

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for REONUMBER Quotation

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> ALLEGHENY RESTORATION & BUILDERS, INC. PO BOX 18032 MORGANTOWN, WV 26507

DIVISION OF NATURAL RESOURCES PARKS & RECREATION SECTION BUILDING 3, ROOM 719 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305-0662 304-558-2775

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GENERAL TERMS & CONDITIONS REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)

- 1. Awards will be made in the best interest of the State of West Virginia.
- 2. The State may accept or reject in part, or in whole, any bid.
- 3. All quotations are governed by the West Virginia Code and the Legislative Rules of the Purchasing Division.
- 4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required registration fee. (Effective June 8, 2006, the fee will change from \$45.00 to \$125.00 pursuant to House Bill 4031.)
- 5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
- 6. Payment may only be made after the delivery and acceptance of goods or services.
- 7. Interest may be paid for late payment in accordance with the West Virginia Code.
- 8. Vendor preference will be granted upon written request in accordance with the West Virginia Code.
- 9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
- 10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- 13. BANKRUPTCY: In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

- 1. Use the quotation forms provided by the Purchasing Division.
- 2. SPECIFICATIONS: Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
- 3. Complete all sections of the quotation form.
- 4. Unit prices shall prevail in cases of discrepancy.
- 5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
- 6. DUPLICATE BIDS: All quotations must be delivered by the bidder to the respective offices listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

ORIGINAL SIGNED BID TO:

Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

DUPLICATE BID TO:

State Auditor's Office Bid Observer Building 1 Room W114 1900 Kanawha Boulevard, East Charleston, WV 25305-0230

NOTICE: Beginning June 8, 2006, there is no need to submit a duplicate bid to the State Auditor's Office pursuant to House Bill 4031.



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ADDRESS CORRESPONDENCE TO ATTENTION OF ...

BUYER 32 304-558-0492

DIVISION OF NATURAL RESOURCES PARKS & RECREATION SECTION BUILDING 3, ROOM 719 CHARLESTON, WV 25305-0662

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State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Request for Quotation

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BUYER 32 304-558-0492

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DIVISION OF NATURAL RESOURCES PARKS & RECREATION SECTION BUILDING 3, ROOM 719 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305-0662 304-558-2775

ADDRESS CHANGES TO BE NOTED ABOVE

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DIVISION OF NATURAL RESOURCES PARKS & RECREATION SECTION BUILDING 3, ROOM 719 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV

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DATE PRINTED TERMS OF SALE SHIP VIA F.O.B FREIGHT TERMS 05/17/2006 BID OPENING DATE: 06/28/2006 BID OPENING TIME 01:30PM LINE QUANTITY UOP ITEM NUMBER :--UNIT PRICE AMOUNT . DAITE REV. 11/96 CONTRACTORS LICENSE WEST VIRGINIA STATE CODE 21-11-2 REQUIRES THAT ALL PERSONS DESIRING TO PERFORM CONTRACTING WORK IN THIS STATE MUST BE LICENSED. THE WEST VIRGINIA CONTRACTORS LICENSING BOARD IS EMPOWERED TO ISSUE THE CONTRACTORS LICENSE. APPLICATIONS FOR A CONTRACTORS LICENSE MAY BE MADE BY CONTACTING THE WEST VIRGINIA DIVISION OF LABOR CAPITOL COMPLEX, BUILDING 3, ROOM 319, CHARLESTON, WV TELEPHONE: (304) 558-7890. WEST VIRGINIA STATE CODE 21-11-11 REQUIRES ANY PROSPECTIVE BIDDER TO INCLUDE THE CONTRACTORS LICENSE NUMBER ON THEIR BID. BIDDER TO COMPLETE: Allegheny Kestoration & Building Inc. NV001959 CONTRACTORS LICENSE NO.: THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH A COPY OF THEIR CONTRACTORS LICENSE PRIOR TO ISSUANCE OF A PURCHASE ORDER/CONTRACT APPLICABLE LAW E REVERSE SIDE FOR TERMS AND CONDITIONS TELEPHONE 304 108623 ADDRESS CHANGES TO BE NOTED ABOVE



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304-558-0492

RFQ COPY TYPE NAME/ADDRESS HERE

DIVISION OF NATURAL RESOURCES PARKS & RECREATION SECTION BUILDING 3, ROOM 719 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305-0662 304-558-2775

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WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



MODSE

State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

Request for Quotation

DNR70195

ADDRESS CORRESPONDENCE TO ATTENTION OF:

BUYER 32

RFO NUMBER

304-558-0492 DIVISION OF NATURAL RESOURCES

RFQ COPY TYPE NAME/ADDRESS HERE

PARKS & RECREATION SECTION BUILDING 3, ROOM 719 1900 KANAWHA BOULEVARD, EAST CHARLESTON, WV 25305-0662 304-558-2775

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PROPOSAL OR BID

PROJECT:

WEST VIRGINIA DIVISION OF NATURAL RESOURCES

CAPITOL COMPLEX, BUILDING 3 REMODELING

KANAWHA COUNTY, WEST VIRGINIA

We, the undersigned, having examined the site and being familiar with the local conditions affecting the cost of the WORK and also being familiar with the general conditions to Bidders, drawings, and specifications, hereby propose to furnish all materials, equipment, and labor to complete all WORK described in the Bidding Documents in a workmanlike manner.

The Bid shall include all necessary materials, labor and equipment to complete all WORK as shown in the Bidding Documents prepared by the Division of Natural Resources.

BASE BID DESCRIPTION: Materials, labor and equipment for the remodeling of certain rooms of Building 3 and other work at the State Capitol Complex.

Thirty too thousand Five hundred thirteen	700/100
T. (al. (a) be well then in wanted and fineres.	(\$32,513,00)

(Total to be written in words and figures.)

ADDITIVE ALTERNATE NO. 1: 6,0/2.00 Six Thousand twelve 600/100

Install suspended ceiling system with lights in Room 734.

ADDITIVE ALTERNATE NO. 2: 7,230.00 Seven Thousand Two hundred thurty

Install suspended ceiling system with lights in Room 732.

ADDITIVE ALTERNATE NO. 3: 6,225.00 Sw Thousand Two hundred Twenty-Install suspended ceiling system with lights in Room 733.

1

PROJECT:

WEST VIRGINIA DIVISION OF NATURAL RESOURCES CAPITOL COMPLEX, BUILDING 3 REMODELING KANAWHA COUNTY, WEST VIRGINIA

In the event of a difference in written amount and the number amount, the written amount shall prevail.

The Bidder understands that to the extent allowed by the West Virginia Code, the OWNER reserves the right to waive any informality or irregularity in any Bid, or Bids, and to reject any or all Bids in whole or in part; to reject a Bid not accompanied by the required Bid security or by other data required by the Bidding Documents; to reject any condition of the Bid by the Bidder that is in any way inconsistent with the requirements, terms and conditions of the Bidding Documents; or to reject a Bid that is in any way incomplete or irregular.

The Bidder, if successful and awarded the Contract, agrees that all WORK is to be complete within 60 consecutive calendar days following receipt of the OWNER's written Notice to Proceed. For each calendar day of delay in achieving completion, the CONTRACTOR shall be liable for, and shall pay the OWNER liquidated damages in the amount of One Hundred Dollars (\$100.00) per day. Allowances may be made for delays due to shortages of materials, subject to proof by documentation, and also for delays due to strikes and other delays beyond the control of the CONTRACTOR. All delays and any claim for extension of the Contract time must be properly documented in accordance with the Contract Documents.

Any WORK performed or any materials contracted for prior to the receipt of the OWNER's written Notice to Proceed shall be at the Bidder's risk.

Upon receipt of the OWNER's written notice of acceptance of this Bid, the Bidder agrees that he shall execute and deliver the Contract along with insurance certificates as set forth in the Bidding Documents to the OWNER within ten (10) consecutive calendar days, or the Bidder shall forfeit the security deposited with this Bid.

PROGRESS PAYMENTS

The CONTRACTOR will make current estimates, in writing, once each month on AIA Forms G702 and G703 on or before the date set by the OWNER at the time of starting the WORK. The progress payments shall be a true estimate of the materials complete in place and the amount of WORK performed in accordance with the Contract during the preceding month and the value thereof figured at the Contract unit prices or based on the approved Schedule of Values. Should there be any doubt by the OWNER as to the integrity of any part of the completed WORK, the estimates for that portion will not be allowed until the cause for such doubt has been removed and the estimate modified by the CONTRACTOR accordingly. CONTRACTOR shall submit evidence to document of the extent of progress payments as required by the OWNER.

PROJECT:

WEST VIRGINIA DIVISION OF NATURAL RESOURCES

CAPITOL COMPLEX, BUILDING 3 REMODELING

KANAWHA COUNTY, WEST VIRGINIA

Progress payments will not be made when the total value of the WORK done since the last estimate amounts to less than Five Hundred Dollars (\$500.00). From the total of the amounts ascertained as payable, an amount equivalent to five percent (5%) will be deducted and retained by the OWNER until completion of the entire Contract is in an acceptable manner. The balance, less all previous payments, will be certified for payment by the OWNER.

When the WORK under Contract has been completed and its acceptance is recommended by the OWNER, the retainage shall be released and paid to the CONTRACTOR.

ADDENDUM ACKNOWLEDGMENT

I hereby acknowledge receipt of the following checked addendum and have made the necessary revisions to my proposal.

Addendum No. 1	NIA		<u>.</u>
Addendum No. 2	Aln		
Addendum No. 3	AIN		
Addendum No. 4	NA		
I understand that failure to bids.	confirm the receipt	t of the Addendum is ca	use for rejection of
27		4/28/06	
Signatu	re	Dat	е
RESPECTFULLY SUBMIT	TED:		
DATE: 6/28/06	WV \	/ENDOR NUMBER: 1	09012901
	WV	Contractor's Number: <u>W</u>	woo1959
BY: Signature in	Ink)		
TITLE: President			
FIRM NAME: Alleghens	Restoration 1	Bulders Inc	
address: PO Box	18032		
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BID BO	
KNOW ALL MEN BY THESE PRESENTS, That we, the under	
of P.O. Box 18032, Morgantown, WV 26507	, as Principal, and Developers Surety and Indemnity Compa
Sewickley, PA	pration organized and existing under the laws of the State of
West Virginia with its principal office in the City of Irvine CA of West Virginia, as Obligee, in the penal sum of Five Percent of Amo	as Surely, are held and firmly bound unto the State
of West Virginia, as Obliged, in the penal sum of Five Percent of Amo	ount Bid (\$ 5%) for the payment of which,
well and truly to be made, we jointly and severally bind ourselves, our h	neirs, administrators, executors, successors and assigns
The Condition of the above obligation is such that whereas the Department of Administration a certain bid or proposal, allached nerelo Remodeling of Rooms on 6th and 7th floors	-
	•
(a) If said bid shall be accepted and the Principal shall enter I hereto and shall furnish any other bonds and insurance required by the agreement created by the acceptance of said bid, then this obligation stiffcre and affect. It is expressly understood and agreed that the liability exceed the penal amount of this obligation as herein stated. The Surety, for the value received, hereby stipulates and agree way impaired or affected by any extension of the time within which the Carlot reduce of any such extension.	bid or proposal, and shall in all other respects perform the nall be not and void, otherwise this obligation shall remain in full of the Surety for any and all claims hereunder shall, in no event, es that the obligations of said Surety and its bond shat be in no
IN WITNESS WHEREOF, Principal and Surely have hereunto	set their hands and seals, and such of them as are corporations
have caused their corporate seals to be affixed hereunto and these presents day of June 2006	sents to be signed by their proper officers, this
Principal Corporate Seal	Allegheny Restoration & Builders, Inc
	(Name of Principal) By (Must be President or Vice President) President (Title)
Surety Corporate Seat	Developers Surety and Indemnity Company

Michael J. Petrasek, Sr. Attorney-in-Fact

(Name of Surety)

IMPORTANT - Surety executing bonds must be licensed in West Virginia to transact surety insurance. Corporate seals must be affixed. and a power of allomey must be attached

POWER OF ATTORNEY FOR DEVELOPERS SURETY AND INDEMNITY COMPANY

PC BOX 19725, IRVINE, CA 92623 (949) 263-3300 www.inscoDico.com

KNOW ALL MEN BY THESE PRESENTS, that except as expressly limited, DEVELOPERS SURETY AND INDEMNITY COMPANY does hereby make, constitute and appoint:

Brian F. Jeffe, Michael J. Petrasek Sr., Josephine M. Streyle, Jay Black, jointly or severally

as its true and lawful Attorney(s)-in-Fact, to make, execute, deliver and acknowledge, for and on behalf of said corporation as surety, bonds, undertakings and contracts of suretyship giving and granting unto said Attorney(s)-in-Fact full power and authority to do and to perform every act necessary, requisite or proper to be done in connection therewith as the corporation could do, but reserving to the corporation full power of substitution and revocation, and all of the acts of said Attorney(s)-in-Fact, pursuant to these presents, are hereby ratified and confirmed.

This Power of Attorney is granted and is signed by facsimile under and by authority of the following resolution adopted by the Board of Directors of DEVELOPERS SURETY AND INDEMNITY COMPANY effective as of November 1, 2000:

RESOLVED, that the Chairman of the Board, the President and any Vice President of the corporation be, and that each of them hereby is, authorized to execute Powers of Attorney, qualifying the Attorney(s)-in-Fact named in the Powers of Attorney to execute, on behalf of the corporation, bonds, undertakings and contracts of suretyship; and that the Secretary or any Assistant Secretary of the corporation be, and each of them hereby is, authorized to attest the execution of any such Power of Attorney;

RESOLVED, FURTHER, that the signatures of such officers may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures shall be valid and binding upon the corporation when so affixed and in the future with respect to any bond, undertaking or contract of suretyship to which it is attached.

IN WITNESS WHEREOF, DEVELOPERS SURETY AND INDEMNITY COMPANY has caused these presents to be signed by its respective Executive Vice President and attested by its Secretary this 1st day of December, 2005.

By:
David H. Rhodes, Executive Vice-President

By: Walter A. Crowell, Secretary

OCT. 1936 OWA MADE

STATE OF CALIFORNIA

COUNTY OF ORANGE

On December 1, 2005 before me, Gina L. Garner, (here insert name and title of the officer), personally appeared David H. Rhodes and Walter A. Crowell, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature Coma L Carne

(SEAL)



CERTIFICATE

The undersigned, as Assistant Secretary, of DEVELOPERS SURETY AND INDEMNITY COMPANY, does hereby certify that the foregoing Power of Attorney remains in full force and has not been revoked, and furthermore, that the provisions of the resolution of the respective Boards of Directors of said corporation set forth in the Power of Attorney, is in force as of the date of this Certificate.

This Certificate is executed in the City of Irvine, California, the 28th day of June 2006

By Albert Hillebrand, Assistant Secretary

REQ No.	DNR701	95
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AFFIDAVIT

West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions.

"Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

EXCEPTION:

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING

The vendor must be licensed in accordance with any and all state requirements to do business with the state of West Virginia.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: Alle	aheny K	<u>iestora</u>	tion bB	relders Inc.		
Authorized Signature:	<u>L</u>	1)		Date: Uas	06	
No Debt Affidavit Revised 02/08/06	•	(/			• .	