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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

DPS0730

RFQ NUMBER

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ADDRESS CORRESPONDENCE TO ATTENTION OF:

JOHN ABBOTT 304-558-2544

WEST VIRGINIA STATE POLICE

4124 KANAWHA TURNPIKE SOUTH CHARLESTON, WV 25309 304-746-2141

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DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 02/08/2007 BID OPENING DATE: 03/01/2007 BID OPENING TIME 01:30PM ÇAT NO. QUANTITY LINE UOP ITEM NUMBER UNIT PRICE AMOUNT REQUEST FOR QUOTATION THE PURCHASING DIVISION IS SOLICITING BIDS FOR THE WV STATE POLICE TO PROVIDE AN OPEN-END CONTRACT FOR A LAPTOP COMPUTER AUTOMOBILE MOUNTING SYSTEM. THIS CONTRACT MAY BE USED BY ALL AUTHORIZED STATE, COUNTY, AND CITY AGENCIES SO LONG AS THE WV STATE POLICE ARE RECEIVING ORDERS ON TIME AS STATED. ATTACHMENTS: 1. SPECIFICATIONS / BID FORM 2. AFFIDAVIT QUESTION PERIOD: QUESTIONS WILL BE ACCEPTED THROUGH FEBRUARY 26, 2007, 12:00 NOON; AND DIRECTED TO CAROLE WOODYARD AT 304-746-2141. 0001 LS 205-43 RECEIVED LAPTOP AUTOMOBILE MOUNTING SYSTEM ami fes 22 A 11: 02 PURCHASING DEVISION STATE OF WV SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE ELEPHONE DATE TITLE FEIN ADDRESS CHANGES TO BE NOTED ABOVE



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

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DPS0730

ADDRESS CORRESPONDENCE TO ATTENTION OF:

JOHN ABBOTT 304-558-2544

WEST VIRGINIA STATE POLICE

4124 KANAWHA TURNPIKE SOUTH CHARLESTON, WV

25309 304-746-2141

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JOHN ABBOTT 304-558-2544

WEST VIRGINIA STATE POLICE

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SPECIFICATIONS FOR JOTTO DESK UNIVERSAL MOBILE LAPTOP MOUNTS

The West Virginia State Police hereinafter WVSP is requesting competitive bids for mobile laptops mounts as per the attached specifications. The contract shall be available for use by all other entities of state government, as well as counties and municipalities.

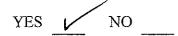
All vendors bidding on any equipment listed in these specifications are required to submit in writing, an indication as to if the product(s) they are bidding meets or exceeds <u>ALL</u> the specifications set forth in these specifications for those item(s) they are bidding on. If a vendor bids a product which does not meet <u>ALL</u> the specifications as outlined for that item, the vendor is required to submit their exceptions in writing being specific listing the item and line-specification(s) they are taking exception to. Vendors are also required to submit a product sheet for each item bid, which is to include at a minimum: picture, manufacturer, model number, and general specifications for the item. The WVSP may request that participating vendors provide a mount for demonstrations purposes prior to awarding the bid. Any bid received without this required written documentation will not be considered for bid award.

1. SPECIFICATIONS

The universal mobile laptop mount hereinafter mount shall be as specified below and shall be the JOTTO DESK Mobile Universal Model 425-5210 Series or equivalent. The mount shall not be vehicle make, model or year specific allowing for a installation in a variety of vehicles.

1.1.0 MOUNT INFORMATION AND HARDWARE

1 1.0.1 The desktop shall be made of ABS plastic with ¼" thick wall, measuring 10"x12"x1". It shall come with two (2) 22" nylon coated cables with spring loaded knurl nuts for adjustment. The desktop shall have a minimum of six (6) foam pads ¼" thick by 1.5" diameter.



The desktop base shall have a 6" square 11 gauge steel mounting plate with a 5/8" aluminum post connector. Base must be capable of swiveling and tilting. The base must have a minimum, of six (6) mounting holes. Section 1.1.0.6 gives description on adjustable hardware.



1.1.0.3	The solid aluminum articulating arm used to connect the desktop base to the telescoping rod shall be black anodized aluminum 1" square x13 3/8". Section 1.1.0.6 gives the requirements for the adjustable parts.
	YES NO
1 1.0.4	A black anodized 7/8" x 8" with 5/8" swing arm rest telescoping rod. The stand will be black anodized round stock 1" x 8" 11 gauge steel. Height variation will be a minimum of 14.75" to 17.25". Section 1.1.0.6 gives the requirements for the adjustable hardware.
	YES NO
1.1.0.5	The base for mounting the telescoping rod to the vehicle shall be black anodized steel and a minimum of 3.5" x 6" x 3/16" gauge master, one (1) piece with tapped 7/8" mounting post and a minimum of six (6) mounting holes.
	YES NO
1.1.0.6	Adjustable Hardware
	All adjustable hardware shall be ratchet type and all Knurl nut heads shall be of "L" or Knob type design and not require any tools to make the adjustments.
	YES NO
1107	Screen Holder
	The screen holder shall be black in color and attach directly to the mount to hold the screen in place when opened. It must be adjustable for height and angle to allow for clear
	vision of the screen when opened. Section 1.1.0.6 shows the requirements for the adjustable hardware.

1.1.0.8	Hardware
1	*****

The successful vendor shall have on hand a sufficient inventory of hardware parts to repair or maintain mounts.

YES NO ___

1 1 0 9 The vendor shall include pricing for all hardware that is required to maintain the mounts broken down by part number and unit costs.

YES _____ NO ___

1.1.0.10 <u>Installation Services</u>

Vendors may list their rates for installation services. Installation rates will **NOT** be a consideration in awarding the bid.

1.1.0.11 **WARRANTY**

The mount specified shall be warranted to be free of defects of material or workmanship for a minimum period of one (1) year from date of installation. Written proof of this warranty shall be provided with bid.

YES NO ___

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LAPTOP MOUNT

Price Quotation Form

Complete Universal Mount/Screen Holder	425-5210 425-1302 (model #)	s <u>248.</u>
Complete Universal Mount/No screen Holder	425-5210 (model #)	s <u>210.ºº</u>
Screen Holder	<u>425-1302</u> (model #)	\$ <u>38. 73</u>
Installation Services	\$	\$ <u>\(\extstyle A \) \(\text{Flat Fee} \)</u>

Use the Remainder of the Quote Sheet to list all hardware and pricing for replacements, you may add additional lines if necessary for parts. These items will not be considered in the award of the bid.

	_
425-5237 (model #)	\$ 66.00
425-1272	\$ 8.00
(model #) 425-1273 (model #)	s 7.50
(model #)	\$
	(model #) 425-/273 (model #) (model #) (model #) (model #)

AFFIDAVIT

West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality, county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION:

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entites

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated

Date: 20/262007 Authorized Signature: _