



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**Request for
 Quotation**

RFQ NUMBER: ABC98

PAGE: 1

ADDRESS CORRESPONDENCE TO ATTENTION OF: RON PRICE 304-558-0492
--

RFQ COPY
 TYPE NAME/ADDRESS HERE

**Trainer, Wright & Paterno
 P.O. Box 2608
 Huntington, WV 25726**

ALCOHOL BEVERAGE CONTROL
 COMMISSION
 322 70TH STREET, S.E.
 CHARLESTON, WV
 25304-2900 558-2487

DATE PRINTED 12/27/2006	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
BID OPENING DATE: 01/24/2007		BID OPENING TIME		01:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
0001	1	LS		946-20		\$15,700
ANNUAL AUDIT OPEN END CONTRACT TO PERFORM ANNUAL AUDITS OF THE ALCOHOL BEVERAGE CONTROL ADMINISTRATION FOR THE FISCAL YEAR ENDING JUNE 30, 2007, WITH OPTIONS FOR THE YEAR ENDING JUNE 30, 2008 AND JUNE 30, 2009 PER THE ATTACHED SPECIFICATIONS. EXHIBIT 3 LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE. UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT. RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL						

RECEIVED

2007 JAN 24 A 10:20

PURCHASING DIVISION
 STATE OF WV

SIGNATURE			SEE REVERSE SIDE FOR TERMS AND CONDITIONS		
TITLE Director of Attest & Assurance Functions		TELEPHONE (304) 697-7083	DATE 1/24/07		
FAX 55-0554030		ADDRESS CHANGES TO BE NOTED ABOVE			

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

T W TRAINER, WRIGHT & PATERNO
& P CERTIFIED PUBLIC ACCOUNTANTS

218 13TH STREET
P.O. Box 2608
HUNTINGTON, WV 25726
304-697-7083
FAX: 304-697-7087
WWW.TRAINERWRIGHT.COM

January 24, 2007

Ron Price, Buyer
Alcohol Beverage Control Commission
Purchasing Division
2019 Washington Street East
PO Box 50130
Charleston, West Virginia 25305-0130

Dear Mr. Price:

This letter and proposal are in response to the recent request by your Organization for a bid proposal to audit the Alcohol Beverage Control Commission for the year ended June 30, 2007.

Trainer, Wright & Paterno is pleased to have this opportunity to outline our professional services and submit a proposal of our fee for an audit of the financial statements of the Alcohol Beverage Control Commission.

The accounting firm of Trainer, Wright & Paterno is a mid-sized regional CPA firm, serving the State of West Virginia and the surrounding areas of Kentucky and Ohio. We offer a comprehensive array of professional services, including auditing, tax, management advisory, valuations and litigation support, just to name a few. The firm's four members, who have over 100 years of combined years in public accounting, head up a professional staff of 12, including 7 CPAs.

We have been providing accounting, auditing and tax services to component units of the State of West Virginia and 501(c)(3) organizations for more than thirty-five years. Our clientele ranges in funding size from \$100,000 to multimillion dollar agencies. We have extensive experience auditing component units of the State of West Virginia and financial and compliance auditing of governmental entities, as well as, 501(c)(3) organizations in accordance with *Government Auditing Standards* and the requirements of the State of West Virginia Procedures Manul. This experience permits us to design, perform and complete an audit engagement for your agency in an efficient manner and at a reasonable cost.

Although we serve large clients, several of whom are leaders in their industry, our practice consists predominately of medium and smaller size entities. Our professional objective is to provide the finest quality services on a timely basis. *We endeavor to build a warm relationship which continues throughout the year, rather than an association limited to year-end contact.* We provide the expertise of a large firm combined with the personal relationship of a smaller firm.

Ron Price, Buyer
Alcohol Beverage Control Commission
Page 2

In reviewing our audit proposal, consideration should be given to our experience, ability to provide service, timeliness of service and finally, price. We believe our extensive experience and professional staff enables us to provide excellent service in a timely and efficient manner.

We appreciate this opportunity to submit this proposal and look forward to having this organization as a valued client.

If you should have any questions concerning our proposal, please do not hesitate to contact us. It is our pleasure to have this opportunity to be of service to your organization.

Very truly yours,

TRAINER, WRIGHT & PATERNO

A handwritten signature in black ink, appearing to read 'Mark A. Morgan', written over the printed name.

Mark A. Morgan
Certified Public Accountant

MAM:lme

Enclosure

T W TRAINER, WRIGHT & PATERNO

& P CERTIFIED PUBLIC ACCOUNTANTS

218 13TH STREET

P.O. Box 2608

HUNTINGTON, WV 25726

304-697-7083

FAX: 304-697-7087

WWW.TRAINERWRIGHT.COM

January 24, 2007

Ron Price, Buyer
Alcohol Beverage Control Commission
Purchasing Division
2019 Washington Street East
PO Box 50130
Charleston, West Virginia 25305-0130

Dear Mr. Price:

Our fees, as those of most accounting firms, are based on hourly rates which vary according to experience and ability of the professionals assigned to the engagement. The engagement member will structure the staff assignments so that all procedures will be performed at appropriate rates consistent with maintaining quality and the ability to professionally complete the task.

Our charges to the Alcohol Beverage Control Commission for *audit services* for the year ending June 30, 2007 will not exceed \$15,700.

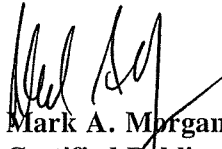
Should our fees be less than the estimated amounts, we will, of course, bill you the lesser amount. Should we encounter any unforeseen circumstances which will require spending more time than presently anticipated, you will be notified promptly of the situation and, if possible, the estimated added cost.

If both parties are satisfied as to the agreement we would be happy to continue to provide these services under the same terms for 2 additional one year periods.

We are sensitive to cost control and have always worked diligently to minimize our fees, while maintaining high, quality standards. It is important to consider the qualifications of the firm, our experience and the total fee in selecting a professional firm. Finally, we would like to emphasize that we are interested in long-term relationships with our clients and we perform our tasks accordingly.

Very truly yours,

TRAINER, WRIGHT & PATERNO


Mark A. Morgan
Certified Public Accountant

MAM:lme



JOE MANCHIN III
GOVERNOR


STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
P.O. BOX 50130
CHARLESTON, WEST VIRGINIA 25305-0130

ROBERT W. FERGUSON, JR.
CABINET SECRETARY

DAVID TINCHER
DIRECTOR

MEMORANDUM

TO: Vendors

FROM: Ron Price, Buyer Supervisor 
Purchasing Division

RE: ABC98

DATE: January 24, 2007

The "Request for Quotation" for Annual Audit, will not be scanned on the Internet due to the volume. Vendors may view the "Request for Quotation" at the office of the WV State Purchasing Division, 2019 Washington Street, East, Charleston, WV 25311. You may call me for an appointment at (304) 558-0492, fax: (304)558-4115 or e-mail rprice@wvadmin.gov.

Request for Quotations received from the following:

Gibbons & Kawash
Trainer, Wright & Paterno
Suttle & Stalnaker PLLC

RP/wf

cc: File