

VENDOR

State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

# Request for Quotation

DEP13701

PAGE 1

ADDRESS CORRESPONDENCE TO ATTENTION OF

CHUCK BOWMAN 304-558-2157

\*304122954 304-765-3521 COLLINS BUILDING & CONTRACTING, Inc. PO BOX 277 390 CORLEY ROAD FLATWOODS WV 26621

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## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

#### SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130



NENDOR

\*304122954

PO BOX 277

390 CORLEY ROAD

FLATWOODS WV

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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304-558-2157

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304-765-3521 COLLINS BUILDING & CONTRACTING 26621

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DATE PRINTED

304-765-3521 COLLINS BUILDING & CONTRACTING 390 CORLEY ROAD FLATWOODS WV 26621

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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PAGE 7

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\*304122954 304-765-3521 COLLINS BUILDING & CONTRACTING PO BOX 277 390 CORLEY ROAD FLATWOODS WV 26621

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\*304122954

PO BOX 277

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COLLINS BUILDING & CONTRACTING

304-765-3521

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TERMS OF SALE

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DEPT. OF
OFFICE OF SPECIAL RECLAMATION
116 INDUSTRIAL DRIVE
OAK HILL, WV
25901 304-465-1911

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BUYER PAGE REQ. OR PO NO.

CB-23 DEP13701

SPENDING UNIT

WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION/OFFICE OF SPECIAL RECLAMATION

WV-36a

STATE OF WEST VIRGINIA

REV. 1/29/02

PURCHASING CONTINUATION SHEET

VENDOR:

- 25. Up to a total of 1,000 tons of crusher run limestone shall be spread on Access Roads to site and Water Treatment Ponds as directed by the WVDEP agent on site. (See Attached Details and Specifications)
- 26. Revegetate approximately ten (10) acres. **NOTE:** Revegetation includes the application of agricultural lime at a rate of ten (10) tons per acre and the lime must be applied with a hydroseeder.
- 27. Top dress approximately one hundred twenty (120) acres. NOTE: Top dressing includes application of agricultural lime at a rate of ten (10) tons per acres and the lime must be applied with a hydroseeder.

I David L. Martin, Sr., the undersigned, hereby certify <sup>1</sup> that this Reclamation Plan is correct and shows to the best of my knowledge and belief all the information required by the surface mining laws of the State of West Virginia. The source of information was the approved mining and reclamation plan contained in the forfeited surface mine permit, existing site conditions and information contained in the WV DEP, Inspection and Enforcement files.

Registered Professional Engineer WV No. 7202

Date: 6/29/06

The term "certify" as used herein is defined as follows: An engineer's certification of conditions is a declaration of professional judgment. It does not constitute a warranty or grantee, either expressed of implied.

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BUYER PAGE REQ. OR PO NO. 014 DEP13701 CB-23 SPENDING UNIT

WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION/ OFFICE OF SPECIAL RECLAMATION

## WV-36 STATE OF WEST VIRGINIA

REV. 1/29/02 PURCHASING CONTINUATION SHEET VENDOR: Collins Building & Contraction Tree

VEND	OR: Olin	ns Building & Contracting, Inc.	UNIT PRICE	AMOUNT
		BID SCHEDULE	ONII PRICE	AFGONT
		PERMIT NAME: <u>M &amp; T Mining Company</u> PERMIT NUMBER(S): <u>S-3026-89</u>		
1.0	T.IIMD GIIM	MOBILIZATION/DEMOBILIZATION (5% Total Bid Maximum for this permit)	LUMP SUM	e 5 000
1.0			LOMP SOM	<del>\$ 0,000</del>
2.0	LUMP SUM	SPILL CONTAINMENT AREA (S.C.A.)(\$1,000.00 Maximum Bid for this permit)	LUMP SUM	\$
3.0	LUMP SUM	HAULROAD/ACCESS ROAD (5% Total Bid Maximum for this permit)	LUMP SUM	\$ <u>.5,000</u>
4.0	LUMP SUM	REGRADING AND TOPSOILING	LUMP SUM	\$ <u>5,000</u> \$ <u>25,000</u>
5.0		REVEGETATION		
5.1	LUMP SUM	AGRICULTURAL LIME	LUMP SUM	\$ <u>78,000</u>
5.2	LUMP SUM	<u>FERTILIZER</u>	LUMP SUM	
5.3	LUMP SUM	MULCH	LUMP SUM	\$ <u>5000</u>
5.4	LUMP SUM	VEGETATIVE SPECIES	LUMP SUM	
6.0	LUMP SUM	CONSTRUCTION STAKEOUT (Limited to 5% Total Bid For This Permit)	LUMP SUM	\$ <u>-0</u> -
		WATER QUALITY ABATEMENT		
7.0		EXISTING SEDIMENT CONTROL STRUCTURES		
7.1	LUMP SUM	UPGRADE POND NUMBER ONE (1)	LUMP SUM	\$ <u>15,000</u>
7.2	LUMP SUM	UPGRADE POND NUMBER TWO (2)	LUMP SUM	\$ 15,000 \$ 15,000 \$ 25,000 \$ 26,000 \$ 2,500
7.3	LUMP SUM	UPGRADE SEDIMENT DITCH NUMBER TWO (2)	LUMP SUM	\$ <u>25,000</u>
7.4	LUMP SUM	UPGRADE WETLAND	LUMP SUM	\$ <u>26,000</u>
8.0	500 LF	HAYBALE DIKE (Max. Bid \$5.00 Per LF)	\$ 5,00 PER LF	\$ <u>2,500</u>
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BUYER PAGE REQ. OR PO NO. DEP13701

SPENDING UNIT

WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION/ OFFICE OF SPECIAL RECLAMATION

WV-36

STATE OF WEST VIRGINIA

REV. 1/29/02 PURCHASING CONTINUATION SHEET

VENDOR: Collins Building & Contracting, Inc.

VENDO	R:CO/Inc	Building & Contracting, Inc.		
ITEM NO.	QUANTITY	O DESCRIPTION	UNIT PRICE	AMOUNT
9.0		RIP-RAP DITCH		
9.1	LUMP SUM	DITCH NUMBER THREE (3)	LUMP SUM	\$ <u>12,000</u>
9.2	LUMP SUM	DITCH NUMBER NINE (9)	LUMP SUM	\$ <u>12,000</u> \$ <u>8,000</u> \$ <u>15,000</u>
9.3	LUMP SUM	DITCH NUMBER ELEVEN (11)	LUMP SUM	\$ 15,000
10.0	, .	GROUTED RIP-RAP DITCH		
10.1	LUMP SUM	DITCH NUMBER ONE (1)	LUMP SUM	\$ 10,000 \$ 7,000 \$ 26,000
10.2	LUMP SUM	DITCH NUMBER TWO (2)	LumpSum	\$ 7,000
10.2	LUMP SUM	DITCH NUMBER FIVE (5)	LUMP SUM	\$ <u>26,000</u>
10.3	LUMP SUM	DITCH NUMBER SIX (6)	LUMP SUM	\$ <u>40,000.</u>
10.4	LUMP SUM	DITCH NUMBER SEVEN (7)	LUMP SUM	\$ 25,000
10.5	LUMP SUM	SPILLWAY NUMBER FOUR (4)	LUMP SUM	\$ <u>25,000</u> \$ <u>12,000</u>
10.6	LUMP SUM	SPILLWAY NUMBER EIGHT (8)	LUMP SUM	\$ 16,000 \$ 8,000
10.7	LUMP SUM	SPILLWAY NUMBER TEN (10)	LUMP SUM	\$ <u>8,000</u>
11.0		POND BARRIERS/WEIRS		
11.1	LUMP SUM	CONSTRUCT CONCRETE WEIR	LUMP SUM	\$ <u>10,000</u> \$ 20,000
12.0	1000 TON	CRUSHER RUN LIMESTONE	\$ 2000 PER TON	\$ 20,000
		LAND RECLAMATION		
13.0	LUMP SUM	STRUCTURE AND/OR DEBRIS REMOVAL	LUMP SUM	\$ <u>5,000</u>
14.0	NO BID ITEM	<u>UTILITIES</u>	NO BID ITEM	\$ <u>-</u>
15.0	LUMP SUM	TOP DRESSING	LUMP SUM	\$ <u>36,000</u> \$ <u>461,500</u>
		TOTAL FOR PERMIT S-3026-89		\$ <u>461,500</u>

BUYER PAGE REQ. OR PQ NO.
DEP13701
SPENDING UNIT
WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL
PROTECTION/ OFFICE OF SPECIAL RECLAMATION

WV-36a

STATE OF WEST VIRGINIA

REV. 1/29/02

PURCHASING CONTINUATION SHEET

**VENDOR:** 

#### BID ITEM TECHNICAL SPECIFICATIONS

#### 1.0 MOBILIZATION/DEMOBILIZATION

This work shall consist of the performance of construction preparatory operations, including the movement of personnel, equipment and other facilities to the project site necessary to begin work on a substantial phase of the contract. It shall also include installation of a project sign according to the attached specification and all demobilization activities. No deduction will be made nor will any increase be made in the Lump Sum Mobilization/Demobilization Item Amount, regardless of decreases or increases in the final total contract amount or for any other cause. (Shall not exceed 5% of the Total Bid for this permit.)

Prior to demobilization, an inspection is <u>required</u> to be conducted by the Department of Environmental Protection's Specialist and the contractor to insure compliance with contract performance.

#### 2.0 SPILL CONTAINMENT AREA (S.C.A.)

Spill containment measures shall be used for fuel and lubricant storage areas. All containers, barrels, buckets, cans, etc., are to be legally disposed of off site. Used lubricants are to be disposed of according to state law to minimize pollution to the local surface and ground water supplies. Spills are the responsibility of the contractor and need immediate clean up and maintained at no expense to the State. This S.C.A. shall be constructed in accordance with the typical drawing specification. (See Attachment) Alternate containment measures will be considered for approval by the Program Manager if acceptable results can be shown. Fuel tanks manufactured with secondary containment are acceptable. Minimum secondary containment is 110 percent. (Bid limited to \$1,000.00 maximum)

#### 3.0 HAULROAD/ACCESS ROAD

The contractor shall maintain and/or construct haul-road/access road during the reclamation process to provide access on a well drained surface. The access road to and on the reclamation site shall be graded, sloped, and maintained to drain to provide a road surface free of excessive mud and standing waters at all times while work is in progress. Roads which are below the project shall be guarded against rolling rock and free there from. Dust-control measures may be necessary if hauling creates airborne material. Snow removal to be included in this item.

#### 4.0 REGRADING AND TOPSOILING

Concurrent regrading and topsoiling shall immediately follow backfilling and shall: distribute topsoil or the best available material to support vegetation as identified by the Department of Environmental Protection contact person, on the surface of the backfill in a smooth, uniform manner; include the elimination of all rills and gullies, the construction of sediment control sumps, the removal of sediment control sumps, the grading of spoil and/or fill materials. Surface shall be free of all rock exceeding six (6) inches in diameter and shall be tracked, track to track. Topsoil presently stockpiled on site shall be preserved and spread on the fill surface. In the absence of stockpiled topsoil, material which can be used as a topsoil substitute shall be identified, segregated, and stockpiled for spreading on the surface. If necessary to manufacture fines, mechanical treatment to pulverize the surface layer shall be required. Regrading and topsoiling shall be conducted prior to and in preparation for the revegetation item.

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## AFFIDAVIT

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#### West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate.

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions.

"Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

#### **EXCEPTION:**

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

#### LICENSING:

The vendor must be licensed in accordance with any and all state requirements to do business with the state of West Virginia.

#### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit <a href="https://www.state.wv.us/admin/purchase/privacy">www.state.wv.us/admin/purchase/privacy</a> for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: Collins Building &	Contracting, Inc
Authorized Signature: hy 2 wh /h	Date: 9/25/06
No Debt Affidavit	

No Debt Affidavit Revised 02/08/06

Agency
REQ.P.O# <u>13701</u>

#### **BID BOND**

	of <u>Flatwo</u>	ods	, <u>WV</u>	, as Principal, and <u>United States Surety Company</u>
	of <u>Timoni</u>		, <u>MD</u>	, a corporation organized and existing under the laws of the State of
of Wes	it Virginia, as C	Obligee, in the	al office in the City of e penal sum of <u>Five</u>	of Timonium, as Surety, are held and firmly bound unto the State e Percent of Amount Bid (\$ 5%) for the payment of which ad ourselves, our heirs, administrators, executors, successors and assigns.
	ment of Admin	istration a ce	rtain bid or propose	h that whereas the Principal has submitted to the Purchasing Section of the al, attached hereto and made a part hereof, to enter into a contract in writing for & Specifications
agreen force a	(b) If said be and shall furnis nent created by nd effect. It is	id shall be re id shall be ac sh any other the accepta expressly un	ccepted and the Pri bonds and insurand nce of said bid, the derstood and agree	ncipal shall enter into a contract in accordance with the bid or proposal attached ce required by the bid or proposal, and shall in all other respects perform the n this obligation shall be null and void, otherwise this obligation shall remain in fulled that the liability of the Surety for any and all claims hereunder shall, in no event,
xceea	the penal amo	ount of this of	oligation as herein s	stated.
way im waive r	The Surety, to paired or affect notice of any su	ted by any ex	tension of the time	lipulates and agrees that the obligations of said Surety and its bond shall be in no within which the Obligee may accept such bid, and said Surety does hereby
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IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed, and a power of attorney must be attached.

## UNITED STATES SURETY COMPANY

#### Power of Attorney Number

45833

KNOWN ALL MEN BY THESE PRESENTS: That United States Surety Company (the "Company"), a corporation organized and existing under the laws of the State of Maryland, does hereby constitute and appoint: Patricia Ann Fincke, Gregory T. Gordon, Larry D. Kerr, Allan L. McVey, Patricia A. Moye, Tammy M. Lloyd

of the City of Charleston, State of West Virginia, its true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign its name as surety to, and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof of the Company in its business of providing suretyship; guaranteeing the performance of contracts; and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law, subject to the following limitations:

No single bond shall obligate the Company in excess of the sum of Three Million Dollars (\$3,000,000).

This Power of Attorney is granted under and by authority of the following Resolutions adopted by the Board of Directors of United States Surety Company on the 29th day of July, 1996.

IN WITNESS WHEREOF, United States Surety Company has caused these presents to be signed by its proper officers, and its corporate seal to be hereunto affixed this 19th day of July, 2005.

STATE OF MARYLAND **BALTIMORE COUNTY** 

SS:

On this 19th day of July, A. D. 2005, before me personally came Richard E. Klein, President of the United States Surety Company, and Carol T. Nevin, Assistant Secretary of said Company, with both of whom I am personally acquainted, who being by me severally duly swom, said, that they, the said Richard E. Klein and Carol T. Nevin were respectively the President and Assistant Secretary of the United States Surety Company, the corporation described in and which executed the

foregoing Power of Attorne

(Signed)

NOTARY PUBLIC

My Commission expires the 1st day in December, 2008.

RESOLVED, that in connection with the surety insurance business of the Company, all bonds, undertakings, contracts and other instruments relating to said business may be signed, executed, and acknowledged by persons or entities appointed as Attorney(s)-in-Fact pursuant to any Power of Attorney issued in accordance with these resolutions ("Powers of Attorney"). All Powers of Attorney for and on behalf of the Company shall be executed in the name and on behalf of the Company, either by the Chair, the President, a Vice President jointly with the Secretary or an Assistant Secretary, under their respective designations. The signature of such officers may be engraved, printed or lithographed. The signatures of such officers and the seal of the Company may be also be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Attorney(s)-in-Fact, for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof. Subject to any limitations set forth therein and unless such Power of Attorney is subsequently revoked, any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company, and any such Power of Attorney so executed and certified by such facsimile signature and facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is validly attached.

RESOLVED, that Attorney(s)-in-Fact shall have the power and authority, subject to the terms and limitations of the Power of Attorney issued to them and unless subsequently revoked, to execute and deliver on behalf of the Company and to attach the seal of the Company to any and all bonds and undertakings, and other writings obligatory in the nature thereof, and any such instrument executed by such Attorney(s)-in-Fact shall be as binding upon the Company as if signed by the Company's Chair, the President, a Vice President, and sealed and attested to by the Corporate Secretary or an Assistant Secretary.

I, Carol T. Nevin, Assistant Secretary of United States Surety Company, do hereby certify that the foregoing is a true excerpt from the Resolution of the said Company as adopted by its Board of Directors on the 29th day of July, 1996, and that this Resolution is in full force and effect.

I, the undersigned Assistant Secretary of United States Surety Company, do hereby certify that the foregoing Power of Attorney is in full force and affect and has not been revoked.

In testimony whereof, I have hereunto set my hand and the seal of United States Surety Company on this 2

Carol T. Nevin, Assistant Secretary