			01:30PM	

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 1		
				THIS ADDENDUM IS ISSUED TO ANSWER QUESTIONS SUBMITTED PRIOR TO THE AUGUST 15, 2007 DEADLINE (PER THE ATTACHED) AND TO EXTEND THE BID OPENING DATE.		
				BID OPENING DATE IS EXTENDED TO : 08/29/2007		
				BID OPENING TIME REMAINS: 1:30 PM		
				***** END ADDENDUM NO. 1 *****		
0001		LS		968-77		
				HISTORIC RESOURCE SURVEY		
				***** THIS IS THE END OF RFQ DCH07091 ***** TOTAL:		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: Paula S. Reed TELEPHONE: 304-739-2010 DATE: 8/27/07
 TITLE: PRESIDENT FBIN: 52-1999285 ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
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 Charleston, WV 25305-0130

Request for Quotation

RFO NUMBER
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1

ADDRESS CORRESPONDENCE TO ATTENTION OF
SHELLY MURRAY
304-558-8801

DIVISION OF CULTURE & HISTORY
CULTURAL CENTER
1900 KANAWHA BOULEVARD, EAST
CHARLESTON, WV
25305-0300 558-0220

VENDOR

Paula Reed & Associates
~~105 N Potomac Street~~ | W. Franklin St,
 Hagerstown MD 21740

SHIP TO

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/26/2007				
BID OPENING DATE: 08/22/2007		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		968-77		
<p align="center">REQUEST FOR QUOTATION</p> <p>THE PURCHASING DIVISION IS SOLICITING BIDS FOR THE WV DIVISION OF CULTURE AND HISTORY TO PROVIDE THE SERVICE OF CONDUCTING AN INTENSIVE HISTORIC RESOURCE SURVEY OF THE STATE PARK SYSTEM'S CIVILIAN CONSERVATION CORPS/WORKS PROGRESS ADMINISTRATION (CCC/WPA) AND FARM SECURITY ADMINISTRATION (FSA) RESOURCES AND ALTERNATES.</p> <p>ATTACHMENTS: SPECIFICATIONS PURCHASING AFFIDAVIT</p> <p>INQUIRIES: WRITTEN QUESTIONS SHALL BE ACCEPTED THOROUGH CLOSE OF BUSINESS ON WEDNESDAY, AUGUST 15, 2007. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER OR EMAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, EMAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO:</p> <p align="center">SHELLY MURRAY DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25311 FAX: 304-558-4115 SMURRAY@WVADMIN.GOV</p>						
HISTORIC RESOURCE SURVEY						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFO INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
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Request for Quotation

RFQ NUMBER
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PAGE
2

ADDRESS CORRESPONDENCE TO ATTENTION OF:
SHELLY MURRAY
304-558-8801

RFQ COPY

TYPE NAME/ADDRESS HERE

PAULA S. REED + ASSOCIATES, INC.
ONE WEST FRANKLIN ST., SUITE 300
HAGERSTOWN, MD 21740

DIVISION OF CULTURE & HISTORY

CULTURAL CENTER
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0300 558-0220

*(Note Change of Address) **

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
07/26/2007				

BID OPENING DATE: **08/22/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD.</p> <p style="text-align: center;">VENDOR PREFERENCE CERTIFICATE</p> <p>CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).</p> <p>A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>() BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>() BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY I</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ INSERT NAME AND ADDRESS IN SPACE ABOVE I AM AN VENDOR



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
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ADDRESS CORRESPONDENCE TO ATTENTION OF
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304-558-8801

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TYPE NAME/ADDRESS HERE

PURCHASER

PAULA S. REED AND ASSOC. INC
ONE WEST FRANKLIN ST., SUITE 300
HAGERSTOWN, MD 21740

SHIP TO

DIVISION OF CULTURE & HISTORY

CULTURAL CENTER
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0300 558-0220

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/26/2007				
BID OPENING DATE: 08/22/2007		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
N/A				WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR		
N/A				() BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.		
				B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:		
N/A				() BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;		
N/A				OR () BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ INSERT NAME AND ADDRESS IN SPACE ABOVE LABELLED 'VENDOR'



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Request for Quotation

RFQ NUMBER
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PAGE
4

ADDRESS CORRESPONDENCE TO ATTENTION OF
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304-558-8801

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TYPE NAME/ADDRESS HERE

PAULA S. REED AND ASSOC. INC
ONE WEST FRANKLIN ST., SUITE 300
HAGERSTOWN, MD 21740

DIVISION OF CULTURE & HISTORY

CULTURAL CENTER
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0300 558-0220

PROPERTY

SHIP TO

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
07/26/2007				

BID OPENING DATE: **08/22/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX & REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: <i>Paula S. Reed</i></p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO REQ INSERT NAME AND ADDRESS IN SPACE ABOVE LABELLED 'VENDOR'



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Request for Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF
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304-558-8801

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SHIP TO

DIVISION OF CULTURE & HISTORY
 CULTURAL CENTER
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 CHARLESTON, WV
 25305-0300 558-0220

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/26/2007				

BID OPENING DATE: **08/22/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				DATE: <u>8/25/07</u>		
				SIGNED: <u><i>Paul Speer</i></u>		
				TITLE: <u>PRESIDENT</u>		
<p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: SM / FILE 31</p> <p>RFQ. NO.: DCH07091</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
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WHEN RESPONDING TO RFQ INSERT NAME AND ADDRESS IN SPACE ABOVE LABELLED VENDOR



State of West Virginia
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Request for Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF:
SHELLY MURRAY
304-558-8801

RFQ COPY
TYPE NAME/ADDRESS HERE

DIVISION OF CULTURE & HISTORY
CULTURAL CENTER
1900 KANAWHA BOULEVARD, EAST
CHARLESTON, WV
25305-0300 558-0220

RFQ COPY

RFQ COPY

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
07/26/2007				

BID OPENING DATE: **08/22/2007** BID OPENING TIME: **01:30PM**

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
BID OPENING DATE:				08/22/2007		
BID OPENING TIME:				1:30 PM		
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:						
<p style="text-align: center;"><i>301-739-4596 (please call first-301-739-2070)</i></p>						
CONTACT PERSON (PLEASE PRINT CLEARLY):						
<p style="text-align: center;"><i>PAULA S REED</i></p>						
***** THIS IS THE END OF RFQ DCH07091 *****						TOTAL: _____

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ. INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

REQUEST FOR QUOTATION
West Virginia Division of Culture and History,
State Historic Preservation Office
State Parks New Deal Intensive Historic Resource Survey and
Alternates
RFQ # - DCH07091

BIDDING RETURN SHEET:

ITEM # 1:	\$ <u>12,000</u>
ITEM # 2:	\$ <u>1,200</u>
ITEM # 3:	\$ <u>24,000</u>
ITEM # 4:	\$ <u>12,000</u>
ITEM # 5:	\$ <u>2,000</u>
ITEM # 6:	\$ <u>2,000</u>
ITEM # 7:	\$ <u>800</u>
ITEM # 8:	\$ <u>2,000</u>

SUB TOTAL COST
(including expenses): \$ 116,000

ADD ALTERNATE # 1: \$ 5,000

ADD ALTERNATE # 2: \$ 8,000

ADD ALTERNATE # 3: \$ 8,000

TOTAL PROJECT COST (Including Add Alternates)
 \$ 137,000

This Proposal is submitted in the name of:

Firm or Individual:

PAULA S. REED AND ASSOCIATES, INC

By:

Paula S. Reed
(Signature)

PRESIDENT
(Title)

Date:

8/27/2007

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: PAULA S. REED AND ASSOCIATES, INC

Authorized Signature: Paula S. Reed Date: 8/27/07

PAULA S. REED AND ASSOCIATES, INC.



ONE WEST FRANKLIN STREET, SUITE 300 • HAGERSTOWN, MD 21740 • 301-739-2070 • FAX 301-739-4596
WWW.PaulaSReed.com

August 27, 2007

Shelly Murray
Division of Culture and History
Cultural Center
1900 Kanawaha Boulevard, East
Charleston, WV 25305-0300

Dear Ms. Murray:

This accompanies our quotation for an intensive historic resource survey of the state park system's CCC/WPA/FSA resources.

Paula S. Reed and Associates, Inc. is a woman-owned small business, MBE/WBE certified in the State of Maryland. We have had 35 years' experience working with cultural resources surveys nationwide, but specializing in Maryland, West Virginia and Virginia.

Key personnel for this project are Paula S. Reed, PhD, project supervisor and architectural historian and Edith B. Wallace, historian. We meet and exceed qualification requirements in 36 CFR 61. Resumes are enclosed in the submission package, along with a corporate profile.

We have had substantial experience with recording and identifying resources from the CCC and other New Deal programs beginning with a project similar to this one to survey historic and cultural resources in the state parks of Western Maryland in the 1980s. More recently, we have worked with the US Fish and Wildlife Service at Patuxent Research Refuge, in 2004, conducting a cultural resource survey and creating Maryland Inventory of Historic Property forms, as well as historic contexts for the Refuge property, which included numerous CCC resources. Currently we are under contract with the National Park Service, Northeast Region to conduct a cultural resource study and National Register Nomination Update for Fredericksburg-Spotsylvania National Battlefields in Virginia. The contract covers four Civil War Battlefields (Fredericksburg, Chancellorsville, Wilderness and Spotsylvania), each with significant CCC and WPA involvement. For this project we developed a New Deal era context for the National Register nomination update. In addition, we have prepared a Cultural Landscape Study for the National Park Service, Antietam National Battlefield, Antietam National Cemetery. This project also involved an extensive context on New Deal era contributions to the development of the National Cemetery.

Following is a list of references and contact personnel for these projects:

Marsha Miller
Administrator, Research and Survey
Maryland Historical Trust
100 Community Place
Crownsville, MD 21032

Phone: 410-514-7647

Russ Dyrland
Facility Manager
USFWS, Patuxent Research Refuge
12100 Beech Forest Rd.
Laurel, MD 20708

Phone: 301-497-5584

Elizabeth Igleheart
National Register Coordinator
History Program, Northeast Region
15 State Street
Boston, MA 02109

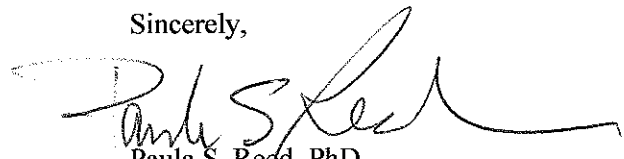
617-223-5018

Jane Custer
Cultural Resources
Antietam National Battlefield
PO Box 158
Sharpsburg, MD 21782

301-432-7648

Please let me know if you have any questions or need any other information from us.

Sincerely,

A handwritten signature in black ink, appearing to read "Paula S. Reed", with a long horizontal flourish extending to the right.

Paula S. Reed, PhD

Paula S. Reed and Associates, Inc.

PAULA S. REED AND ASSOCIATES, INC.



ONE WEST FRANKLIN STREET, SUITE 300 • HAGERSTOWN, MD 21740 • 301-739-2070 • FAX 301-739-4596 •
WWW.PaulaSReed.com

Paula Stoner Reed, PhD

EDUCATION

Doctor of Philosophy, American Civilization, The George Washington University, Washington, D.C.,
1988.

Winterthur Summer Institute, Winterthur Museum and the University of Delaware, 1975

Master of Arts, American Civilization, The George Washington University, 1973.

Bachelor of Arts, American Civilization, Wilson College, 1970.

WORK EXPERIENCE

Architectural Historian, Cultural Resource Specialist
Paula S. Reed and Associates, Inc. (formerly Preservation Associates, Inc. 1977-1996)
One West Franklin Street, Suite 300
Hagerstown, Maryland

Part-time faculty
Dept. of History
Wilson College
Chambersburg, Pennsylvania
1996-2001

Part-time faculty
Dept. of Environmental Studies (Chairman, Historic Preservation Certificate Program)
Shepherd College
Shepherdstown, West Virginia
1984-2002

Executive Director
Save Historic Antietam Foundation, Inc.
P.O. Box 550
Sharpsburg, MD
1994-1996

Paula Stoner Reed - continued

Page 2

Architectural Historian, Preservation Consultant
Preservation Associates, Inc.
449 N. Prospect Street
Hagerstown, Maryland
1977-1996

American Editor, APT Bulletin
Association for Preservation Technology
Fredericksburg, Virginia
1983-1985

Architectural Historian, Historian
National Register of Historic Places
National Park Service
Washington, D.C.
1980, 1984

Consultant
Washington County, Maryland, Historic Sites Survey
Maryland Historical Trust and the Washington County Planning Commission
Annapolis and Hagerstown, Maryland
1973-1978

BOOKS, PUBLICATIONS, REPORTS (selected)

Material Culture, "A French-Caribbean Plantation in Central Maryland" (Spring 2006)

Mid Maryland: An Agricultural History and Historic Context, written for The Catoctin Center for Regional Studies, 2003 (publication pending, fall 2005)

"L'Hermitage on the Monocacy," Catoctin History Magazine, August, 2002.

"L'Hermitage: A French Plantation in Frederick County," Maryland Historical Magazine, vol. 97, No. 1 (Spring 2002), p.61-78.

Cultural Resources Study, Monocacy Battlefield, National Park Service, 1998-1999, Update 2004 (publication pending).

McConnellsburg Historic District Design Guidelines, prepared for the Borough of McConnellsburg and McConnellsburg PRIDE, in partnership with the Pennsylvania Department of Community Affairs' Main Street Program, 1996.

An Introduction to American Architecture, Hagerstown, MD, Preservation Associates, Inc., 1989, rev. 1993.

Paula Stoner Reed - continued

Page 3

Railroad Heritage Context Report, prepared for the City of Hagerstown and the Maryland Historical Trust, Maryland, May, 1992.

Keedysville: A Video History, video production, 1994.

Book Review, Ensminger, "The Pennsylvania Barn: Its Origin, Evolution and Distribution in North America," in Maryland Historical Magazine, Summer, 1993.

History Report, The Kretzer-Knode House, prepared for the National Park Service, March, 1992.

Historic American Buildings Survey documentation, The Hammond Street School, November, 1991. (Co-author)

History Report, The D.R. Miller Farm, Antietam National Battlefield, prepared for the National Park Service, September, 1991.

Historic Structures Report, Four Locks School, prepared for the National Park Service, February, 1991. (Co-author)

Historic Structures Report, Stanton's Mill, prepared for Spruce Forest Artisan Village, Grantsville, Maryland, February, 1991. (Co-author)

Historic American Buildings Survey documentation, The Herman Farm, January, 1990. (Co-author)

"Documentation of Historic Structures." APT Bulletin 4 (1982).

"The Early Architecture of Washington County, Maryland." Maryland Historical Magazine (January, 1977).

TEACHING AND PUBLIC SPEAKING

Presenter, Annual Conference, Pioneer America Society, Newtown, PA, October 2004, "Vernacular Architecture of Mid-Maryland."

Presenter, Annual Conference, Pioneer America Society, Bridgetown, Barbados, October 2003, "A French-Caribbean Plantation in Central Maryland."

Speaker/Instructor, US Fish and Wildlife Service, "Maintaining Historic Buildings," 2001-present.

Presenter, Annual Conference, Program in the Carolina Low Country and Atlantic World, Charleston, SC, June 2002.

Presenter, Millennium Crossroads Conference, Catoctin Center for Regional Studies, September, 2000, and September, 2002.

Paula Stoner Reed - continued

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Instructor, Shepherd College, Historic Preservation Program. Chaired the program's committee and worked to develop an Historic Preservation major and minor within the Environmental Studies Department.

Speaker, Maryland Annual Statewide Preservation Conference, May, 1983, May 2000 and May 2004.

Speaker/Instructor, National Park Service, training for NPS personnel, various topics relating to cultural resources, 1995-present.

Speaker at numerous workshops, seminars and educational programs for colleges, public agencies and private groups on various topics relating to historic preservation, architectural or American cultural history, or research, 1977-Present.

Instructor, Goucher College, Towson, MD, "Regional Architecture" course for Professional Certificate Program, 1992.

Instructor, Frederick Community College, Frederick, MD, "Historic Preservation" and "American Architectural History" for continuing education credit for realtors, 1991-1996.

Instructor, Chautauqua Institution, Chautauqua, NY, taught one-week course, "History of American Architecture" in summer school, 1990-1995.

Guide, Smithsonian Tours of Washington County and the Cumberland Valley, 1984-1992.

Speaker, state training workshop, the National Register Program, State of West Virginia, Charleston, West Virginia, 1984.

Speaker, Association for Preservation Technology annual conference, Nashville, Tennessee, 1983.

Speaker in a series of one-day workshops held across the United States on preservation tax incentives available through the Economic Recovery Tax Act of 1981, conducted for the National Conference of State Historic Preservation Officers, 1982.

Television appearance, "Researching the Old House," The Old Houseworks, Maryland Center for Public Broadcasting, Owning Mills, Maryland, 1980.

ORGANIZATIONS

Board of Directors, Preservation Action, 2000-2003.

Executive Director, Save Historic Antietam Foundation, Inc., 1994-1996, Board of Directors, 1999-present.

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Board of Directors, Washington County Historical Society, 1994-2003.

Editorial Board, Washington County Network, 1991-1994.

Board of Directors, Preservation Maryland, 1984-1985, 1992-1997.

Consultant-Architectural Historian to the Hagerstown Preservation Design District Commission,
Hagerstown, Maryland, 1987-Present.

Member, State Review Board, National Register Program, for the State of West Virginia, 1984-1988.

Board of Directors, Association for Preservation Technology, 1983-1985.

Board of Directors, (a founding member) Vernacular Architecture Forum, 1980-1982.

Member, Pioneer America Society

Member, Vernacular Architecture Forum

Member, National Trust for Historic Preservation

Member, Preservation Maryland

Member, Save Historic Antietam Foundation

Member, Washington County Historical Trust

ADDENDUM TO RESUME

Paula Stoner Reed

NOMINATIONS TO THE NATIONAL REGISTER OF HISTORIC PLACES (A Partial List, Districts Only)

<u>Nomination Name</u>	<u>County</u>	<u>State</u>	<u>Client</u>	<u>Date Listed</u>
Boonsboro, MD	Washington	MD	Town of Boonsboro	2005
Middletown, MD	Frederick	MD	Town of Middletown	2003
Yuma Crossings (NHL)	Yuma	AZ	City of Yuma	2004
Jackson Lake Lodge (NHL)	Teton	WY	NPS	2002
Radburn (NHL)	Bergen	NJ	NPS	2004
Chatham Village (NHL)	Allegany	PA	NPS	2004
Keedysville	Washington	MD	Town of Keedysville	2001
Williamsport	Washington	MD	Town of Williamsport	2001
Antietam Battlefield (Update)	Washington	MD	NPS	2000
Harpers Ferry Nat'l Park, (Update)	Jefferson Washington	WV MD	NPS	2000
Monocacy Battlefield (Update)	Frederick	MD	NPS	2000
Eisenhower Farm (NHL)	Adams	PA	NPS	1999
Funkstown	Washington	MD	Town of Funkstown	1999
Burnt Cabins Historic District	Fulton	PA	Fulton County Historical Society	1998
Gettysburg Battlefield Historic District Project	Adams	PA	Friends of the Nat'l Parks at Gettysburg	2000
Charles Town Hist. Dist.	Jefferson	WV	City of Charles Town	1996

NOMINATIONS TO THE NATIONAL REGISTER OF HISTORIC PLACES- continued
(A Partial List, Districts Only)

<u>Nomination Name</u>	<u>County</u>	<u>State</u>	<u>Client</u>	<u>Date Listed</u>
Greene Township- Conococheague Rural Historic District (DOE)	Franklin	PA	Greene Township	1995
Wilson College Historic District	Franklin	PA	Wilson College	1995
Adams County Fruitbelt Historic District (DOE)	Adams	PA	Adams County	1993
McConnellsburg Historic District	Fulton	PA	McConnellsburg Historical Society	1993
Hagerstown Historic District	Washington	MD	City of Hagerstown	1993
Greencastle Historic District	Franklin	PA	First National Bank of Greencastle	1992
Emmitsburg Historic District	Frederick	MD	Emmitsburg Business & Professional Assn.	1991
Lehman's Mill Historic District	Washington	MD	Property Owners	1991
Potomac-Broadway Historic District	Washington	MD	City of Hagerstown	1990
Cambridge Historic District	Dorchester	MD	Historic Cambridge Inc.	1990
Hagerstown City Park Historic District	Washington	MD	City of Hagerstown	1990
Washington St. Historic District (update)	Allegany	MD	Property Owners	1988
Mercersburg Historic District (Boundary Inc.)	Franklin	PA	Borough of Mercersburg	1988

NOMINATIONS TO THE NATIONAL REGISTER OF HISTORIC PLACES - continued
(A Partial List, Districts Only)

<u>Nomination Name</u>	<u>County</u>	<u>State</u>	<u>Client</u>	<u>Date Listed</u>
Shepherdstown Historic District	Jefferson	WV	Historic Shepherdstown Commission	1987
South Branch Valley Multiple Resource Area	Hardy, Grant, Pendleton, Mineral	WV	WV Dept. of Culture and History	1985
Franklin Historic District	Pendleton	WV	WV Dept. of Culture and History	1985
Moorefield Historic District	Hardy	WV	WV Dept. of Culture and History	1985
East Berlin Historic District	Adams	PA	E. Berlin Historical Preservation Society	1985
Grafton Historic District	Taylor	WV	City of Grafton	1984
Mercersburg Academy Historic District	Franklin	PA	Mercersburg	1984
Arkansas City Historic District	Cowley	KS	Arkansas City Chamber of Commerce	1983
N. Topeka-10th St. Historic District Wichita	Sedgwick	KS	Topeka St. Properties	1983
Hagerstown Commercial Core Historic District	Washington	MD	City Center Foundation	1982
Mercersburg Historic District	Franklin	PA	Town of Mercersburg	1978
N. Main St. Townhouse Row, Chambersburg, PA	Franklin	PA	Private Owners	1978
Hays Bridge Historic District	Franklin	PA	Private Owners	1978

EXPERIENCE WITH INVENTORY AND SURVEYS OF POTENTIAL HISTORIC DISTRICTS

<u>Date</u>	<u>Survey Location</u>	<u>County</u>	<u>State</u>	<u>Approximate # of Bldgs.</u>
2003	Frederick City	Frederick	Maryland	20
2002	Central Maryland	Carroll/Frederick/ Washington	Maryland	50
1999	Gettysburg	Adams	Pennsylvania	30
1998	Cashtown	Adams	Pennsylvania	70
1998	McKnightstown & vic.	Adams	Pennsylvania	70
1998	Union Hospital Cluster	Adams	Pennsylvania	40
1997	South Mountain Battlefield	Frederick	Maryland	24
1996	Charles Town	Jefferson	West Virginia	175
1995	Funkstown	Washington	Maryland	160
1994	Fulton County Historic Sites Survey	Fulton	Pennsylvania	525
1993	Keedysville	Washington	Maryland	130
1993	Adams Co. Fruitbelt	Adams	Pennsylvania	2000
1990	Hagerstown Potomac- Broadway	Washington	Maryland	200
1989	Williamsport	Washington	Maryland	400
1989	Hancock	Washington	Maryland	300
1989	Cambridge	Dorchester	Maryland	500
1989	Hagerstown City Park Historic District	Washington	Maryland	230
1988	Hagerstown Downtown Local Historic District	Washington	Maryland	75
1988	Mercersburg Historic District (Boundary Increase)	Franklin	Pennsylvania	27
1986	Shepherdstown	Jefferson	West Virginia	350
1984	Mercersburg Academy	Franklin	Pennsylvania	10
1984	East Douglas Historic District Wichita	Sedgwick	Kansas	46
1984	Moorefield	Hardy	West Virginia	255
1984	Franklin	Pendleton	West Virginia	140
1984	East Berlin	Adams	Pennsylvania	125
1983	Arkansas City	Cowley	Kansas	95
1983	Grafton	Taylor	West Virginia	90
1983	N. Topeka-10th St., Wichita	Sedgwick	Kansas	8

EXPERIENCE WITH INVENTORY AND SURVEYS OF POTENTIAL HISTORIC DISTRICTS - continued

<u>Date</u>	<u>Survey Location</u>	<u>County</u>	<u>State</u>	<u>Approximate # of Bldgs.</u>
1982	Hagerstown	Washington	Maryland	200
1979	Williamsport	Washington	Maryland	350
1979	Fairfield	Adams	Pennsylvania	120
1979	Abbottstown	Adams	Pennsylvania	90
1979	New Oxford	Adams	Pennsylvania	80
1979	Littlestown	Adams	Pennsylvania	150
1979	McSherrystown	Adams	Pennsylvania	75
1979	Arendtsville	Adams	Pennsylvania	100
1979	Bendersville	Adams	Pennsylvania	70
1979	Biglerville	Adams	Pennsylvania	80
1979	Bonneauville	Adams	Pennsylvania	30
1978	Mercersburg	Franklin	Pennsylvania	80
1978	N. Main Street, Chambersburg	Franklin	Pennsylvania	10
1977	Greencastle	Franklin	Pennsylvania	100
1977	Manor Church Road Rural District	Washington	Maryland	15

EXPERIENCE WITH INVENTORY AND SURVEYS-LARGE AREA

<u>Date</u>	<u>Survey Location</u>	<u>State</u>	<u>Approximate # of Bldgs.</u>
1994-95	Fulton Co. Historic Sites Survey	Pennsylvania	525
1978-79	Adams County	Pennsylvania	4000
1978	Dept. of Natural Resources (for 4 counties)	Maryland	200
1972-78	Washington County	Maryland	1300

**OTHER EXPERIENCE RELATIVE TO KNOWLEDGE OF DOCUMENTATION
AND RESEARCH OF HISTORIC DISTRICTS**

- Former member of West Virginia State Review Board for the National Register of Historic Places.

Paula Stoner Reed - continued

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- Evaluator of previously surveyed sites for historic district and multiple resource area nomination potential in the South Branch Valley of West Virginia for the West Virginia Department of Culture and History - 1984.
- While employed by the Department of the Interior, prepared text for a training course offered by the National Register to Federal Agencies on the National Register program. The course, illustrated with slides explains the National Register process and gives specific guidance on how to prepare National Register nominations for historic districts and individual properties. In addition, survey methods were explained using the Secretary of Interior's Standards and Guidelines for Archeology and Historic Preservation in 1984.
- Speaker in a series of one day workshops held across the U.S. on the Economic Recovery Tax Act of 1981, conducted for the National Conference of State Historic Preservation Officer - 1982. Topic was explaining the National Register process and how to define and distinguish between local and National Register Historic Districts.
- Evaluator for National Register nominations (many of which were districts) for the National Register of Historic Places - 1980 and 1984. Reviewed all nominations submitted from assigned states using the National Register criteria. Recommended nomination for those that qualified, requested specific additional information where necessary. Worked with the States of Ohio, Missouri, North Dakota, South Dakota, Nebraska, Iowa, Kansas, Colorado, Wyoming, Montana, Utah, Tennessee, Florida, Delaware, Puerto Rico, Louisiana, Kentucky, North Carolina, and Virginia.
- Special expertise with cultural landscapes and rural historic districts, based on several county-wide and large area surveys and large-area rural Determination of Eligibility (DOE) projects, particularly in Pennsylvania, Maryland, West Virginia and Kentucky. Has served as a consultant expert for projects involving evaluation of historic farmland, cultural landscapes and rural resources. Preparation of an Agricultural History Context document for central Maryland for the Catoctin Center for Regional Studies

Edith B. Wallace

Education

Master of Arts in Historic Preservation, Goucher College, Baltimore, Maryland, August 2003.

Historic Preservation Certificate, Shepherd College, Shepherdstown, West Virginia, May 1998.

B.A. cum laude, in Anthropology, University of Delaware, 1982.

Experiment in International Living, School for International Training, Oxford, England, Spring, 1980.

Washington College, Chestertown, Maryland, Liberal Arts, 1977-79.

Professional Experience

Historian, Paula Reed & Associates, Inc. November, 1998-present.

Researcher, writer and field surveyor on the following projects:

- Agricultural History Context and Recordation Project, Carroll, Frederick, and Washington Counties, MD
- Historic context development and resource survey Yuma Crossing National Heritage Area, Yuma, AZ; NHL district documentation update
- City of Frederick Historic Survey and Context Overview, City of Frederick, MD; historic context development and resource survey.
- Jackson Lake Lodge, Moran, WY; NHL documentation
- Radburn, NJ; NHL district documentation
- Chatham Village, Pittsburgh, PA; NHL district documentation
- Eisenhower Farm, Gettysburg, PA; NHL district documentation
- Assabet River Wildlife Refuge, Maynard, MA; historic district resource survey
- Patuxent Research Refuge, Laurel, MD; historic district resource survey
- Borough of Gettysburg, PA; Historic Building Survey of the South Washington St. and Breckenridge St. area; Historic Building Survey of the York St. furniture factory district
- Monocacy National Battlefield, Frederick, MD; National Register documentation update

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Resume – Edith B. Wallace

- Harpers Ferry National Historical Park, Harpers Ferry, WV; National Register multiple property documentation update
- Antietam National Battlefield, Sharpsburg, MD; National Register multiple property documentation update
- Middletown, MD; National Register Historic District documentation
- Keedysville, MD; National Register Historic District documentation
- Williamsport, MD; National Register Historic District documentation
- Funkstown, MD; National Register Historic District documentation
- Numerous individual National Register nominations; Maryland Inventory of Historic Properties documentation; and independent property histories

Consultant, subcontract with Paula Reed & Associates, Inc. March-October 1998.

- Gettysburg Battlefield Historic District Evaluation Project, Phase II.
- Monocacy National Battlefield, Frederick, MD; Cultural Resources Study

Consultant, subcontract with Dr. David H. Wallace, NPS Weir Farm Furnishing Project, May 1998.

Volunteer archeological field assistant, Edgewood Manor Project, West Virginia SHPO, April 15, 1998.

Consultant, subcontract with Woodward-Clyde International Americas, Nov 1997-March 1998.

- Historic Resource Survey of the South Mountain Battlefield District in Frederick County, Maryland.

Archaeology Laboratory Supervisor, R. Christopher Goodwin & Associates, Inc., March 1990 - May 1991.

Laboratory Technician, R. Christopher Goodwin & Associates, Inc., October 1989 - March 1990.

Archeological Field Assistant, Benjamin Banneker Project, Maryland Historical Trust, Oella, Maryland, August 1986 - January 1987.

Archeological Field Assistant, Benjamin Banneker Project, Maryland Historical Trust, Oella, Maryland, July -December 1985.

Archeological Field Assistant, Priest's Point Manor House Project, Kate Dinnell, P.I. NESEA, St. Inigoes, Maryland, September 1983.

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Resume – Edith B. Wallace

Archeological Field Assistant, Village Center Project, St. Mary's City Commission, St. Mary's City, Maryland, June - August 1983.

Archeological Field Assistant, Mackall Site (site survey), St. Mary's City Commission, St. Mary's City, Maryland, September - December 1982.

Archeological Field Assistant, Village Center Project, St. Mary's City Commission, St. Mary's City, Maryland, June - August 1982.

Awards, Presentations, and Publications

Hiram McCullough Award, Goucher College, 2003.

Stephen K. and Katherine Lee Prize, Goucher College, 2001.

“Preservation in Context.” Presented at the Maryland Annual Preservation and Revitalization Conference, Frederick, Maryland, May 2004.

“A Journey Through the Pleasant Valley: The Forgotten People, Places, and Paths of Southern Washington County.” Washington County Free Library, History Lecture Series, January 2004.

“African-American Rural Cultural Landscapes in Washington County, Maryland.” Presented at the Alliance for Historic Landscape Preservation conference, fall 2003.

“Preserving Tolson’s Chapel in Sharpsburg, Maryland.” Presented at the Maryland Statewide African-American History Conference, May 2003.

“Post-Emancipation in West-Central Maryland: Freedman’s Communities in Frederick and Washington Counties.” Presented at the Master Docent Series, Frederick Historic Sites Consortium, February 2003.

“Observations in Context: Slavery and Freedom in the Architectural Record of Western Maryland” Presented at the Vernacular Architecture Forum conference, Williamsburg, Virginia, May 2002.

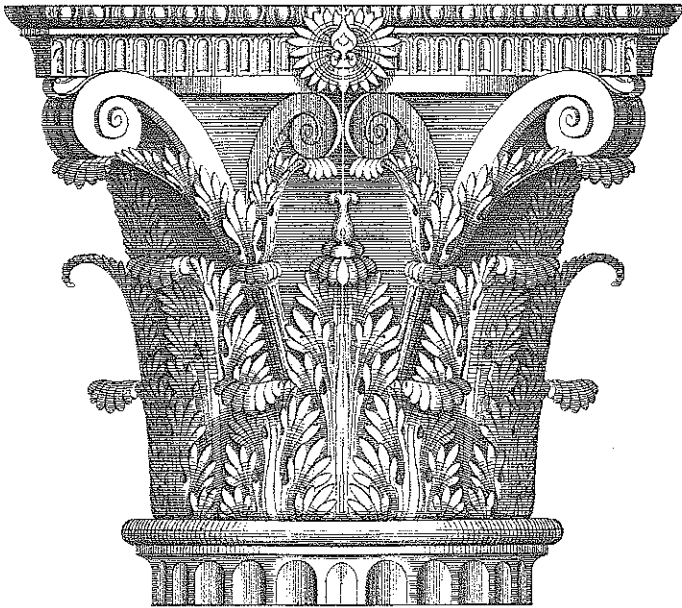
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Resume – Edith B. Wallace

“Contradictions and Divided Loyalties: Slavery and Freedom on the Antietam Battleground.” Tour brochure developed for Antietam National Battlefield, presented at the NPS Slavery Workshop, Frederick Community College, April 2001.

“War on the Homefront: Sharpsburg Civilians During the Battle of Antietam.” Presented at the Millennium Crossroads Conference, Catoctin Center for Regional Studies, Sept. 2000.

“Marking Time: Civil War Graffiti in the Catoctin Region.” Article published in Catoctin History magazine, fall 2003.



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The Company

Paula S. Reed and Associates, Inc. is a small, woman-owned (MBE/DBE Certified in Maryland) corporation organized in the State of Maryland, which provides cultural resource evaluation on a nation-wide basis. The company received the 2006 Maryland Governor's award as **one of the Top 100 MBEs in Maryland.**



We meet qualifications of 36 CFR 61 as historians, architectural historians, and landscape historians. The strength of Paula S. Reed and Associates, Inc. lies in its long and successful experience with cultural resource evaluation and promotion of historic preservation initiatives.

The Staff

Paula Reed, Ph.D.

Architectural Historian

Paula S. Reed Ph.D., architectural historian, historian and principal investigator, has particular and extensive experience with cultural resource evaluation. Specifically, she has worked with National Historic Landmarks and National Park Service properties, including Harpers Ferry National Historical Park, Antietam National Battlefield, Monocacy National Battlefield, and Grand Teton National Park. Paula S. Reed and Associates, Inc. has prepared National Historic Landmark documentation for the Eisenhower National Historical Site at Gettysburg, Pennsylvania, Radburn, New Jersey, Chatham Village in Pittsburgh, Pennsylvania, Jackson Lake Lodge in Grand Teton National Park and other properties throughout the United States.

Dr. Reed provides intensive studies of particular buildings including Historic Structures Reports and Cultural Resource Studies for state and federal agencies as well as municipalities and private individuals. She has conducted intensive research on the *Hermitage* plantation at Monocacy National Battlefield, which resulted in a papers presented at Maryland's annual preservation conference in 2000, at the annual meetings of the Catoclin Center for Regional Studies in 2000, and 2002, the Program for the Carolina Low Country and Atlantic World in 2002, the Pioneer America Society in 2003, and articles in *Maryland Historical Magazine*, Spring, 2002 issue, *Catoclin History*, *Material Culture* Spring, 2006 and the proceedings of the Program for the Carolina Low Country and Atlantic World (pending).

She holds a Ph.D. from the George Washington University, Washington, DC in American Studies, a program that emphasized Cultural History, American Architecture and Historic Preservation.

Edith B. Wallace

Historian

Edith B. Wallace, historian, has a Master of Arts degree in Historic Preservation from Goucher College, a degree in Anthropology from the University of Delaware and a

Certificate in Historic Preservation from Shepherd College, Shepherdstown, West Virginia. She received the 2003 Hiram McCullough Award at Goucher. Ms. Wallace leads historical research and historic context development services for Paula S. Reed and Associates, Inc.

Services

National Historic Landmark Documentation

National Historic Landmarks (NHLs) are cultural properties designated by the Secretary of the Interior as being nationally significant. Acknowledged as among the nation's most significant historic places, these buildings, sites, districts, structures and objects possess exceptional value or quality in illustrating or interpreting the heritage of the United States in history, architecture, archaeology, engineering, and culture. Approximately 2,300 properties are designated as NHLs nationwide. Potential NHLs must meet a stringent test for national significance, and must have extensive documentation justifying their eligibility for NHL designation. We are experienced with preparation of NHL documentation with a variety of properties nation-wide.



National Register of Historic Places Nominations and Determinations of Eligibility

The National Register of Historic Places is the official Federal list of districts, sites, buildings, structures, and objects significant in American history, architecture, archaeology, engineering, and culture. Nominations to the National Register of Historic Places must show that the property meets one of four criteria for listing and identify the historic characteristics that give a property historic significance and integrity. We have been

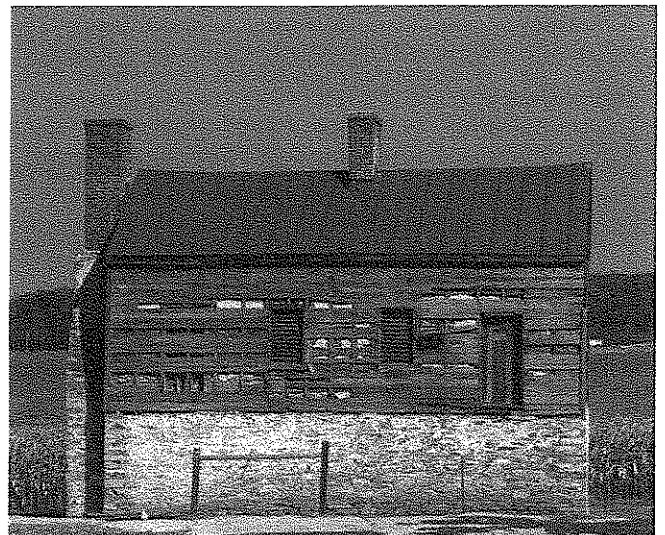
preparing National Register nominations and assessing eligibility of properties since 1973.

Section 106 Compliance Documentation

Section 106 of the National Historic Preservation Act of 1966, as amended, requires Federal agencies to take into account the effect of their undertakings on properties included in or eligible for inclusion in the National Register of Historic Places, and to afford the Advisory Council for Historic Preservation a reasonable opportunity to comment on such undertakings. As consultants, we help with the preparation of compliance documents that assist the State Historic Preservation Office, the governmental agency sponsoring the undertaking and the Advisory Council on Historic Preservation in making informed decisions regarding the identification and treatment of historic resources that may be affected by a Federally funded or permitted project.

Historic Structures Reports

Historic Structures Reports (HSR) record the documentary and physical research concerning a structure's evolution. They are used in the management of historic resources and are instrumental in planning appropriate actions impacting historic properties. HSRs usually contain three major elements: and administrative data section, a physical history and a structural analysis. We provide HSRs that are tailored in depth of treatment to suit the project's needs. We maintain professional contact with architectural and engineering firms with special knowledge of historic buildings to provide expert structural analysis and treatment recommendations.



Cultural Resource Studies



Cultural Resource Studies are comprehensive histories and inventories of historic properties in a particular project area. These documents generally help agencies responsible for large land tracts or installations with multiple historic buildings, sites or structures. Work generally includes preparation of historic contexts, recordation of historic properties and recommendations for proper treatment and management of cultural resources. We have had extensive experience with the production of Cultural Resource Studies.

Preservation Tax Credit Certification Applications

The Federal government and many states provide an income tax credit for approved rehabilitation work to certified historic structures. Federal historic preservation tax incentives are available for any qualified project that the Secretary of the Interior designates as a certified rehabilitation of a certified historic structure. To qualify, a building must be listed in the National Register of Historic Places or be a contributing resource in a registered historic district. Property owners must the three-part Historic Preservation Certification Application. We help guide property-owners through the application process.



Design Resource Services

We offer consulting services on historic finishes and furnishings for restoration and rehabilitation projects. We can help with the selection of appropriate paint color, wallpaper, window treatments and floor coverings. We maintain connections with other consultants with special expertise in historic interiors and furnishings plans.

Specialized Training Courses

Agencies and organizations can benefit from the variety of educational programs and training courses we offer on various topics related to architectural history, cultural resource protection and historic preservation.



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