



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFO NUMBER  
**DNR80033**

PAGE  
**1**

ADDRESS CORRESPONDENCE TO ATTENTION OF:  
**BUYER 32**  
**304-558-0492**

VENDOR

\*709004327      304-429-5587  
**COYNE TEXTILE SERVICES**  
 1975 DONNA DR  
 ASHLAND KY 41102

SHIP TO

**DIVISION OF NATURAL RESOURCES**  
**PROCUREMENT OFFICE**  
**CAPITOL COMPLEX**  
**BUILDING 3, ROOM 630**  
**CHARLESTON, WV**  
**25305      304-558-3397**

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/17/2006				

BID OPENING DATE: **09/13/2006**      BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LT		954-05		
<p><b>REQUEST FOR QUOTATION</b></p> <p>THE PURCHASING DIVISION IS SOLICITING BIDS FOR THE DIVISION OF NATURAL RESOURCES TO PROVIDE LINEN RENTAL AND RELATED SERVICES TO TWIN FALLS RESORT STATE PARK PER THE ATTACHED SPECIFICATION/BID FORM.</p> <p>ATTACHMENT:            1. SPECIFICATIONS/BID FORM            2. AFFIDAVIT</p> <p><b>LINEN RENTAL &amp; RELATED SERVICES FRO TWIN FALLS</b></p> <p><b>VENDOR PREFERENCE CERTIFICATE</b></p> <p>CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).</p> <p>A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>( ) BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>John Coyne</i>	TELEPHONE <b>304-252-9902</b>	DATE <b>9-11-06</b>
TITLE <i>Service Center Mgr</i>	FEIN <b>16-6040753</b>	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFO, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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BID OPENING DATE: 09/13/2006 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>CERTIFICATION; OR</p> <p>( ) BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>( ) BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>( ) BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;</p> <p>OR</p> <p>( ) BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>[Signature]</i>	304-252-9900	9-11-06

TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
Service Center Manager	16-6040758	

WHEN RESPONDING TO REQ. INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
08/17/2006				

BID OPENING DATE: **09/13/2006**      BID OPENING TIME: **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX &amp; REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
<i>Bob Syner</i>	304-252-9902	9-11-06

TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE
<i>Service Center Manager</i>	16-6040758	

WHEN RESPONDING TO REQ. INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



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DATE PRINTED <b>08/17/2006</b>	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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BID OPENING DATE: **09/13/2006**      BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				BIDDER: <i>Coyne Textile Services</i>		
				DATE: <i>9-11-06</i>		
				SIGNED: <i>[Signature]</i>		
				TITLE: <i>Service Center Mgr</i>		
<p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)</p> <p>NOTICE</p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION          PURCHASING DIVISION          BUILDING 15          2019 WASHINGTON STREET, EAST          CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *[Signature]*      TELEPHONE: **304-252-9902**      DATE: **9-11-06**

TITLE: *Service Center Mgr*      FEIN: **16-6040758**      ADDRESS CHANGES TO BE NOTED ABOVE

PLEASE PRINT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



## SPECIFICATIONS / BID FORM

BID FORM - DNR80033 - Linen Rentals for Twin Falls State Park Bid Opening September 13, 2006, 1:30 PM				
Item No:	Quantity	Description	Unit/Each Price	Amount
<b><u>LINEN RENTAL ITEMS</u></b>				
For use in Lodge and Cottage rental units. Color: WHITE				
1	2400	Sheets, Double, Flat. 81" x 108/110"	\$ .86	\$ 2064. <sup>00</sup>
2	2400	Pillowcases, Standard Cut size 42" x 36"	\$ .32	\$ 768. <sup>00</sup>
3	2400	Towel, Bath (aka King Towel) 24" x 48" Wt. 8 lb./doz.	\$ .51	\$ 1224. <sup>00</sup>
4	2400	Towel, Hand (aka Massage) 16" x 27" Wt. 3 lb./doz.	\$ .29	\$ 696. <sup>00</sup>
5	2400	Wash Cloth 12" x 12" Wt. 1 lb./doz.	\$ .13	\$ 312. <sup>00</sup>
6	600	Bath Mat 18" x 24" (minimum size) Wt 5 lb./doz.	\$ .37	\$ 222. <sup>00</sup>
7	100	Queen sheets	\$ .86	\$ 86. <sup>00</sup>
8	200	Dish Cloth/Soda Towel Wt. 1 lb./doz.	\$ .19	\$ 38. <sup>00</sup>
For use in Pro Shop. Color: BONE				
9	150	Towel, Bath 20" x 24" Wt. 6.5 lb./doz.	\$ .51	\$ 76. <sup>50</sup>
<b><u>MISCELLANEOUS RENTAL ITEMS</u></b>				
10	50	Tablecloths 52" x 120" (50% polyester/50% cotton) Color: White	\$ 3.21	\$ 160. <sup>50</sup>
Other Items:				
Walk-off Mats, Rubberized back, cotton. Colors: Brown, Blue, Charcoal. Provide other colors if available.				
11	14	Size: 3' x 5'	\$ 3.75	\$ 52. <sup>50</sup>
12	16	Size: 4' x 6'	\$ 4.82	\$ 77. <sup>12</sup>
13	1	Size: 3' x 10'	\$ 7.49	\$ 7. <sup>49</sup>
<b>TOTAL THIS PAGE</b>				\$ 5784. <sup>11</sup>

Item No:	Est. Qty.	Description	Unit Price	Amount
		<b>REPLACEMENT COSTS OF RENTAL ITEMS</b>		
		Lost or missing items. Price to be quoted per piece.		
		For use in Lodge and Cottage rental units. Color: WHITE		
14	50	Sheets, Double, Flat, White 81" x 108/110"	\$ 3.00	\$ 150.00
15	50	Pillowcases, Standard, White Cut size 42" x 36"	\$ 1.00	\$ 50.00
16	100	Towel, Bath (aka King Towel), White 24" x 48" Wt 8 lb./doz.	\$ 2.50	\$ 250.00
17	100	Towel, Hand (aka Massage), White 16" x 27" Wt. 3 lb./doz.	\$ .91	\$ 91.00
18	100	Wash Cloth, White 12" x 12" Wt 1lb /doz	\$ .31	\$ 31.00
19	100	Bath Mat , White 18" x 24" (minimum size) Wt 5 lb./doz.	\$ 2.00	\$ 200.00
20	100	Towel, Kitchen, Absorbent, White 15" x 26" Wt 24-27 oz./doz.	\$ .45	\$ 45.00
21	100	Dish Cloth, White Wt. 1 lb /doz	\$ .45	\$ 45.00
22	100	Towel, Bath, Bone 20" x 24" Wt. 6 5 lb /doz.	\$ 2.75	\$ 275.00
23	25	Tablecloths (50% polyester/50% cotton), White 52" x 120"	\$ 16.38	\$ 409.50
24	25	Walk-off Mats, Rubberized back, cotton 3' x 5'	\$ 43.00	\$ 1075.00
		Brown, Blue, Charcoal, other colors if available		
25	25	Walk-off Mats, Rubberized back, cotton 4' x 6'	\$ 63.75	\$ 1593.75
		Brown, Blue, Charcoal, other colors if available		
26	25	Walk-off Mats, Rubberized back, cotton 3' x 10'	\$ 86.00	\$ 2150.00
		Brown, Blue, Charcoal, other colors if available		
		<b>PURCHASE ITEMS</b>		
27	500 lb	Box Rags - Price per pound To be used in cleaning and machine shop use -	\$ 1.07	\$ 535.00
		should be absorbent and in pieces no less than washcloth size - larger preferred		
<b>TOTAL THIS PAGE</b>				\$ 6900.25

Item No:	Est. Quantity	Description	Unit Price	Amount
<b>LAUNDRY SERVICES</b>				
To provide laundry service for park owned items. Vendor shall be responsible for replacement of items in the event of vendor loss, missing or damaged items.				
28	150	Blankets, Acrylic Blend, Full Size. Assorted Colors.	\$ 1.00	\$ 150.00
29	200	Mattress Pads, Poly/Cotton Blend. Double, Flat.	\$ .65	\$ 130.00
30	200	Mattress Pads, Poly/Cotton Blend. Single, Flat.	\$ .55	\$ 110.00
<b>REPLACEMENT COSTS OF PARK OWNED LINENS</b>				
To provide replacement costs for lost, missing or damaged park owned items as a result of laundry service. Replacement prices of mid-grade items.				
31	50	Blankets, Acrylic Blend, Full Size. Assorted Colors.	\$	\$
32	50	Mattress Pads, Poly/Cotton Blend. Double, Flat.	\$	\$
33	50	Mattress Pads, Poly/Cotton Blend. Single, Flat.	\$	\$
<b>TOTAL THIS PAGE</b>				\$
Quantities listed are provided as an estimate of inventory to be on hand and vendor should not assume these numbers are actual. Contract shall cover and provide actual requirements of spending units as demand increases or decreases.				
The delivery schedule will be adjusted according to the season. We will require pickup and delivery three (3) times per week during the summer months and will have to cut that back during the off seasons. The schedule of delivery shall be determined by the park superintendent or his representative in coordination with the linen service.				
Linen service delivery shall occur in the morning and should be aware of a noise problem that occurs when cages roll beside guest overnight rooms. Linen company must make every effort to provide cages with low noise, walk pads to reduce roll noise or hand carry delivery to linen area to insure park guests of reasonable noise levels by service personnel.				
A cage shall be provided for the second floor linen room. Vendor to provide ample linen bags for soiled linen necessary for weekly use. These bags shall have a minimum size of 30" x 40".				
In case of an error in delivered supplies or shortage of linens due to a high volume of use by spending union, the vendor will arrange for additional linens to be delivered to the spending unit within a 24-hour or less period upon notification of the vendor by the spending unit.				
Phone: _____ if no answer, then:				
Vendor will provide an original or certified copy of the delivery invoice for park operations. Linen credits shall be on an invoice and issued at the time of shortage.				
<b>GRAND TOTAL</b>				\$

**BIDDER INFORMATION**

Company Name: Coyne Textile Services  
 Contact Name: Joe Syner  
 Address: 201 3rd Ave.  
Beckley WV 25801  
 Phone#: 304-252-9902 Fax#: 304-252-5332  
 Email: Joe.Syner@Coynetextileservices.com



# A F F I D A V I T

## West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate.

## DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions.

"Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

## EXCEPTION:

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

## LICENSING:

The vendor must be licensed in accordance with any and all state requirements to do business with the state of West Virginia.

## CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit [www.state.wv.us/admin/purchase/privacy](http://www.state.wv.us/admin/purchase/privacy) for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: Coyne Textile Services

Authorized Signature: Joe Lynn

Date: 9-11-06



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 BUYER 32  
 304-558-0492

VENDOR

**COYNE TEXTILE SERVICES**  
 201 3<sup>RD</sup> AVE.,  
 BECKLEY, WV 25801

SHIP TO

DIVISION OF NATURAL RESOURCES  
 PROCUREMENT OFFICE  
 CAPITOL COMPLEX  
 BUILDING 3, ROOM 630  
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 25305 304-558-3397

DATE PRINTED 09/13/2006	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: 09/20/2006		BID OPENING TIME 01:30PM		

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM 02		
				THIS ADDENDUM IS ISSUED TO: 1. DELETE THE REQUEST FOR QUOTATION FOR "REPLACEMENT COSTS OF PARK OWNED LINENS" FROM THE BID FORM; 2. EXTEND THE BID OPENING DATE TO SEPTEMBER 20, 2006, 1:30 PM.		
				ATTACHMENTS: 1. REVISED BID FORM 2. ADDENDUM ACKNOWLEDGEMENT		
				***** END OF ADDENDUM 02 *****		

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *Joe Syna* TELEPHONE: 304-252-9902 DATE: 9-15-06  
 TITLE: Service Center Mgr FEIN: 16-6040758 ADDRESS CHANGES TO BE NOTED ABOVE  
 WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

Vendor: Coyne Textile Services Spending Unit:

Requisition No.: DNR 80033

**ADDENDUM ACKNOWLEDGEMENT**

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc.

**Addendum No.'s:**

- No. 1 \_\_\_\_\_
- No. 2  \_\_\_\_\_
- No. 3 \_\_\_\_\_
- No. 4 \_\_\_\_\_
- No. 5 \_\_\_\_\_

I understand that failure to confirm the receipt of the addendum(s) is cause for rejection of bids.

Joe Syner  
Signature  
Coyne Textile Services  
Company  
9-15-06  
Date

SPECIFICATIONS / BID FORM

**REVISED - BID FORM - DNR80033 - Linen Rentals for Twin Falls State Park Bid Opening  
September 20, 2006, 1:30 PM**

Item No:	Quantity	Description	Unit/Each Price	Amount
<b><u>LINEN RENTAL ITEMS</u></b>				
<b>For use in Lodge and Cottage rental units. Color: WHITE</b>				
1	2400	Sheets, Double, Flat. 81" x 108/110"	\$ .86	\$ 2064.00
2	2400	Pillowcases, Standard Cut size 42" x 36"	\$ .32	\$ 768.00
3	2400	Towel, Bath (aka King Towel) 24" x 48" Wt. 8 lb./doz.	\$ .51	\$ 1224.00
4	2400	Towel, Hand (aka Massage) 16" x 27" Wt. 3 lb./doz.	\$ .29	\$ 696.00
5	2400	Wash Cloth 12" x 12" Wt. 1 lb./doz.	\$ .13	\$ 312.00
6	600	Bath Mat 18" x 24" (minimum size) Wt. 5 lb./doz.	\$ .37	\$ 222.00
7	100	Queen sheets	\$ .86	\$ 86.00
8	200	Dish Cloth/Soda Towel Wt. 1 lb./doz.	\$ .19	\$ 38.00
<b>For use in Pro Shop. Color: BONE</b>				
9	150	Towel, Bath 20" x 24" Wt. 6.5 lb./doz.	\$ .51	\$ 76.50
<b><u>MISCELLANEOUS RENTAL ITEMS</u></b>				
10	50	Tablecloths 52" x 120" (50% polyester/50% cotton) Color: White	\$ 3.21	\$ 160.50
<b>Other Items:</b>				
<b>Walk-off Mats, Rubberized back, cotton. Colors: Brown, Blue, Charcoal. Provide other colors if available.</b>				
11	14	Size: 3' x 5'	\$ 3.75	\$ 52.50
12	16	Size: 4' x 6'	\$ 4.82	\$ 77.12
13	1	Size: 3' x 10'	\$ 7.49	\$ 7.49
<b>TOTAL THIS PAGE</b>				\$ 5784.11

Item No:	Est. Qty.	Description	Unit Price	Amount
		<b><u>REPLACEMENT COSTS OF RENTAL ITEMS</u></b>		
		Lost or missing items. Price to be quoted per piece.		
		For use in Lodge and Cottage rental units. Color: WHITE		
14	50	Sheets, Double, Flat, <b>White</b> 81" x 108/110"	\$ 3.00	\$ 150.00
15	50	Pillowcases, Standard, <b>White</b> Cut size 42" x 36"	\$ 1.00	\$ 50.00
16	100	Towel, Bath (aka King Towel), <b>White</b> 24" x 48" Wt. 8 lb./doz.	\$ 2.50	\$ 250.00
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19	100	Bath Mat, <b>White</b> 18" x 24" (minimum size) Wt 5 lb./doz.	\$ 2.00	\$ 200.00
20	100	Towel, Kitchen, Absorbent, <b>White</b> 15" x 26" Wt. 24-27 oz./doz.	\$ .45	\$ 45.00
21	100	Dish Cloth, <b>White</b> Wt. 1 lb./doz.	\$ .45	\$ 45.00
22	100	Towel, Bath, <b>Bone</b> 20" x 24" Wt. 6.5 lb./doz	\$ 2.75	\$ 275.00
23	25	Tablecloths (50% polyester/50% cotton), <b>White</b> 52" x 120"	\$ 16.38	\$ 409.50
24	25	Walk-off Mats, Rubberized back, cotton 3' x 5'	\$ 43.00	\$ 1075.00
		<b>Brown, Blue, Charcoal, other colors if available</b>		
25	25	Walk-off Mats, Rubberized back, cotton 4' x 6'	\$ 63.75	\$ 1593.75
		<b>Brown, Blue, Charcoal, other colors if available</b>		
26	25	Walk-off Mats, Rubberized back, cotton 3' x 10'	\$ 86.00	\$ 2150.00
		<b>Brown, Blue, Charcoal, other colors if available</b>		
		<b><u>PURCHASE ITEMS</u></b>		
27	500 lb	Box Rags - Price per pound To be used in cleaning and machine shop use -	\$ 1.07	\$ 535.00
		should be absorbent and in pieces no less than washcloth size - larger preferred		
<b>TOTAL THIS PAGE</b>				\$ 6900.25

Item No:	Est. Quantity	Description	Unit Price	Amount
<b>LAUNDRY SERVICES</b>				
To provide laundry service for park owned items. Vendor shall be responsible for replacement of items in the event of vendor loss, missing or damaged items.				
28	150	Blankets, Acrylic Blend, Full Size. Assorted Colors.	\$ 1.00	\$ 150.00
29	200	Mattress Pads, Poly/Cotton Blend. Double, Flat.	\$ .65	\$ 130.00
30	200	Mattress Pads, Poly/Cotton Blend. Single, Flat.	\$ .55	\$ 110.00
<b>TOTAL THIS PAGE</b>				<b>\$390.00</b>
Quantities listed are provided as an estimate of inventory to be on hand and vendor should not assume these numbers are actual. Contract shall cover and provide actual requirements of spending units as demand increases or decreases.				
The delivery schedule will be adjusted according to the season. We will require pickup and delivery three (3) times per week during the summer months and will have to cut that back during the off seasons. The schedule of delivery shall be determined by the park superintendent or his representative in coordination with the linen service.				
Linen service delivery shall occur in the morning and should be aware of a noise problem that occurs when cages roll beside guest overnight rooms. Linen company must make every effort to provide cages with low noise, walk pads to reduce roll noise or hand carry delivery to linen area to insure park guests of reasonable noise levels by service personnel. A cage shall be provided for the second floor linen room. Vendor to provide ample linen bags for soiled linen necessary for weekly use. These bags shall have a minimum size of 30" x 40".				
In case of an error in delivered supplies or shortage of linens due to a high volume of use by spending union, the vendor will arrange for additional linens to be delivered to the spending unit within a 24-hour or less period upon notification of the vendor by the spending unit.				
Phone: _____ If no answer, then: _____				
Vendor will provide an original or certified copy of the delivery invoice for park operations. Linen credits shall be on an invoice and issued at the time of shortage.				
<b>GRAND TOTAL</b>				<b>\$13074.36</b>

**BIDDER INFORMATION**

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