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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

REQ NUMBER DRS070319

KRISTA FERRELL 304-558-2596

*709042421 AL MARINO INC PO BOX 209

304-345-9000

CHARLESTON WV 25321 DIV OF REHABILITATION SERVICES WV REHABILITATION CENTER ATTENTION: RECEIVING

ADDRESS CORRESPONDENCE TO ATTENTION OF

INSTITUTE, WV

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

- Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



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	REQ. N	0.:	***************************************			DRS07	0319				
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			1	SEE RE	VERSE SIDI	E FOR TERMS				90,400 49, 10 40,400 40, 10	
SIGNATURE	Jan Marino					TELEP	04)345.9000 DATE 10/4/04				
TITLE	Preachent FEIN 55-0519				373	•		ADDRESS CHANGES TO BE NOTED ABOVE			

DRS070319 REQUEST FOR QUOTATION

To provide and install one 20 Ton package heat pump, York Model # BQ240E54P2AAA3, or equal.

Unit Specifications:

54 KW auxiliary heaters
208/240V
3 Phase Power
Integral economizer with single point enthalpy control
Relief damper
Roof curb adapter
5/2 day programmable state
Outdoor disconnect

Installation:

Removal of present Carrier rooftop unit
Installation of a curb adaptor
Installation of new unit
Complete all electrical, piping and duct connections
Provision of all materials, including crane, and labor to complete the installation
Removal of all debris related to installation
Vendor technician to perform start-up and checkout to ensure proper operation and reliability

Warranty:

Complete one year warranty to include all parts and labor.

Award:

Award shall be made to the lowest bid vendor meeting specifications.

RFQ	No.	DRS070319
RFQ	No.	DK2010218

AFFIDAVIT

West Virginia Code §5A-3-10a states:

()11

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions.

"Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION:

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING:

The vendor must be licensed in accordance with any and all state requirements to do business with the state of West Virginia.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name:	UN	Jaun	odne				4	
Authorized Signature:	Jan	10	Jauno	Presiden	<u>/</u> D	ate:	10/9/06	
No Debt Affidavit Revised 02/08/06	0	'						

BID BOND

KNOW ALL N			=	, Al Marino, Inc, as Principal, and Ohio Farmers Insurance Company
	eld Center .	<i>I</i>		organized and existing under the laws of the State of
	***************************************	<u> </u>		, as Surety, are held and firmly bound unto the State
	•			mount\$ bid) for the payment of which,
-	• .	·		dministrators, executors, successors and assigns.
won and hany to be ma	ide, we jointly and	Soverany bind out	ionico, cui mono, ac	animodatore, excessione, educacione and accigno.
The Condition	of the above obli	igation is such that	whereas the Princi	ipal has submitted to the Purchasing Section of the
		~		nade a part hereof, to enter into a contract in writing for
·	ment of Rooftop	• •		
	ent of Rehabili			
Charlest	ton, WV		***************************************	
NOW THERE	FORE,			
(a) If said bid	d shall be rejected	, or		
(b) If said bid	d shall be accepte	d and the Principal		contract in accordance with the bid or proposal attached
nereto and shall turnisi agreement created by	h any other bonds the acceptance of	and insurance required this	uired by the bid or obligation shall be	proposal, and shall in all other respects perform the null and void, otherwise this obligation shall remain in full
force and effect. It is e	expressly understo	ood and agreed that	the liability of the	Surety for any and all claims hereunder shall, in no event,
exceed the penal amor	unt of this obligation	on as herein stated		
The Surety fo	or the value receiv	rad haraby etimulati	ne and agrees that	the obligations of said Surety and its bond shall be in no
				e may accept such bid, and said Surety does hereby
waive notice of any suc	ch extension.		_	
IN WITHERS	WHEDEOE Dring	ainal and Suratu ha	vo horoupto est the	eir hands and seals, and such of them as are corporations
		•		o be signed by their proper officers, this
•	October	. 20 06 .	a illese presents to	be signed by their proper officers, this
uay or	<u> </u>	, 20		· ·
Principal Corporate Se				Al Marino, Inc.
r ililoipai Corporate Se	el N			(Name of Principal)
			<u>L.</u>	By Mayor
	S E S	ORAL SE	<u>V</u>	(Must be President or
•		agration (in the	\$	(/ /)/ Vice President)
	2 5 6 6	nen vijeg	>	President
				(Title)
Surety Corporate Seal		100		Ohio Farmers Insurance Company
		MAI.		(Name of Surety)
	. 1	1. 1. 1. 1		
				$O(L/\cdot V)$
				Attornov & Foot
				Attorney-in-Fact Douglas P. Taylor, Ligensed WV Resident Agent
IMPORTANT - Suretv	executing bonds r	nust be licensed in	West Virginia to tra	ansact surety insurance. Corporate seals must be affixed.

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed, a power of attorney must be attached, and a West Virginia agent must sign or countersign.

General Power of Attorney

CERTIFIED COPY

POWER NO. 4750172 01

Westfield Insurance Co. Westfield National Insurance Co. Ohio Farmers Insurance Co.

Westfield Center, Ohio

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint

ANDREW K. TEETER, KIMBERLY L. MILES, JANIS KAY PEACOCK, DOUGLAS P. TAYLOR, PAMELA D. OBRIEN, DONNA J. PRICE, TRAVIS A. HILL, JR., PAMELA V. LANHAM, JOINTLY OR SEVERALLY

of CHARLESTON and State of WV its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name. place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship- - - -

LIMITATION: THIS POWER OF ATTORNEY GUARANTEE, OR BANK DEPOSITORY BONDS. THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact. may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary.

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their Senior Executive and their corporate seals to be hereto affixed this 19th day of JUNE A.D., 2006 .

Corporate Seals Affixed State of Ohio

County of Medina SS.: Topicon the transmitted

WESTFIELD INSURANCE COMPANY WESTFIELD NATIONAL INSURANCE COMPANY OHIO FARMERS INSURANCE COMPANY

Richard L. Kinnaird, Jr., Senior Executive

On this 19th day of JUNE A.D., 2006, before me personally came Richard L. Kinnaird, Jr. to me known, who, being by me duly sworn, did depose and say, that he resides in Medina, Ohio; that he is Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial Seal Affixed

State of Ohio County of Medina

SS.:



William J. Kahelin, Attorney at Law, Notary Public My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 11th day of October A.D., 2006 ·





