



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**DPS0704**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF:  
**BUYER 32**  
**304-558-0492**

**VENDOR**  
 \*223130422      304-345-1396  
**JOE BOGGS & ASSOCIATES INC**  
**1703 WOODVALE DRIVE**  
  
**CHARLESTON WV 25314**

**SHIP TO**  
**WEST VIRGINIA STATE POLICE**  
  
**4124 KANAWHA TURNPIKE**  
**SOUTH CHARLESTON, WV**  
**25309                      304-746-2141**

DATE PRINTED <b>09/14/2006</b>	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: <b>10/05/2006</b> BID OPENING TIME <b>01:30PM</b>				

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<b>REQUEST FOR QUOTATION</b>						
THE PURCHASING DIVISION IS SOLICITING BIDS FOR THE WEST VIRGINIA STATE POLICE TO PROVIDE AN OPEN-END CONTRACT FOR RANDOM DRUG TESTING PER THE ATTACHED SPECIFICATIONS.						
ATTACHMENTS: 1. SPECIFICATIONS 2. AFFIDAVIT						
<b>0001</b>	<b>1</b>	<b>LT</b>		<b>948-55</b>		
<b>RANDOM DRUG TESTING</b>						
<b>EXHIBIT 3</b>						
LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON ..... AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Joe Boggs</i>	TELEPHONE <b>345-1396</b>	DATE <b>9-29-06</b>
TITLE <i>President</i>	FEIN <b>550664639001</b>	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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<p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED DURING THE TERM OF THE CONTRACT.</p>						
ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

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LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR THE SERVICES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR AWARD, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 04/11/2001            VENDOR PREFERENCE CERTIFICATE</p> <p>CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).</p> <p>A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>( ) BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>(X) BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-</p>						

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				<p>QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>( ) BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>(X) BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;</p> <p>OR</p> <p>( ) BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR</p>		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Joe Boggs</i>	TELEPHONE <b>304-3451396</b>	DATE <b>9-29-06</b>
TITLE <i>President</i>	FEIN <b>550 66 46 39 001</b>	ADDRESS CHANGES TO BE NOTED ABOVE

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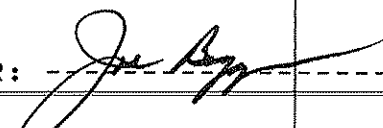
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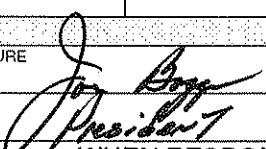
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<p>SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX &amp; REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: </p>						

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<p>DATE: <u>9-29-06</u></p> <p>SIGNED: <u>Joe Boggs</u></p> <p>TITLE: <u>President</u></p> <p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION          PURCHASING DIVISION          BUILDING 15          2019 WASHINGTON STREET, EAST          CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: _____      RON PRICE _____</p> <p>RFQ. NO.: _____      DPS0704 _____</p>						

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BID OPENING DATE: **10/05/2006**      BID OPENING TIME: **01:30PM**

LINE	QUANTITY	UCP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
BID OPENING DATE:				OCTOBER 5, 2006-----		
BID OPENING TIME:				1:30 PM-----		
PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:						
----- <b>304-345-8907</b> -----						
CONTACT PERSON (PLEASE PRINT CLEARLY):						
----- <b>Joe Boggs or Linda Boggs</b> -----						
QUESTIONS: QUESTIONS WILL BE ACCEPTED THROUGH SEPTEMBER 29, 2006, 12:00 NOON; DIRECTED TO CAROLE WOODYARD AT (304) 746-2141						
***** THIS IS THE END OF RFQ      DPS0704 ***** TOTAL: \$26,280.00						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Joe Boggs</i>	TELEPHONE <b>304-345-1396</b>	DATE <b>9-29-06</b>
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DPS0704 - OPEN-END CONTRACT FOR RANDOM DRUG TESTING - BID OPENING DATE: 10/5/2006, 1:30 PM					
Item#	Description	Per Test / Hour	Cost Per Test / Hour	Estimated Usage	Extended Bid Price
1	Standard Test (Agency Facility)	Test	\$ 88.00	240	\$ 21,120.00
2	Standard Test (Vendor's Facility)	Test	\$ 65.00	40	\$ 2,600.00
3	Barbiturates	Test	\$ .00	10	\$ .00
4	PCP	Test	\$ .00	10	\$ .00
5	Steroids	Test	\$ 125.00	20	\$ 2,500.00
6	Waiting Time	Hour	\$ 15.00	4	\$ 60.00
7	Collector Testimony	Hour	\$ .00	4	\$ .00
8	Lab Personnel Testimony	Hour	\$ .00	4	\$ .00
9	Third Party Administrator Testimony	Hour	\$ .00	4	\$ .00
10	Medical Review Officer Testimony	Hour	\$ .00	4	\$ .00
11	Collector Deposition	Hour	\$ .00	4	\$ .00
12	Lab Personnel Deposition	Hour	\$ .00	4	\$ .00
13	Third Party Administrator Deposition	Hour	\$ .00	4	\$ .00
14	Medical Review Officer Deposition	Hour	\$ .00	4	\$ .00
15	Collector Travel	Hour	\$ .00	4	\$ .00
16	Lab Personnel Travel	Hour	\$ .00	4	\$ .00
17	Third Party Administrator Travel	Hour	\$ .00	4	\$ .00
18	Medical Review Officer Travel	Hour	\$ .00	4	\$ .00
				<b>Total</b>	<b>\$26,280.00</b>

**Bidder Information:**

**Name:** Joe Boggs  
**Company name:** Joe Boggs & Associates, Inc.  
**Address:** PO Box 771  
Charleston, WV 25323  
**Phone# :** 304-345-1396  
**Fax# :** 304-345-8907  
**Email Address:** joeboggs@charter.net





**JOE BOGGS &  
ASSOCIATES, INC.**

P.O. Box 771

Charleston, West Virginia 25323-0771

(304) 345-8985

(304) 345-8986

(304) 345-1396

1-800-321-7694

FAX (304) 345-8907

September 29, 2006

Office of the Superintendent  
West Virginia State Police  
725 Jefferson Road  
South Charleston, WV 25309-1698

Dear Sirs,

Joe Boggs & Associates, Inc. was incorporated in March of 1987 to provide safety consulting and training services to entities in the transportation industry. Since January of 1990, Joe Boggs & Associates, Inc. has provided Third Party Administrator and mobile collection and testing services in West Virginia, Virginia, Ohio, Kentucky, Indiana and Tennessee. These drug and alcohol testing services have been both regulated and non-regulated. Client sizes range from the single person owner-operator that must be in a consortium to large organizations, such as, West Virginia Paving, Inc., West Virginia State Police and Boxley Materials. The type of entities served by our company includes transportation, mining, manufacturing, construction, distribution, energy production, law enforcement and municipal governments.

As a company that is truly locally owned and operated, Joe Boggs & Associates, Inc., is not a subsidiary or franchise of any other entity and must stand on our own merit. In today's competitive marketplace our success has come from delivering quality services while maintaining personal customer relations with clients whether large or small. Delivering these services in a state with such diverse geography, varying population densities, different client needs, and changing regulations often requires us to think outside the box. We are committed to making drug and alcohol testing as efficient and free of problems as possible.

Sincerely,

Joe Boggs, President

**Methodology for generating the random list of personnel to be tested.**

Joe Boggs & Associates, Inc. will test personnel by using our DrugPak Software Program. DrugPak is a comprehensive inter-relational data base which manages testing programs separately. We will pull 33% of the work force monthly which usually consists of 24 to 25 employees to be tested. We take the list to Lt Ingold and he calls us when employees are available with time and location. It has worked very well in the past.

**The logistics,** mechanism and resources which will be utilized in order to collect samples on a statewide basis. Joe Boggs & Associates, Inc., have employees located throughout West Virginia with exception of Martinsburg, WV. We utilize Jefferson Memorial Hospital in Ranson, WV for that detachment only.

Joe Boggs & Associates, Inc. will collect all urine samples in compliance with 49 CFR Part 40 Protocols. Collections will be conducted at the specific State Police Headquarters in each County, unless it is easier for employee to go to a collection site recommended by Joe Boggs & Associates, Inc. and approved by Lt. Gordon Ingold or Captain Joe Parsons. All collections will be split samples, forms, kits and shipping will be of no extra cost to the West Virginia State Police.

**Vendors responsibilities,** Joe Boggs & Associates, Inc. will comply with all specification from one to thirty-three.

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## **CURRENT VENDOR'S REFERENCES**

**Boxley Co., Inc.  
Joyce Kessinger  
PO Box 131527  
Roanoke, VA 24035  
(800) 442-8878**

**Cecil I Walker Machinery Co  
Josie Travis  
PO Box 2427  
Charleston, WV 25329  
(304) 949-6400**

**City of South Charleston  
Chief David Dunlap  
PO Box 8597  
So Charleston, WV 25303  
(304) 744-5301**

**West Virginia Paving, Inc  
Kelli Samples  
PO Box 544  
Dunbar, WV 25064  
(304) 768-9733**

**West Virginia State Police  
Lt Gordon Ingold  
725 Jefferson Road  
So Charleston, WV 25309  
(304) 746-2114**

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# JOE BOGGS & ASSOCIATES, INC.

P.O. Box 771  
Charleston, West Virginia 25323-0771

(304) 345-8985  
(304) 345-8986  
(304) 345-1396  
1-800-321-7694  
FAX (304) 345-8907

## CURRICULUM VITAE:

Glen Wright M.D.  
1727 Clark Road  
Charleston, WV 25314

Home: 304-346-5393  
Work: 304-341-1500

Cell Phone: 304-546-9737  
E-Mail: [wright2place@charter.net](mailto:wright2place@charter.net)  
[glen.wright@camc.org](mailto:glen.wright@camc.org)

## OFFICE ADDRESS:

West Virginia University School of Medicine - Charleston Division  
Department of Behavioral Medicine and Psychiatry  
501 Morris Street  
Charleston, WV 25326-1547

## EDUCATION:

1990-94: Internal Medicine/Psychiatry Residency, Charleston Area Medical Center,  
Charleston, West Virginia

1989-90: Pursuing Bio-medical interests.

1988-89: Internal Medicine: Preliminary year. Charleston Area Medical Center, Charleston, WV

1984-88: West Virginia University Medical School, Morgantown, WV  
MD received in 5/88. Electives: Neurology and Bio-ethics.

1977-81: West Virginia Institute of Technology, Montgomery, WV  
BS: Electrical Engineering, Magna Cum Laude  
Treasurer: Tau Beta Pi (Engineering Honor Society)  
Vice President: Eta Kappa Nu (Electrical Engineering Honor Society)  
Work: Physics and Photography Lab assistant, Speed-Reading Tutor

## ACADEMIC APPOINTMENT AND POSITIONS:

West Virginia University School of Medicine- Charleston Division  
Department of Behavioral Medicine  
Charleston, WV 25326-1547

Assistant Professor of Psychiatry - 7/94 to present  
Director of Consult/Liaison Service - 4/96 to present  
Acting Director of Emergency Psychiatry- 7/94 - 2/00  
Assistant Director of Adult Inpatient Services - 7/94 to 4/96

## CERTIFICATIONS:

American Board of Medicine Certified Internal Medicine December 1994 to 2004.

Currently registered for re-certification but not started.

American Board of Psychiatry and Neurology Board Certified Psychiatry - 1997.

Psychiatry recertification examination was taken on July 25, 2006 results pending.

American Association of Medical Review: MRO Training: Certificate Number - 980927219  
Recertified: 2003

West Virginia Medical License: #16762

### WORK EXPERIENCE:

Medical Review Officer, Charleston, WV 1998- present

Joe Boggs and Associates – 300+ companies covered.

Westinghouse Electric Corporation, Towson, MD 1985

Consulting work during breaks in Medical School between the first and second years.

Westinghouse Electric Corporation, Baltimore MD 1981-84

I worked as an electrical engineer designing high-speed circuitry for government contracts.

### RESEARCH:

"Early Treatment Intervention in Psychiatric Patients who present to the Emergency Room".

First Annual World Health Organization Conference on Prevention, Charleston, WV - 10/22/94,

Presented by Marion O. Williams, MD

### PRESENTATIONS:

"ECT" – Special Skills Workshop for Psychiatry Residents

Department of Behavioral Medicine, West Virginia University, Charleston, WV.

Lecture is given yearly in collaboration with Dr. T.O. Dickey, 1997 to present.

"Schizophrenia" - Medical Student Lectures every six weeks.

Department of Behavioral Medicine, West Virginia University, Charleston, WV.

"Neuroleptics" - Medical Student Lectures every six weeks till 2006.

Department of Behavioral Medicine, West Virginia University, Charleston, WV.

"Psychosocial Treatment of Schizophrenics"- Clinical Psychiatric Seminar

Department of Behavioral Medicine, West Virginia University, Charleston, WV. 1996

"Psychiatric Rehabilitation" - Clinical Psychiatric Seminar

Department of Behavioral Medicine, West Virginia University, Charleston, WV. 1996

References will be provided on request.

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### CAMC HOSPITAL POSITIONS:

Charleston Area Medical Center, Charleston, WV

Member: Neurological Medicine: 1994 to present

Neurological Medicine includes Psychiatry, Neurology and Neurosurgery.

Chief of Neurological Medicine: 2002 and 2003.

Medical Executive Committee member: 2002 and 2003.

Vice-Chief of Neurological Medicine: 2000 and 2001.

Psychiatric Collaborative Practice – Chairperson: 1996.

Physician Steering Committee: For physician input in choosing and deploying healthcare system software package 2004 to present.

Physician Advisory Group: For physician input in developing a user-friendly software interface 2002-2004.

### PROFESSIONAL SOCIETIES AND MEMBERSHIPS:

American Psychiatric Associations (APA)

Academy of Psychosomatic Medicine (APM)

Association of Convulsive Therapy (ACT)

### CLINICAL ACTIVITIES:

Director of Psychiatric Consultation/Liaison Service: (Administrative and clinical duties)

This assignment involves covering inpatient adult and older adolescent psychiatric and substance abuse consultations in CAMC Memorial, General, and Women's and Children's Hospitals. I cover the clinical service four days per week and during weekend call days.

Third Year Medical Students, Fourth Year Medical Students, Psychology Interns, Nursing Students, Physician Assistant Students, Psychiatry, Internal Medicine and Family Practice Residents rotate on the service.

The Consult Service receives 120- 150 consults per month. Trainee evaluations are reviewed, patients are seen and evaluated. Pharmacotherapy and psychotherapy are utilized as necessary. Cases are reviewed daily with residents for further treatment adjustments and follow-up visits are staffed as needed.

Supervision of Resident Outpatient Clinic half day per week day per week:

Intakes, and ongoing individual therapy, pharmacotherapy, and medical management group are supervised.

ECT Service covered one day per week till 2005. The ECT's are scheduled in the morning for in-patients and outpatients. Residents are present part of the time.

Private Out-Patients: Half day per week. Intakes, individual therapy and pharmacotherapy are provided.

Call: One in Five weekdays and weekends for Consult Liaison, Emergency Service, Inpatient services.

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AAMRO

American Association of Medical Review Officers



THIS IS TO CERTIFY THAT

Glen Wright, M.D.

having presented to the Executive Board of the American Association of Medical Review Officers satisfactory evidence of prescribed qualifications and having passed an approved examination before the

American Association of Medical Review Officers

in accordance with national standards of competency and expertise established for Medical Review Officers, is hereby accredited and designated as a

Certified Medical Review Officer

and by order of the AAMRO Board has been entered as such in the AAMRO Registry of Certified Medical Review Officers

Given and dated this 27th day of September 1998



Handwritten signature of the Chairman

Chairman

Handwritten signature of the Executive Director

Executive Director

Countersigned and sealed with the Seal of the American Association of Medical Review Officers the day and date above written

Handwritten signature of the Corporate Secretary

Corporate Secretary

Certificate Number 980927219

The Drug & Alcohol Testing  
Industry Association

Certificate of Attendance

Ritchie Boggs

DATIA

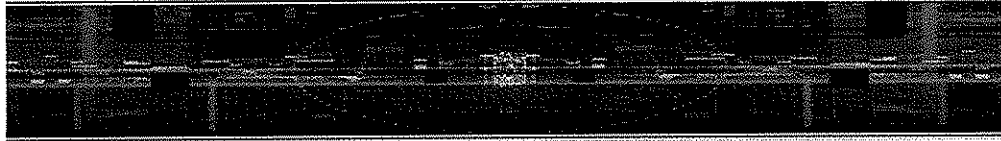
Excelling as an MRO Assistant Workshop

April 6, 2006

0.75 Continuing Education Units / 7.5 Continuing Education Hours

*Christy Maner*  
Christy Maner  
Membership Director  
DATIA, Washington, DC





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## COMPANY

- ▣ News
- ▣ Investors
- ▣ Careers
  - Certifications
- ▣ Key Personnel
- ▣ Contact Us
  - Technical Publications
  - Privacy

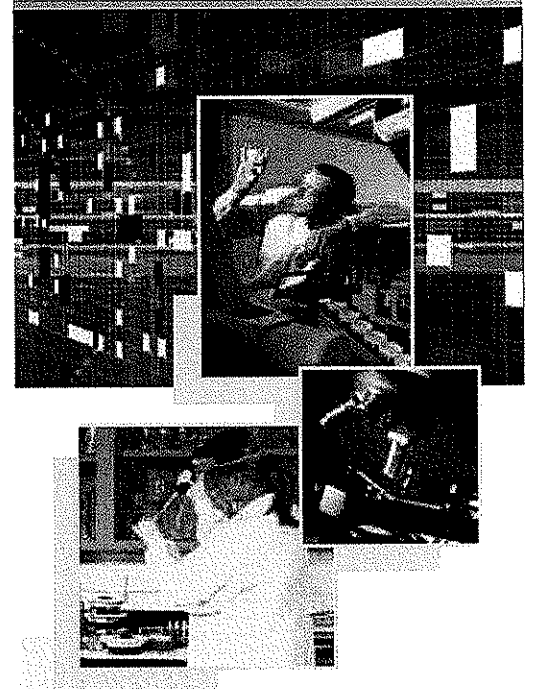
## COMPANY

MEDTOX Scientific, Inc. is comprised of two divisions – MEDTOX Laboratories, Inc. (located in St Paul, MN) and MEDTOX Diagnostics, Inc. (located in Burlington, NC).

MEDTOX Laboratories offers a variety of testing capabilities to our clients. MEDTOX provides drug testing services to corporations, occupational health clinics, hospitals and government entities. MEDTOX is one of the nation's largest SAMHSA-certified drug testing laboratories. MEDTOX also operates an extensive CAP-accredited clinical and occupational testing laboratory.

Since 1984, MEDTOX has developed over 900 individual assays for use in bio-analytical studies for the pharmaceutical industry. MEDTOX Laboratories can provide pharmaceutical sponsors all the required services for their Phase 1 - Phase 4 clinical trials.

MEDTOX Diagnostics is a GMP, ISO-certified manufacturing facility that produces a variety of FDA-cleared drug screening devices for use in corporate, hospital, correctional and rehabilitation drug testing programs. The MEDTOX PROFILE®-II A Test System was the first vertically-integrated, legally-defensible diagnostic drug testing program in the market.



# Certificate



TUV Rheinland of North America, Inc., a recognized  
CMDCAS Registrar, certifies that

**MEDTOX Diagnostics, Inc.**  
1238 Anthony Road  
Burlington, NC 27215  
USA

has established and maintained a

**Quality Assurance System  
according to ISO 13485:2003**

Audit Report No.:	30392187.004
Certificate Registration No.:	74 500 2285
The Certificate is valid until:	June 18, 2009

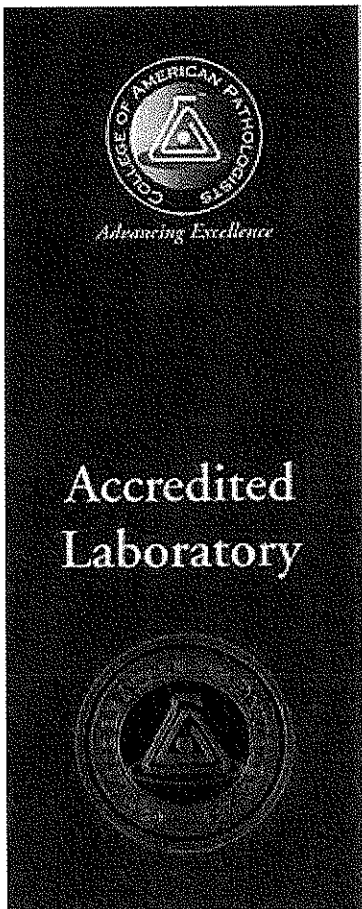
for the Design, Development, Manufacture, and Distribution of  
**In Vitro Diagnostic Reagents and Kits for Drugs of Abuse Testing**

(See attachment for sites covered by this registration)



A handwritten signature in black ink, appearing to read 'J. Schmitt'.

President & CEO  
TUV Rheinland of North America, Inc.  
Newtown, Connecticut  
June 19, 2006



# The College of American Pathologists

*certifies that the laboratory named below*

**MEDTOX Laboratories, Inc.**

**Jennifer A. Collins, PhD, HCLD(ABB)**

LAP Number: 3039202  
AU-8D: 1192642

*has met all applicable standards for accreditation and is hereby fully accredited by the College of American Pathologists' Forensic Urine Drug Testing Accreditation Program. Reinspection should occur within 30 days prior to February 4, 2007 to maintain accreditation.*

Accreditation does not automatically survive a change in director, ownership, or location and assumes that all interim requirements are met.

*Ronald B. Kelly, M.D.*

Chair, Commission on Laboratory Accreditation

*Berg E. Kass, M.D.*

President, College of American Pathologists

The College of American Pathologists

## CERTIFICATIONS / ACCREDITATIONS

- National Laboratory Certification Program (DHHS)
- HCFA CLIA ID# 24D0665278
- Medicare Provider# 690000036
- U.S. Drug Enforcement Administration License
- Minnesota Controlled Substance Permit (Drug Researcher License)
- CAP / AACC, Forensic Urine Drug Testing
- State of Florida, Agency for Healthcare Administration
- State of Maryland, Department of Health and Mental Hygiene
- Minnesota, Department of Health
- New York State, Department of Health
- Oklahoma, Department of Health
- State of Maine, Department of Human Services
- Commonwealth of Pennsylvania, Department of Health
- State of Vermont, Department of Health
- International Brotherhood of Teamsters and Trucking Management
- OSHA Blood Lead
- OSHA Cadmium
- California Department of Health Services, Blood Lead
- State of Hawaii, Department of Health
- State of New Hampshire Department of Health and Human Services, Blood Lead
- Ohio Department Health, Blood Lead

### Drugs of Abuse Proficiency Testing

- National Laboratory Certification Program (DHHS)
- CAP / AACC, Forensic Urine Drug Testing
- CAP / AACC, Whole Blood Alcohol / Volatiles
- State of Florida, Agency for Health Care Administration
- New York State, Department of Health
- Commonwealth of Pennsylvania, Department of Health
- Minnesota Bureau of Criminal Apprehension, Alcohol
- Department of Transportation, Blood Alcohol

### Therapeutic Drug Monitoring / Clinical Toxicology Proficiency Testing

- New York State, Department of Health
- CAP Therapeutic Drug Monitoring Comprehensive Special
- CAP Toxicology
- CAP Urine Toxicology
- CAP Immunosuppressive Drugs
- CAP Blood Oximetry
- CAP Pseudocholesterase

### Metals Proficiency Testing

- CAP / AACC Blood Lead
- CAP Trace Metals
- CAP Cadmium
- New York State, Department of Health Blood Lead, Erythrocyte Protoporphyrin, Mercury
- Centre de Toxicologie du Quebec, OSHA Cadmium
- Centre de Toxicologie du Quebec, Inter-Laboratory Comparison Program, Heavy Metals

President	Harry G. McCoy, Pharm.D.
CEO	Richard J. Braun, BA, MBA, JD, CPA
General Manager of Laboratory Operations	Jennifer A. Collins, Ph.D., HCLD
Director of Clinical Toxicology	Karla J. Walker, Pharm. D., DABA-eligible
Director of Research & Development	Lawrence J. Felice, Ph.D.
Director of Quality Assurance	Susan Puskas, MT(ASCP)SC
Laboratory Technical Manager	Barbara S. Mayer, MT(ASCP)
Director of Client Services	Jacki Heytens, MT(ASCP)
Supervisor of Client Services	Sara Tall
Laboratory Manager	Charles Weinzierl, MT(ASCP)
Laboratory Manager	Jodi Lang, MT(ASCP)
Laboratory Manager	Jeff Holmstrom, MT(ASCP)
Laboratory Manager	Ron Wilkins, B.A.
Certifying Scientist	Naser Ansari, Ph.D.
Certifying Scientist	David Breutzmann, M.S., MT(ASCP)
Certifying Scientist	Mitchell LeBard, B.S.
Certifying Scientist	Robert Sheeran, M.S., MT(ASCP)
Vice President, Sales & Marketing	James Schoonover, B.S.
Vice President & Controller	Kevin Wiersma, B.A.

COLLECTION SITES:

A. D. S.  
110 Featherbed Lane, Suite #6  
Winchester, VA 22601  
540/667-7238

Keyser, Moorefield & Romney

Joe Boggs & Associates, Inc.  
1703 Woodvale Drive  
Charleston, WV 25314  
800/321-7694

Fairmont General Hospital  
1325 Locust Ave  
Fairmont, WV 26554  
304/367-7100

Bridgeport, Grafton, Hundred, Morgantown & Shinnston

Gassaway Hospital  
100 Hoylman Drive  
Gassaway, WV 26624  
304/364-5156

Buckhannon, Clay, Elkins, Glenville, Phillipi, Richwood,  
Spencer, Summersville, Sutton, Webster Srings & Weston

Health First Medical Center  
1829 University Drive  
Dunbar, PA 15431  
724/628-6666

Kingwood

AD MED Medical Service  
240 Jackson St  
Rochester, PA 15074  
724-770-0710

New Cumberland

Dr Ann Marie Hynes  
510 Cherry St Suite 301  
Bluefield, VA 24701  
304-325-7101

Gilbert & Welch

Carillon New River Valley  
2900 Tyler Road  
Christiansburg, VA 24073  
540-731-2620

Lewisburg & Union

Business Health Service  
2000 Foundation Way Suite 2200  
Martinsburg, WV 25401  
304/264-1247

Berkley Springs & Martinsburg

Prime Care  
~~702 Stafford Dr~~  
Princeton, WV 24740  
304/425-0085

Beckley, Hinton, Jesse, & Rainelle

Jefferson Memorial Hospital  
300 South Preston St  
Ranson, WV 25438  
304/728-1600

Charlestown

Mid Ohio Valley Occupational  
1105 9<sup>th</sup> St  
Vienna, WV 26105  
304/295-3377

Harrisville, Elizabeth, Parkersburg & St Marys

MEDLAB, Inc.  
748 McMechen St  
Benwood, WV 26031  
304/232-4003

Moundsville, Paden City, Wellsburg & Wheeling

Larry Cheesebrew & Associates, Inc.  
PO Box 234  
Rio Grande, OH 45674  
888/533-2530

Mason, Point Pleasant & Gallipolis Ferry

Tri-State Medical Service  
Rt 3 Box 3021X  
Wayne, WV 25520  
304/272-3300

Huntington & Wayne

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CERTIFICATE OF INSURANCE

The company indicated below certifies that the insurance afforded by the policy or policies numbered and described below is in force as of the effective date of this certificate. This Certificate of Insurance does not amend, extend, or otherwise alter the Terms and Conditions of Insurance coverage contained in any policy numbered and described below.

CERTIFICATE HOLDER:

JOE BOGGS & ASSOCIATES INC  
 P O BOX 771  
 CHARLESTON, WV 25324

INSURED:

JOE BOGGS & ASSOCIATES INC  
 PO BOX 771  
 CHARLESTON, WV 25323-0771

TYPE OF INSURANCE	POLICY NUMBER & ISSUING CO.	POLICY EFF. DATE	POLICY EXP. DATE	LIMITS OF LIABILITY (*LIMITS AT INCEPTION)
LIABILITY	92-PR-335734-0001	03-09-06	03-09-07	
<input checked="" type="checkbox"/> Liability and Medical Expense	NATIONWIDE MUTUAL FIRE INSURANCE CO.			Any One Occurrence..... \$ 1,000,000
<input checked="" type="checkbox"/> Personal and Advertising Injury				Any One Person/Org ..... \$ 1,000,000
<input checked="" type="checkbox"/> Medical Expenses				ANY ONE PERSON ..... \$ 5,000
<input checked="" type="checkbox"/> Fire Legal Liability				Any One Fire or Explosion \$ 100,000
				General Aggregate* ..... \$ 1,000,000
				Prod/Comp Ops Aggregate* . \$
<input type="checkbox"/> Other Liability				
AUTOMOBILE LIABILITY	92-BA-335734-0002	03-09-06	03-09-07	
<input checked="" type="checkbox"/> BUSINESS AUTO	NATIONWIDE MUTUAL FIRE INSURANCE CO.			Bodily Injury (Each Person) ..... \$
<input checked="" type="checkbox"/> Owned				(Each Accident) ..... \$
<input checked="" type="checkbox"/> Hired				Property Damage (Each Accident) ..... \$
<input checked="" type="checkbox"/> Non-Owned				Combined Single Limit .... \$ 500,000
EXCESS LIABILITY				Each Occurrence ..... \$
<input type="checkbox"/> Umbrella Form				Prod/Comp Ops/Disease Aggregate* ..... \$
				STATUTORY LIMITS
<input type="checkbox"/> Workers' Compensation and				BODILY INJURY/ACCIDENT ... \$
<input type="checkbox"/> Employers' Liability				Bodily Injury by Disease EACH EMPLOYEE ..... \$
				Bodily Injury by Disease POLICY LIMIT ..... \$

Should any of the above described policies be cancelled before the expiration date, the insurance company will endeavor to mail written notice to the above named certificate holder, but failure to mail such notice shall impose no obligation or liability upon the company, its agents, or representatives.

DESCRIPTION OF OPERATIONS/LOCATIONS  
 VEHICLES/RESTRICTIONS/SPECIAL ITEMS

Effective Date of Certificate: 03-09-2006  
 Date Certificate Issued: 09-28-2006

Authorized Representative: NIKKI S BOGGS  
 Countersigned at: 408 TENNESSEE AVENUE  
 CHARLESTON, WV 25302



CERTIFICATE OF INSURANCE

The company indicated below certifies that the insurance afforded by the policy or policies numbered and described below is in force as of the effective date of this certificate. This Certificate of Insurance does not amend, extend, or otherwise alter the Terms and Conditions of Insurance coverage contained in any policy numbered and described below.

CERTIFICATE HOLDER:

JOE BOGGS & ASSOCIATES INC.  
 P O BOX 771  
 CHARLESTON, WV 25324

INSURED:

JOE BOGGS & ASSOCIATES INC  
 PO BOX 771  
 CHARLESTON, WV 25323-0771

TYPE OF INSURANCE	POLICY NUMBER & ISSUING CO.	POLICY EFF. DATE	POLICY EXP. DATE	LIMITS OF LIABILITY (*LIMITS AT INCEPTION)
LIABILITY	92-PR-335734-0001	03-09-06	03-09-07	
<input checked="" type="checkbox"/> Liability and Medical Expense	NATIONWIDE MUTUAL FIRE INSURANCE CO.			Any One Occurrence..... \$ 1,000,000
<input checked="" type="checkbox"/> Personal and Advertising Injury				Any One Person/Org ..... \$ 1,000,000
<input checked="" type="checkbox"/> Medical Expenses				ANY ONE PERSON ..... \$ 5,000
<input checked="" type="checkbox"/> Fire Legal Liability				Any One Fire or Explosion \$ 100,000
				General Aggregate* ..... \$ 1,000,000
				Prod/Comp Ops Aggregate* . \$
<input type="checkbox"/> Other Liability				
AUTOMOBILE LIABILITY	92-BA-335734-0002	03-09-06	03-09-07	
<input checked="" type="checkbox"/> BUSINESS AUTO	NATIONWIDE MUTUAL FIRE INSURANCE CO.			Bodily Injury (Each Person) ..... \$
<input checked="" type="checkbox"/> Owned				(Each Accident) ..... \$
<input checked="" type="checkbox"/> Hired				Property Damage (Each Accident) ..... \$
<input checked="" type="checkbox"/> Non-Owned				Combined Single Limit .... \$ 500,000
EXCESS LIABILITY				Each Occurrence ..... \$
<input type="checkbox"/> Umbrella Form				Prod/Comp Ops/Disease Aggregate* ..... \$
				STATUTORY LIMITS
<input type="checkbox"/> Workers' Compensation and				BODILY INJURY/ACCIDENT ... \$
<input type="checkbox"/> Employers' Liability				Bodily Injury by Disease EACH EMPLOYEE ..... \$
				Bodily Injury by Disease POLICY LIMIT ..... \$

Should any of the above described policies be cancelled before the expiration date, the insurance company will endeavor to mail written notice to the above named certificate holder, but failure to mail such notice shall impose no obligation or liability upon the company, its agents, or representatives.

DESCRIPTION OF OPERATIONS/LOCATIONS  
 VEHICLES/RESTRICTIONS/SPECIAL ITEMS

Effective Date of Certificate: 03-09-2006  
 Date Certificate Issued: 09-28-2006

Authorized Representative: NIKKI S BOGGS  
 Countersigned at: 408 TENNESSEE AVENUE  
 CHARLESTON, WV 25302

# AFFIDAVIT

**West Virginia Code §5A-3-10a states:**

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate.

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions.

"Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**EXCEPTION:**

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**LICENSING:**

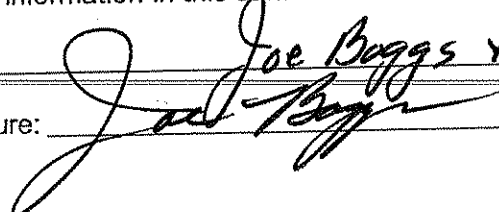
The vendor must be licensed in accordance with any and all state requirements to do business with the state of West Virginia.

**CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit [www.state.wv.us/admin/purchase/privacy](http://www.state.wv.us/admin/purchase/privacy) for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: Joe Buggs & Associates, Inc.

Authorized Signature:  Date: 9-29-06