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THOWN ELECTRIC CO., INC.

DUNBAR, WV 25064

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER EDD265462 1

ADDRESS CORRESPONDENCE TO ATTENTION OF: KRISTA FERRELL 304-558-2596

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DEPARTMENT OF EDUCATION

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130

Charleston, WV 25305-0130

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RFQ NUMBER EDD265462

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KRISTA FERRELL 304-558-2596

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DEPARTMENT OF EDUCATION

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State of West Virginia Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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BUILDING 6 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305-0330

DEPARTMENT OF EDUCATION

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2019 Washington Street East
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DEPARTMENT OF EDUCATION

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KRISTA FERRELL

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FREIGHT TERMS

ADDRESS CORRESPONDENCE TO ATTENTION OF KRISTA FERRELL 304-558-2596

SHIP

DEPARTMENT OF EDUCATION

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BUILDING 6 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305-0330

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State of West Virginia
Department of Administration
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2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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KRISTA FERRELL 304-558-2596

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WEST VIRGINIA DEPARTMENT OF EDUCATION BUILDING 6 – SIXTH FLOOR RENOVATION REQUEST FOR QUOTATION

Background Information:

The Department of Education is renovating office space on the sixth floor. The space consists of approximately 4500 square feet. It is currently unoccupied. This contract will include electrical renovations, plumbing, general construction and coordination as detailed below in the Scope of Work. New carpet and furniture will be provided under a separate contract. The Department of Education will be doing all painting in house. The area above the ceiling in the space does contain asbestos. No work will be done in this contract that disturbs the ceiling tile or the area above the ceiling.

Scope of Work:

This contractor is responsible for the following work:

- 1. Remove and replace panel wall sections as indicated on the attached sketches. Additional panels shown on attached sketches will be provided by owner.
- 2. Remove two doors from their hinges. Refer to attached sketches for locations.
- 3. Construct partial wall using metal stud and drywall construction to form data room. Provide door for said wall. See attached sketches for details.
- 4. Provide a 3" hole in each office floor for data cable installation. Location will be determined in the field.
- 5. Remove cabinet indicated on attached sketch and turn over to owner.
- 7. Relocate receptacles as shown on sketches. Provide new surface mount junction box and receptacle.
- 8. Pull new circuits as indicated on sketches. New wiring will be located in the floor. Field verify existing conditions before work begins.
- 9. Provide new circuits and junction boxes for new furniture. Coordinate requirements with the furniture supplier.
- 10. Coordinate work by all other contractors in the area as follows: Paint and electrical work is to be complete before carpet is installed in an area. Carpet is to be installed before new furniture is placed in an area. Coordinate plumbing line installation with asbestos contractor. Coordinate painting with WV Department of Education employees.
- 11. All work must be in accordance with all applicable codes and regulatory requirements.

- 12. Notify the Office of School Facilities immediately if any discrepancies are noted.
- 13. Electrical contractor is responsible for tracing circuits, locating space in panels, coordinating loads, etc. required to provide a complete, code compliant job. Coordinate work with the General Services Division.
- 14. Time for completion of project is 45 days from the award of the bid.

Add Alternates:

<u>Add Alt. #1</u>

Remove and reinstall cabinets as required for plumbing chase. Install stainless steel double bowl sink, pump, goose neck faucet, and all necessary piping in location indicated on attached sketches. Connect hot water supply, cold water supply, and sanitary line to existing lines in janitor's closet. Provide shutoff valve for hot water supply and cold water supply. Pump is to be Liberty Pumps model number 403 automatic drain pump or equivalent. Provide circuit as required. This contractor is to provide all materials. An asbestos contractor (under a separate contract) will install the lines above the ceiling.

Add Alt. #2

Paint all rooms in area with "Dover White" semi-gloss paint by Pittsburg Paint. Mask and prime as required.

Pre Bid Meeting:

A mandatory pre bid meeting will be held on Tuesday, January 1, 2007 at 9:00 am. Contractors are to meet on the 6^{th} floor of Building six in room B617 (immediately to the left as you exit the elevator).

Registered Vendors:

The successful vendor is required to be a registered vendor with the WV State Purchasing Division upon award and before construction begins. Complete attached W-9 and WV-1 to register. Vendors are not required to register to bid.

RFQ: EDD265462 PRICING PAGE

TOTAL BID:	\$ 89.950.00
ADD ALTERNATE #2:	\$ 39,800.00
ADD ALTERNATE #1:	\$7,900.00
BASE BID:	\$ <u>42,250.80</u>

THE AMERICAN INSTITUTE OF ARCHITECTS

AIA Document A310 Bid Bond

KNOW ALL MEN BY THESE PRESENTS, THAT WE Brown 1100 Charles Avenue, Dunbar, WV 25064-3115	n Electric Company, Inc.				
as Principal, hereinafter called the Principal, and <u>Travelers Casualty and Surety Company of America</u> One Tower Square, Hartford, CT 06183					
a corporation duly organized under the laws of the State of _ as Surety, hereinafter called the Surety, are held and firmly be					
as Obligee, hereinafter called the Obligee, in the sum of Five Percent of Amount Bid Dollars (\$ 5%), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs,					
	executors, administrators, successors and assigns, jointly and severally, firmly by these presents. WHEREAS, the Principal has submitted a bid for Facility Renovation - According to Plans & Specifications				
NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and materials furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.					
Signed and sealed this 18th day of	Brown Electric Company, Inc. (Principal) (Seal) (Title)				
Fammy Lloyd (Witness)	Travelers Casualty and Surety Company of America (Surety) By: Attorney-in-Fact Patricia A. Moye, WV Resident Agent (Title)				



POWER OF ATTORNEY

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
Seaboard Surety Company
St. Paul Fire and Marine Insurance Company

St. Paul Guardian Insurance Company St. Paul Mercury Insurance Company Travelers Casualty and Surety Company Travelers Casualty and Surety Company of America United States Fidelity and Guaranty Company

Attorney-In Fact No.

216894

Certificate No. 001259924

KNOW ALL MEN BY THESE PRESENTS: That Seaboard Surety Company is a corporation duly organized under the laws of the State of New York, that St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company and St. Paul Mercury Insurance Company are corporations duly organized under the laws of the State of Minnesota, that Farmington Casualty Company, Travelers Casualty and Surety Company, and Travelers Casualty and Surety Company of America are corporations duly organized under the laws of the State of Connecticut, that United States Fidelity and Guaranty Company is a corporation duly organized under the laws of the State of Maryland, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc. is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

Gregory T. Gordon, Patricia A. Moye, Patricia A. Fincke, Larry D. Kerr, Allan L. McVey, and Tammy M. Lloyd

of the City of Charleston	,	State of	West Virginia	<u> </u>	, their true	and lawful Attori	ney(s)-in-Fact,
each in their separate capacity if	more than one is named above,	to sign, execute, se	al and acknowledg	ge any and all bo	onds, recognizanc	es, conditional un	dertakings and
other writings obligatory in the	nature thereof on behalf of the	Companies in their	(1 er ~ 15.).	11	enty of persons, g	guaranteeing the p	errormance or
contracts and executing or guara	nteeing bonds and undertakings	required or permit	ted in any actions	or proceedings a	allowed by law.		
		TAP.	IE JANI	A ST.			
		Por Talks	12 4 2 31.	aD .			
			16 2 A B	Mar.		31st	
IN WITNESS WHEREOF, the	Companies have caused this ins	strument to be sign	led and their corpo	orate seals to be	nereto amxed, tni	S	
day of August		The Ship	TO THE TOP IN				
	,	a Office and				~	
	Farmington Casualty Comp	any	LED.		ardian Insurance		
	Fidelity and Guaranty Insu				rcury Insurance asualty and Sure		
	Fidelity and Guaranty Insur Seaboard Surety Company	rance Underwrite	ers, mc.		•	ty Company ty Company of A	merica
	St. Paul Fire and Marine In	surance Compan	v		•	uaranty Compan	
	or radi fire and marine in	Surunce Compan	J				J
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State of Connecticut City of Hartford ss.			Ву:	George	W Thompson, Sen	ior Vice President	
On this the 31st	_ day ofAugust	, 200	, before me	personally app	eared George W.	Thompson, who	acknowledged
himself to be the Senior Vice Pro	esident of Farmington Casualty	Company, Fidelit	y and Guaranty In:	surance Compar	ny, Fidelity and G	uaranty Insurance	Underwriters,
Inc., Seaboard Surety Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers							
Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, and that he, as such, being							
authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.							
		CIETO				٠.	
		STATE	\	Y	Maria M	c. Jetr	eault
In Witness Whereof, I hereunto	•	13 MANY] -		()		
My Commission expires the 30th	n day of June, 2011.	A COBLIC *	1		- Marie C. 1	etreault, Notary Publ	ic

58440-8-06 Printed in U.S.A.

WARNING: THIS POWER OF ATTORNEY IS INVALID WITHOUT THE RED BORDER

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Insurance Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, and Assistant Secretary, and the seal of the Company may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such power of attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kori M. Johanson, the undersigned, Assistant Secretary, of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., Seaboard Surety Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 18 14

Druary

20.07

Kori M. Johanson Assistant Secretary





















To verify the authenticity of this Power of Attorney, call 1-800-421-3880 or contact us at www.stpaultravelersbond.com. Please refer to the Attorney-In-Fact number, the above-named individuals and the details of the bond to which the power is attached.