

>EZDOR:

State of West Virginia
Department of Administration
Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

RFQ NUMBER DJS010231

ADDRESS CORRESPONDENCE TO ATTENTION OF:

BUYER 32

304-558-0492

877-914-2557 \*709070358 **0**2 DIVISION OF JUVENILE SERVICES GALLS INC 2680 PALUMBO DR SECOND FLOOR 1200 QUARRIER STREET T O LEXINGTON KY 40509 CHARLESTON, WV 304-558-6029 25301

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		CHARLE	STON,	WV	25305-0130						
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# GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

#### SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



VENDOR

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston WW 25205 0120 Charleston, WV 25305-0130

RFQ NUMBER DJS010231

ADDRESS CORRESPON	DENCE TO ATTENTION OF:
	-
BUYER 32	•
304-558-0492	

**\*709070358 02** 877-914-2557 GALLS INC 2680 PALUMBO DR

LEXINGTON KY 40509 DIVISION OF JUVENILE SERVICES

SECOND FLOOR 1200 QUARRIER STREET CHARLESTON, WV 25301

304-558-6029

DATE PRIN		ERMS OF SALE	SHIP	VIA	F.O.B.	FREIGHT TERMS
12/04/ BID OPENING DATE		10001		BTD OD	ENING TIME	01:30PM
BID OPENING DATE		THE PROPERTY OF THE RESERVE				
LINE	QUANTITY	UÓP CAT.	ITEM NU		UNIT PRICE	AMOUNT
	THE ENVELOP SEALED BID BUYER: RFQ. NO.: BID OPENING	DATE:	RON PR	ICE 231	ON THE FACE	OF 
	PLEASE PROV TO CONTACT CONTACT PER	IDE A FAX YOU REGARD	NUMBER IN ING YOUR IN	CASE IT IBID: 4-2557	S NECESSARY	
			Doug_	Watts	<del>_</del>	
		SFF	L REVERSE SIDE FOR	I TERMS AND CONDIT	TIONS	<u> </u>
SIGNATURE DATE	y Wolls epresentative			TELEPHONE	x 2346	DATE 1-11-07
080	y was 3	[FFINE		<u> </u>	800-876-4242	
TITLE Sales R	epresentative	FEIN 20 - 354	+5989		ADDRESS CHA	NGES TO BE NOTED ABOVE

## AFFIDAVIT

### West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

#### **EXCEPTION:**

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

#### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

#### **CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit <a href="https://www.state.wv.us/admin/purchase/privacy">www.state.wv.us/admin/purchase/privacy</a> for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: Galls Inc	
Authorized Signature: Dougn Walts	Date: 1-12-07
No Dalif Affidavit (Davingd 10/12/06)	

WV-36a STATE OF WEST VIRGINIA PURCHASING CONTINUATION SHEET	Buyer;	Page	Req. or P. O. No.:
Vendor: GALLS	Spending Uni	t:	Income and in the contract of
R	equisition N	lo.: <u>D</u>	TS 010231
ADDENDUM ACKNOWL	.EDGEMEN	IT	,
I hereby acknowledge receipt of the following che the necessary revisions to my proposal, plans and	cked adden d/or specific	dum(s) ations,	and have made etc.
Addendum No.'s:			
No. 1 DHW			
No. 2 DHW			
No. 3			
No. 4			
No. 5			
I understand that failure to confirm the receirejection of bids.	pt of the ad	dendun	n(s) is cause for
	Galle		
Exhibit 10 Rev. 11/96			

	DJS010231 - UNIFORMS W/	ACCESSORI REVISED 1		M - BID OPENI	NG 1/16/07		
tem#	Description	13.49		* Extended Price	** Future Unit Price for One (1) Ea.		
1	TROUSERS - Cargo - (Sizes 28-42)	1410	\$ 45,25	\$ 63,802,50	\$ 45,25		
1.1	TROUSERS - Cargo - (Sizes 44 - 50)	176	\$ 49.25	\$ 8,668,-	\$ 49.25		
1.2	TROUSERS - Cargo - (Sizes 52 - 54)	90	\$ 54.25	\$ 4,882,50	\$ 54.25		
1.3	TROUSERS - Cargo - (Sizes 56 - 60)	80	\$ 59.25	\$ 4,740	\$ 59.25		
1.4	TROUSERS - Cargo - (Size 62+)	8	\$ 68.25	\$ 546	\$ 68.25		
1.5	TROUSERS - Class A - (Sizes 28-42)	350	\$ 34.32	\$ 12,012	\$ 34.32		
1.6	TROUSERS - Class A - (Sizes 44 - 50)	45	\$ 38,32	\$ 1724.40	\$ 38,32		
1.7	TROUSERS - Claaa A - (Sizes 52 - 54)	20	\$42,32	\$ 846,40	\$ 42.32		
1.8	TROUSERS - Class A - (Sizes 56 - 60)	5	\$ 45, 32	\$ 7.26.60	\$ 45,32		
1.9	TROUSERS - Class A - (Size 62+)	2	\$ 45.32	\$ 90.64	\$ 45,32		
2	LONG SLEEVE SHIRT - (Sz. S-2XL)	350	\$ 37,50	\$ 13,125.	\$ 37.50		
2.1	LONG SLEEVE SHIRT (Sz. 3XL-4XL)	45	\$ 44,50	\$ 2,002,50	\$ 44.50		
2.2	LONG SLEEVE SHIRT (Sz. 5XL)	5	\$ 48,50	\$ 242,50	\$ 48.50		
3 .	SHORT SLEEVE SHIRT - (Sz. S-2XL)	1585	\$ 35.25	\$ 55,871,25	\$ 35,25		
3.1	SHORT SLEEVE SHIRT - (Sz. 3XL - 4XL)	165	\$ 42,25	\$ 6,971.25	\$ 42.25		
3.2	SHORT SLEEVE SHIRT - (Sz. 5XL)	8	\$ 46.25	\$ 370	\$ 46.25		
4	POLO STYLE SHIRT - (Sz. S-2XL)	900	\$ 30	\$ 27,000	\$ 30		
4.1	POLO STYLE SHIRT - (Sz. 3XL-4XL)	100	\$ 37.50	\$ 3,750	\$ 37.50		
4.2	POLO STYLE SHIRT - (Sz. 5XL)	- 8	\$ 41.50	\$ '332	\$ 41.50		
5	JACKET - (Sz. S-2XL)	350	\$ 173,73	\$ 60,805.50	\$ 173.73		
5.1	JACKET - (Sz. 3XL-4XL)	45	\$ 183,73	\$ 8,267,85	\$ 183,73		
5.2	JACKET - (Sz. 5XL)	5	\$ 193,73	\$ 968,65	\$ 193.73		
6	SWEATER - (Sz. S-2XL)	300	\$ 29.77	\$ 8,931	\$ 29.77		
6.1	SWEATER - (Sz. 3XL-4XL)	45	\$ 33,77	\$ 1,519.65	\$ 33,77		
6.2	SWEATER - (Sz. 5XL)	5	\$ 36,77	\$ 183185	\$ 36.77		
7	SEW-ON FLAG - COPY OF SAMPLE ATTCHED	2700	\$ .99	\$ 2,673,-	\$ 199		
8	WV DIV. OF JUVENILLE SERVICES SEW- ON PATCH - COPY OF SAMPLE ATTACHED	5300	s 1.39	\$ 7,367	l <sub>s</sub> 1,39		
9	BADGES	880	\$ 35.50	\$ 31,240,-	\$ 35,50		
		440	\$ 15,72	\$ 6,916,80	\$ 15.72		
10		440	\$ 4.00	\$ 1,760,-	\$ 4,-		
11	TIE	440	\$ 14,68	\$ 6,459,20	\$ 14.68		
12	BELT				\$ 11.49		
13	BASEBALL STYLE HAT	440			<u> </u>		
14	NYLON GLOVE CASE	440	\$ 4.52	\$ 1,988,80			
15	METAL INSIGNIA	440	\$ 2.99	\$ 1,315,60	φ <del>φ</del> 1.1.		
16	STRIPES - Large only	3640	\$ 1.10	\$ 4,004,-	\$ [.10		
17	NAME PLATE	1760	\$ 5,99	\$10,542,40	\$ 5,99		
		\$ <i>1595,47</i>					
	Bidder / Vendor Information:	***\$ 369,017.91					
	Name: GALLS	1					
	3/45 7						
		1					
	LEXING	-					
	Phone#: 800 - 876						
	Email Address: watts-						
	The state of the s	RIT					
	* Multiply your bid price by the estimated init	7					
	** Provide a delivered price assuming one (1) of that Item is delivered to a location						
	*** Add the "extended price subtotal" column and the "future unit price for 1 Ea. Subtotal" column						

# 10 \* Engraving on Tie Bar included in this price.
"Juvenile Services" or "LOVDJS"

\*\* All items bid in 100% compliance to specifications.