

### Request for Quotation

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DEFK7188

PAGE 1

ADDRESS CORRESPONDENCE TO ATTENTION OF

JOHN ABBOTT 304-558-2544

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\*802115800 502-968-0121 A&A MECHANICAL SERVICE INC 1111 ULRICH AVENUE

LOUISVILLE KY 40219

DIV ENGINEERING & FACILITIES ARMORY BOARD SECTION

1707 COONSKIN DRIVE CHARLESTON, WV 25311-1099 341-6368

DATE PRINTED TERMS OF SALE SHIP VIA F.O.B. FREIGHT TERMS 03/21/2007 BID OPENING DATE: 04/18/2007 BID OPENING TIME 01:30PM CAT. LINE QUANTITY LIOP ITEM NUMBER UNIT PRICE AMOUNT REQUEST FOR QUOTATION THE PURCHASING DIVISION IS SOLICITING BIDS FOR THE ADJUTANT GENERAL'S DEPARTMENT, DIVISION OF ENGINEERING TO PROVIDE ALL LABOR, MATERIALS, AND EQUIPMENT NECES-SARY TO INSTALL A BOILER SYSTEM IN THE CAMP DAWSON TRAINING SITE COMMAND, BUILDING 200. MANDATORY ON-SITE PRE-BID: 4/3/2007; 10:30 AM CAMP DAWSON TRAINING SITE COMMAND 240 ARMORY ROAD KINGWOOD, WV 26537 (304) 791-4460ATTACHMENTS: 1. SPECIFICATIONS 2. AFFIDAVIT 0001 LS 820-12 1 BOILER SYSTEM INSTALLATION EXHIBIT 5 NOTICE TO PROCEED: THIS CONTRACT IS TO BE PERFORMED WITHIN 60 CALENDAR DAYS AFTER THE NOTICE TO PROCEED IS RECEIVED. UNLESS OTHERWISE SPECIFIED, THE FULLY EXECUTED PURCHASE ORDER WILL BE CONSIDERED NOTICE TO PROCEED. CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE MATERIALS OR WORKMANSHIP SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM

SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE 04/23/2007 William T. Allen (502)968-0121 Presiden ADDRESS CHANGES TO BE NOTED ABOVE 51-0456396



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SHIP VIA DATE PRINTED. TERMS OF SALE FREIGHT TERMS F.O.B. 03/21/2007 BID OPENING DATE: 04/18/2007 **BID OPENING TIME** 01:30PM CAT. LINE QUANTITY UOP ITEM NUMBER UNIT PRICE THUOMA BONDS MAY BE PROVIDED IN THE FORM OF A CERTIFIED CHECK, IRREVOCABLE LETTER OF CREDIT, OR BOND FURNISHED BY A SOLVENT SURETY COMPANY AUTHORIZED TO DO BUSINESS IN THE STATE OF WEST VIRGINIA. A LETTER OF CREDIT SUBMITTED IN LIEU OF A PERFORMANCE AND LABOR & MATERIAL BOND WILL ONLY BE ALLOWED FOR PROJECTS UNDER \$100,000. PERSONAL OR BUSINESS CHECKS ARE NOT ACCECPTABLE IN LIEU OF THE 5% BID BOND, PERFORMANCE BOND, OR LABOR AND MATERIAL BOND. ) MAINTENANCE BOND: A TWO (2) YEAR MAINTENANCE BOND COVERING THE ROOFING SYSTEM WILL BE A REQUIREMENT OF THE SUCCESSFUL VENDOR. REV. 11/00 EXHIBIT 7 DOMESTIC ALUMINUM, GLASS & STEEL IN PUBLIC WORKS PROJECTS IN ACCORDANCE WITH WEST VIRGINIA CODE 5-19-1 ET., SEQ., EVERY CONTRACT FOR CONSTRUCTION, RECONSTRUCTION, ALTERATION, REPAIR, IMPROVEMENT OR MAINTENANCE OF PUBLIC WORKS, WHERE THE COST IS MORE THAN \$50,000 AND, IN THE CASE OF STEEL ONLY, WHERE THE COST OF STEEL IS MORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF STEEL ARE REQUIRED, THE STATE WILL ACCEPT ONLY ALUMINUM GLASS, OR STEEL PRODUCTS PRODUCED IN THE UNITED STATES IN ADDITION, ITEMS OF MACHINERY OR EQUIPMENT PURCHASED FOR USE AT THE SITE OF PUBLIC WORKS SHALL BE MADE OF DOMESTIC ALUMINUM, GLASS OR STEEL, UNLESS THE COST OF THE PRODUCT IS LESS THAN \$50,000 OR LESS THAN 10,000 POUNDS OF STEEL ARE USED IN PUBLIC WORKS PROJECTS. SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE **TELEPHONE** William T. Allen (502) 968-0121 04/23/2007 ADDRESS CHANGES TO BE NOTED ABOVE Presiden 51-0456396



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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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### WEST VIRGINIA ARMY NATIONAL GUARD

## REQUEST FOR BID

# BLDG 200 BOILER REPLACEMENT FOR BUILDING HEATING SYSTEM

### CAMP DAWSON TRAINING SITE COMMAND

PRESTON COUNTY

KINGWOOD, WEST VIRGINIA 26537

### Prepared by:

CPT Jeffrey C. Franklin III
Director of Public Works
West Virginia Army National Guard
TSC Post Engineering
Camp Dawson, 240 Army Road
Kingwood, West Virginia 26537

14 March 2007

#### 1.0 INTRODUCTION

Camp Dawson Training Site Command (CDTSC) is in need of a replacement boiler unit for the failing unit located in BLDG 200 for the building heating system.

#### 2.0 SCOPE / OBJECTIVE

The current boiler for the building heating system of BLDG 200 located at Camp Dawson is failing. Repair costs are relatively comparable with replacement. The current boiler is to be replaced with a new boiler system. The existing boiler system is to be removed by the contractor. Then the boiler is to be disposed of by removal from the facility of Camp Dawson. A replacement boiler of comparable specifications will be installed in the existing boiler's place. The replacement boiler will be new from the manufacturer, not a comparable boiler that has been sitting. System install is not to exceed 10 weeks from authorization to proceed. Existing boiler to be removed just prior to install of new system. Contractor is responsible for all transportation, loading, unloading, and movement of material, equipment, and personnel. Endstate of contract is the removal of existing boiler and replacement with an equivalent, new system that will seamlessly take on the load of the former boiler system.

#### 3.0 REQUIREMENTS AND SPECIFICATIONS.

#### > EXISTING BOILER:

- ♦ TYPE: BURNHAM Commercial. [Cast Iron Sectional]
- ♦ MODEL: PF-512 hydronic heat pressure fired, wet base gas boiler system
- ♦ Gross Output: 1194 MBH
- ♦ Net I=B=R Rating: 1690 MBH [Water]

#### > EXISTING BURNER:

- ♦ TYPE: Webster Engineering & Manufacturing Co, Inc.
- ♦ MODEL: Cyclonetic, #B1G-05-R7795-L.20-UL
- ♦ GAS INPUT RATING:
  - o MIN: 1186[MBTU/HR] & 0.9[IN.WC]
  - o MAX: 2373[MBTU/HR] &3.6[IN.WC]
- ♦ FUEL: Natural Gas
- ♦ HP: 0.5
- ➤ REQUIREMENTS OF REPLACEMENT BOILER: [per manufacturer reference on replacement equivalence from technical representative at 1-877-567-4328]
  - ◆ TYPE: BURNHAM Commercial.
  - ♦ MODEL: V912A hydronic heat pressure fired, wet base gas boiler system
  - ♦ Gross Output: 1900MBH
  - ◆ Net I=B=R Rating: 1652 MBH [Water]

### > REQUIREMENTS OF REPLACEMENT BURNER:

- ♦ TYPE: Recommended type from boiler manufacturer
- ♦ MODEL: Recommended model from boiler manufacturer
- ♦ GAS INPUT RATING: 2367 MBH
- ♦ FUEL: Natural Gas
- HP: Recommended amount from boiler manufacturer

- > CONTROLS As per complete package from manufacturing supplier.
- > <u>PLUMBING</u> Connect to existing plumbing of existing boiler. Replace water shutoff valve with new valve. Install water backflow prevention valve. Install low water pressure indication system.
- > ELECTRICAL Connect to existing wiring of existing boiler, rewire if necessary.
- > WARRANTY-To be no less than 3 years. Onsite, all parts and service included.

#### > CONSTRUCTION:

- ♦ Construction/installation will follow all national and state building codes.
- Neat, orderly, and safe work environment will be maintained at all times
- ♦ Worksite will be cleaned upon completion of project.
- Removal & Disposal of existing boiler and any removed connections to be conducted by the approved contractor off site of Camp Dawson.

Designated contractual personnel may travel to Camp Dawson in order to conduct site visits, collect project specific information, and work with members of other applicable state and federal agencies. The Training Site Command Post Engineering at Camp Dawson will need personnel information from contractors to coordinate all required clearances.

#### 4.0 WVARNG FURNISHED INFORMATION AND MATERIAL

The WVARNG will provide guidance on utility infrastructure and connections to existing heating system.

#### 5.0 MEETINGS AND REVIEWS

Prior to initiation of work, the state designated contractor shall meet with the Camp Dawson Post Engineering & Post Maintenance to coordinate the construction. Contractors will provide to Post Engineering & Post Maintenance weekly updates during the contract. Updates will be onsite during actual replacement, otherwise emailed correspondence is acceptable.

#### 6.0 SPECIAL CONSIDERATIONS

The contractors shall coordinate all work with the Camp Dawson staff, to include post engineering staff, post maintenance, and post operations while physically at Camp Dawson. This will include scheduling work to avoid conflicts with post operations and other offices to ensure the safety of all members of work parties. This will also enhance the ability to gain access to restricted areas if necessary.

All personnel, equipment, materials, and sub-contractors must be registered with Camp Dawson Security for access to Camp Dawson. Failure to notify Camp Dawson Security will result in personnel being refused access. All deliveries must be notified to Camp Dawson Security. Failure of notification may result in deliveries of materials and equipment to be turned away. All personnel and vehicles are subject to search for security measures. Work through the Post Engineering Office when at all possible for security lists and notifications. If not available, work directly with Post Operations or Security.

It is the designated contractor's responsibility to conduct all activities in a manner that ensures the safety of crewmembers and avoids damage to personnel, vehicles, and property of the WVARNG.

#### 7.0 PERIOD OF SERVICE

All work performed under this request for bid is anticipated to start and be completed in 60 days upon receipt of notice to proceed.

#### 8.0 FINAL INSPECTION AND ACCEPTANCE

CPT Jeffrey C. Franklin III, Post Engineer & Mr. Bub Rodeheaver will inspect and accept all work performed under this statement of work. Alternate inspector in CPT Franklin's absence is CSM Terry Lee or SFC Harrison Cogar [304-791-4478]. Completion of work is accepted upon reception of complete construction and functions check of the replaced boiler

#### 9.0 POINTS OF CONTACT

#### **WVARNG:**

Primary CPT Jeffrey Franklin III, Director of Public Works WVARNG - TSC Post Engineer, Camp Dawson 240 Army Road Kingwood, WV 26537 Commercial: (304) 791-4333

Fax: (304) 791-4337

E-mail: Jeffrey.Franklin@wv.ngb.army.mil

CSM Terry Lee SFC Harrison Cogar WVARNG-TSC Post Engineering, Camp Dawson 240 Army Road Kingwood, WV 26537 Commercial: (304) 791-4478

Fax: (304) 791-4337

E-mail: terry.s.lee@wv.ngb.army.mil Harrison.Cogar@wv.ngb.army.mil

Bub Rodeheavher Post Maintenenace Supervisor WVARNG - TSC - Post Maintenance, Camp Dawson 240 Army Road Kingwood, WV 26537 Commercial: (304) 791-4460

E-mail: alton.rodeheaver@wv.ngb.army.mil



# Request for Quotation

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JOHN ABBOTT
304-558-2544

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A & A Mechanical Service, Inc. 1111 Ulrich Avenue Louisville, KY 40219 DIV ENGINEERING & FACILITIES ARMORY BOARD SECTION

1707 COONSKIN DRIVE CHARLESTON, WV 25311-1099 341-6368

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## GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

#### **INSTRUCTIONS TO BIDDERS**

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. BID SUBMISSION: All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

#### SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

#### DEFK7188 - Addendum #01

Bids Due: 4/24/2007; 1:30 pm

This addendum is issued to add requirements to the original specifications, clarify requirements, answer questions to vendor questions, and to extend the bid opening date to 4/24/2007; 1:30 PM. Also included is a designated area to type your bid.

- 3.0 REQUIREMENTS AND SPECIFICATIONS; "WARRANTY" See #6 below. A future maintenance agreement will be bid before the one year warranty period ends, and will be effective the day after the warranty period ends.
- 2.2 ASBESTOS ABATEMENT. It shall be the contractor's responsibility to abate any asbestos containing material associated with this contract.
- 7.5 Invoicing. The successful vendor shall submit invoices in arrears. Contractor has the option to submit progression invoices at 50% upon delivery of the boiler to the site; 40% may be invoiced upon completion of the project. 10% retainage may be invoiced upon DPW has accepted construction, received training and documentation to include operation manual(s), and receive chain of custody documentation for asbestos abatement.

#### Pricing:

Complete installation of the new boiler system per the RFQ: \$69,990.00

Est, Qty. Unit Price (Sq. Ft.)

\*Asbestos abatement:

20 Sq. Ft. X \$ 500.00 = \$ 10,000.00

**Grand Total** \$ 79,990.00

<sup>\*</sup> Asbestos abatement pricing – any additional unforeseen abatement will be handled through the change order process. Vendors shall be paid for additional abatement according to the "Unit Price" (square foot) price listed on the bid.

#### **CLARIFICATIONS/ANSWERS TO QUESTIONS**

- 1. Piping for boiler plumbing to be installed per minimum requirements of new boiler's manufacturer.
- 2. Removal of old expansion tanks to be preformed by contractor and removed from Camp Dawson by contractor.
- 3. New Pre-charged expansion tanks of sufficient size required per minimum requirements of new boiler's manufacturer to be installed with a prefabricated pad where applicable by national building codes and standards.
- 4. Existing gas vents to be rerouted from the boiler and the existing stand alone potable water heater to the exterior wall through the adjacent room [logistic supply room] in order to ensure compliance with current national building code and standard is within compliance.
- 5. Replace existing bilge recirculation pump with a newly manufactured equivalent that will meet minimum requirements of new boiler's manufacturer.
- 6. Warranty to be reduced to minimum of one year or greater only if exceeded by the originally offered manufacturer warranty.
- 7. Asbestos abatement to be confined to the direct area of work and portions of modification of existing plumbing and internal gaskets of existing boiler.
- 8. Internal gaskets of boiler to be assumed to be asbestos, as identified as suspect material not previously identified. If found to not be asbestos from testing, then that portion of asbestos abatement to be deducted.
- 9. Asbestos test results are available from WVARNG per CPT Jeff Franklin at 304.791.4333. [at this time: minus internal gaskets to boiler as were not previously suspect. Will be available upon samples taken and tested.]

### THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

## **Bid Bond**

KNOW ALL MEN BY THESE PRESENTS, that we A & A Mechanical Service, Inc.
(Here insert full name and address or legal title of Contractor)

1111 Ulrich Avenue, Louisville, KY 40219

as Principal, hereinafter called the Principal, and United Fire & Casualty Company

(Here insert full name and address or legal title of Surety)

118 Second Avenue SE, Cedar Rapids, IA 52407

a corporation duly organized under the laws of the State of IOWA

as Surety, hereinafter called the Surety, are held and firmly bound unto State of West Virginia,

Department of Administration, Purchasing Division, 2019 Washington Street East, Charleston, WV 25305-

as Obligee, hereinafter called the Obligee, in the sum of five percent of the amount bid

Dollars (\$5% of bid

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

(Here insert full name, address and description of project)

Install boiler system in Camp Dawson Training Site Command, Building 200

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the faithre of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this

24th day of April

2007

4 4 1	A & A Mechanical Service, Inc.
Jeni D. Vankenberg	(Principal) (Seal
(Witness)	BY: William T. Allen
	(Title) President
	United Fire & Casualty Company
Sheryon Junn	- BY: Rumond M Huadley (Seal
	(Title)  Raymond M. Hundley, Attorney-in-Fact

AIA DOCUMENT A310 · BID BOND · AIA ® · FEBRUARY 1970 ED · THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 N.Y. AVE., N.W., WASHINGTON, D. C. 20006

#### UNITED FIRE & CASUALTY COMPANY HOME OFFICE - CEDAR RAPIDS, IOWA CERTIFIED COPY OF POWER OF ATTORNEY

(Original on file at Home Office of Company - See Certification)

KNOW ALL MEN BY THESE PRESENTS, That the UNITED FIRE & CASUALTY COMPANY, a corporation duly organized and existing under the laws of the State of Iowa, and having its principal office in Cedar Rapids, State of Iowa, does make, constitute and appoint

JAMES T. SMITH, OR JAMES H. MARTIN, OR BROOK T. SMITH, OR RAYMOND M. HUNDLEY, ALL INDIVIDUALLY OF LOUISVILLE KY

its true and lawful Attorney(s)-in-Fact with power and authority hereby conferred to sign, seal and execute in its behalf all lawful bonds, undertakings and other obligatory instruments of similar nature as follows: Any and All Bonds

and to bind UNITED FIRE & CASUALTY COMPANY thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of UNITED FIRE & CASUALTY COMPANY and all the acts of said Attorney, pursuant to the authority hereby given are hereby ratified and confirmed.

The Authority hereby granted is continuous and shall remain in full force and effect until revoked by UNITED FIRE & CASUALTY COMPANY.

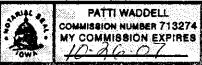
This power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by Board of Directors of the Company on April 18, 1973.

"Article V - Surety Bonds and Undertakings"

Section 2, Appointment of Attorney-in-Fact. "The President or any Vice President, or any other officer of the Company may, from time to time, appoint by written certificates attorneys-in-fact to act in behalf of the Company in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. The signature of any officer authorized hereby, and the Corporate seal, may be affixed by facsimile to any power of attorney or special power of attorney or certification of either authorized hereby; such signature and seal, when so used, being adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed. Such attorneys-in fact, subject to the limitations set forth in their respective certificates of authority shall have full power to bind the Company by their signature and execution of any such instruments and to attach the seal of the Company thereto. The President or any Vice President, the Board of Directors or any other officer of the Company may at any time revoke all power and authority previously given to any attorney-in-fact.



IN WITNESS WHEREOF, the UNITED FIRE & CASUALTY COMPANY has caused these presents to be signed by its vice president and its corporate seal to be hereto affixed this 5th day of September, 2005



UNITED FIRE & CASUALTY COMPANY

By Fand G. Fund Vice President

State of lowa, County of Linn, ss:

On 5th day of September, 2005, before me personally came Randy A. Ramlo to me known, who being by me duly sworn, did depose and say; that he resides in Cedar Rapids, State of lowa, that he is a Vice President of the UNITED FIRE & CASUALTY COMPANY, the corporation described in and which executed the above instrument; that he knows the seal of said corporation, that the seal affixed to the said instrument is such-corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

Notary Public

My commission expires: 10/26/2007

I, the undersigned officer of the UNITED FIRE & CASUALTY COMPANY, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the by-laws of said Company as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID COMPANY, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

In testimony whereof I have hereunto subscribed my name and affixed the corporate seal of the said Company this 24 day of 4000 20 07.

Land A Secretary

RFQ No. DE	FK7188
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### **AFFIDAVIT**

#### West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

#### **EXCEPTION:**

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

#### LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

#### CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: A & A Mechanical Service, Inc.		
Authorized Signature:	Date:	04/23/2007
	_ Date	04/23/2007
Wil/Liam T. Allen, President		
No Debt Affidavit (Revised 10/13/06)		