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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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ADDRESS CORRESPONDENCE TO ATTENTION OF

MICHAEL AUSTIN 304-558-2402

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DIVISION OF HIGHWAYS
VARIOUS LOCALES AS INDICATED
BY ORDER

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ADS INC.
DOW SHERMAN
P.O. BOX 1446
BEAVER WV 25813

DATE PRIN	TED	TER	MS OF SAL	E	SHIP	/IA	F.	D.B.	FREIGHT TERMS
11/26/	2007								
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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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PAGE 2

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MICHAEL AUSTIN 304-558-2402

RFQ COPY
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ADS INC.
Don Sherman

Don SHERMAN P.O. BOX 1446

BEAVER WY 25813

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DIVISION OF HIGHWAYS
VARIOUS LOCALES AS INDICATED
BY ORDER

ADDRESS CHANGES TO BE NOTED ABOVE

DATE PRINTED TERMS OF SALE SHIP VIA FOR FREIGHT TERMS 11/26/2007 3ID OPENING DATE: 12/19/2007 BID OPENING TIME 01:30PM CAT. LINE QUANTITY UOP ITEM NUMBER UNIT PRICE AMOUNT ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS. CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICE SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN. OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANS-PORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.) QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY DRDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN. ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT. IN THE EVENT THE VENDOR/CONTRACTOR FILES BANKRUPTCY: FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATI-CALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATUI ELEPHONE DATE QD304. 25*5*. 6638

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130 Charleston, WV 25305-0130

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MICHAEL AUSTIN 304-558-2402

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State of West Virginia
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2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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Purchasing Division
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Post Office Box 50130
Charleston, WV 25305-0130

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FREIGHT TERMS DATE PRINTED TERMS OF SALE SHIP VIA F.O.B 11/26/2007 OPENING DATE: BID OPENING TIME 01:30PM 12/19/2007 CAT. UNIT PRICE AMOUNT QUANTITY UOP ITEM NUMBER LINE THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEAQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED: BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID; OR BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO SEE REVERSE SIDE FOR TERMS AND CONDITIONS GNATURE TELEPHONE. DATE TLE FEIN ADDRESS CHANGES TO BE NOTED ABOVE



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ADS DON SHERMAN DIVISION OF HIGHWAYS VARIOUS LOCALES AS INDICATED BY ORDER

P.O. BOX 1446 BEAVER WY 25813 DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS

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1. SPECIFICATIONS

The following sections of the West Virginia Department of Transportation, Division of Highways Standard Specifications Roads and Bridges, adopted July 1, 2000, as modified by the current Supplemental Specifications shall apply to the administration of this Contract: Sections 101, 102.4, 102.5, 105.1, 105.3, 105.4, 105.10, 105.11, 105.12, 105.13, 106.3, 106.4, 106.5, 106.6, 106.7, 106.9, 107.1, 107.2, 107.3, 107.14, 107.19, 107.20, 108.8, 109.1, 109.2 and 109.20.

The terms "Contractor" and "Vendor" used in the above specifications or this contract are interchangeable. Contractor shall mean Vendor and vendor shall mean Contractor.

West Virginia Department of Transportation, Division of Highways Standard Specifications Roads and Bridges, adopted 2000 and the current Supplemental Specifications may be obtained from:

West Virginia Division of Highways Engineering Division, Technical Section State Capitol Complex 1900 Kanawha Blvd., East, Bldg. 5, Rm. A-650 Charleston, West Virginia 25305

Corrugated Polyethylene pipe shall conform to the requirements of Section 714.19 of the West Virginia Department of Transportation, Division of Highways Standard Specifications Roads and Bridges, adopted 2000, as modified by the current Supplemental Specifications.

Corrugated Polyethylene pipe with smooth interior wall shall have a minimum tested Mannings "N" value 0.012.

2. <u>BIDDING INSTRUCTIONS</u>

Vendors shall not qualify bids. Any qualification of bids or any modification of the specifications or conditions governing the bids may be cause to reject bids.

3. CONTRACT AWARD

Qualified Vendors who submit a valid low bid will be awarded a contract for those items for which their bid is low. Separate parts of individual items (example: Item B-1 & B-2) will not be split between Vendors; each item will be awarded to the Vendor who submits the low overall bid for that total item. For basis of determination of award a total item will be considered as one coil or length of pipe and one band (per bid schedule).

In the event a Contractor fails to conform to the requirements set out in this contract document, the State Contract Purchase Order or the governing specifications, the contract may be cancelled and awarded to the next low bidder.

The State of West Virginia reserves the right to make multiple awards on this contract when it is in the best interest of the State to do so.

4. ACCEPTANCE PLAN

Material failing to comply with the quality requirement will not be accepted.

5. <u>DELIVERY</u>

Vendor will deliver orders of \$1000.00 or more FOB to specified delivery sites statewide. The vendor may add shipping charges for orders of less than \$1000.00 per delivery site.

No deliveries shall be made until the material has been approved by:

West Virginia Division of Highways Materials Control, Soils & Testing Division 190 Dry Branch Road Charleston, WestVirginia 25306 Phone Number 304-558-3175

6. PURCHASING CARD ACCEPTANCE

The State of West Virginia currently utilizes a VISA Purchasing Card Program which is issued through a bank. The successful vendors must accept the State of West Virginia VISA Purchasing Card for payment of all orders placed by State DOT agency for orders as a condition of award.

7. VENDOR'S INVOICES

Vendor's invoices must be submitted in original and one copy and contain the following:

- a. Division of Highways State Contract Order (SCO) Numbers and this Contract number.
- b. Total quantity and unit price with the total cost of each type of material furnished.
- c. Prepaid shipping charges (on material orders of less than \$1,000).

Note: Under no circumstance will the West Virginia Division of Highways accept, or pay for, quantities of material in excess of the quantity stated on the State Contract Purchase Order.

13.	BIDDING SCHEDULE	CORRUGATED POLYETHYLENS	E PIPE		
			Unit ESTIMATED	USAGE	
ITEM	DOH CLASSIFICATION	DESCRIPTION	Price LINEAL I	FEET	Amount
A-1	010-036-000004	4" Perforated Underdrain Pipe Shipped in 250' Colls	@ .30 per linear foot	2000	6000,00
A-2	010-037-000004	4" Band for Item A-1	@ , 9 8 per each		
B-1	010-036-000006	6" Perforated Underdrain Pipe Shipped in 100' Coils	@ . 82 per linear foot	2000	1640.00
B-2	010-037-000006	6"Band for Item B-1	@ 2.29 per each		
C-1	010-036-000015	15" Non-perforated Drainage Pipe Shipped in 20' lengths	@ 5.79 per linear foot	6000	34740,00
C-2	010-037-000015	15" Band for Item C-1	@ 6,83 per each		
D-1	010-036-000018	18" Non-perforated Drainage Pipe Shipped in 10' or 20' lengths	@ 8.82 per linear foot	2000	17640.00
D-2	010-037-000018	18" Band for Item D-1	@ <u>10.44</u> per each		
F-1	010-036-000036	36" Non-perforated Drainage Pipe Shipped in 10' and 20' lengths	@ Na per linear foot *	500	
F-2	010-037-000036	36" band for item F-1	@ w A per each		
G-1	010-036-000048	48" Non-perforated Drainage Pipe Shipped in 10' and 20' lengths	@NA per linear foot *	500	
G-2	010-037-000048	48" band for item G-1	@ N Qper each		
H-1	010-036-000060	60" Non-perforated Drainage Pipe Shipped in 10' and 20' lengths	@ <u>p\ n</u> per linear foot *	500	
H-2	010-037-000060	Band for item H-1	@ N 9 per each		
I-1	010-036-001015	15" Non-perforated Drainage Pipe	@ 5.14 per linear foot	2000	10,280,00
I-2	010-037-001015	15" Band for Item I-1	@ 6,43_per each		
J-1	010-036-001018	18" Non-perforated Drainage Pipe	@ 7.65 per linear foot	2000	15,300.00
J-2	010-037-001018	18" Band for Item J-1	@ 9.56 per each		
K-1	010-036-001024	24" Non-perforated Drainage Pipe	@12,48 per linear foot	500	<u>6,240.0</u> 0
K-2	010-037-001024	24" Band for Item K-1	@15.60 per each		
L-1	010-036-001030	30" Non-perforated Drainage Pipe	@17.90 per linear foot	500	<u> </u>
L-2	010-037-001030	30" Band for Item L-1	@ 35,80 per each		

* THIS PIPE STYLE IS NOT AVAILABLE.

CORRI	IGATED POLYETHYLENE PIP	E WITH SMOOTH INTERIOR WALL	Unit ESTIMATED USA	CE
<u>ITEM</u>	DOH CLASSIFICATION	DESCRIPTION	Price LINEAL FEET	Amount
M-1	010-036-001036	36" Non-perforated Drainage Pipe	@ 23.80 per linear foot 500	11,900,00
M-2	010-037-001036	36" Band for Item M-1	@ <u>47.60</u> per each	
N-1	010-036-001048	48" Non-perforated Drainage Pipe	@ 40.9 Sper linear foot 200	<u>8,140.0</u> 0
N-2	010-037-001048	48" band for Tem N-1	@ 91.90 per each	· · · · · · · · · · · · · · · · · · ·
0-1	010-036-001060	60" Non-perforated Drainage Pipe	@75.00 per linear foot 200	15,000,00
0-2	010-037-001060	60" bands for Item O-1	@150.00per each	
			TOTAL.	\$ 135,888.00

RFQ	No.	66800012
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STATE OF WEST VIRGINIA Purchasing Division

PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit **www.state.wv.us/admin/purchase/privacy** for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name:	ADS	120c/	1 DONALD	د	SHERMAN	
Authorized Signature: _	O e	ب د	80		Date:	12/19/2007

Purchasing Affidavit (Revised 06/15/07)