



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
 CANLINE07

PAGE  
 1

ADDRESS CORRESPONDENCE TO ATTENTION OF  
 JO ANN ADKINS  
 304-558-8802

VENDOR

Bob McCoy  
 Randolph County Sheltered Workshop  
 890 Industrial Park Road  
 Elkins, WV 26241

SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
04/23/2007				

BID OPENING DATE: 04/24/2007 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
*****ADDENDUM NO. 3*****  1. BID OPENING DATE HAS BEEN MOVED TO 05/15/2007.  PLEASE NOTE THE FOLLOWING ATTACHEMENTS: 1. REVISED CANLINE07 SPECIFICATIONS AND CONDITIONS DATED APRIL 20, 2007. (3 PAGES) 2. REVISED PRICING PAGES DATED APRIL 23, 2007 (4 PAGES) 3. QUESTIONS AND ANSWERS (2 PAGES)  *****END OF ADDENDUM NO. 3*****						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Laura R. Mc Coy</i>	TELEPHONE 304-636-1638	DATE 5/14/07
TITLE EXEC. DIRECTOR	FEIN 55-0566803	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

**GENERAL TERMS & CONDITIONS  
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required \$125.00 registration fee.
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

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**INSTRUCTIONS TO BIDDERS**

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as **EQUAL** to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **BID SUBMISSION:** All quotations must be delivered by the bidder to the office listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

**SIGNED BID TO:**

Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
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REQ COPY

VENDOR

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03/30/2007				

BID OPENING DATE: 04/24/2007 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
*****ADDENDUM NO.2***** 1. REVISED PRICING PAGE DATED 03/29/2007 2. INQUIRIES/QUESTIONS WILL BE ACCEPTED THRU CLOSE OF BUSINESS ON WEDNSDAY, APRIL 11, 2007. *****END OF ADDENDUM NO.2*****						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Laura M. G...</i>	TELEPHONE 304-636-1638	DATE 5/14/07
TITLE EXEC. DIRECTOR	FEIN 55-0566803	ADDRESS CHANGES TO BE NOTED ABOVE

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BID OPENING DATE: 04/24/2007 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
*****ADDENDUM NO. 1*****  1. MANDATORY PRE-BID HAS BEEN MOVED TO 04/17/2007 AT 10:30 A.M. SAME LOCATION. 2. BID OPENING HAS BEEN MOVED TO 05/02/2007. 3. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR BID.  *****END OF ADDENDUM NO.1*****						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS			
SIGNATURE <i>Lamar M. G...</i>	TELEPHONE 304-636-1638	DATE 5/14/07	
TITLE EXEC. DIRECTOR	FEIN 55-0566803	ADDRESS CHANGES TO BE NOTED ABOVE	

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BID OPENING DATE: 04/24/2007 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
REQUEST FOR QUOTATION						
<p>THE PURCHASING DIVISION IS SOLICITING BIDS FOR A BLANKET OPEN END CONTRACT TO SUPPLY DISPOSABLE CAN LINERS FOR ALL WEST VIRGINIA STATE AGENCIES AND POLITICAL SUBDIVISIONS.</p> <p>A MANDATORY PRE-BID MEETING SHALL BE HELD ON TUESDAY, APRIL 3, 2007, AT 10:30 A.M. THIS MEETING SHALL BE HELD AT THE PURCHASING DIVISION CONFERENCE ROOM LOCATED AT 2019 WASHINGTON STREET, EAST, CHAS., WEST VIRGINIA 25305 (BUILDING 15 AT THE CAPITOL COMPLEX). FAILURE TO ATTEND THIS MEETING SHALL DISQUALIFY VENDOR FROM BIDDING. NO ONE PERSON CAN REPRESENT MORE THAN ONE BIDDER.</p> <p>ATTACHMENTS:</p> <ol style="list-style-type: none"> <li>CANLINER07 SPECIFICATIONS AND CONDITIONS, DATED FEBRUARY 12, 2007.</li> <li>PRICING PAGE, ONE PAGE</li> <li>AFFIDAVIT</li> <li>CERTIFICATION LETTER</li> </ol> <p>INQUIRIES</p> <p>WRITTEN QUESTIONS SHALL BE ACCEPTED THROUGH CLOSE OF BUSINESS OF THURSDAY, MARCH 29, 2007. QUESTIONS MAY BE SENT VIA USPS, FAX, COURIER OR EMAIL. IN ORDER TO ASSURE NO VENDOR RECEIVES AN UNFAIR ADVANTAGE, NO SUBSTANTIVE QUESTIONS WILL BE ANSWERED ORALLY. IF POSSIBLE, E-MAIL QUESTIONS ARE PREFERRED.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Lanark M. G. Jr</i>	TELEPHONE 304-636-1638	DATE 5/14/07
TITLE EXEC. DIRECTOR	FAX 55-0566803	ADDRESS CHANGES TO BE NOTED ABOVE

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BID OPENING DATE: **04/24/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	CS		665-24-97-001		
<p>ADDRESS INQUIRIES TO:            JO ANN ADKINS            DEPARTMENT OF ADMINISTRATION            PURCHASING DIVISION            2019 WASHINGTON STREET, EAST            CHARLESTON, WV 25305            FAX: 304-558-4115            EMAIL: JOADKINS@WVADMIN.GOV</p>						
<p>TRASH CAN LINERS</p> <p>15" X 9" X 23" (SMALL), LOW DENSITY POLYETHYLENE,            1.5 MIL THICKNESS, 500/CASE.</p> <p>IT IS ESTIMATED THAT THE STATE OF WEST VIRGINIA            SPENDS APPROXIMATELY \$500,000.00 PER YEAR ON            CAN LINERS. THIS IS SHOWN FOR INFORMATION ONLY            AND IS NOT TO BE CONSTRUED AS ANY GUARANTEE OF            FUTURE USE.</p> <p>EXHIBIT 3</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Lammie M. G...</i>	TELEPHONE <b>304-636-1638</b>	DATE <b>5/14/07</b>
TITLE <b>EXEC. DIRECTOR</b>	FAX <b>55-0566803</b>	ADDRESS CHANGES TO BE NOTED ABOVE

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<p>..... AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p> <p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p>						

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SIGNATURE <i>Lamar R. Mc Coy</i>	TELEPHONE 304-636-1638	DATE 5/14/07
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<p><b>QUANTITIES:</b> QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p><b>ORDERING PROCEDURE:</b> SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p><b>BANKRUPTCY:</b> IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> <p>THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.</p> <p>REV. 04/11/2001</p> <p><b>PURCHASING CARD ACCEPTANCE:</b> THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Lamont R. McLean</i>	TELEPHONE <b>304-636-1638</b>	DATE <b>5/14/07</b>
TITLE <b>EXEC. DIRECTOR</b>	ADDRESS CHANGES TO BE NOTED ABOVE	

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<p>AGENCY FOR ORDERS THAT ARE LESS THAN \$2,500 AS A CONDITION OF AWARD.</p> <p>VENDOR PREFERENCE CERTIFICATE</p> <p>CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, 5A-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS).</p> <p>A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p>( ) BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>(X) BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR</p> <p>( ) BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Lanier Mc G...</i>	TELEPHONE <b>304-636-1638</b>	DATE <b>5/14/07</b>
TITLE <b>EXEC. DIRECTOR</b>	FEIN <b>55-0566803</b>	ADDRESS CHANGES TO BE NOTED ABOVE

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<p>BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION.</p> <p>B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED:</p> <p><input checked="" type="checkbox"/> BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;</p> <p>OR</p> <p><input type="checkbox"/> BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX &amp; REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Lammie M. Goff</i>	TELEPHONE 304-636-1638	DATE 5/14/07
TITLE EXEC. DIRECTOR	FAX 55-0566803	ADDRESS CHANGES TO BE NOTED ABOVE

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BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.

UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.

BIDDER: RANDOLPH COUNTY SHELTERED WORKSHOP, INC.

DATE: 5/13/07

SIGNED: Laura R. McGee

TITLE: EXECUTIVE DIRECTOR

\* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B". (REV. 12/00)

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <u>Laura R. McGee</u>	TELEPHONE <u>304-636-1638</u>	DATE <u>5/14/07</u>
TITLE <u>EXEC. DIRECTOR</u>	FEIN <u>55-0566803</u>	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER
CANLINE07

PAGE
8

ADDRESS CORRESPONDENCE TO ATTENTION OF:
JO ANN ADKINS 304-558-8802

RFQ COPY  
 TYPE NAME/ADDRESS HERE

Randolph County Sheltered Workshop  
 890 Industrial Park Road  
 Elkins, WV 26241

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/22/2007				

BID OPENING DATE: 04/24/2007 BID OPENING TIME 01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
<p><b>NOTICE</b></p> <p>A SIGNED BID MUST BE SUBMITTED TO:</p> <p>DEPARTMENT OF ADMINISTRATION            PURCHASING DIVISION            BUILDING 15            2019 WASHINGTON STREET, EAST            CHARLESTON, WV 25305-0130</p> <p>THE BID SHOULD CONTAIN THIS INFORMATION ON THE FACE OF THE ENVELOPE OR THE BID MAY NOT BE CONSIDERED:</p> <p>SEALED BID</p> <p>BUYER: FILE 42</p> <p>RFQ. NO.: CANLINE07--</p> <p>BID OPENING DATE: 04/24/2007-</p> <p>BID OPENING TIME: 1:30 PM</p> <p>PLEASE PROVIDE A FAX NUMBER IN CASE IT IS NECESSARY TO CONTACT YOU REGARDING YOUR BID:</p> <p style="text-align: center;">----- 304-636-1639 -----</p>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Lanard M. G. Jr.</i>	TELEPHONE 304-636-1638	DATE 5/14/07
TITLE EXEC DIRECTOR	FAX 55-0566803	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Request for Quotation

RFQ NUMBER  
**CANLINE07**

PAGE  
**9**

ADDRESS CORRESPONDENCE TO ATTENTION OF  
**JD ANN ADKINS  
 304-558-8802**

RFQ COPY  
 TYPE NAME/ADDRESS HERE

VENDOR

Randolph County Sheltered Workshop  
 890 Industrial Park Road  
 Elkins, WV 26241

SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
03/22/2007				

BID OPENING DATE: **04/24/2007** BID OPENING TIME **01:30PM**

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
CONTACT PERSON (PLEASE PRINT CLEARLY): ----- <i>Bob McCoy</i> -----  ***** THIS IS THE END OF RFQ CANLINE07 ***** TOTAL: <u>\$637,623.00</u>						

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE <i>Laurel Mc Coy</i>	TELEPHONE <i>304-636-1638</i>	DATE <i>5/14/07</i>
TITLE <i>EXEC. DIRECTOR</i>	FAX <i>55-0566803</i>	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

Vendor: Randolph County Sheltered Workshop, Inc.

ALL OR NONE BID

Bidders are requested to type entries.

Vendor should complete all requested information on this sheet.

Item	Size	Description	Thickness	Size	Gross Wt	Stock #	Mfg	Count Per Case	Net Wt.	Est Case Qty	Cost Per Case	Total	Est. Time of Delivery (ETD)
<b>Black Can Liners</b>													
1	15" x 9" x 23"	10 Gallons	.5 Mil		19.9#	BCT10/.5		1000	18.4#	3,500	20.70	72,450.	
2	15" x 9" x 23"	10 Gallons	1.5 Mil		11.6	BCT10/1.5		200	11.1	1,000	13.45	13,450.	
3	20" x 13" x 40"	30-32 Gallons	1.5 Mil		13.8	BCT32/1.5		100	13.2	7,400	15.60	115,440.	
4	22" x 16" x 58"	52 Gallons	2.0 Mil		31.0	BCT52/2		100	29.3	8,300	32.15	266,845.	
5	23" x 17" x 48	39-40 Gallons	1.5 Mil		20.2	BCT40/1.5		100	19.2	800	21.65	17,320.	
6	23" x 17" x 48	39-40 Gallons	2.0 Mil		26.9	BCT40/2.0		100	25.6	800	28.35	22,680.	
7	23" x 17" x 48	39-40 Gallons	2.5 Mil		33.6	BCT40/2.5		100	32.0	800	35.00	28,000.	10 DAY
<b>Orange Can Liner</b>													
8	33" x 10" x 39"	Dept of Highways	2.5 Mil		29.3	OCT4/2.5	PLASCON	100	27.9	800	39.15	31,320.	ETA ON ALL ORDERS
<b>Light Green Can Liner</b>													
9	33" x 10" x 39"	Highways	2.5 Mil		29.3	OCT4/2.5	PLASCON	100	27.9	800	37.75	30,200.	
<b>Clear Can Liners</b>													
10	15" x 9" x 23"	10 Gallons	.5 Mil		19.9	OCT10/.5		1000	18.4	20	25.40	508.	
11	15" x 9" x 23"	10 Gallons	1.5 Mil		11.6	OCT10/1.5		200	11.1	20	15.00	300.	
12	20" x 13" x 40"	30-32 Gallons	1.5 Mil		13.8	OCT32/1.5	PLASCON	100	13.2	300	17.65	5,295.	
13	22" x 16" x 58"	52 Gallons	2.0 Mil		31.0	OCT52/2		100	29.3	300	36.75	11,025	
14	23" x 17" x 48	39-40 Gallons	1.5 Mil		20.2	OCT40/1.5		100	19.2	200	24.50	4,900.	
15	23" x 17" x 48	39-40 Gallons	2.0 Mil		26.9	OCT40/2.0		100	25.6	200	32.00	6,400.	
16	23" x 17" x 48	39-40 Gallons	2.5 Mil		33.6	OCT40/2.5		100	32.00	200	39.60	7,920.	
<b>Twist Tie</b>													
15	4" Minimum Length				N/A		PLASCON	1000	N/A	100	2.00	200	
<b>Black Can Liners</b>													
16	15" x 9" x 23	10 Gallons	1.5 Mil		29.1	BCT10/1.5		500	27.6	50	32.00	1,600.	
<b>Clear Can Liners</b>													
17	15" x 9" x 23	10 Gallons	1.5 Mil		29.1	OCT10/1.5		500	27.6	50	35.40	1,770.	
<b>Bidders - enter charge for inside delivery - per order</b>											7.50		
<b>Inside Delivery Charge/Cost per order :</b>													
<b>Grand Total</b>											637,623.		

Contract Coordinator Bob McCoy  
 Telephone No.: 304-636-1638  
 Toll Free Phone No.: N/A  
 Fax No.: 304-636-1639  
 E-Mail: bmcocoy@ci.kymet.net

Signature James R. McCoy  
 Date: 5/14/07

# Certification

CANLINE07

By submitting a signed bid for CANLINE07 – (can liners) – vendor hereby certifies under penalty of fraud that all mandatory specifications contained in the Request for Quotation are met.

Randolph County Sheltered Workshop, Inc.

Vendor (Type Name of Company)

890 Industrial Park Rd., Elkins, WV 26241

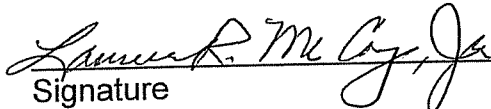
Address

Lawrence R. (Bob) McCoy, Jr.

Name (Type Name)

Executive Director

Title

  
Signature

May 13, 2007

Date

Note: No contract shall be awarded prior to receipt of this certification.

**A F F I D A V I T****West Virginia Code §5A-3-10a states:**

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

**DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

**EXCEPTION:**

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**LICENSING:**

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

**CONFIDENTIALITY:**

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit [www.state.wv.us/admin/purchase/privacy](http://www.state.wv.us/admin/purchase/privacy) for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: RANDOLPH COUNTY SHELTERED WORKSHOP, INC.

Authorized Signature: Lawrence R. McGee Date: 5/13/07