

State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

F Mansuetto & Sons Inc

Second & Wood Street

Request for

DRS070862

ADDRESS:CORRESPONDENCE TO ATTENTION OF ** KRISTA FERRELL 304-558-2596

DIV OF REHABILITATION SERVICES WV REHABILITATION CENTER ATTENTION: RECEIVING

INSTITUTE, WV

25112

766-4621

Martins Ferry OH 43935 DATE PRINTED TERMS OF SALE 03/01/2007 04/10/2007 BID OPENING DATE QUANTITY ITEM NUMBER UNIT PRICE AMOUNT LINE UOP 0001 LS 910-66 \$145,125.00 ROOFING MAINTENANCE, REPAIR, AND INSTALLATION REQUEST FOR QUOTATION THE WEST VIRGINIA PURCHASING DIVISION FOR THE AGENCY, THE WEST VIRGINIA DIVISION OF REHABILITATION SERVICES, IS SOLICITING BIDS TO PROVIDE THE AGENCY WITH ALL LABOR AND MATERIALS TO REPLACE THE ROOF OF BUILDING M (TO INCLUDE ALL AREAS-EAST WING, NORTHWEST WING, AND EQUIPMENT ROOM PENTHOUSE) AT THE WEST VIRGINIA REHABILITATION CENTER LOCATED IN INSTITUTE, WEST VIRGINIA PER THE ATTACHED SPECIFICATIONS. a mandatory pre-bid meeting will be held on march 20, 2007 AT 11:00 AM AT THE AGENCY'S LOCATION IN INSTITUTE, WEST VIRGINIA. THE MEETING WILL BE HELD IN BUILDING A, CONFERENCE ROOM B. GENERAL CONTRACTORS INTERESTED IN BIDDING ON THIS PROJECT ARE REQUIRED TO ATTEND THIS MEETING. SUBCONTRACTORS AND MATERIAL SUPPLIERS ARE WELCOME TO ATTEND; HOWEVER, ATTENDANCE IS NOT MANDATORY. PRIME/GENERAL CONTRACTORS FAILING TO AFTEND THIS MEETING WILL BE DISQUALIFIED. NO ONE PERSON MAY REPRESENT MORE THAN ONE VENDOR. rechnical questions must be submitted in writing to KRISTA FERRELL IN THE WEST VIRGINIA PURCHASING DIVISION VIA FAX AT 304-558-4115, VIA EMAIL AT kferrell@wvadmin.gov, or via mail at the address listed IN THE BODY OF THIS REQ. TECHNICAL QUESTIONS MAY SEE REVERSE SIDE FOR TERMS AND CONDITIONS: 740-633-7320 4/13/2007 ADDRESS CHANGES TO BE NOTED ABOVE 55-0483513

GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Çode.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the Legislative Rules of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFO NUMBER DRS070862 2

ADDRESS CORRESPONDENCE TO ATTENTION OF

KRISTA FERRELL 304-558-2596

TYPE NAME/ADDRESS HERE N F Mansuetto & Sons Inc Second & Wood Street Martins Ferry OH 43935

DIV OF REHABILITATION SERVICES WV REHABILITATION CENTER ATTENTION: RECEIVING

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Martins Ferry OH 43035

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KRISTA FERRELL 304-558-2596

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PAGE 4

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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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N F Mansuetto & Sons Inc

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Request for Quotation

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KRISTA FERRELL 304-558-2596

DIV OF REHABILITATION SERVICES WV REHABILITATION CENTER ATTENTION: RECEIVING

INSTITUTE, WV

Second & Wood Street 25112 766-4621 Martins Ferry OH 43935 SHIP VIA FREIGHT TERMS 03/01/2007 04/10/2007 BID OPENING TIME BID OPENING DATE:

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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

REQUEST FOR QUOTATIONS DRS070862

General Roof Conditions for all Roof Areas:

- Fume recovery kettle must be utilized for all areas included in this specification.
- All air intakes must be covered in general vicinity of work area.
- Acceptable manufacturers are:
 - o Coal Tar Pitch Honeywell, Koppers
 - o Asphalt Johns Manville, GAF, Firestone
- No asbestos is present.

Building M Roof Areas:

- Tear off and properly dispose of existing built-up roof and insulation down to deck.
- Investigate and replace any decking that needs to be replaced with same type of decking.
- Nail base sheet into decking according to manufacturer's recommendations.
- Set one layer of insulation in solid mopping of hot asphalt. Insulation thickness to match existing.
- Set 4 plies of type VI glass felts in interply moppings of hot asphalt.
- Flood entire roof area and embed pea gravel according to manufacturer's recommendations.
- Furnish and install new wood fascia and nailers as needed.
- Fabricate and install new gravel stop made of 24 gauge Kynar 500, or equal, prepainted metal.
- Fabricate and install new metal fascia with inverted "V" to match existing fascia.
- Furnish and install new pipe flashings made of 16 oz copper complete with rain shield
- Fabricate and install new pitch pans made of 16 oz copper.
- Fabricate and install new counter-flashing for HVAC units made of 24 gauge galvanized metal
- Tie new roof into existing roof according to manufacturer's recommendations.
- Must provide manufacturer's 15 year no dollar limit warranty for labor and materials.

REO No	DRS070862
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AFFIDAVIT

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West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION:

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name:	N,F/ Manguetth & Sons, Inc.		
	Mett Much	Date:	4/13/2007
	Matthew Mansuetto President		

No Debt Affidavit (Revised 10/13/06)

	DIVISION OF	
Agency	REHABILITATION	SERVICE
REQ.P.O#	DRS070862	-

BID BOND

KNOW ALL MI	EN BY THESE	PRESENTS, That we, t	the undersigned,	N.F.	MANSUETTO & SONS, INC.
of SECOND	& WOOD ST	REETS MARTINS FE	TRRY, OH 4393	5as Pri	incipal, and OHIO FARMERS INSURANCE COMPANY
of ONE PARK	CIRCLE_,	VESIFIELD CENUER, OH	_ 42250 rporation org	ganized	and existing under the laws of the State of
WIBIT	ts principal of	ice in the City of WESTE	TOLD CENTER	, as Su	rety, are held and firmly bound unto the State
of West Virginia, as Obl	igee, in the pe	nal sum of <u>FIVE PERCI</u>	NT RID	. (\$	5%) for the payment of which,
well and truly to be mad	e, we jointly a	nd severally bind ourselv	es, our heirs, admi	nistrato	rs, executors, successors and assigns.
The Condition	of the above o	bligation is such that wh	ereas the Principal	has sub	bmitted to the Purchasing Section of the
Department of Administr	ration a certair	n bid or proposal, attache	ed hereto and made	a part	hereof, to enter into a contract in writing for
REPLACE ROOF O	F HUILDING M	AT THE WEST VIRGINI	A REHABILITATIO	N CENII	ER
NOW THEREF	•				•
agreement created by the	shall be accep any other bon le acceptance pressiv under	ted and the Principal shads and insurance require of said bid, then this oblistion and agreed that the	ed by the bid or proj	posal, a	accordance with the bid or proposal attached and shall in all other respects perform the pid, otherwise this obligation shall remain in full any and all claims hereunder shall, in no event,
•	•				
The Surety, for way impaired or affected waive notice of any such	I DY GILY EXLEST	eived, hereby stipulates a sion of the time within wh	and agrees that the nich the Obligee ma	obligati sy acce	ions of said Surety and its bond shall be in no pt such bid, and said Surety does hereby
IN WITNESS W	/HEREOF. Pr	ncipal and Surety have t	rereumto set their b	ande ar	nd seals, and such of them as are corporations
have caused their corpo	rate seals to b	e affixed hereunto and the	nese presents to be	aires ai	by their proper officers, this
16TH day of	APRTT.	n O7	iese presents to be	s ziôuéo	by their proper officers, this
		, 20_ <u>0/</u>			
Principal Corporate Seal				N.F.	MANSIEITO & SONS, ZINC.
· ····oipoi oorpoiate dedi			-	1101 1	A (Name of Principal)
				1	Matth March 1990
				By <u>/</u> /	WWY THINK
					(Must be President or Vice Président)
					President
			_		(Title)
Surety Corporate Seal				OUTO T	FARMERS INSURANCE COMPANY
ou.org outporate deal			-	CILLO I	(Name of Surety)
	•			4	$\bigcap_{i=1}^{n} A_i A_i A_i$
	•		-	/_	Julia you
					Attomey-lo-Fact NICHOLAS A. SPARACHANE
a power of attorney must	ecuting bond be attached,	s must be licensed in We and a West Virginia ager	est Virginia to transa at must sign or cour	act sure	ty incurance Cornents seeks were been
		• 1	-	~	

Westfield Insurance Co. Westfield National Insurance Co. Ohio Farmers Insurance Co.

CERTIFIED COPY

Westfield Center, Ohio

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint

PAUL R. TURNER, NICHOLAS A. SPARACHANE, ANNETTE L. LAWRENCE, JOINTLY OR SEVERALLY

of WHEELING and State of WV its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the

WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall

be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact. may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Ba if Eurither Resolved, that the signature of any such designated person and the seal of the Company bereafter of hereafter of the company hereafter affixed to any

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their Senior Executive and their corporate seals to be hereto affixed this 19th day of FEBRUARY A.D., 2004 .

Corporate Seals Affixed State of Ohio

County of Medina SS.:

WESTFIELD INSURANCE COMPANY WESTFIELD NATIONAL INSURANCE COMPANY OHIO FARMERS INSURANCE COMPANY

Bv:

Richard L. Kinnaird, Jr., Senior Executive

On this 19th day of FEBRUARY A.D., 2004, before me personally came Richard L. Kinnaird, Jr. to me known, who, being by me duly sworn, did depose and say, that he resides in Medina, Ohio; that he is Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial Seal Affixed

State of Ohio County of Medina

SS.:



William J. Kahelin, Attorney at Law, Notary Public My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

I, M. Brooks Rorapaugh, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect, and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this $16\mathrm{TH}$ day of A.D., 2007 · APRIL

QUR.



M. Brooks Rorapaugh, Secretary