



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
DCH07091

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
**SHELLY MURRAY
 304-558-8801**

VENDOR

*714151635 304-765-5716
 MICHAEL GIOLIS HIST PRESERVAT
 614 MAIN STREET
 SUTTON WV 26601

SHIP TO

DIVISION OF CULTURE & HISTORY
 CULTURAL CENTER
 1900 KANAWHA BOULEVARD, EAST
 CHARLESTON, WV
 25305-0300 558-0220

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
07/26/2007				

BID OPENING DATE: **08/22/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		968-77		
<p align="center">REQUEST FOR QUOTATION</p> <p>THE PURCHASING DIVISION IS SOLICITING BIDS FOR THE WV DIVISION OF CULTURE AND HISTORY TO PROVIDE THE SERVICE OF CONDUCTING AN INTENSIVE HISTORIC RESOURCE SURVEY OF THE STATE PARK SYSTEM'S CIVILIAN CONSERVATION CORPS/WORKS PROGRESS ADMINISTRATION (CCC/WPA) AND FARM SECURITY ADMINISTRATION (FSA) RESOURCES AND ALTERNATES.</p> <p>ATTACHMENTS: SPECIFICATIONS PURCHASING AFFIDAVIT</p> <p>INQUIRIES: WRITTEN QUESTIONS SHALL BE ACCEPTED THOROUGH CLOSE OF BUSINESS ON WEDNESDAY, AUGUST 15, 2007. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER OR EMAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, EMAIL QUESTIONS ARE PREFERRED. ADDRESS INQUIRIES TO: SHELLY MURRAY DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25311 FAX: 304-558-4115 SMURRAY@WVADMIN.GOV</p> <p>HISTORIC RESOURCE SURVEY</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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<p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD.</p> <p style="text-align: center;">VENDOR PREFERENCE CERTIFICATE</p> <p>CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).</p> <p>A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p><input type="checkbox"/> BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p><input checked="" type="checkbox"/> BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY I</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>[Signature]</i>	TELEPHONE (304) 765-5716	DATE 08/24/07
TITLE OWNER	FEIN 51-0502298	ADDRESS CHANGES TO BE NOTED ABOVE

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<p>WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>() BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>(X) BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;</p> <p>OR</p> <p>() BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE *[Signature]* TELEPHONE **(304) 765-5716** DATE **08/24/07**

TITLE **OWNER** FEIN **51-0502298** ADDRESS CHANGES TO BE NOTED ABOVE

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PURCHASER


*714151635 304-765-5716
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<p>WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX & REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p style="text-align: center;">  BIDDER: ----- </p>						

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OWNER	51-0502298	

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<p>DATE: <u>AUG 24 2007</u></p> <p>SIGNED: <u>[Signature]</u></p> <p>TITLE: <u>OWNER</u></p> <p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: SM / FILE 31</p> <p>RFQ. NO.: DCH07091</p>						

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SIGNATURE [Signature] TELEPHONE (304) 765-5716 DATE 08/24/07

TITLE OWNER FEIN 51-0502298 ADDRESS CHANGES TO BE NOTED ABOVE

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BID OPENING DATE:				08/22/2007		
BID OPENING TIME:				1:30 PM		
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:						
(304) 765-5464						
CONTACT PERSON (PLEASE PRINT CLEARLY):						
JEAN BOGER						
***** THIS IS THE END OF RFQ DCH07091 ***** TOTAL: _____						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>[Signature]</i>	(304) 765-5716	08/24/07
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
OWNER	51-0502298	

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REQUEST FOR QUOTATION
West Virginia Division of Culture and History,
State Historic Preservation Office
State Parks New Deal Intensive Historic Resource Survey and
Alternates
RFQ # - DCH07091

Purpose:

The Acquisition and Contract Administration Section of the Purchasing Division (State), on behalf of the Division of Culture and History, State Historic Preservation Office (SHPO), is soliciting a Request for Quotation (RFQ) from qualified firms to provide the service of conducting an intensive historic resource survey of the State Park System's Civilian Conservation Corps/ Works Progress Administration (CCC/WPA) and Farm Security Administration (FSA) Resources and Alternates as per the Scope of Work.

Location:

The project will document resources at the following West Virginia state parks and forests:

Babcock State Park, Cabwaylingo State Forest, Cacapon State Park, Coopers Rock State Forest, Droop Mt. Battlefield State Park, Greenbrier State Forest, Hawks Nest State Park, Kanawha State Forest, Kumbrabow State Forest, Lost River State Park, Panther State Forest, Seneca State Forest, Watoga State Park, Pinnacle Rock State Park, Tomlinson Run State Park, and Holly River State Park.

SPECIFICATIONS:

Background:

The 75th anniversary of the New Deal will take place in 2008 throughout the country. This period of American history will be highlighted through various activities sponsored by the SHPO.

Scope of Work:

Conduct an intensive historic resource survey of all New Deal (CCC/WPA & FSA) resources located in West Virginia State Parks and Forests and prepare a National Register of Historic Places (NRHP) Multiple Property Document (MPD) as per the following specifications:

Item # 1. Complete research and write historic overview of the New Deal in West Virginia focusing on the construction of CCC/WP & FSA resources in West Virginia's state parks and forests. The history will include footnotes and a bibliography which shall be formatted according to Kate Turabian's *A Manual for Writers of Term Papers, Theses, and Dissertations*. Repositories where research shall be conducted include (but are not limited to) the West Virginia State Archives, West Virginia Division of Natural Resources, and West Virginia University History Collection. Consultant must also conduct research at the associated park/forest when sources (primary and/or secondary) exist. Local repositories, such as county libraries, may also retain information.

Item # 2. Obtain a minimum of 30 historic photographs (at least one from each State Park and/or State Forest). Historic images must be provided in both electronic and hard copy format. Prints must meet the National Park Service 75-year permanence standard. Electronic files must be saved in .tiff format. The size of each image must be 1600x1200 pixels at 300 ppi or larger and saved in 8-bit (or larger) color format. Printed photographs must be labeled with the park/forest name, county, and if the pictured resources are extant, the resource name and site number. If no historic photographs exist for a park, the vendor must indicate in writing which sources were investigated.

Item # 3. Travel to and site-visits at each of the above-specified State parks/forests to accurately document resources.

Item # 4. Completion of a West Virginia Historic Property Inventory (HPI) Form for all CCC/WPA & FSA resources documented. Each resource, including outbuildings, will be documented separately. There are approximately 250 to 300 CCC/WPA & FSA resources in the State Park system. All HPI Forms will be supplied in both hard copy format and in Access or Approach database format. Each HPI Form will be submitted with a minimum of two current photographs. At least one of the photos for each resource will be a three-quarter view showing the main elevation. Photographs will be printed in black and white and must be a minimum of 4x6 inches. They will be submitted in archival photo sleeves. Photographs must be taken digitally and must meet the National Park Service's 75-year permanence standard. Photographs will also be submitted on CD-R media and saved in color. Electronic files will meet the National Park Service standard. NPS's Standards may be found at the following link:
<http://www.nps.gov/history/nr/policyexpansion.htm>

Photographs must be labeled with pencil or a felt-tipped pen with the resource name, site number, park/forest name, and county.

Item # 5. Complete United State Geological Survey (USGS) maps detailing resource locations. Maps printed from computer programs will be accepted. Maps must be labeled with name of county, quadrangle name, and resource site numbers.

Item # 6. Complete park maps detailing locations of all documented resources as well as other resources. Maps must be labeled with name of county, quadrangle name, and resource site numbers.

Item # 7. Complete formal written recommendations, with appropriate documentation, as to which resources are eligible for listing in the National Register of Historic Places (NRHP).

Item # 8. Complete a final survey report that will combine a historic overview of the New Deal in West Virginia and the state's parks and forests, survey methodology, description of property types, USGS maps, park maps, and a table of resources and recommendations.

Add Alternate #1

Complete a NRHP Multiple Property Cover Document (MPD) for CCC/WPA Resources in West Virginia State Parks.

Add Alternate #2

Complete a National Register Nomination Form for Hawks Nest State Park.

Add Alternate #3

Complete a National Register Nomination Form for Watoga State Park.

NOTE: For any or all accepted Add Alternates, the Consultant will be required to present the cover document and nominations to the State Archives and History Commission on a date selected by the SHPO. The consultant will be required to make any changes requested by the State Historic Preservation Office, the State Archives and History Commission, and/or the National Park Service.

Methodology:

The survey will be conducted in accordance with the Secretary of the Interior's *Standards for Identification and Evaluation* and the SHPO *Survey and National Register Manual*. The Multiple Property Submission and nominations must be prepared according to National Register Bulletins, *How to Complete the National Register Registration Form* and *How to Complete the National Register Multiple Property Documentation Form* and the SHPO *Survey and National Register Manual*. Any deviations must be pre-approved by and documented with the SHPO. All products shall be first submitted to the SHPO in draft format. The SHPO will have 60 days to review all draft materials and provide comments.

Time Frame:

The RFQ shall be completed by August 30, 2008

Payment Schedule:

The payment schedule will be rendered in four payments based on work completed and approved by the SHPO. All travel and other expenses related to the project shall be included in the base cost.

1. Following successful completion of research and site visits and SHPO review of draft history, HPI Forms, maps, and photographs.
2. Following final submission and approval by SHPO of survey report and HPI Forms.
3. Following submission and approval by SHPO and listing by National Park Service of a draft NRHP Multiple Property Document. If Add Alternate #1 is accepted by SHPO.
4. Following submission and approval by SHPO and listing by National Park Service of Hawks Nest State Park Nomination. If Add Alternate #2 is accepted by SHPO.

5. Following submission and approval by SHPO and listing by National Park Service of Watoga State Park Nomination. If Add Alternate #3 is accepted by SHPO.

Cost:

Vendor shall submit a detailed cost breakdown, item by item based on the Scope of Work. Refer to bidding return sheet.

Mandatory Qualifications:

1. Vendor must submit resumes of key personnel. Vendor shall confirm that key personnel assigned to project meet the requirements for National Register Historian detailed in 36 CFR 61.
2. Vendor must have successfully completed similar projects. Vendor bid must include information (such as the name and location of project) on at least three similar projects and a list of three references to verify previous projects.
3. Vendor must be registered as a Vendor with the State of West Virginia prior to award.

END OF RFQ

REQUEST FOR QUOTATION
West Virginia Division of Culture and History,
State Historic Preservation Office
State Parks New Deal Intensive Historic Resource Survey and
Alternates
RFQ # - DCH07091

BIDDING RETURN SHEET:

ITEM # 1:	\$ <u>3,000.-</u>
ITEM # 2:	\$ <u>2,000.-</u>
ITEM # 3:	\$ <u>10,000.-</u>
ITEM # 4:	\$ <u>6,000.-</u>
ITEM # 5:	\$ <u>1,000.-</u>
ITEM # 6:	\$ <u>3,000.-</u>
ITEM # 7:	\$ <u>2,000.-</u>
ITEM # 8:	\$ <u>2,000.-</u>
<u>SUB TOTAL COST</u>		
<u>(including expenses):</u>	\$ <u>29,000.-</u>
ADD ALTERNATE # 1:	\$ <u>4,000.-</u>
ADD ALTERNATE # 2:	\$ <u>6,000.-</u>
ADD ALTERNATE # 3:	\$ <u>6,000.-</u>
<u>TOTAL PROJECT COST (Including Add Alternates)</u>	\$ <u>45,000.-</u>

This Proposal is submitted in the name of:

Firm or Individual:

MICHAEL GIOULIS

By:

Michael AR
 (Signature)

OWNER

Date:

AUG. 24, 2007
 (Title)

STATE OF WEST VIRGINIA
Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: MICHAEL GIROLIS

Authorized Signature:  Date: AUG. 24, 2007

2007

WEST VIRGINIA
STATE TAX DEPARTMENT

2009

**BUSINESS REGISTRATION
CERTIFICATE**

ISSUED TO:
**MICHAEL GIOULIS HISTORIC PRESERVATION CONSULTANT INC
614 MAIN ST
SUTTON, WV 26601**

BUSINESS REGISTRATION ACCOUNT NUMBER: 1030-6075

This certificate is issued for the registration period beginning: **July 1, 2007**

This certificate is valid until: **June 30, 2009**

*This business registration certificate is issued by
the West Virginia State Tax Commissioner
in accordance with Chapter 11, Article 12 of the West Virginia Code.*

*The person or organization identified on this certificate is registered
to conduct business in the State of West Virginia at the location above.*

This certificate is not transferrable and must be displayed at the location for which issued.

**ENGAGING IN BUSINESS WITHOUT CONSPICUOUSLY POSTING A WEST VIRGINIA BUSINESS
REGISTRATION CERTIFICATE IN THE PLACE OF BUSINESS IS A CRIME AND MAY SUBJECT YOU
TO FINES PER W. VA. CODE § 11-9.**

**TRAVELING/STREET VENDORS: Must carry a copy of this certificate in every vehicle operated by them.
CONTRACTORS, DRILLING OPERATORS, TIMBER/LOGGING OPERATIONS: Must have a copy of
this certificate displayed at every job site within West Virginia.**

atL007 v.54
L0947472384

Copy

State Of West Virginia
Purchasing Division - Vendor Registration
2019 Washington Street, East
P.O. Box 50130
Charleston, WV 25305-0130

MICHAEL GIOULIS HIST PRESERVAT
MICHAEL OR DOROTHY G
614 MAIN STREET
SUTTON WV 26601

Vendor Number *714151635
FEIN 510502298
Expiration Date 07/01/2007

Vendor Registration Renewal Notice

Please return this notice, along with your check or money order in the amount of \$125.00, payable to the State of West Virginia, to the address above.

Changes to vendor registration information may be made by completing a new Vendor Registration and Disclosure Statement (Form WV-1), available on our website at:

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By providing the following information, I represent that this enterprise is a small business as defined by the **Code of Federal Regulations**, Title 13, Part 121, as appended - which contains detailed industry definitions and related procedures - and/or the characteristics of the enterprise's control, operations and/or ownership are accurately reflected in the information provided. Check all that apply. This information is for data collection efforts only.

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MICHAEL GIOULIS
HISTORIC PRESERVATION CONSULTANT, INC

August 24, 2007

Ms. Shelly Murray
Department of Administration
Purchasing Division
Building 15
2019 Washington Street, East
Charleston, WV 25305-0130

Re: Request for Quotation for State Parks New Deal Intensive Historic Resource Survey and Alternates

Dear Ms. Murray:

Please consider this correspondence and attachments a response to your recent Request for Quotation to conduct a Historic Resource Survey of 16 state parks New Deal resources.

Our firm has been conducting Historic Resource Surveys throughout West Virginia for over nineteen (19) years. We have successfully identified historic resources for Historical Societies, Historic Landmarks Commissions, municipal governments, county governments and federal agencies. Much of our survey work has resulted in National Register nominations for many of these historic sites. Some recent examples of our work include a survey of Mercer Street in Princeton which resulted in a successful Historic District listing; a Historic Resource Survey of the Riverfront area of Morgantown which resulted in a Historic District listing for the Wharf and Warehouse District of Morgantown; a survey of expanded boundaries in the existing historic district for Downtown Huntington which also resulted in a successful boundary expansion for the district; and a survey of a residential area in Huntington's south side, Hawthorne Way, which also resulted in a successful historic district listing.

Many of these surveys were initial components of an overall identification and protection strategy of their respective Historic Landmarks Commissions. Most resulted in rehabilitation activity on many of the historic sites identified. We also carried out much of the subsequent protection and rehabilitation work.

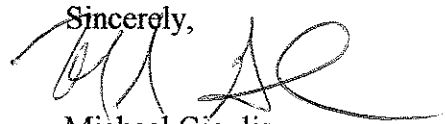
One project we completed in the past that relates to this project is a Multiple Property National Register of Historic Places nomination for South Bluefield in Mercer County, West Virginia. We completed a 500 Historic Resource Survey in South Bluefield which resulted in the successful listing of four historic districts and one individual listing. We also completed a Historic Resource Survey of the architect, Albert N. West's resources in Gilmer County in 2001. Thirty resources associated with West were documented on WVHPI forms.

Two other projects that also relate to this project is the completion of a historic and architectural resources narrative located along the National Road in West Virginia and Ohio for an upcoming video completed by the WalkAbout Company and investigation into the historic and architectural resources of a five county area for the Frontiers to Mountaineers Historic Preservation Plan completed in 2002/2003.

All work will be completed to comply with all requirements and time schedules, etc. of the West Virginia Division of Culture and History.

We appreciate the opportunity to respond. Do not hesitate to contact me if there are any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Gioulis", written in a cursive style.

Michael Gioulis

enc as noted

METHODOLOGY

The initial phase of the work will consist of meeting with the SHPO and other involved organizations and persons, if appropriate, to review the survey project, discuss the specific scope of work, time schedule and coordination. At this time, review of the survey project and general familiarization with the resources will be conducted. This will be followed by initial mapping of sites, digital photography, general historical research and review, and field review. The results of this phase will be the working maps for the survey, working photographic documentation and identification of sites warranting additional research. Up to three hundred (300) resources will be surveyed.

The next phase of the project will be to complete research and write a historic overview of the New Deal in West Virginia focusing on the construction of CCC/WP & FSA resources in West Virginia's state parks and forests. The history will include footnotes and a bibliography formatted according to Turabian's manual as noted in the RFQ. All known archives will be investigated.

Included in the phase above will be the selection of at least 30 historic photographs with at least one of each state park and/or state forest. Historic images will be provided in both electronic and hard copy format and the prints will meet the National Park Service's 75-year permanence standard. Electronic images will be saved in .tiff format, minimum of 1600X1200 pixels at 400 ppi or larger and saved in 8-bit, or larger, color format. Printed photographs will be labeled as noted in the RFQ.

Travel to each of the state parks/forests will be done throughout the entire project; initially to accurately document resources and as needed after the initial site visit for further verification and research.

The next phase will be the black and white photographic documentation of all sites to be included on the West Virginia Historic Property Inventory Forms. We will provide a minimum of two current photographs of each resource; at least one photograph of each resource will be a three-quarter view showing the main elevation. Photographs will be printed in black and white and be a minimum of 4X6 inches. The photographs will be submitted in archival photo sleeves. Photographs will be digital and will meet the National Park Service's 75-year permanence standard. Photographs will be submitted on CD-R media and saved in color. The electronic files will meet the National Park Service standard. Photographs will be labeled as noted in the RFQ with a pencil or felt-tipped pen.

All resources documented will be recorded on West Virginia Historic Property Inventory forms; each resource, including outbuildings, will be recorded on a separate HPI form.

USGS topographic maps will be printed and each resource noted on a USGS map. Maps will be labeled with the name of the county, quadrangle name and resource site numbers.

Complete park maps detailing locations of all documented resources as well as other resources will also be submitted; the maps will be labeled with the name of the county, quadrangle name and resource site numbers. The SHPO/DNR or appropriate persons shall make available to the consultant all applicable maps in hard copy and digital format if available.

The next phase will be the preparation of a survey report. This will include items in the RFQ and the following:

Introduction and description/abstract of the project including objectives, location and methodology.

Brief history of the New Deal program in West Virginia and discussion of contexts.

Description of the locations and resources.

Summary of the inventory including a complete listing of all inventoried sites and their significance.

Inventory forms/300 forms total

Conclusions and recommendations. These will include recommendations on the eligibility of sites for individual National Register listing, National Register Historic Districts identified and/or expanded, locally significant sites eligible for local landmark status, statewide significant sites eligible for state landmark status and locally significant districts eligible for local district status.

All applicable maps and as noted in the RFQ.

Recommendations for additional work.

Appendices as required.

Bibliography.

All work will be coordinated with the SHPO and will follow standard National Park Service guidelines for Historic Resource Surveys.

If requested, the consultant will also conduct a public meeting to present the findings of the survey. Notification and arrangements for the meeting will be the responsibility of the SHPO.

ALTERNATE 1 –

Complete a National Register of Historic Places Multiple Property Cover Document for CCC/WPA Resources in West Virginia State Parks. This would be done according to the requirements of the National Park Service and the West Virginia State Historic Preservation Office and would include all necessary requirements of such. This Alternate would be separate from the main project. See under BUDGET for price.

ALTERNATE 2 –

Complete a National Register nomination form for Hawk's Nest State Park. This would be done according to the requirements of the National Park Service and the West Virginia State Historic Preservation Office and would include all necessary requirements of such. This Alternate would be separate from the main project. See under BUDGET for price.

ALTERNATE 3 –

Complete a National Register nomination form for Watoga State Park. This would be done according to the requirements of the National Park Service and the West Virginia State Historic Preservation Office and would include all necessary requirements of such. This Alternate would be separate from the main project. See under BUDGET for price.

SCHEDULE

Upon signing a contract, the consultant will perform all services and provide all materials as listed in the above by August 30, 2008 or sooner. The time schedule assumes prompt review of conclusions, drafts, etc. by the SHPO. The ALTERNATES will not be considered within the time schedule of the above main project; the time schedule for the ALTERNATES will be agreed upon by the Consultant and the SHPO. The schedule may also be modified depending on the actual number of sites in the project and other considerations. This would require approval of all parties involved.

BUDGET

The consultant will complete the project as described herein and in the RFQ for the budgeted amount of \$29,000.00 (twenty-nine thousand dollars). This includes all fees, travel, supplies, etc. This is based on the RFQ and the above methodology and includes the recordation of up to 300 resources.

ALTERNATE 1 – The Consultant will complete all requirements of Alternate 1 for a total lump sum of \$4,000.00 (four thousand dollars). This includes all travel, fees, etc.

ALTERNATE 2 – The Consultant will complete all requirements of Alternate 2 for a total lump sum of \$6,000.00 (six thousand dollars). This includes all travel, fees, etc.

ALTERNATE 3 – The Consultant will complete all requirements of Alternate 3 for a total lump sum of \$6,000.00 (six thousand dollars). This includes all travel, fees, etc.



PRESERVATION



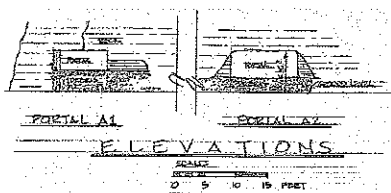
The firm of Michael Gioulis specializes in the preservation of historic structures and the preservation and interpretation of historic sites. Mr. Gioulis has been a historic preservation professional since 1977. Since 1984, he has been practicing as a private Historic Preservation Consultant dedicated to enhancing awareness of historic preservation through historically accurate restorations and rehabilitations of many prominent buildings in West Virginia and surrounding areas.

PLANNING



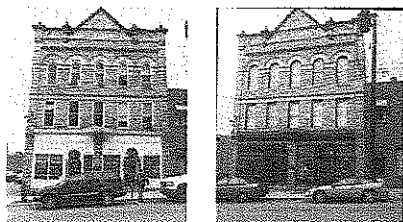
Since 1988, Mr. Gioulis has held a contract with the State of West Virginia as their Main Street West Virginia Design Contractor. Revitalization of commercial downtown buildings is the focus of the program emphasizing the preservation of historic integrity.

REPORTS



In conjunction with his work in historic preservation, Mr. Gioulis also offers services in the following areas: HABS/HAERS Reports, 106 Reviews, Feasibility Studies, Design Guidelines, Historic Preservation Certification Applications for tax credits, National Register Nominations, Historic Resource Surveys, and CAP Assessments.

REHABILITATION



Consulting with architects and property owners, Mr. Gioulis is also involved in several rehabilitation projects involving residential and commercial buildings. Preservation of historic fabric and character-defining elements of these extant buildings are the ingredients providing for their efficient, contemporary use within the community.

MICHAEL GIOULIS
HISTORIC PRESERVATION CONSULTANT
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SUTTON, WV 26601
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(304) 765-5464 (FAX)
mike@michaelgioulis.com (EMAIL)
www.MichaelGioulis.com (WEB SITE)

page 1 of 3

EDUCATION:

B.S., City University of New York, City College, 1975.
B. Arch., City University of New York, City College, 1977.

BUSINESS EXPERIENCE:

June 1984-Present

Self-employed: Historic Preservation Consultant; Design;
Construction supervision and management.

June 1979-June 1984

State of West Virginia, Department of Culture and History,
Historic Preservation Unit: Coordinate state, local and federal
Programs; review construction and other projects for compliance
with standards; administer grant, survey and tax incentive
programs; public addresses.

September 1982-January 1983

University of Charleston, Charleston, West Virginia: Instructor,
"Principles of Planning", urban design, planning and historic
preservation curriculum.

October 1977-June 1979

Vecellio and Kreps. Architects, Charleston, WV: drafting; working
drawings; review shop drawings; preliminary sketches and site
layout; finish selection; specification writing; design.

September 1975-June 1977

Jeri-Jo Knitwear, New York City, NY: Assistant Manager; supervised
seven employees; billing.

1968-1973

Various temporary occupations including home construction and
remodeling; tree trimming and landscaping.

1968-1973

Prescott Merrill and Turben, New York City, NY: stockbrokers; clerk;
head of segregation department.

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page 2 of 3

CONTINUING EDUCATION:

Historic Preservation Workshop, Cornell University, Ithaca, NY, June 9-16, 1979.
Main Street Revitalization Conference, Charleston, WV, November 1979.
Society for Commercial Archaeology, Washington, D.C., November 1979.
Association for Preservation Technology: Quebec, October 1980; Banff, October 1982; Nashville, October 1983;
Toronto, October 1984; Chicago, 1989; Chicago, 1997.
Preservation Tax Incentives, National Trust for Historic Preservation, Philadelphia, December 1981.
Sandstone Restoration Seminar, New York City, December 1982.
The Window Conference and Exposition for Historic Buildings, Boston, MA, December 1986.
National Main Street Center Town Meeting: Tulsa, OK 1992; Milwaukee, WI 1993; Tampa, FL 1994;
Nashville, TN 1996; Portland, OR 1997; Pittsburgh, PA 1998; San Diego, CA 1999; Boston, MA 2000; Indianapolis,
IN 2001; and Ft. Worth, TX 2002.

ACCOMPLISHMENTS:

Chairman, Braxton County Historic Landmarks Commission, 1981.
Member, Bulltown Advisory Committee, 1980-1982.
Speaker, Preservation Tax Incentives Workshop, Charleston, WV, April 1982.
Speaker, Preservation Alliance of West Virginia: Harpers Ferry, WV, June 1982; Bluefield, WV, June 1983; Bramwell,
WV, June 1988; Lewisburg, WV, June 1990; Martinsburg, WV, May 1997; Charleston, WV, May 1998; Weston,
WV, September 2000; Elkins, WV, September 2001.
Speaker, Planning Association of West Virginia, February 1983.
Speaker, Energy Conservation in Historic Buildings, September 1983,
Speaker, National Main Street Conference, Charleston, WV, December 1984.
Speaker, Preservation Tax Incentives Workshop, National Conference of State Historic Preservation Officers,
Charleston, WV, 1982.
Guest Lecturer, Architectural History, Shepherd College, Shepherdstown, WV.
Speaker, Main Street West Virginia Conference and Workshops – 1991 to the present.
Guest Lecturer, College of Graduate Studies, Charleston, WV, 1996.
Tour lecture, Goldenseal Annual Fall Tour, 1996.

PUBLICATIONS:

Co-Author, "Historic Resource Surveys in West Virginia", 1983.
Wonderful West Virginia, Volume 48, #11, "Marion County Round Barn".
Culture and History, July/August 1984, "Maintenance of Structural Pigmented Glass Storefronts".
Goldenseal, West Virginia Traditional Life, Volume 13, #1, Spring 1987, "Evidence of Times Past, A Preservationist
Looks At The Sutton Photographs".

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mgioulis@access.mountain.net (EMAIL)
www.MichaelGioulis.com (WEB SITE)

page 3 of 3

Downtown Property Owner's Maintenance Manual, West Virginia Development Office, May 1992.
Tax Credits for Historic Properties, West Virginia Development Office, 1996.

References on request

Updated March 28, 2002.

MICHAEL GIOLIS

Mr. Gioulis has been active in Historic Preservation in West Virginia since 1977. He served as Historical Architect for the West Virginia Department of Culture and History and as Assistant Director of the Historic Preservation Unit. While there he was involved in a number of programs, including: Survey and Planning grants; historic resource surveys; review of construction grant projects; and tax certification applications. He is familiar with all aspects of interpreting standards for rehabilitation of existing and historic buildings. In private practice (established 1984) he has been involved in rehabilitation projects and design assistance programs for downtown structures. This includes services to the West Virginia Main Street Office, resulting in over 800 individual design projects, as well as workshops, resource team visits and technical assistance responses. Resource teams involve intensive site visits in a charrette environment reviewing community resources and developing strategies for revitalization. He has participated in over 30 teams. In addition, Michael has written a Maintenance Manual for downtown property owners. He has completed a number of successful tax certification applications and has participated in individual rehabilitation and restoration projects including the restoration of 20 building facades in downtown Matewan, WV.

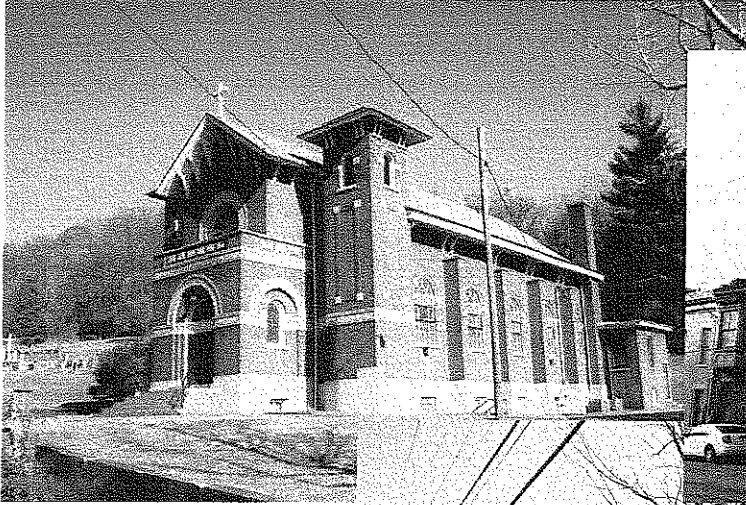
A number of training and technical workshops have been conducted by Mr. Gioulis. These include design workshops for the Main Street program from 1989 up to and including the present; Pinnacle Rock State Park for the Division of Culture and History, 1990; State Main Street Annual Conference 1990-2006; National Association of FRP manufacturers, 1995; Elkins and Beverly Historic Landmarks Commission, 1997; and others. He has also been a guest instructor at Shepherd State College and the West Virginia Graduate School and an instructor at the University of Charleston.

In St. Clairsville, Ohio he worked with the city and property owners to successfully rehabilitate seventeen downtown buildings and public projects such as entrance signs to the town, and a National Register nomination for the historic district. He also revised the city's design guidelines. In Wheeling he worked with a planning team for the revitalization of the historic waterfront into a major urban park. He has also worked with communities in reviewing rehabilitation projects and as an advisor to historic review committees; and wrote or revised historic district review ordinances and design guidelines in towns such as Shepherdstown, Elkins, Beverly, and Bramwell.

Updated 01/2007

References and Examples of Projects

Historic National Road in West Virginia Audio Tour



The Walkabout Company, LLC
PO Box 3116
Wheeling, WV 26003
(304) 242-8884
www.gowalkabout.com

Michael Gioulis, HP Consultant
614 Main Street
Sutton, WV 26601
(304) 765-5716
www.michaelgioulis.com

FRONTIERS TO MOUNTAINEERS

HERITAGE TOURISM REGION



HISTORIC PRESERVATION PLAN

Five county Historic Preservation Plan in North Central West Virginia
conducted with Ms. Hydie Hopkins Friend for:

Preservation Alliance of West Virginia

PO Box 3371

Charleston, WV 25333

Ms. Phyllis Baxter, President

304-637-7424

ALBERT N. WEST

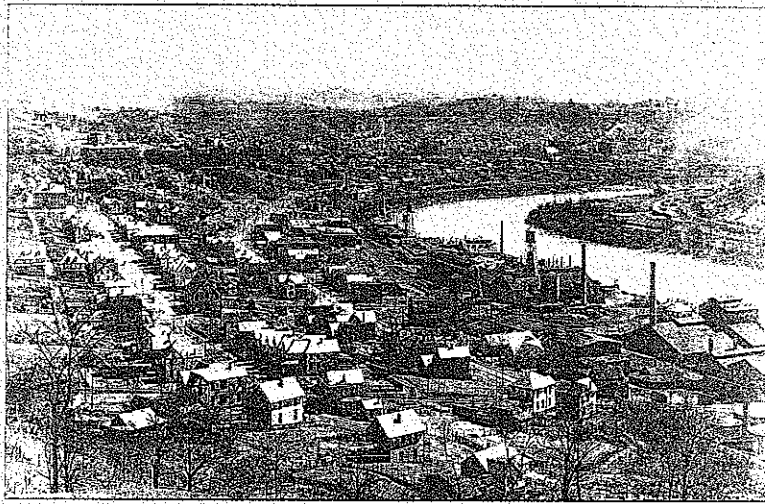


ARCHITECTURAL SURVEY GILMER COUNTY, WEST VIRGINIA

Historic Resource Survey of Albert N. West, Architect,
Resources in Gilmer County, West Virginia conducted for:
Gilmer County HLC
PO Box 90
Glennville, WV 26351
Mr. Jim Bailey, President
304-266-1831

**MORGANTOWN WHARF AND
WAREHOUSE HISTORIC DISTRICT**

**MONONGALIA COUNTY,
WEST VIRGINIA**



National Register nomination of a Historic District conducted for:
Morgantown HLC
389 Spruce Street
Morgantown, WV 26505
Ms. Barbara Rasmussen, President
304-292-7652