

State of West Virginia Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

### Request for BEGNUMBER Quotation

638000063

ADDRESS CORRESPONDENCE TO ATTENTION OF

MICHAEL AUSTIN 304-558-2402

VENDOR

**\*709055848** 304-340-4288 **ACCESS SYSTEMS** 4108 MACCORKLE AVENUE SE

CHARLESTON WV 25304 DIVISION OF HIGHWAYS CHIEF OF INFORMATION SYSTEMS BUILDING 5 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305-0430 304-558-0408

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Sales Manager

**\*709055848** 

**ACCESS SYSTEMS** 

CHARLESTON WV

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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<u>5/14/08</u>

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304-340-4288 DIVISION OF HIGHWAYS 4108 MACCORKLE AVENUE SE

CHIEF OF INFORMATION SYSTEMS **BUILDING 5** 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305-0430 304-558-0408

DATE PRINTED TERMS OF SALE :: SHIP VIA F.O.B. FREIGHT TERMS 04/29/2008 BID OPENING DATE: 05/14/2008 BID OPENING TIME 01:30PM CAT. LINE QUANTITY UOP: ITEM NUMBER UNIT PRICE AMOUNT ADDENDUM ACKNOWLEDGEMENT I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC. ADDENDUM NO. S: ND. 1 ...... NO. 2 ..... NO. 3 NO. NO. 5 I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF BIDS. VENDOR MUST CLEARLY UNDERSTAND THAT ANY VERBAL REPRESENTATION MADE OR ASSUMED TO BE MADE DURING ANY ORAL DISCUSSION HELD BETWEEN VENDOR'S REPRESENTATIVES AND ANY STATE PERSONNEL IS NOT BINDING. **ONLY THE** INFORMATION ISSUED IN WRITING AND ADDED TO THE SPECIFICATIONS BY AN OFFICIAL ADDENDUM IS BINDING Repuel SIGNATURE Access. Systems.... COMPANY SEE REVERSE SIDE FOR TERMS AND CONDITIONS: SIGNATURE TELEPHONE DATE 304-340-4288

55-068-4486



TITLE

<u>Sales Manager</u>

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

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\*709055848 304-340-4288 ACCESS SYSTEMS 4108 MACCORKLE AVENUE SE CHARLESTON WV 25304

DIVISION OF HIGHWAYS
CHIEF OF INFORMATION SYSTEMS
BUILDING 5
1900 KANAWHA BOULEVARD, EAST
CHARLESTON, WV
25305-0430 304-558-0408

DATE PRINTED TERMS OF SALE SHIP VIA FOB... FREIGHTTERMS 04/29/2008 BID OPENING DATE: 05/14/2008 BID OPENING TIME 01:30PM CAT. LINE QUANTITY UOP ITEM NUMBER UNITPRICE AMOUNT: DAITE REV. 11/96 VENDOR PREFERENCE CERTIFICATE CERTIFICATION AND APPLICATION\* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DDES NOT APPLY TO CONSTRUCTION CONTRACTS). APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED: BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR ic X o BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORA-TION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEAQUARTERS OR PRINCIPAL PLACE OF SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE DATE

<u>304-340-4288</u>

5/14/08

ADDRESS CHANGES TO BE NOTED ABOVE



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PAGE 4

MICHAEL AUSTIN
304-558-2402

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\*709055848 304-340-4288 ACCESS SYSTEMS 4108 MACCORKLE AVENUE SE

CHARLESTON WV 25304

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CHARLESTON, WV
25305-0430 304-558-0408

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Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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REQ NUMBER 638000063

\*\*\*ADDHESS:CORRESPONDENCE:FOFATRIENTION:Cor

MICHAEL AUSTIN 304-558-2402

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304-340-4288

CHARLESTON WV 25304

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DATE PRINTED

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TERMS OF SALE

### Request for Quotation

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MICHAEL AUSTIN 304-558-2402

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**ACCESS SYSTEMS** 

CHARLESTON WV

4108 MACCORKLE AVENUE SE

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MICHAEL AUSTIN 304-558-2402

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DIVISION OF HIGHWAYS
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1900 KANAWHA BOULEVARD, EAST
CHARLESTON, WV

\*\*\*\*ADDRESS:CORRESPONDENCE:TO:ATTENTION:OF

25305-0430

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#### DIVISION OF HIGHWAYS

#### **SPECIFICATIONS**

Three (3) Microfilm Reader/Scanners must be equipped with the specifications as stated. The Reader/Scanners will be shipped to three separate locations listed.

If Vendor bids a different brand or model. Vendor must provide a test unit that will comply with the specifications and meet the requirements of the WVDOT's application. WVDOT request literatures accompany any alternate bid which can verify that the alternate bid complies with the specifications. The description shall contain the essential requirements that clarify the quality level or indicate the features that are important to the function of the Microfilm Scanner being purchased.

Only upon successful testing and acceptance by the Department will the apparent low-bid Vendor be awarded the order. If the model bid and tested fails to meet the specifications or the WVDOT's application requirements, the next lowest bidder will be notified.

(List each item separately)

#### Alternate Bid Minolta MS7000 MKII

QTY	Manufacturer/Model	Equipment, Software, Service	Unit	
		Description	Price	Amount
3	Microfilm Reader/Scanner	Canon 80011 or equal 1	4,277.41	42,832.23
	Magnification Lenses	Lens Magnification from 7X to 57X Note Minolta Lens 7X-	50X	
	Screen Size	(HXW) 11" X 17" or larger	included	· · · · · · · · · · · · · · · · · · ·
	Resolution	Resolution from 200 through 600dpi	included	
	File Type	Both negative and positive images from 16mm & 35mm open reel film,	included	
		Aperture Cards, and Microfiche, 16mm cartridges.		
	File Formats	Universal with interchangeable carriers. Must include interchangeable	included	
		motorized carriers for 16mm & 35mm open reel film,		
		Microfiche/Aperture Cards, & 16mm roll cartridges.		
	Scan Size	11"X17", 11"X14". 8 ½"X11, 8 ½"X5*1/2	included	
	Features	Auto focus with manual override, Rotation of at least 90 degrees,	included	
		Automatic exposure with manual override, Auto zoom lens with		
		programmable memory keys, Automatic centering and skew correction	,	
		trimming and Masking.		
	Interface	Hi-speed USBV 2.0, SCSI-II AND Video Printer, must include all	included	
		cables, etc to connect to PC		····
	Scanner Drivers	ISIS AND Twain, plus necessary scanning utility for PC	[Twain on]	<u>v</u>
	Software	Windows XP and above to allow high-resolution PC scanning to	included	•
		incorporate information/image into emails and desktop publishing,		
	ļ	along with saving of scanned image into the document management		
		files. Interface ON15		
	Warranty	Three Year Onsite Warranty	E 340 00	
	<u> </u>		5,340.00	

Total Cost 3 Units Total On Site Warranty 3 years

42,832.23 16,020.00

Grand Total

58,852.23

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### STATE OF WEST VIRGINIA Purchasing Division

### PURCHASING AFFIDAVIT

West Virginia Code §5A-3-10a states: No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owed is an amount greater than one thousand dollars in the aggregate

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION: The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING: Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY: The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/ purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: Acc	ess Systems		,		
Authorized Signature:	Moderne	Finance	4	Date: _5/14/08	
Purhaeina Affidavit (Roviced	106/15/07)	1.			



April 8, 2008

Mr. Dick Fauss WV Culture & History 1900 Kanawha Blvd Charleston, WV 250305

Dear Mr. Fauss:

This is to certify that at the present time, Access Document Systems, Inc., located at 4108 Maccorkle Ave SE Charleston WV, is the only authorized Konica Minolta Document Imaging Systems dealer in your area, for sale and service of its micrographics, hybrid, and electronic publications systems products.

It is the policy of Konica Minolta to provide sales and service support only to authorized dealers. Only authorized dealers have access to equipment, parts and supplies from Konica Minolta. Further, only authorized dealers receive factory service updates and repair manuals. In addition, authorized Konica Minolta dealers are contractually prohibited from selling Konica Minolta parts and supplies to anyone other than end-users located in their territory.

Therefore, Konica Minolta strongly recommends that users of its equipment purchase that equipment and obtain service only from an authorized dealer. We also strongly recommend that only Konica Minolta supplies, are used in the products for which they have been specially developed, to achieve the best performance from Konica Minolta's document imaging products.

If you have any questions, please do not hesitate to contact Scott Berliner, Eastern Regional Sales Manager at 201-236-4222 or sbeliner@kmbs konicaminolta us

Sincerely.

KONICA MINGLTA BUSINESS SOLUTIONS

Patricia/Johnson

DIS/VAR Dealer Coordinator Konica Minolta Business Solutions

Phone: 201-818-5719/



## Your widescreen microform solution.



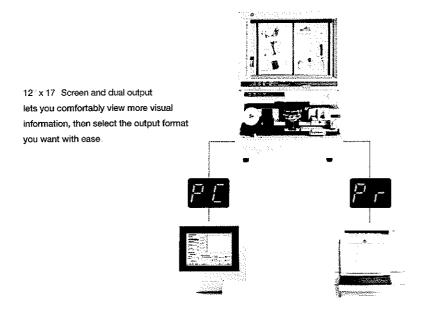
**Digital Microform Scanner.** A total solution for microform access and distribution. With 12" x 17" widescreen viewing, to display more visual information. 600 dpi optical resolution. Laser or wide format printer options. And versatile interface – USB 2.0 for PC plus video for direct print.











The MS7000 MKII gives you widescreen, high-resolution 12' x 17" viewing to display more visual information It lets you quickly access the data, drawings, graphics and microfilm archive information you need. You can electronically enhance images, zoom in on areas to magnify fine details, and utilize a wide range of auto imaging convenience features. Then scan to PC for electronic distribution as Email attachments, on websites, or for use in desktop publishing. Print on a high-quality Konica Minolta Laser Printer, at full 20 ppm. Or use optional KIP Starprint 2000-Series Printers to output wide-format engineering and technical drawings.

**Dual output** lets you switch between PC scanning and hard-copy printing at the touch of a button. With 'push' scanning, you can initiate scan functions and adjust scanning parameters right on the front panel of your scanner – no need to move from scanner to PC. Operating controls and image enhancement functions are so simple, even a first-time operator can be productive right from the start. And optional Recollect® software gives you powerful tools for OCR scanning and document search and retrieval.

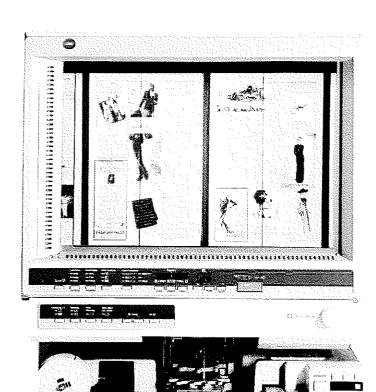
## More speed, more options, more visual display.

Digital technology makes microform data more powerful than ever. Konica Minolta makes microform access and distribution quick and simple – with widescreen viewing, high-resolution image quality, flexible PC connectivity, and versatile printing options for superior results in every application.

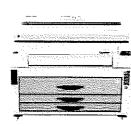
Professionals in architecture and manufacturing, business and finance, education and professional applications know they can count on Konica Minolta quality and performance Now, we are introducing a new widescreen Konica Minolta Digital Microform Scanner that builds on a legacy of quality and innovation in microform display – with scanning precision, resolution enhancement and printing options to let you customize a total microform solution for your specific needs

When you print, Konica Minolta and KIP quality deliver professional results every time. Your Konica Minolta Laser Printer provides crisp, high-resolution images with quick first-copy output and 20ppm speed to keep pace with busy document traffic. You'll also have the flexibility of stand-alone printer and scanner configuration, including the ability of two scanners to share a single MSP3000 printer. And KIP Starprint printers are the industry standard for powerful, user-friendly wide-format printing, with more than 20 available print sizes and High-Definition Print (HDP) technology yielding unprecedented 200-line-per-inch vertical and horizontal resolution with pixel-width as small as 0025"

Whichever model and options you choose, you have a total system for quality and productivity – from the world leader in micrographics technology.



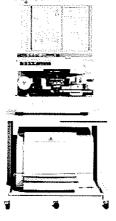
KIP Starprint® 2000-Series
Wide-Format Printers: available
in basic one-roll or two-roll and
three-roll system, with Stacker
and Folding options to suit
specific applications – and
small footprint requiring only
18" rear clearance, ideal for
small offices and temporary or
field installations,



MSP3000 Laser Printer: superior Konica Minolta image quality, fast output at up to 20 ppm – with large paper capacity of 1,150 sheets and first-copy output in just 13 seconds.



Optional Workstation: with over/under design for space-saving installation; holds MS7000 MK II Scanner above, MSP3000 Laser Printer below.

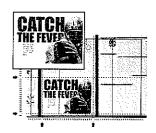


Dual output for scanning and printing: a simple front-button control lets you switch from PC scanning to laser printing, so you can quickly select the output you want for any microform image.

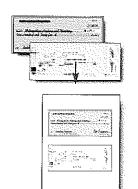
Widescreen viewing: high-resolution, anti-glare 12" x 17" screen displays more visual information and remains comfortable on the eyes even in long work sessions.

High-resolution scanning: optical resolution of 600 dpi and selectable scanning density of 200, 300, 600, even 800 dpi (for check scanning) gives you superior image quality for using microfilm information in websites, Email distribution and desktop publishing applications.

Auto imaging convenience: with standard features like motorized image rotation, auto skew correction, auto focusing, auto centering and auto frame masking.



Optional trimming and masking: makes it easy to select and verify the exact scan area you want.

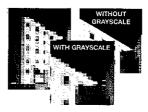


Versatile interface: standard USB 2.0 connector and TWAIN interface for PC and high-speed video connector for direct printing.

Full microform capabilities: Konica Minolta's array of interchangeable media carriers allow you to handle microfiche, jackets, aperture cards. 16mm and 35mm roll film, and 16mm cartridges.

Auto-scanning: the ACF-7
Aperture Card Feeder option
lets you feed aperture cards
automatically at adjustable
viewing or scanning speed –
with 150-card capacity, variable
speed adjustment, single/manual
feed operation, and fast batch
scanning with the TWAIN driver.

Grayscale support: if your application demands high-quality graphic reproduction, the optional Grayscale Upgrade Kit lets you output 8-bit, 256-gradation grayscale images to your PC to capture fine detail more accurately.



Recollect® software: the powerful option that lets you scan microfilmed documents with automatic OCR, organize and retrieve digital files, search by name, date, keyword or phrase – even locate information if words have been misspelled.

Check stacking: when you are viewing checks on screen, you can scan both front and back, crop and deskew each image independently, and output both automatically on a single 8-1/2" x 11 page.



### MS7000 MKII

#### MS7000 MKII Specifications

Desktop Universal Digital Microform

#### TYPE OF FILM:

Microfiche jackets, aperture cards 16mm & 35mm roll film 16mm film cartridges

#### SCREEN SIZE:

12" x 17" (303 x 440mm)

### MAGNIFICATIONS:

7 5x 9-16x 13-27x 23-50x

#### FOCUS CONTROL: Manual

Auto (optional)

#### IMAGE ROTATION:

Prism rotation (auto: prism lens included) Carrier rotation (fiche carrier)

#### ZOOMING:

Manual

#### SCANNING METHOD:

CIS (Contact Image Sensor)

#### SCANNING SPEED:

5 seconds per page 400 dpi 4 seconds per page continuous scan 400 dpi

#### SCANNING DENSITY:

200 300, 400, 600 dpi 800 dpi (check scanning) PC Mode

#### OPTICAL RESOLUTION:

#### ELECTRONIC ZOOMING:

50% - 200% Direct Print

#### MULTIPLE PRINTING:

1 - 99 prints (LED countdown identification) (with MSP3000 printer)

#### HARDWARE INTERFACE:

Video (direct print) to MSP3000 Printer USB 2.0 (to PC)

(switchable on front panel)

#### EXPOSURE:

Auto Manual

#### SCANNING FEATURES:

Auto Centering Auto Focus (optional) Auto Frame Masking Auto Image Rotation Auto Skew Correction Check Stacking Date Stamp (with printer) Footswitch Support Front-Panel Scanning ("push" scanning)

Grayscale Support (optional) Manual Masking (trimming & masking; optional)

#### HALOGEN LAMP: 20 V, 150 W

#### POWER REQUIREMENTS: AC 120 V. 60 Hz

POWER CONSUMPTION:

### 350 W

DIMENSIONS (W x D x H): 22" x 30" x 33-1/2" (560 x 760 x 853mm)

#### WEIGHT

143 lbs 4 oz (65kg)

#### OPTIONS:

Grayscale Kit (256 levels 8-bit output to PC) MSP3000 Digital Laser Printer & Cable (Direct)

KIP Starprint Series Wide-Format Printers (PC only)

Footswitch

Lenses (same as for MS7000, MicroSP3000 MS3000 RP607Z)

Fiche Carrier 5 Universal Carrier UC-2 Universal Carrier UC-5 Universal Carrier UC-6E Universal Carrier UC-7

Roll Film Carrier 9B Roll Film Carrier 11 Roll Film Carrier 15 A/M

Roll Film Carrier 21 Roll Film Carrier 22A Auto Card Feeder ACF-7 Auto Focus Kit

Manual Frame Masking Kit MARS Controller 4 MABS Mini Controller 2

Workstations Energy Star Kit Recollect® Software MicroDAX® Software

### Optional Workstation:

with over/under design for spacesaving installation; holds MS7000 MKII Scanner above MSP3000 Laser Printer below







#### MSP3000 Laser Printer:

high-resolution output at up to 20 ppm with optional large paper capacity of 1,150 sheets and first-copy output in just 13 seconds.



#### MSP3000 Printer Specifications

#### PRINTING METHOD: Laser Electrostatic

#### DEVELOPING SYSTEM: Micro-Tonina

#### PRINT RESOLUTION: 400 600 dpi

OUTPUT SPEED: 20 sheets per minute (8-1/2" x 11" or A4 400 dpi)

FIRST PRINT SPEED: 13 seconds (8-1/2" x 11" or A4; landscape)

#### PRINT SIZE:

8-1/2 x 11' (A4 landscape) 8-1/2" x 11' (A4 portrait) 8-1/2 x 14' (B4, landscape) 11' x 17' (A3' portrait)

#### PAPER SUPPLY

150-sheet universal paper tray 250-sheet universal cassette 500-sheet letter-size cassette (optional) Third paper tray with 250-sheet universal tray (optional)

#### MAXIMUM PAPER CAPACITY:

1 150 sheets

#### WARM-LIP TIME:

Less than 70 seconds

#### POWER REQUIREMENTS;

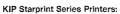
AC 120 V. 60 Hz

#### POWER CONSUMPTION: 750 W

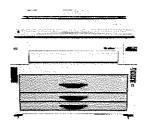
DIMENSIONS (W x D x H): 22" x 20-1/2" x 16" (561 x 521 x 409mm)

#### WEIGHT:

61 lbs. 12 oz. (28kg) (including imaging cartridge)



wide-format printing with consistent high-definition output, smooth low-distortion imaging, and directcontact toner system that yields 100% toner efficiency to reduce cost, eliminate messy toner bottles and promote environment-friendly oneration





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Some functions may require options, which may or may not be available at time of launch

### MS7000 MKII



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