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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East

Request for Quotation

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FRANK WHITTAKER 304-558-2316

GARY THOMPSON

GOVERNMENT ACCOUNT EXECUTIVE CD!A+

STATE AUDITOR'S OFFICE



SHARP ELECTRONICS CORPORATION

RECORDS MGMT FACILITY 4916 KANAWHA BLVD E MALDEN, WV

SHARP IMAGING AND INFORMATION COMPANY OF AMERICA SHARP PLAZA, MAHWAH, NEW JERSEY 07495-1163 PHONE: 614-883-4163 FAX: 614-737-5301 CELL: 614-260-2285

25306-6330

304-926-1717

E-MAIL: THOMPSOG@SHARPAMERICAS.COM WWW.SHARPUSA.COM

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- Awards will be made in the best interest of the State of West Virginia.
- The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



RFQ COPY

TYPE NAME/ADDRESS HERE

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation AUD0 93322

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FRANK WHITTAKER 304-558-2316

STATE AUDITOR'S OFFICE

RECORDS MGMT FACILITY 4916 KANAWHA BLVD E MALDEN, WV

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FRANK WHITTAKER 304-558-2316

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### WV STATE AUDITOR 105 PPM COPIER RFQ AUD093322

### **GENERAL**

BLACK & WHITE 105 PPM (MINIMUM) COPIER SYSTEM STAND ALONE UNIT, NOT LINKED (I.E. 2 EA. 85 PPM UNITS) 36 MONTH LEASE NO THIRD PARTY LEASING

### REQUIRED FEATURES

NETWORK PRINTING
SCANNING (SCAN TO FILE, SCAN TO EMAIL)
2 & 3 HOLE PUNCH
PROFFESIONAL PUNCHER (PLASTIC COMB PUNCH)
5000 SHEET CAPACITY MULTI-POSITION STAPLER FINISHER
TAB INSERTS
SHEET & COVER INSERTS
100 SHEET CAPACITY DOCUMENT FEEDER

### PAPER REQUIREMENTS

LEGAL (MIN) 500 SHEET PER DRAWER (SPD) CAPACITY LEDGER (MIN) 500 SHEET SPD CAPACITY LETTER (MIN) 3000 SHEET SPD CAPACITY LETTER (MIN) 3500 SHEET SPD PAPER DECK CAPACITY

### SERVICE

600,000 COPIES PER YEAR TO BE INCLUDED
ALL PARTS & LABOR TO BE INCLUDED
ALL SUPPLIES (EXCLUDING PAPER) TO BE INCLUDED
LIST EXCESS COPY CHARGE
MUST PROVIDE "OFF HOURS" EMERGENCY SERVICE 5:00PM - 8:00AM MONDAY
THROUGH & Friday, WEEKENDS AND HOLIDAYS

### Price Sheet RFQ AUD093322

### Lease/Copy Charges

- > 36 month lease, 50,000 copies per mo.
- Per/Month  $$1,369^{91} \times 36 = $49,316^{16}$
- Monthly copy overage  $\$\underline{0.0048}$  per page x 5,000 =  $\$\underline{24^{00}}$  x 36 =  $\$\underline{864^{00}}$  5,000 pages estimate for bidding purposes only

### Services

"Off hours" Service Rate \$\(\frac{\(\infty\) \infty}{\(\infty\) \infty}\) per/hr x 5hr per year x 3 years 5:00 pm - 8:00 AM Monday through Friday, holidays and weekends Quantities are estimated for bidding purposes only.

TOTAL BID: \$ 51,15574

Quantities for overages and off hour services are estimates for bidding purposes only; actual quantities will vary. All overages and off hour services are to be billed at the bid unit price.

Monthly lease rates and unit price for overages are to be fixed for the life of the contract.

PROPOSED EQUIPMENT VARIES FROM SPECIFICATIONS.

- STAPLER FINISHER CAPACITY 15 3,500 SHEETS
- DAPER SUPPLY FOR LETTER STEE PAPER 15

  2 X 1,000 + 4,500-SHEET LARGE CAPACITY PAPER DECK (3-DRAWER)

  AND 2-USER ADSUSTABLE 500-SHEET ARAWERS PLUS A

  500-SHEET STACK BUPAGS

### STATE OF WEST VIRGINIA **Purchasing Division**

### **PURCHASING AFFIDAVIT**

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/ purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: SHARP ELECTRONICS CORPORATION	on .
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Authorized Signature:	Date: JUNE 2, 7008
Authorized Signature.	

Purchasing Affidavit (Revised 06/15/07)

SHARP Copy Ratio UNITING PRODUCTION AND THE WORKGROUP **6 6** MX-M850 MX-M950 MX-M1100 8%X11 D



### LCD Operation Panel

Large, 10.4-inch color touch-screen LCD display is the MX-M850/M950/M1100 dashboard, providing users with intuitive menus for every machine function, from copy and scanning input to final finishing as well as comprehensive diagnostics for easier maintenance.

### HIGHER RELIABILITY, HIGHER PRODUCTIVITY

Today, the business world has a new standard for high speed document handling and output in production environments with the introduction of the Sharp MX-M850/MX-M950/MX-M100 monochrome document systems. From walk-up office environments and corporate data centers to high-volume CRD and service bureaus, these top-of-the-line Sharp document systems will provide new capabilities for the end-user as well as opportunities for business growth. With flexible and versatile options from paper feed to finishing, as well as highly customizable software architecture, the Sharp MX-M850, MX-M950 and

### DURABILITY, RELIABILITY

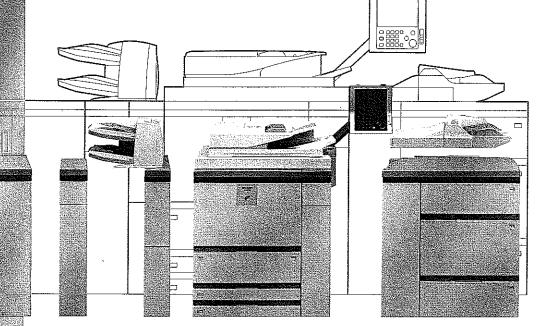
MX-W1100 adhere to the principles that have made Sharp document systems the award-winning choice. COUNT ON SHARP'S AWARD-WINNING HISTORY If our history offers insight into the future, then you can rest assured that when you invest in one of the new Sharp MX-M850, MX-M950 and MX-M1100 document systems, you will be choosing the proven Sharp heritage of document imaging. Independent industry authorities including Buyer's Laboratory, Inc., Better Buys for Business, Inc., and BERTL have consistently recognized the superlative achievements that set Sharp ahead of the competition.

Awards include Product Line of the Year, Best Security Solutions, Innovation Awards, IT

Friendliness and Editors' Choice. We earned them in the past. Expect them in the future!

### **DESIGNED TO CONOUER NEW MARKETS**

Industry experts have acknowledged that Sharp knows how to build a great MFP. And with the demand for a Sharp entry in the production segment, our market planning, research and development teams called for more than an upgrade to our current product line. It meant new thinking from start to finish in order to bring Sharp performance to new markets. This "clean sheet" approach to engineering the MX-M850, MX-M950 and MX-M1100 MFPs means every customer in the marketplace can enjoy the same level of satisfaction that current Sharp MFP owners have come to appreciate. Sharp's new flagship models will help redefine our position in the production market space. With three engine speeds (85ppm/95ppm/110ppm), standard networking and flexible configurations to target specific business needs, it's time to think **Sharp** for production environments.



- The Sharp MX-M850/MX-M950/MX-M1100 document systems have been engineered and built from the ground up to handle the rigid demands of production environments, easily producing hundreds of thousands of pages per month.
- Durability, reliability, and productivity were key components in Sharp's engineering philosophy
  and design specifications when developing these high-volume workhorses. With new
  standards, new markets, and new benchmarks, these high-speed monochrome document
  systems fit perfectly into CRD, corporate office and print-for-pay as well as the most
  challenging print-on-demand environments.
- Each MX-M850/M950/M1100 document system can be customized with a variety of
  options to create a unique solution for every challenging production setting. Whether you
  choose the 85ppm solution for walk-up or corporate environments, the mid-range 95ppm
  alternative or the powerful 110ppm system, you can be assured that Sharp can configure
  a system that's right for any environment.

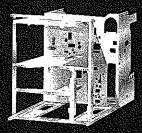
### What Every Business Needs

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### Highly-Rigid Main Frame

A newly developed, highly-rigid frame helps better protect and isolate critical machine components. This also ensures increased reliability and durability in order to withstand heavy use from high-speed and high-volume output.

### PRECISION

#### **HIGH PERFORMANCE**

And that's why Sharp engineered breakthrough performance features into the MX-M850/M950/M1100. These are precision design characteristics you can't see, but will certainly appreciate in daily use. SUPERIOR PAPER SUPPORT Among the best in class by virtually all measures including an 8-way paper supply and paper capacity up to 8,050 sheets.

HIGH-VISIBILITY CONTROL PANEL 10.4-inch color LCD touch-screen display with monitor status light easily visible from across the room helps the operator navigate any job intuitively.

FAST PRINT PERFORMANCE Outputs data-intensive documents, presentations, or image files in as little as 7 seconds.* ADVANCED SCANNING CAPABILITY

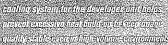
Sharp's 250 sheet duplex single-pass-feeder with Scan² technology can scan two-sided documents in a single pass, maximizing productivity while minimizing paper handling.

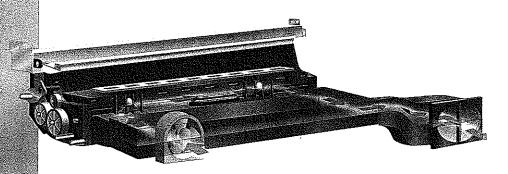
STANDARD NETWORK INTERFACE These powerful machines are fully network ready and offer web-based device management for easy configuration and set-up.

EASY SERVICEABILITY Long life drum (OPC) with up to 1 million impressions; slide-out components save space when maintenance is needed; 500,000 impression PM cycle; continuous running through toner replenishment process.

### Developer Cooling Systems

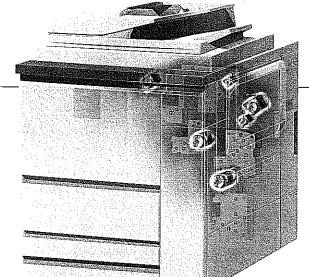
The INCAMENTALISM MITTOTOCER etc. contact system for the developer and below prevent excessive that built applications or





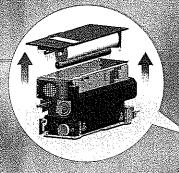
### Multi-Feed Detection Sensor (MX-M950, MX-M1100)

The precision engineering design of the Sharp multi-feed detection system employs ultrasonic technology to help diagnose and detect misfeeds from the document feeder as well as the paper feed section from the paper trays.



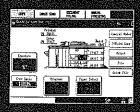
### Independently-Driven Unit

lingenencem motor units are employed for essential tree sections of the MX-M850/M950/ MM100 such as the pages pick-up unit, the paper transfer unit, etc. This design improvement provides highly reliable operation and helps to ensure dependable paper transportation through each reprographic cycle, increasing durability to the long run



### Slide-out Components for Easy Maintenance

This design makes service and general maintenance of the MX-M850/M950/M1100 easier by allowing technicians to slide out main units without the need to disassemble the entire machine to adjust or exchange sub-components.



#### Intuitive User Interface

Every operator, from the casual walk-up user to the mail room production staff, will find it easier to get the job done from start to finish with the easy-to-understand and easy-to-use graphic user interface on the touch-screen LCD panel.

### BREAKTHROUGH

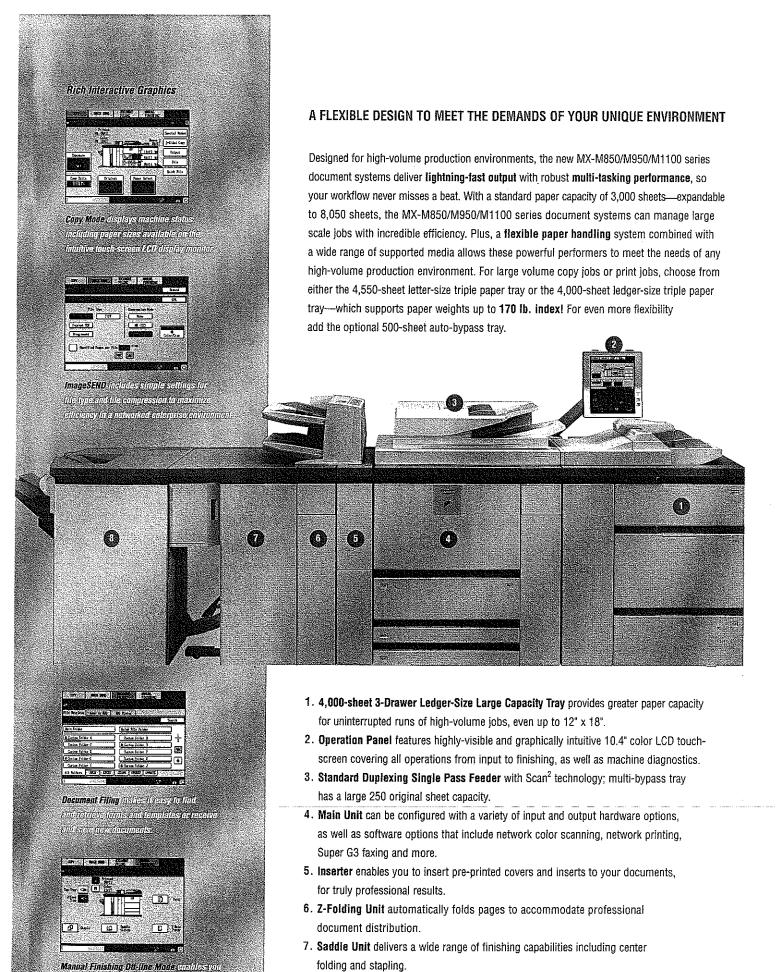
### **FLEXIBILITY AND VERSATILITY**

The key to implementation of any production document system in the workplace is the flexibility to configure the machine for the variety of applications. It needs to perform and its versatility to please a wide base of users as well as business applications. Sharp's MX-M850/M950/M1100 document systems excel in their ability to customize hardware and software configurations from paper input to document management and finished output. Businesses can easily add powerful network printing that offers point-and-click simplicity.

### FEATURES THAT KEEP YOUR BUSINESS MOVING

The MX-M850/M950/M1100 also come standard with 1.28 GB of standard memory, enabling them to be the hub of productivity even in busy workgroups. An 80 GB HDD ensures robust processing power for large complex jobs. • Copying and printing on up to 170 lb. index to produce a variety of documents in-house. • Security-enabled NIC Interface to restrict user access with IP/Mac Address Filtering, plus port control and protocol management. • Versatile application integration with Sharp OSA^m technology enables users to access network applications right from the LCD Panel.

My Sharp[™] provides comprehensive 24-hour online end-user training.



8. Finisher provides robust stapling capabilities for any application up to 100 sheets.

to finish the lot—including inserting sheets.

stapling and even Z-folding—while the machine



Multiple paper feed detection (MX-M950/M1100)

# MX-M850 A STEP UP IN WALK-UP PERFORMANCE

At 85 copies per minute plus customized versatility from copy and print input to document finishing, the Sharp MX-M850 represents a new benchmark in walk-up production performance. And if you need more, step up to the 95ppm MX-M950!

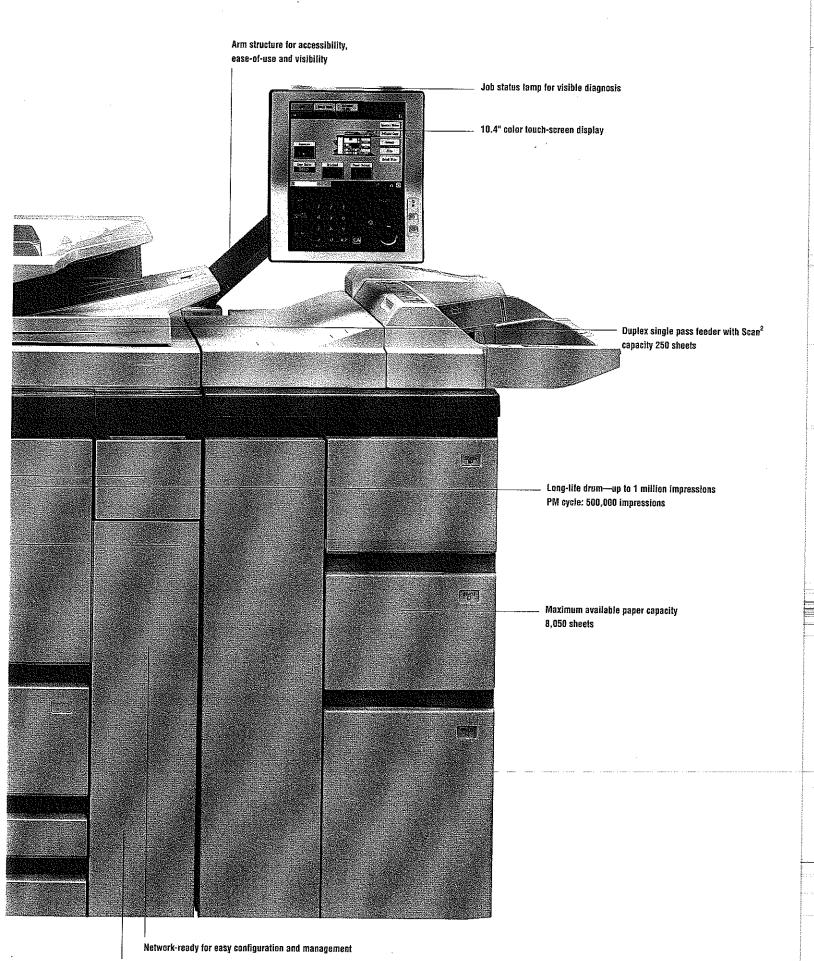
First capy time 4.0 seconds (MX-M850) 3.2 seconds (MX-M950/M1100)

Online toner replenishment
Change-on-the-fly toner (replacement
of toner cartridge while engine is running)
120,000 average page yield + 15,000
in 2nd hopper

Multiple finishing options

Booklet making, 3-hole punch and
GBC® SmartPunch™, Z-folding, post
sheet insertion

(assur)



Highly-rigid frame for durability

# 

The large, 10.4" Color LCD touch-screen display is intuitive and easy-to-use.

# MAXIMIZE EFFICIENCY AND PRODUCTIVITY EXPANDED CAPABILITIES FROM START TO FINISH

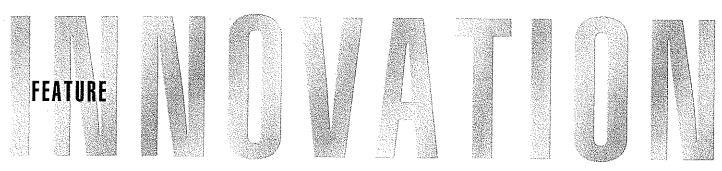
### Easy-to-use touch screen display

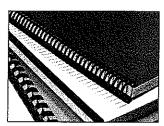
The MX-M850/M950/M1100 document systems utilize a 10.4" touch-screen color display, which offers large **easy-to-read** text and icon-driven graphics, as well as large easy-to-see menus that are intuitive and easy to navigate. This unique display features a **Customizable User Interface** that allows the touch-screen to display "short-cut" keys that can be programmed to provide instant access to the features your business uses most often.

### High-efficiency scanning

For optimum productivity, the new MX-M850/M950/M1100 document systems offer Sharp's award-winning **Scan² technology**. This innovative technology utilizes dual scan heads to simultaneously scan both sides of a document in a single pass, minimizing paper misfeeds and

improving reliability. Additionally, with Sharp's newly designed 250-sheet duplex single pass document feeder, documents are scanned at up to 120 imagesper-minute on the MX-M1100, so even large projects are completed quickly.
For even more versatility, add the optional Color Expansion Kit.*



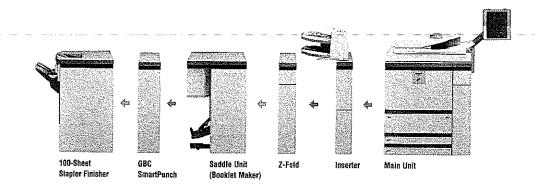


Add Style and Versatility to Bound Documents with the GBC SmartPunch™

Providing professionally bound finished documents to your customer is now easier than ever with the GBC SmartPunch in-line punching system.** With up to six common punching styles, the GBC SmartPunch can produce ready-to-bind documents at up to 110 pages-per-minute when connected to an MX-M1100 document system. Now you can combine punching, printing and collating into a single operation, virtually eliminating downtime from off-line manual punching. Interchangeable die seis make changeovers easy without the need for tools.

### **Professional finishing**

The MX-M850/M950/M1100 document systems offer several modular finishing options to automate your output as well as give your documents a professional appearance. The optional **100-Sheet Stapler Finisher** speeds through large projects, giving you complete control over deadlines. The **15-Sheet Saddle Unit** can center staple documents to create professional looking booklets on letter, legal, ledger or 12" x 18" size paper. For even more versatility, the MX-M850/M950/M1100 offer modular options for **Z-Folding**, **Inserting** and **Hole-Punching**.

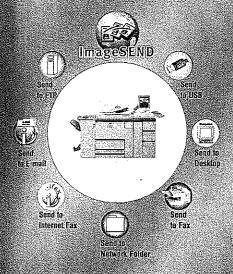


^{*}Some features require optional equipment.

^{**}Spines sold separately.

### Integrated Network Scanning

With Sharp's powerful image Send technicity you get one-fouch distribution technics that sendratize document, variative Telp-reduce mall-easts and Save limits. With up to seven destinations—E-mail-Desktop-FIP, Network Fader (SVIB). USG-Fax and Internet Fax—inding varieties under where it needs to go is as easy as justimes a button. Send to Group mode allows mixed group treadcasting to E-mail-Fax, and internet Fax for increased emicroner.



#### Scan Documents in Full Color

With the optional COLOIS EXPANSION KIT.
Users can scan documents to Estimate Network.
FOLDERS and other select destinations in
FUEL COLOIS This impossible feature allows
your business to lessify share transferny color
documents such as hardnings, newsletters
quenting reported humbers and more

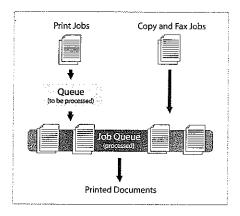
### Increase Efficiency with Document Filing

For even more efficiency, the NYX (1950).
M950/M1100 document systems offer
convenient Document Fring Willi Vision-board
storage/retrievel/System issers can store
frequently used file-such as copy jobs, print
jobs forms and more. Phiss with the Color
Expression Kin documents can be scanned and
saved in full culor. The Document Fring System
comes standard with 40 GH at document
strage capacity, so everyone can easily
store-retrieve and route savere documents:

# DOCUMENT WORKFLOW & DISTRIBUTION STREAMLINE YOUR WORKFLOW WITH ADVANCED DISTRIBUTION FEATURES

#### True multi-tasking with dual processing

The new MX-M850/M950/M1100 document systems feature a 64 bit, multi-tasking controller that delivers copy, fax and print jobs continuously for optimum efficiency. Other controllers only perform one operation at a time. But the MX-M850/M950/M1100 continually processes incoming jobs even while existing jobs are output. The result? A workflow that never slows down—even at crunch time.



### Convenient USB support

The MX-M850/M950/M1100 also support popular USB memory devices for today's on-the-go professionals. Scan files directly to a USB device, or simply plug in and print directly without creating network traffic. Most popular industry-standard file formats are supported, including TIFF, JPEG, PDF, and Encrypted PDF.*

### Security at your fingertips

Get the control and security you need to minimize risk in today's changing office environment. The MX-M850/M950/M1100 support LDAP with integrated User Authentication. Workgroups can set up rights to features and functions, providing unprecedented control over usage and costs. With controls for up to three levels of identification, you can protect sensitive documents from being scanned, faxed or e-mailed—so your data is never compromised.

### Convenient and secure e-mail distribution

With LDAP, there's no need to manually enter a recipient's complete e-mail address. Simply enter the first few characters and the MX-M850/M950/M1100 automatically searches and displays a list of matching names. And with the Unique File Naming feature, you can enter specific file names with custom subject fields, so it's easier to recall files when you need them.

#### Powerful Super G3 faxing

The optional Super G3 Fax Kit delivers lightning-fast faxing for busy workgroups. Integrated PC Faxing allows you to fax a document directly from your desktop. With the Finisher installed, you can collate, staple and/or copy inbound faxes, so they're ready to distribute, saving time. Inbound Fax Routing allows you to set parameters so that faxes can be sent directly to your e-mail address, giving mobile users the ability to check on incoming orders, purchase orders, and more. Settings can be easily managed through the user-friendly web page. For additional savings, the optional Internet Fax Expansion Kit can help reduce long-distance phone costs.





#### Sharp OSA technology at a glance

- Automate tasks and save time with seamless integration between the MX-M850/ M950/M1100 and network applications
- Centralized applications minimize set-up and installation on multiple Sharp products
- Virtually eliminates repetitive tasks and streamlines workflow, increasing efficiency
- Maximize your return on investment with tighter integration among IT assets
- Industry standard programming leads to faster deployment of new solutions

## IMAGINE THE POSSIBILITIES GET MORE OUT OF YOUR BUSINESS APPLICATIONS

The MX-M850/M950/M1100 document systems provide powerful functionality for your business so you can immediately leverage your previous investments in data management infrastructure. While others are limited to a small circle of productivity, Sharp's newest innovation, the Sharp OSA™ development platform, allows users to leverage the power of their back-end systems right from the control panel. It's really a new way of thinking with "power at the panel" for automation of tasks and a streamlined workflow.*

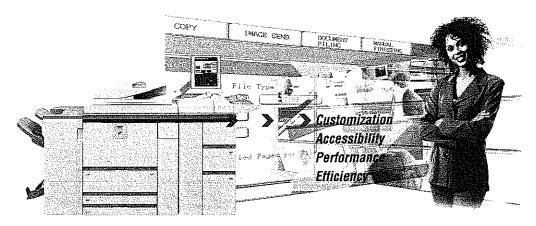
You'll save time and increase the efficiency of everyday tasks with Sharp OSA technology because it can be virtually seamless to the user. Any MX-M850/M950/M1100 anywhere in the organization can display choices that were once only available on a desktop PC. With one-touch access to business applications via Sharp OSA integration, you can start and finish a document distribution task without worry.

The Sharp OSA development platform is the logical choice as a complement to your existing infrastructure because the MX-M850/M950/M1100 becomes the gateway to providing fast,



flexible access to documents and applications...no matter where you are in the office. You also get the controlled access and tracking capability you require with tighter integration capabilities for network security and accounting applications. With such comprehensive control, you'll be able to manage your document workflow easily, efficiently, and more securely.

Sharp OSA technology also provides customization. With the ability to personalize applications and processes specific to your business, Sharp OSA technology can help eliminate redundancy and streamline workflow, helping to save time and optimize productivity. And since Sharp OSA technology utilizes industry-standard network protocols such as SOAP, XML, and XHTML, third-party software developers can deliver customized solutions to your business faster than ever.



### A Leader in Security

To help protest your date the LID shippy in help (I) shippy in the protest layors of security, making Sharp the optimizar and intelligent property? As a leager in office equipment security? Sharp makes it easy for any business or protest property and in the continuence of the property.





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#### The Sharp 24/7 Training Advantage

la mate managine your new MXEMBSI/ MSI(M) 1700 dacondent systems is might out of systems for a phinorized Straip Deaths about My Sharp & distributed auxiliants care website that other solutions, resources solving managing specific to your new Straig product

# SAFEGUARD YOUR COMMUNICATIONS ADVANCED DOCUMENT SECURITY PROTECTS YOUR ASSETS

### Account codes

Account management enables administrators to control access functions (Copy, Scan, Fax, and Print) and to monitor usage.

### Helps keep your documents confidential

To help protect your printed documents from unauthorized viewing, the MX-M850/M950/M1100 supports IPPS protocol and offers confidential printing that requires users to enter a PIN code in order to print a queued document—making it easier to comply with healthcare regulations like HIPAA.

### A Network scanning access

To protect your network from unauthorized e-mail communications, the MX-M850/M950/M1100 authentication supports SMTPS, FTPS and user authentication, requiring users to login before performing any network scanning operations.*



#### Control device access over the network*

To help restrict access to the device over the network, the MX-M850/M950/M1100 offers:

- · Secure Socket Layer (SSL Encryption)
- IPv6 and IPsec
- IP/MAC address filtering, protocol enable/disable and port management for maximum security.

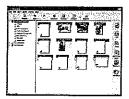
### Data erase and encryption*

To help protect your data, the MX-M850/M950/M1100 offers an optional Data Security Kit that encrypts document data in compliance with using the Advanced Encryption Standard (AES). Additionally, the Data Security Kit erases the temporary memory on the hard drive by overwriting the encrypted data up to seven times, providing an unprecedented level of assurance.

### Tracking and auditing information

Legislation and industry policies require companies to be more aware of information flow. Sharp offers both built-in and additional hardware/software which allows users to control, access and track usage of each device on the network.

These scalable security offerings aim to protect your intellectual property, preserve confidential information and help your business to meet regulatory requirements, such as the Health Insurance Portability and Accountability Act (HIPAA), and the Gramm Leach Bliley Act (GLB). For additional information visit: <a href="https://www.sharpusa.com/security">www.sharpusa.com/security</a>



Sharpdesk desktop document management software helps users organize, annotate, edit and combine files prior to distribution.



Doc2NET

Sharp's alliances with leading developers make it easy to implement enterprise-level solutions for document archiving, forms generation and more.

# INTEGRATED, USER-FRIENDLY SOFTWARE MANAGE DOCUMENT WORKFLOW

### Managing the digital workflow has never been easier—and more seamless

Powerful, flexible and intuitive, Sharpdesk™ software enables you to easily integrate scanned documents into your everyday workflow. Easy-to-use tools help you organize, edit, even combine scanned files, for maximum productivity. The Search and Index feature provides sophisticated tools that enable you to retrieve archived Sharpdesk documents with incredible ease.

#### Automated forms management and distribution

Sharp's MX-M850/M950/M1100 integrate fluently with Reform Enterprise by FabSoft™. With the ability to automatically route documents to a fax or e-mail address, MFP, printer, or FTP site, Reform speeds up your workflow and saves valuable time. Plus you can customize forms, invoices, and other transactional documents, enabling you to automate processing while maintaining a professional image.

### Advanced document filing and archiving

Sharp's MX-M850/M950/M1100 document systems are compatible with Liberty's Doc2NET™, enabling you to capture, organize, retrieve, and secure documents. With structured indexing, full text search



capabilities, and output and distribution capabilities via fax, e-mail, and print, Doc2NET delivers quick and convenient access to shared documents for the entire workgroup. Scan images can be sent directly from the MFP to the Doc2NET cabinet using the MX-AMX1 option.

### Easy integration with document imaging

eCopy® ShareScan™ allows the MX Monochrome Series' scanning function to integrate with a multitude of Enterprise Content Management packages you may already be using.

### The Sharp Administration Utility Suite

To help you manage the MX-M850/M950/M1100 and the host of versatile features, Sharp designed the Administration Utility Suite, a collection of easy-to-use software that can simplify the installation, monitoring, and use of the MX-M850/M950/M1100 document systems.

#### **Equitrac Office**

Additionally, Sharp offers Equitrac Office® and Equitrac Express®, options with extensive reporting and security controls.

### Standard Print/Copy/Scan Tracking

The MX-M850/M950/M1100's versatile functionality will make it the most widely-used printer in the workgroup. To monitor and track all of this activity, Sharp includes standard copy/print accounting controls. The Print/Copy/Scan auditor enables administrators and IT Managers to track usage by ID number (up to 1000 accounts) as well as by PIN code authorization.



Printer Administration Utility

(equitrac



Track print usage for accounting purposes with Equitrae's easy-to-use software, which provides extensive reporting and security features.

### MX-M850 MX-M950 MX-M1100 SPECIFICATIONS

Main Specificati	one	(Main Specifications	agatinuad)	188 Shoot Stanla	- Cialabox
Base Model	High speed manochrome digital document system console	Network Operating	Windows® 98, Windows Me, Windows XP, Windows XP	100 Sheet Staple	MX-M850; MX-M950; MX-M1100
dase woder	with 64 bit multi-tasking controller; includes 80 GB hard drive with document filing, 250-sheet Duplexing Single	нешогк ореанид	x64, Windows NT® (SP5 or later), Windows 2000, Windows Server® 2003, Windows Server 2003 x64,	Output Capacity	Upper tray: 500 sheets (letter, letter-R, statement size) Lower tray: Offset stack tray; 3000 sheets (letter size)
	Pass Feeder and 3000 sheet paper capacity.		Windows Vista™, Windows Vista x64, Unix®, Novelt® HetWare® 3.x/4.x/5 x. MAC OS® 9.x. MAC OSX	Stapling Positions	Top, top stant, bottom or 2 staples on side
Functions	Copy, print, network print, network scan, and fax*	Network Protocols	TCP/IP, IPv6, IPsec, SSL, SMTP, FTP, SMB, IPX/SPX,	Stapling Capacity	100 sheets (20 lb. bond; letter size)
Copy System	Dry electrostatic transfer system with organic photo conductor, magnetic brush dual-component developing	110,110,1111	and AppleTalk® for Macintosh® environments.3	Hole Punch	Optional 3 hole punch unit
	system and heat roller fusing.	Firmware	Flash ROM with USB and network update capability	Power Consumption	120 W or less
Original Size (Max)	11" x 17" (sheets or bound documents)	Device Management	Web based device setup, management and authority	Weight	Approx: 160 fbs.
Copy Size	Min. 5 1/2" x 8 1/2", Max. 12" x 18"		control; Administrator level and User level login access	Dimensions	31 3/4" (w) x 28 3/4" (d) x 38 3/4" (h)
Capy Speed	Paper size MX-M850 MX-M950 MX-M1100	Power Requirement	208-240 VAC, 60 HZ, 16 Amps	50 Sheet Stapler	Finisher
(pages per minute)	8 1/2" x 11" 85 95 110	Power Consumption	MX-M850; Max 2.4 KW or less, pre-heat 160 W or less, sleep mode 20 W or less; MX-M950; Max 3.5 KW or	MFP Models Supported	
	8 1/2" x 11R" 64 70 79 8 1/2" x 14" 54 59 68		less, pre-heat 178 W or less, sleep mode 20 W or less; MX-M1100: Max 3.5 KW or less, pre-heat 205 W or less,	Output Capacity	Upper tray: 250 sheets (letter, statement size) Lower tray: Offset stack tray; 3000 sheets (letter size)
	11" x 17" 47 51 59		sleep mode 20 W or less	Stapling Positions	Top, top slant, bottom or 2 staples on side
F-10-1-0-17	12° x 18° 42 48 57	Weight	Approx. 662 lbs. (main unit) 2	Stapling Capacity	50 sheets (20 lb. bond; letter size)
First Copy Out Time	MX-M850: 4.0 seconds or less; MX-M950/M1100: 3.2 seconds or less (Based on letter size original scanned	Dimensions	64 7/8" (w) x 30 1/8" (d) x 58 1/3" (h) ²	Hole Punch	Optional 3 hole punch unit
	from the glass with polygon motor running)	Printing System	Expansion Kit (option)	Power Consumption	96 W or tess
Warm Up Time	240 seconds or less	Emulation	PCL6 (XL), PCL5e, optional PS3	Weight	Approx: 101 lbs.
Copy Settings	Variable Zoom: 25% to 400% (with DSPF 25%-200%);	Resolution	1200 x 1200 DPI, 600 x 600 DPI	Dimensions	25 1/4" (w) x 24 1/4"(d) x 37 7/8" (h)
	9999 continuous copy	Print Speed	MX-M850: 85 PPM, MX-M950: 95 PPM, MX-M1100:	Saddle Stitch Fin	inhar
Fixed Magnification	25%, 50%, 64%, 77%, 100%, 121%, 129%, 200, 400%		110 PPM (8 1/2" x 11")		
Original Feed System	250-sheet Duplex Single Pass Feeder (DSPF) with mixed size original detection	Print Drivers	Windows 98, Windows Me, Windows NT4.0 (SP5 or	MFP Models Supported Output Trays	Upper tray: Offset stack tray
	Original Sizes: 5 1/2" x 8 1/2", 8 1/2" x 11", 8 1/2" x 11" B, 8 1/2" x 14", 11" x 17"		later), Windows 2000, Windows XP, Windows XP x64, Windows Server 2003, Windows Server 2003 x64,		Lower tray: Book tray for saddle stitch
	Original weight: 11 to 54 lb. bond (17 lb. veilum to 110 lb. index). Capacily based on 21 lb. bond, letter size		Windows Vista and Windows Vista x64, MAC [®] PPD (optional), MAC OS9, MAC OSX.	Output Capacity	Upper tray: 250 sheets (letter, statement size) Lower tray: 2000 sheets (letter size)
DSPF Scan Speed	MX-M850: 85 images per minute	Features	Ouplex Print, Pamphlet Print, Binding Edge, N-up print,	Stapling Capacity	50 sheets (20 lb. band; letter size)
(Letter Size)	MX-M950/M1100: 120 images per minute		Fit-to-Page, Margin Shift, Poster Print, Rotate Print, Zoom, Mirror Image, Overlay, Different Paper Insert, Transparency	Stapling Positions Saddle Stitch Function	Top, top stant, bottom or 2 staples on side Centerfold (2 staples); up to 12" x 18" paper sizes
Paper Feed System	Standard: 3000-sheet large capacity tray with (3) drawers.		Insert, Tab Print, Chapter Inserts Print, Paper Fold Print,	Saddle Stitch Capacity	15 sheets/10 sets; 10 sheets/15 sets; 5 sheets/30 sets
	Includes 2000 sheet letter size tandem tray (drawer 1), 500-sheet multi-purpose tray (drawer 2) and 500-sheet		Reverse Order, Tandem, Watermarks, PIN Print, Print Hold,	Power Consumption	96 W or less
	multi-purpose tray (drawer 3).		Proof Print, Print Audit, Graphics Mode Selection, Continuous Print, and Font/Form Downloads (Some	Hole Punch	Optional 3 hole punch unit
	Optional: 4550-sheet letter/statement size tray with (3)		features not available on all print drivers). 1	Weight	Approx: 134 lbs.
	drawers, 4000-sheet ledger size multi-purpose tray with (3) drawers, 3500-sheet letter size large capacity tray, 3000-sheet ledger size multipurpose large capacity tray,	Direct Printing	PDF/Encrypted PDF/TIFF/JPEG print, E-mail print, FTP Pull Print, USB Pull print, Web-Page file print ¹	Dimensions	25 1/4" (w) x 24 1/4" (d) x 37 7/8" (h)
	500-sheet bypass tray or 100-sheet bypass tray	Resident Fonts	80 roman outline fonts standard	Optional Equipme	nt
	(some options not available with all configurations).	Printing Protocols	LPR, IPP, PAP, Raw TCP (port 9100), FTP, NetBEUI,	MX-LCX4	4550-sheet Large Capacity Three Draw Tray (letter)
Paper Sizes	5 1/2" x 8 1/2", 7 1/4" x 10 1/2"R, 8 1/2" x 11", 8 1/2" x 11"R,	Network Security	Novell Pserver/Rprinter, HTTP, POP3, SSL. ³ IP/MAC Fiftering, Protocol Disable,	MX-LCX5	4000-sheet Large Capacity Three Draw Tray (ledger)
Pager Tupes	8 1/2" x 13", 8 1/2" x 14", 9" x 12", 11" x 17", 12" x 18" Standard paper trays: 16 lb. bond to 110 lb. Index,	MCMUIN OCCURRY	User Authentication.	MX-LCX6	3500-sheet Large Capacity Tray (letter) 1
Paper Types	includes plain paper, heavy paper, recycled, pre-printed,			MX-LCX3N	3000-sheet Large Capacity Tray (ledger) 1
	pre-punched cofored, and letterhead.		Expansion Kit (option)	MX-MFX1	100-Sheet Bypass Tray
	Optional paper trays: 16 lb. bond to 170 lb. index, supports same as standard trays; also supports thin paper,	Maximum Original Size	•	MX-MFX2 MX-FNX5	500-Sheet Bypass Tray 100-Sheet Stapter Finisher
	transparency, tab and label paper through bypass tray.	Scan Output	200 dpi, 300 dpi, 400 dpi, 600dpi	MX-FNX6	50-Sheet Stapter Finisher
Duplexing	Automatic trayless; supports 16 lb. bond to 110 lb. index;	Image Formals	Monochrame: TIFF, PDF Color: Encrypted PDF, TIFF, JPEG, PDF	MX-FNX7	Saddle Stitch Finisher
. •	paper types include plain paper, heavy paper, recycled,	Image Compression	Monochrome: Lincompressed, G3 (MH), G4 (MR/MMR)	MX-FNX8	Saddle Unit (Booklet Maker) ¹
Anu.	pre-printed, pre-punched colored, and letterhead.	mage compression	Color/Grayscale (option): High/Middle/Low	MX-CFX2	Inserter Unit 1
CPU	MX-M850: 868 MHz RISC processor MX-M950/M1100: 992 MHz RISC processor	Scan Destinations	E-mail, Desktop, FTP, SMB (network folder), USB, URL,	MX-FDX1	Folding Unit t
Standard Memory	1.28 GB memory (shared)		Internet fax, G3 fax 1	MIX-PNX3B	Hale Punch Module (for MX-FNX5)
Hard Disk Drive	80 GB; 40 GB partition for document filling/40 GB	Inbound Routing	G3 Fax to E-mail, Internet Fax to E-mail	MX-PNX48	Hole Punch Module (for MX-FNX6 and MX-FNX7)
	partition for copy/print/scan operations	One-touch Destinations	Up to 999	MX-GBCX1	GBC SmartPunch Module
Copy Resolution	Scan: 600 x 600 DPI (Max.), output: 600 x 600 dpi	Group Destinations	Up to 500	MX-PBX2	PCL6 Printer Expansion Kit
Exposure Modes	Text made, text/printed photo made, printed photo	Programs Network Protocols	48 TCP/IP (includes SMTP, LOAP, FTP, POP, SMB, ESMTP)		PS3 Expansion Kit 1
	mode, text/photo mode, photo mode; map mode, light original mode, auto exposure control or 9 step manual.	Network Security	E-mail server authentication and user account control, SSL ³	MX-NSX1	Network Scanner Expansion Kit
Copy Features	Scan-Once Print-Many, electronic sorting, Auto Paper	Software	Sharpdesk document management (10 user license)	MX-EBX1	Color Expansion Kit (for scanning) 1
	Selection (APS), Auto Magnification Selection (AMS), auto	55.(1141)	onal pool document management (12 day nestee)	MX-AMX1	Application Integration Module
	tray switching, rotation copy, job reservation, tandem copy,	Super G3 Fax Kit	(ontion)	MX-AMX2	Sharp OSA Application Communication Module 1.3
	margin shift, job build, edge erase, canter erase, dual page copy, cover pages, insert pages, tab paper insert,	Transmission Mode	Super G3, G3	MX-AMX3	Sharp OSA External Accounting Module 1.3
	transparency insert, card shot, multi-shot, reverse image,	Modern Speed	33.6 KBPS ⁵	MX-FWX1 MX-FXX1	Internet Fax Expansion Kit  Super G3 Fax Expansion Kit
	mirror image, cover page, multi-page enlargement, proof	Compression Methods	JBIG, MMR, MR, MH	AR-SU1	Stamp Unit
	copy, photo repeat, document filing, user account control, job programs, date print, page print and text print.	Max. Transmit Resolution		AR-PF1	Bar Code Font Kit ¹
Account Control	1000 user accounts	Transmission Speed	Approximately 2 Seconds with JBIG 5	MX-FRX8U	Commercial Data Security Kit ³
Job Build	Up to 10,000 sheets	Auto dial Destinations	Up to 999 (combined with scan destinations)		
Output Tray	Standard output tray capacity: 250 sheets	Group Dial/Destinations	Up to 500	Supplies	
Display	10.4" touch-screen LCD with 256 colors and fluorescent	Long length Originals	Up to 31.5* (for transmission)	MX-850NT	Toner Cartridge
	tube back light	Memory	8 MB slandard	MX-850NV	Developer
Interface	USB-2.0 (full speed): 1 part, USB-2.0 (high speed): 1 part	Features	Inhound Routing, Forward To Administrator, F-Code, Quick		OPC Drum
** ** **	100BaseT/10BaseT Ethernet with RJ-45 connection: 1 port		On-Line, Rolation Transmit, Anti-Junk Fax, and PC tax. t	AR-SV1	Stamp Cartridge

^{&#}x27; Some leatures require optional equipment









² Dimensions and weight include DSPF and operation panel

³ Sharp OSA^{ru} Integration, Data Security Kit, IPv6, SSL and IPsec support available summer 2007

⁴ PDF and Encrypted PDF require optional PS3 Expansion Kit

⁵ Based on ITU Test chart #1 in standard resolution; actual transmission time will vary based on line conditions.



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