

**TELECOMMUNICATIONS
PROPOSAL**

PREPARED FOR

**WV DIVISION OF CORRECTIONS
ST. MARYS
CORRECTIONAL CENTER**

PREPARED BY



CONTRACTORS LICENSE # WV014757

**4108 MACCORKLE AVE. SE
CHARLESTON, WV 25304
304-340-4288 MAIN 304-340-4293 FAX**

**TAMMRA NEVILLE
ACCOUNT MANAGER**

OCTOBER 23, 2006



P.O. BOX 4447 • CHARLESTON, WEST VIRGINIA 25364 • PHONE (304) 340-4288

June 20, 2006

Mr. John Abbott
WV Department of Administration
Purchasing Division
2019 Washington Street East
Charleston, WV 25305

Dear Mr. Abbott:

Thank you for the opportunity to present a telecommunications solution for the St. Marys Correctional Center.

The proposed Toshiba CTX/CIX670 has been designed to meet and exceed the specifications of RFQ# SMC21063.

This includes all system, technical and vendor requirements, cabling, surge/ups protection, administration/staff training, and warranty.

Our references are as follows:

Mt. Olive Correctional Facility
#1 Mountainside Way
Mount Olive, WV 25185
Contact: Kenny Bowles
Phone: 1-304-442-7213
Toshiba Strata installed in 1993
Current System Configuration: 240 Stations, 4 Port VPS, 24 CO Lines, Call Accounting

WV Industrial Home for Youth
7 Industrial Blvd
Industrial, WV 26375
Contact: Mr. Dalin Hayes
Phone: 1-304-782-2371 ext. 118
Toshiba Strata installed in 2000
Current System Configuration: 184 Stations, 8 Port VPS, 16 CO Lines, Call Accounting

City of Charleston
501 Virginia Street
Charleston, WV 25301
Contact: Peter Gallo
Phone: 1-304-348-8048
Toshiba Strata original installation in 2000 with upgrade in 2006
Current System Configuration: 176 Stations, 8 Port VPS, 3 PRI's, Call Accounting

Prepared By:

A handwritten signature in cursive script that reads "Tammra Neville".

Tammra Neville
Account Manager

4108 MACCORKLE AVENUE SE
CHARLESTON WEST VIRGINIA 25304
accesswv.com

TOSHIBA CORPORATION

DIGITAL SOLUTIONS DIVISION
9740 Irvine Blvd
Irvine, CA 92618-1697
Tel: 949-583-3090 ext 5116 Fax: 949-206-3544
Email: sherry.mcwatters@tais.toshiba.com

October, 23 2006

WV Division of Corrections
St. Marys Correctional Center
2880 North Pleasants Highway
St. Marys, WV 26170

We would like to personally thank you for considering a Toshiba business telecommunication system. It goes without saying that we believe a Toshiba system is your best choice. We'd like to tell you why we feel this way.

Toshiba America Information Systems, Inc. is part of a worldwide family of Toshiba companies providing high quality electronic and telecommunication products with annual combined sales in excess of \$43.8 billion. Our Telecommunication Systems Division has been a leader in the U.S. key system market since 1974 and the PBX market since 1983. In addition, Toshiba has also been a pioneer of many significant technological advancements in the telecommunication industry.

Toshiba products are sold through a nationwide network of authorized dealers that are carefully selected, providing unparalleled technical, sales and service support. We are pleased to confirm that **Access Systems, Inc.** is an authorized dealer. **Access Systems, Inc. has been authorized to sell and maintain Toshiba telecommunication systems since July 1990.** You can be assured that this authorized dealer is thoroughly and professionally trained on Toshiba products and **maintains the certifications required in RFQ #SMC21063.**

We at Toshiba make available to all our dealers a supply of spare and add-on parts to be used in meeting future service needs for at least seven years beyond the date of the last product shipment.

Thank you for your interest in Toshiba, and we hope you will choose **Access Systems, Inc.** to serve your telecommunication needs.

Sincerely,



Sherry L. McWatters

Regional Sales Manager

Digital Solutions Division

Toshiba America Information Systems, Inc.



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
SMC21063

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ADDRESS CORRESPONDENCE TO ATTENTION OF
BUYER 32 304-558-0492

VENDOR
 *709055848 304-340-4288
 ACCESS SYSTEMS
 4108 MACCORKLE AVENUE SE
 CHARLESTON WV 25304

SHIP TO
 DIVISION OF CORRECTIONS
 ST. MARYS CORRECTIONAL CENTER
 2880 N PLEASANTS HWY
 ST. MARYS, WV
 26170 304-684-5500

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
09/18/2006				

BID OPENING DATE: **10/19/2006** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX & REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: <u>Access Systems</u></p> <p>DATE: <u>October 23, 2006</u></p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <u>Jammar Neville</u>	TELEPHONE <u>304-340-4288</u>	DATE <u>10-23-06</u>
TITLE <u>Account Manager</u>	FEIN <u>55-068-4486</u>	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

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ADDRESS CORRESPONDENCE TO ATTENTION OF:
BUYER 32
304-558-0492

***709055848** **304-340-4288**
ACCESS SYSTEMS
4108 MACCORKLE AVENUE SE

CHARLESTON WV 25304

DIVISION OF CORRECTIONS
ST. MARYS CORRECTIONAL CENTER

2880 N PLEASANTS HWY
ST. MARYS, WV
26170 **304-684-5500**

DATE PRINTED 09/18/2006	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: 10/19/2006		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
SIGNED: <i>Jamuna Neville</i> TITLE: <i>Account Manager</i>						
* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)						
NOTICE						
A SIGNED BID MUST BE SUBMITTED TO: DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION BUILDING 15 2019 WASHINGTON STREET, EAST CHARLESTON, WV 25305-0130						
THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED: SEALED BID						
BUYER:				RON PRICE-----		
RFQ. NO.:				SMC21063-----		
BID OPENING DATE:				OCTOBER 19, 2006-----		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE *Jamuna Neville* TELEPHONE **304-340-4288** DATE **10-23-06**

TITLE *Account Manager* FEIN **55-068-4486** ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
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SHIP TO
DIVISION OF CORRECTIONS
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ST. MARYS, WV
26170 304-684-5500

DATE PRINTED 09/18/2006	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: 10/19/2006		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID: 304-340-4293</p> <p>CONTACT PERSON (PLEASE PRINT CLEARLY): Tammra Neville</p> <p>***** THIS IS THE END OF RFQ SMC21063 ***** TOTAL: \$229,050</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE *Tammra Neville* TELEPHONE **304-340-4288** DATE **10-23-06**
 TITLE *Account Manager* FEIN **55-068-4486** ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SMC21063 - SPECIFICATIONS

TELEPHONE SYSTEM – ST. MARY’S CORRECTIONAL CENTER

System requirements: The system shall be installed to handle eighteen (18) central office lines and one hundred sixty (160) digital station ports. The system shall be expandable to a maximum of eighty (80) central office lines and four hundred (400) digital ports. Caller ID is required on all central office lines for all stations that receive incoming, transferred or forwarded calls. The proposed system shall be controlled by one central CPU. The networking of systems together is not an option. The system must support smart media/compact flash storage with stored program control design. The system programming must be able to be accessed remotely with access to the phone system, call accounting and voice processing system through dial up modem or across the State of West Virginia IP network. IP trunking compatible, TR-1 PRI Ethernet. In addition to the above requirements, the system shall include the following: 6 party conferencing, a minimum of 30 station and 800 system speed dial, 16 group paging through phones, account codes for toll calling, multiple directory numbers, auto off-hook selection, ringing line preference, digital PAD, multiple MOH interfaces, two color LED's, full feature prompting soft-key integration with system and voice mail, enhanced 911 capabilities, ring down, auto night service activation, system-wide and station call forward External/Internal.

STATION REQUIREMENTS: One (1) station shall be a PC attendant console position. The PC attendant consoles must consist of an IBM-compatible personal computer, Microsoft Windows software, flat panel monitor and mouse, along with a custom keyboard, handset cradle/station, wireless headset, and all special manufacturer-proprietary software. Consoles must (when deemed necessary) automatically share the load of in-coming calls on a call-by-call rotation basis. The PC console must include Caller ID, ANI, DNIS, answer prompting, loop hold display with timer, reminder notes, message center, internal name/extension directory, name or number dialing, DSS/BLF, an outgoing speed dial directory, auto day/night mode switching, feature on-line help, incoming call statistics, Windows multi-tasking, transfer to voice mail, employee profile information and lockout.

Thirteen (13) digital desk sets shall be Executive stations consisting of the following features: 14 programmable buttons for Intercom, Multiple Directory Numbers, Centrex lines and features. Fixed buttons for Hold, Message Light, Conference/Transfer, Speed Dial, Redial, Volume Control for handset, ringer and Speaker. LCD display (day, date, time, call duration) minimum of 8 lines 24 characters with Multiple Level Feature Menus and the ability to be tilted to various levels. Headset Adapters and speakerphone for all internal and external calls are required. Sets shall also have the ability to provide Off Hook Call Announce thru the speaker as well as the handset with the purchase of additional software or hardware.

One hundred and thirty-seven (137) digital desk sets shall consist of the following features: minimum of 10 programmable buttons for Intercom, Multiple Directory Numbers, BLF's, Centrex lines and features. Fixed buttons for Hold, Message Light, Conference/Transfer, Redial, Volume Control for handset, ringer and speaker. LCD display (day, date, time, call duration) minimum of 2 lines 24 characters with Multiple

SMC21063 - SPECIFICATIONS

Level Feature Menus. Sets must have adjustable tilt stands and speakerphone for all internal and external calls. Sets shall also have the ability to provide Off Hook Call Announce thru the speaker as well as the handset with the purchase of additional software or hardware. Two (2) Cordless phones shall have 900 MHZ digital spread spectrum technology and be capable of using the same port as a digital station, mimicking the extension number or in a stand-alone scenario. Four programmable buttons are required for features and multiple line access. Hold, Message, LED, Conference/Transfer, and a LCD are required. The Phone must be headset compatible with three ring modes; silent, vibrate, audible. In addition to the stations that will be connected at installation, the vendor shall also provide one additional 14 button digital desk set and one additional 10 button digital desk set for the facility to keep as spares.

VOICE PROCESSING/CALL COVERAGE: The system shall include an integrated Windows based voice processing system with Automated Attendance and Voice Mail. System integration must support Call Recording and Voice Mail Soft Keys on the station LCD. The automated Attendant shall allow a caller to input a first or last name to be connected to an extension. The Voice Mail shall include the ability for guest mailboxes, time and date stamp on receipt of messages, outcall notification, interface to light the message waiting lamp on the telephone sets, and a minimum of 7 personal greetings:

- Currently Unavailable
- Out of the office for the day
- Out to lunch and returning at ?
- In a meeting
- On vacation
- O-(or other extension) option for call coverage
- Today is day/date (specific details)

The Voice Processing System shall be upgradeable to the following capabilities: Fax Server, Unified Messaging, Text-to-Speech, and Interactive Voice response. The Voice Processing System shall be installed with a minimum of 16 ports and 600 hours of storage. It must be expandable to a maximum of 32 ports.

CALL ACCOUNTING SYSTEM: Vendor must include a Call Accounting System that fully integrates with the quoted system. This system must allow various customizable reports that include, but not limited to time, date, extension making call, duration, and cost. System must allow monitoring calls per day by extension or department and provide trunk analysis. The Call Accounting System shall be accessible by more than one computer or by any computer on the internal network. The Call Accounting System shall be windows based software and will reside on a PC provided by St. Marys Correctional Complex.

SYSTEM WIRING: Vendor is to quote wiring of the campus with copper backbone with the potential for growth three times the installed stations per building, with a minimum of 50 pairs per building. The cabling shall be in underground conduit and shall be direct buried cable. The cabling shall be lightning and surge protected within 50 feet of entry into the building with gas tube or carbon style protectors. If continuation of the backbone

SMC21063 - SPECIFICATIONS

is needed beyond the 50 foot then CMP rated backbone cable shall be used. The successful vendor shall be a BICSI trained or equivalent structured cabling installer.

UPS/BATTERY BACK UP: The system shall include a power failure backup that will run the telephone system for a minimum of 4 hours in the event of a commercial power failure.

QUALIFICATIONS: The vendor shall have sold, serviced, and maintained the quoted product line for five years. Three technicians must be certified on the proposed system. The vendor must provide three references of installations comparable in size of the quoted system. One must be a state agency. List agency or company name, contact information, system size and install date.

TRAINING: Training shall be provided by the successful vendor in a classroom setting with live stations for demonstration and hands-on learning. The successful vendor shall have a representative on site for the first two week days after the cut over to assist in training and programming issues.

STATE OF WEST VIRGINIA
PURCHASING CONTINUATION SHEET

Vendor: Buyer:
Page: 7 Req. or P.O. No.:

Spending Unit: St. Marys Correctional Center

Shall be a minimum of one (1) year on parts and labor. Post warranty maintenance for years 2, 3, 4, and 5 must be quoted separately

Vendor must attach to the bid response an equipment list of all hardware and software included in the system and must list quantities and model numbers of items for the system.

Vendor must complete the attached form to include in bid response.

A mandatory pre-bid meeting is scheduled at the St. Mary's Correctional Center on October 5, 2006 @ 11:00 a.m. Please contact Tony Lemasters @ 304-684-5500 at least two (2) days prior to the meeting to schedule security clearance.

SMC21063 - BID FORM

Name of Telephone System: Toshiba Strata CIX/CTXModel No.: CIX/CTX 670

1. Straight purchase price of telephone system including installation, training, and one year full maintenance warranty:

\$ 207,000

2. If agency chooses to obtain maintenance at a later date, the cost of the full maintenance service will be as follows:

<u>Year</u>	<u>Cost/ Month</u>	X 12 =	<u>Annual Cost</u>
Year #2	\$ <u>400</u>	X 12 =	\$ <u>4800</u>
Year #3	\$ <u>400</u>	X 12 =	\$ <u>4800</u>
Year #4	\$ <u>400</u>	X 12 =	\$ <u>4800</u>
Year #5	\$ <u>400</u>	X 12 =	\$ <u>4800</u>
	Total:		\$ <u>19,200</u>

3. Hourly Charge for non-routine maintenance: \$ 80 /hour

4. Charge per service call: \$ 230
Per Hour Travel: \$ 50

AFFIDAVIT

West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions.

"Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

EXCEPTION:

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING:

The vendor must be licensed in accordance with any and all state requirements to do business with the state of West Virginia.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: Access Systems

Authorized Signature: Jammmma Neville

Date: 10-23-06



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER
SMC21063

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1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
BUYER 32
304-558-0492

VENDOR
 *709055848 304-340-4288
 ACCESS SYSTEMS
 4108 MACCORKLE AVENUE SE
 CHARLESTON WV 25304

SHIP TO
 DIVISION OF CORRECTIONS
 ST. MARYS CORRECTIONAL CENTER
 2880 N PLEASANTS HWY
 ST. MARYS, WV
 26170 304-684-5500

DATE PRINTED 10/11/2006	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: 10/19/2006		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM #01		
				THIS ADDENDUM IS ISSUED TO REVISE THE BID FORM AND MAKE CHANGES, ADDITIONS, AND/OR DELETIONS PER THE ATTACHED ADDENDUM REQUIREMENTS.		
				ATTACHMENTS:		
				1. ADDENDUM REQUIREMENTS		
				2. REVISED BID FORM		
				3. ADDENDUM ACKNOWLEDGEMENT		
				***** END OF ADDENDUM #01 *****		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Jammaw Neville</i>	TELEPHONE 304-340-4288	DATE 10-23-06
TITLE <i>Account Manager</i>	FEIN 55-068-4486	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

ADDENDUM – SMC21063

1. There is currently fiber between the buildings, but it is not available for use by the successful vendor. The requirement for new copper wiring between buildings in the original RFQ shall remain as stated.
2. Vendors shall assume that all new wiring will be required for each station. Each station will replace an existing station. No wire runs are needed to stations that currently do not have a telephone.
3. The phone system shall provide paging capability through the speaker phone. The system shall allow for a minimum of 16 page groups. One of the page groups shall be an "all-page" consisting of every telephone on the system. Other page groups may consist of all phones within a particular building, the largest of which would be 39 stations.
4. The requirement for 2-color LED shall remain as stated in the original RFQ.
5. Growth requirements of the system shall remain as stated in the original RFQ. Expansion may be done by adding cards, cabinets, stations, etc. but shall not be done by a "forklift" upgrade.
6. The requirement for Music on Hold shall consist of a one port. The vendor must provide one On-Hold Plus Music-On-Hold player with CD Player Model # OHP7000 or equal for the music source.
7. The requirement for 7 personal greetings on the voice mail is changed to a minimum of 4 personal greetings.
8. All wiring personnel shall be BICSI trained and shall have current, up-to-date BICSI certification. This applies to employees of the successful vendor and any subcontractors.
9. Vendors shall include, as an option, the cost for a 100 foot Category 5 cable run in the Administration building.
10. The number of stations on the system shall be increased from 160 to 173. The number of stations per building is as follows: Laundry Building (1 station), Central Control (16 stations), Building 9 (18 stations), Building 5 (16 stations), Maintenance (3 stations), Security Tower (1 station), Building 10 (26 stations), Prison Industries (9 stations), Administration (39 stations), Dining Room (2 stations), Building 11 (22 stations) and the four cottages (5 stations each).

11. The purpose of the requirement for digital PAD in the original RFQ is to ensure that the telephone system can compensate for analog central office lines that have too strong of a signal.

SMC21063 - BID FORM - REVISED

Name of Telephone System: Toshiba Strata CIX/CTXModel No.: CIX/CTX 670

1. Straight purchase price of telephone system including installation, training, and one year full maintenance warranty:

\$ 207,000

2. If agency chooses to obtain maintenance at a later date, the cost of the full maintenance service will be as follows:

<u>Year</u>	<u>Cost/ Month</u>	<u>X 12 =</u>	<u>Annual Cost</u>
Year #2	\$ <u>400</u>	X 12 =	\$ <u>4800</u>
Year #3	\$ <u>400</u>	X 12 =	\$ <u>4800</u>
Year #4	\$ <u>400</u>	X 12 =	\$ <u>4800</u>
Year #5	\$ <u>400</u>	X 12 =	\$ <u>4800</u>
		Total:	\$ <u>19,200</u>

3. Hourly Charge for non-routine maintenance: \$ 80 /hour

4. Charge per service call: \$ 230

Per Hour Travel: \$ 50

RFQ award shall be based on the following:

Total Straight Purchase Price	\$ <u>207,000</u>
Total 5 Year Maintenance	\$ <u>19,200</u>
Total 15 hours of non-routine maintenance	\$ <u>1200</u>
Total 5 Service Calls	\$ <u>1150</u>
Total 10 Hours Travel	\$ <u>500</u>

TOTAL EVALUATED PRICE \$ 229,050

Vendor: _____ Spending Unit: Div. of Corrections

Requisition No.: SMC21063

ADDENDUM ACKNOWLEDGEMENT

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum No.'s:

No. 1 ✓

No. 2 ✓

No. 3 _____

No. 4 _____

No. 5 _____

I understand that failure to confirm the receipt of the addendum(s) is cause for rejection of bids.

Jammia Neville
Signature

Access Systems
Company

10-23-06
Date



State of West Virginia
 Department of Administration
 Purchasing Division
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 Charleston, WV 25305-0130

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2880 N PLEASANTS HWY
ST. MARYS, WV
26170 **304-684-5500**

DATE PRINTED	TERMS OF SALE	SHIP VIA	FOB	FREIGHT TERMS
10/16/2006				

BID OPENING DATE: **10/25/2006** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
ADDENDUM #02						
THIS ADDENDUM IS ISSUED TO CHANGE A REQUIREMENT AND EXTEND THE BID OPENING DATE AS STATED BELOW.						
SPEAKER PHONE PAGING IS CHANGED AS FOLLOWS: THE MAXIMUM PAGING GROUP REQUIRED SHALL BE ONE HUNDRED AND TWENTY (120) STATIONS. THERE IS NO REQUIREMENT FOR A PAGE GROUP CONSISTING OF ALL STATIONS ON THE SYSTEM.						
REVISED BID OPENING DATE: OCTOBER 25, 2006 1:30 PM						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Jammine Neville</i>	TELEPHONE 304-340-4288	DATE 10-23-06
TITLE <i>Account Manager</i>	FEIN 55-068-4486	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

Vendor: _____ Spending Unit: _____

Requisition No.: SMC21063

ADDENDUM ACKNOWLEDGEMENT

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc.

Addendum No.'s:

No. 1 ✓

No. 2 ✓

No. 3 _____

No. 4 _____

No. 5 _____

I understand that failure to confirm the receipt of the addendum(s) is cause for rejection of bids.

Jamminia Neville
Signature

Access Systems
Company

10-23-06
Date



TOSHIBA CIX/CTX SYSTEM

Part No.	Description	Qty
BATHC1A(W)	CIX/CTX Attendant Console Handset & Cradle - Ash White.	1
BAT11A(W)	CIX/CTX Attendant Console Interface Unit - Ash White.	1
BCOCIS1A	4-circuit analog Loop Start CO Line with MW&Caller ID Interfac	2
BCOCIU1A	4-circuit analog Loop Start CO Line with MW&Caller ID Interfac	3
BDKU1A	8-circuit Digital Station Interface Unit.	1
BHEU1A	Headset Interface for Digital Telephone.	15
BSIS1A	4-port Serial Interface Subassembly.	1
BTSD1A	Adjustable Tilt Stand for Digital Telephone - Gray.	161
BWDKU1A	16-Circuit Digital Station Interface Unit.	11
CHSUE672A+PS	CIX/CTX670/DK424i Expansion Cabinet with Power Supply.	2
	CIX/CTX670/DK424i Expansion Cabinet (CHSUE672A)	2
	Power Supply (BPSU672A)	2
CIX670-IES32-LG	CIX670 IES32 Large System Package.	1
	Base Cabinet with Power Supply (CHSUB672A+PS)	1
	CIX670 Basic Release 4.x Processor (BCTU2A)	1
	CIX670 Expansion Release 4.x Processor (BEXU2A)	1
	Remote Maintenance Modem (AMDS1A)	1
	CIX670 4-port CO line/station license (LIC670-4 PORTS)	32
	Stratagy iES32 12-port VPS	1
CTX-ATTCONSOLE2	CIX/CTX Attendant Console Turnkey Package (PC, Keyboard, Mouse, Misc)	1
CTX-LCD-MONITOR	17" flat screen LCD monitor	1
DKT2204-CT	Cordless 900 Mhz Spread Spectrum Digital Telephone.	2
DKT3210-SD	10-button Digital Speakerphone with LCD - Charcoal Gray.	161
DKT3214-SDL	14-button Digital Speakerphone with large LCD Char.Gray.	14
GN9120-28-05	GN Netcom 2.4GHz wireless headset with Flex NC boom.	1
LIC-4 BASIC	4-port CO Line/Station License for Strata CIX/CTX Systems	7
PPTC-9	Modular DB9 connector for connecting an SMDI or SMDR PC	1
RPSB2A	3-Outlet AC Power Strip Box (Standard 120VAC Cord).	1
IES32-UP-4PORT	Stratagy iES32 Four Port Remote Upgrade	1
T8550EB	24V Gel Cell Heavy Duty Battery for Reserve Power for CIX	3
OHP7000	On-Hold Audio System	1
NW119-1003	Callwhere Pro Network Version Software	1
R4.10VMN023	CIX/CTX System Software	1
V412A05	CIX/CTX E Manager (Administration) Software	1
V4.617	Stratagy System Software	1
V4.618	Stratagy Aministration Software	1
V1.40G	PC Attendant Software	1

(Software version levels are current and may be higher at installation)

Proposed System Configuration: 20 CO Lines w/ Caller ID Ports - 184 Digital Station Ports - 16 VPS Ports

- * The configured Toshiba CIX/CTX 670 system meets/exceeds all system and station requirements.
- * The configured Toshiba Stratagy VPS meets/exceeds all Voice Processing/Call Coverage requirements.
- * The Callwhere Pro Call Accounting Package meets/exceeds the Call Accounting System requirements.
- * The system wiring design and configuration meets the specifications and will be completed by BICSI certified installers.
- * The configured reserve power exceeds the UPS/Battery Back Up requirements.
- * Access Systems meets the qualification requirements and has provided references.
- * The staff training shall be conducted per specifications.



POE ENTERPRISES, INC.

Telecommunications & Network Cabling Solutions · Business Telephone Systems
Security Cabling VA DCJS# 11-4176
5760 Northampton Blvd., Suite 104, Virginia Beach, VA 23455
Phone (757) 460-1615 Fax (757) 363-0879

St. Marys Correctional Center Cabling Project Partnered with Access Systems

Scope of Project

Poe Enterprises shall provide labor and equipment to:

1. Install PE89 direct burial rated cable between all buildings as indicated on page 2 of Addendum #1.
2. All cabling will comply with "growth" specification indicate on page 7 of the specifications sheet, as requested in the RFQ.
3. Each cable run will consist of a least a 50 pair cable as indicated on page 7 of the specifications sheet as requested in the RFQ.
4. All pairs to be terminated on 66 blocks using Circa equipment boxes.
5. All pairs will be surge and lightning protected as indicated on page 7 of the specifications sheet as requested in the RFQ.
6. All 66 blocks will be labeled to designate "to" location and "from" location.
7. Install Cat3 plenum rated cabling to all locations for phones (173).
8. Approximately half of the workstations will require surface mount raceway. It will be electrical ivory in color and plastic (Panduit LD Series).
9. All trash will be discarded daily and work areas cleaned up daily.
10. Work hours will be between 7:00 a.m. and 6:00 p.m. Monday thru Saturday.

NOTES: Poe Enterprises, Inc. will not be responsible for the following:

- ❖ Conduit work
- ❖ Remove existing cabling.

Install one (1) 100' CAT5e plenum cable in Administration Building: \$175.00

All cabling installers maintain current BICSI certifications.



Systems

P.O. BOX 4447 • CHARLESTON, WEST VIRGINIA 25364 • PHONE (304) 340-4288

October 23, 2006

Mr. William M. Fox, Warden
St. Marys Correctional Center
2880 North Pleasants Highway
St. Marys, WV 26170

RE: Facility Security

Dear Warden,

The restrictions and rules stated in the memorandum dated May 18, 2006 to "Effectuated Contractors" have been carefully reviewed and agreed upon. A Certificate of Understanding will be provided for each staff member participating in the installation of the telecommunications system and cabling for RFQ# SMC21063.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Tammra Neville".

Tammra Neville
Account Manager