

Request for Quotation

04700108

HADDRESS CORRESPONDENCE TO ATTENTION OF

PAGE: **:

JOHN JOHNSTON 304-558-2402

*709041138 800-756-3033
SINGER SHEET METAL COMPANY INC
PO BOX 7

PARKERSBURG WV 26102-0007

DIVISION OF HIGHWAYS DISTRICT FOUR PRESTON COUNTY

ALBRIGHT, WV 26519

TERMS OF SALE DATE PRINTED SHIP VIA FOB FREIGHT TERMS 01/07/2007 BID OPENING DATE: 02/07/2007 BID OPENING TIME 01:30PM LINE OUANTITY UOP ITEM NUMBER: UNITPRICE AMOUNT 0001 LS 770-65 \$102,485.00 ROOF REPLACEMENT TO REMOVE OLD ROOF AND INSULATION AND INSTALL NEW METAL ROOF WITH 29 GAUGE METAL AT PRESTON COUNTY HEADQUARTERS IN ALBRIGHT, WV. BID TO INCLUDE ALL LABOR, MATERIAL, DISPOSAL FEES AND PERMITS. THERE WILL BE A MANDATORY ON SITE PRE-BID CONFERENCE AT 1:00 PM ON 1/24/07 THE HEADQUARTERS IS LOCATED IN ALBRIGHT, WV. ON ROUTE 24. TAKE 179 TO EXIT 23 AT BRUCETON MILLS, THEN SOUTH ON ROUTE 24 TO ALBRIGHT. FAILURE TO ATTEND THE PRE-BID CONFERENCE WILL RESULT IN BID DISQUALIFICATION. APPROXIMATE SQUARE FOOTAGE 9000. CONTRACTOR/VENDOR IS RESPONSIBLE FOR ACTUAL MEASUREMENT VENDOR TO PROVIDE LIFETIME WARRANTY ON METAL ROOF AND 45 YEAR PAINT WARRANTY. SEE ATTACHED EXHIBIT 5 NOTICE TO PROCEED: THUS CONTRACT IS TO BE PERFORMED WITHIN 60 CALENDAR DAYS AFTER THE NOTICE TO PROCEED IS RECEIVED. UNLESS OTHERWISE SPECIFIED, THE FULLY EXECUTED PURCHASE ORDER WILL BE CONSIDERED NOTICE TO PROCEED. CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE SEE REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE 304-422-5495 LENNY BARKER 02/06/07 FEIN ADDRESS CHANGES TO BE NOTED ABOVE ESTIMATOR 55-0464728

PARKERSBURG WV



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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DIVISION OF HIGHWAYS DISTRICT FOUR PRESTON COUNTY

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DIVISION OF HIGHWAYS DISTRICT FOUR PRESTON COUNTY

ALBRIGHT, WV 26519

DATE PRINTED TEAMS OF SALE SHIPVIA F.O.B. FREIGHT TERMS 01/07/2007 BID OPENING DATE: 02/07/2007 BID OPENING TIME 01:30PM CAT LINE QUANTITY UOP ITEM NUMBER UNITPRICE AMOUNT SUBMITTED WITH EACH BID AS A BID BOND. THE SUCCESSFUL BIDDER SHALL ALSO FURNISH A PERFORMANCE BOND AND LABOR MATERIAL BOND FOR 100% OF THE AMOUNT OF THE CONTRACT. BONDS MAY BE PROVIDED IN THE FORM OF A CERTIFIED CHECK, IRREVOCABLE LETTER OF CREDIT, OR BOND FURNISHED BY A SOLVENT SURETY COMPANY AUTHORIZED TO DO BUSINESS IN TH STATE OF WEST VIRGINIA. A LETTER OF CREDIT SUBMITTED IN LIEU OF A PERFORMANCE AND LABOR & MATERIAL BOND WILL ONLY BE ALLOWED FOR PROJECTS UNDER \$100,000. PERSONAL OR BUSINESS CHECKS ARE NOT ACCECPTABLE IN LIEU OF THE 5% BID BOND, PERFORMANCE BOND, OR LABOR AND MATERIAL BOND. (XX) MAINTENANCE BOND: A TWO (2) YEAR MAINTENANCE BOND COVERING THE ROOFING SYSTEM WILL BE A REQUIREMENT OF THE SUCCESSFUL VENDOR. REV. 11/00 EXHIBIT 7 DOMESTIC ALUMINUM, GLASS & STEEL IN PUBLIC WORKS PROJECTS IN ACCORDANCE WITH WEST VIRGINIA CODE 5-19-1 ET., SEQ., EVERY CONTRACT FOR CONSTRUCTION, RECONSTRUCTION, ALTERATION, REPAIR, IMPROVEMENT OR MAINTENANCE OF PUBLIC WORKS, WHERE THE COST IS MORE THAN \$50,000 AND, IN THE CASE OF STEEL ONLY, WHERE THE COST OF STEEL IS MORE THAN \$50,000 OR WHERE MORE THAN 10,000 POUNDS OF STEEL ARE REQUIRED, THE STATE WILL ACCEPT ONLY ALUMINUM GLASS, OR STEEL PRODUCTS PRODUCED IN THE UNITED STATES. IN ADDITION, ITEMS OF MACHINERY OR EQUIPMENT PURCHASED FOR USE AT THE SITE OF PUBLIC WORKS SHALL BE MADE OF DOMESTIC ALUMINUM, GLASS OR STEEL, UNLESS THE COST OF SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE TITLE ADDRESS CHANGES TO BE NOTED ABOVE

*709041138



State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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DIVISION OF HIGHWAYS DISTRICT FOUR PRESTON COUNTY

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ALBRIGHT, WV 26519

*709041138 800-756-3033 SINGER SHEET METAL COMPANY INC PD BDX 7 PARKERSBURG WV 26102-0007

DATEPRINTED TERMS OF SALE SHIP VIA FREIGHTTERMS 01/07/2007 BID OPENING DATE: 02/07/2007 OPENING TIME 01:30PM O SONE OUANTITY UQP. TEM NUMBER UNITARICE AMOUNT THE ARCHITECT/ENGINEER SHALL PREPARE THE ADDENDUM (1)AND A LIST OF ALL PARTIES THAT HAVE PROCURED DRAWINGS AND SPECIFICATIONS FOR THE PROJECT. THE ADDENDUM AND LIST SHALL BE FORWARDED TO THE BUYER IN THE STATE PURCHASING DIVISION. THE ARCHITECT/ENGINEER SHALL ALSO SEND A COPY OF THE ADDENDUM TO THE STATE AGENCY FOR WHICH THE CONTRACT IS ISSUED. THE BUYER SHALL SEND THE ADDENDUM TO ALL (2) INTERESTED PARTIES AND, IF NECESSARY, EXTEND THE BID OPENING DATE. ANY ADDENDUM SHOULD BE RECEIVED BY THE BUYER WITHIN FOURTEEN (14) DAYS PRIOR TO THE BID OPENING DATE. ALL ADDENDA SHOULD BE FORMALLY ACKNOWLEDGED BY ALL BIDDERS AND SUBMITTED TO THE STATE PURCHASING DIVISION AND THE STATE AUDITOR'S OFFICE. THE SAME RULES AND REGULATIONS THAT APPLY TO THE ORIGINAL BIDDING DOCUMEN SHALL ALSO APPLY TO AN ADDENDUM DOCUMENT. THE ONLY EXCEPTION MAY BE FOR AN ADDENDUM THAT IS ISSUED FOR THE SOLE PURPOSE OF CHANGING A BID OPENING TIME AND/OR DATE. REV. 11/96 EXHIBIT 10 ADDENDUM ACKNOWLEDGEMENT I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC. ADDENDUM NOS .: . ភូមិភក្ខុមានផ្ទុំទាំ SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE TELEPHONE TITLE ADDRESS CHANGES TO BE NOTED ABOVE



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SINGER SHEET METAL COMPANY INC PO BOX 7

***709041138**

PARKERSBURG WV 26102-0007

DIVISION OF HIGHWAYS DISTRICT FOUR PRESTON COUNTY

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State of West Virginia Department of Administration Quotation Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

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DIVISION OF HIGHWAYS DISTRICT FOUR PRESTON COUNTY

ALBRIGHT, WV 26519

***709041138** 800-756-3033 SINGER SHEET METAL COMPANY INC PO BOX 7 PARKERSBURG WV 26102-0007

DATE PRINTED TERMS OF SALE SHIPVIA FREIGHTTERMS F,O.B 01/07/2007 BID OPENING DATE: 02/07/2007 BID OPENING TIME 01:30PM CAT LINE QUANTITY: UOP: ITEM NUMBER UNITPRICE AMOUNT LICENSE NUMBER ON THEIR BID. BIDDER TO COMPLETE: SINGER SHEET METAL CO., INC. CONTRACTORS NAME: WV000153 CONTRACTORS LICENSE NO .: THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH A COPY OF THEIR CONTRACTORS LICENSE PRIOR TO ISSUANCE OF A PURCHASE ORDER/CONTRACT APPLICABLE LAW THE WEST VIRGINIA STATE CODE, PURCHASING DIVISION RULES AND REGULATIONS, AND THE INFORMATION PROVIDED IN THE "REQUEST FOR QUOTATION" ISSUED BY THE PURCHASING DIVISION IS THE SOLE AUTHORITY GOVERNING THIS PROCUREMENT. ANY INFORMATION PROVIDED IN SPECIFICATION MANUALS, OR ANY OTHER SOURCE, VERBAL OR WRITTEN, WHICH CONTRADICTS OR ALTERS THE INFORMATION PROVIDED FROM THE SOURCES AS DESCRIBED IN THE ABOVE PARAGRAPH IS VOID AND OF NO EFFECT. BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATI-CALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER. REV. 1/2005 NOTICE SEE REVERSE SIDE FOR TERMS AND CONDITIONS SIGNATURE 304-422-5495 LENNY BARKER 02/06/07 GEIN ADDRESS CHANGES TO BE NOTED ABOVE ESTIMATOR 55-0464728

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State of West Virginia
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2019 Washington Street East
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Charleston, WV 25305-0130

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PARKERSBURG WV 26102-0007

ADDRESS:COHRESPONDENCESIO:ALTENTION:OF NOTENHOL NHOL 304-558-2402

DIVISION OF HIGHWAYS DISTRICT FOUR PRESTON COUNTY

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RFQ No. 04700108

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West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions. "Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities. "Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION:

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING:

Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agencies or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: SINGER SHEET METAL CO. INC.	
Authorized Signature:	02/05/07
No Debt Affidavit (Baying 1002/FT)	Date:02/06/07

Bond# 12221

AUCULV	Administration
REQ.P.C	# 04/00108

BID I	3ON	L
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KNOW ALL MEN	I BY THESE PRESENTS, That we, the un	dersigned, Singer Sheet Metal Company, Inc.
of <u>510 Fast S</u>	Street Parkersburg, W 26101 fferson Park Rd #104 Middleburg His	, as Principal, and <u>American Southern Insurance Compactors</u> , as Principal, and <u>American Southern Insurance Compactors</u> , as Principal, and <u>American Southern Insurance Compactors</u> , as Principal, and <u>American Southern Insurance Compactors</u> , as Principal, and <u>American Southern Insurance Compactors</u> , as Principal, and <u>American Southern Insurance Compactors</u> , as Principal, and <u>American Southern Insurance Compactors</u> , as Principal, and <u>American Southern Insurance Compactors</u> , as Principal, and <u>American Southern Insurance Compactors</u> , as Principal, and <u>American Southern Insurance Compactors</u> , as Principal, and <u>American Southern Insurance Compactors</u> , as Principal, and <u>American Southern Insurance Compactors</u> , as Principal, and <u>American Southern Insurance Compactors</u> , as Principal, and <u>American Southern Insurance Compactors</u> , as Principal (Principal Compactors), as Principal (Princi
	principal office in the City of Atlanta	
of West Virginia, as Oblige	ee, in the consisum of Eight Thousand	
The Condition of	the above obligation is such that whereas	the Principal has submitted to the Purchasing Section of the
	ion a certain bid or proposal, attached here arcting Seam Metal. Roof RFC# (V-70)	eto and made a part hereof, to enter into a contract in writing for
	nty Division of Highways - Distric	
hereto and shall furnish any agreement created by the a force and effect. It is expre	all be rejected, or all be accepted and the Principal shall ente y other bonds and insurance required by the acceptance of said bid, then this obligation	or into a contract in accordance with the bid or proposal attached the bid or proposal, and shall in all other respects perform the shall be null and void, otherwise this obligation shall remain in full by of the Surety for any and all claims hereunder shall, in no event,
way impaired or affected by waive notice of any such ex	any extension of the time within which the tension.	rece that the obligations of said Surety and its bond shall be in no colliges may accept such bid, and said Surety does hereby to set their hands and seals, and such of them as are corporations
_		esents to be signed by their proper officers, this
7th day of Februar	y, 20_07	
Principal Corporate Seal		Singer Sheet Metal Company, Inc. (Name of Principal) By (Must be President or Vice President) Paul C. Hoblitzell III -President
Surety Corporate Seal		(Title) American Southern Insurance Company
·		(Name of Surety) Ardrew C. Attorney-in-Fact
IMPORTANT Comomic ses	somethe fareway and a power of attomes	r must be attached

P5

AMERICAN SOUTHERN INSURANCE COMPANY

Home Office: 200 S.W. 30th Street

Topeka, Kansas 66611

Mailing Address:

3715 Northside Pkwy, NW

Bldg 400, Ste 800 Atlanta, Georgia 30327

GENERAL POWER OF ATTORNEY

Know all men by these Presents, that the American Southern Insurance Company had made, constituted and appointed, and by these presents does make, constitute and appoint Scott E. Stoltzner of Hoover, Alabama; Arthur S. Johnson of Atlanta, Georgia; Jessica B. Gardiner of Loganville, Georgia; Mary F. Holland of Chamblee, Georgia; Donald H. Gibbs of Atlanta, Georgia; Andrew C. Heaner of Atlanta, Georgia; Richard L. Shanahan of Atlanta, Georgia; Katherine S. Grimsley of Tampa, Florida; Jeffery L. Booth of Parma, Ohio; James E. Feldner of West Lake Ohio; Cheryl L. Torrao of Canton, Georgia; Garry W. Black of Murfreesboro, Tennessee; or David R. Brett of Columbia, South Carolina, EACH as its true and lawful attorney for it and its name, place and stead to execute on behalf of the said company, as surety, bonds, undertakings and contracts of suretyship to be given to all obligees provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount of the sum of \$850,000 (eight hundred fifty thousand dollars), including but not limited to consents of surety for the release of retained percentages and/or final estimates on construction contracts or similar authority requested by the Department of Transportation, State of Florida; and the execution of such undertakings, bonds, recognizances and other surety obligations, in pursuance of the presents, shall be as binding upon the Company as if they had been duly signed by the President and attested by the Secretary of the Company in their own proper persons.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted pursuant to due authorization by the Executive Committee of the Board of Directors of the American Southern Insurance Company on the 26th day of May, 1998:

RESOLVED, that the Chairman, President or any Vice President of the Company be, and that each or any of them hereby is, authorized to execute Powers of Attorney qualifying the attorney named in the given Power of Attorney to execute in behalf of the American Southern Insurance Company bonds, undertakings and all contracts of suretyship; and that any Secretary or any Assistant Secretary be, and that each or any of them hereby is, authorized to attest the execution of any such Power of Attorney, and to attach thereto the seal of the Company

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company when so affixed and in the future, with respect to any bond undertaking or contract of suretyship to which it is attached

In Witness Whereof, the American Southern Insurance Company has caused its official seal to be hereto affixed, and these presents to be signed by its President and attested by its Secretary this 16th day of May, 2006.

Gail A. Lee, Secretary

American Southern Insurance Company

STATE OF GEORGIA

COUNTY OF FULTON

On this 16th day of May, 2006, before me personally came Scott G. Thompson to me known, who being by me duly sworn, did depose and say that he resides in Atlanta, in the County of Fulton, State of Georgia, at 421 Hollydale Court; that he is the President of American Southern Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the sald corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed and that he signed his name thereto pursuant to due authorization.

STATE OF GEORGIA

SS:

Candace T. Cheatham Notary Public, State of Georgia Qualified in DeKalb County

esident

COUNTY OF FULTON

TY OF FULTON

Commission Expires December 7, 2009

I, the undersigned, a Vice President of American Southern Insurance Company, a Kansas Corporation, DO HERERY CENTER that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and, furthermore, that the Resolution of the Executive Committee of the Board of Directors set forth in the Power of Attorney is now in force

7th

Signed and sealed at the City of Atlanta, Dated the _

February

John R. Huot Vice Preside⊓t

Number 12221

State of West Virginia Offices of the Insurance Commissioner Certificate of Authority

Whereas, AMERICAN SOUTHERN INSURANCE COMPANY domiciled in the State of Kansas has complied with all the requirements of the laws of this State so as to entitle it to transact its appropriate business in the State of West Virginia.

Therefore, I the undersigned, Insurance Commissioner of the State of West Virginia, pursuant to the authority vested in me by the laws of this State, do hereby authorize it to transact the business of insurance as defined in Chapter 33

ARTICLE 1, SECTION 10(c) -- FIRE

ARTICLE 1, SECTION 10(d) -- MARINE

ARTICLE 1, SECTION 10(e) -- CASUALTY

ARTICLE 1, SECTION 10(f) (1) (2) & (3) - SURETY

of the 1931 Code of West Virginia as amended, in the State of West Virginia in accordance with the laws thereof until midnight on the 31st day of May, 2007, unless this license be sooner revoked. Pursuant to W. Va. Code 33-3-2(c), the above authorization does not allow the insurer to transact a kind of insurance in this State unless duly authorized or qualified to transact such insurance in the state or country of its domicile.

In Testimony Whereof, I have hereunto set my hand and affixed my seal of office at the City of Charleston this 1st day of June, 2006.

Jane L. Cline

Insurance Commissioner



WV File #0063



Singer Sheet Metal Company Inc.

510 East Street Parkersburg, WV 26101 Phone: (304)422-5495 Fax: (304)424-6026

E-mail: lenny@singersheetmetal.com

TO: State Of West Virginia	From: Lenny Barker
Attention: Purchasing Division Ron Price	Date: 02/07/07
FAX#: 1-304-558-3970	Re-guarding: RFQ # 04700108

URGENT

PLEASE REVIEW

☐ REPLY ASAP

☐ FOR YOUR INFORMATION

TOTAL NUMBER OF PAGES TO INCLUDE COVER SHEET: 15

COMMENTS:

Following this cover sheet is a copy of the bid package & Bond for the roof replacement of the WV division of Highways in Preston County.

Sincerely

Lenny Barker