



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

**Request for
 Quotation**

RFQ NUMBER
CDR6319

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF:
**BUYER 32
 304-558-0492**

RECEIVED

THOMPSON WEST
 610 Opperman Drive
 Eagan, Minnesota 55123

SHIP TO

DIVISION OF CORRECTIONS
 617 LEON SULLIVAN WAY
 CHARLESTON, WV
 25301 304-558-8045

| | | | | |
|-----------------------------------|---------------|----------|--------|---------------|
| DATE PRINTED 06/01/2006 | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS |
|-----------------------------------|---------------|----------|--------|---------------|

BID OPENING DATE: **06/21/2006** BID OPENING TIME **01:30PM**

| LINE | QUANTITY | UOP | CAT. NO. | ITEM NUMBER | UNIT PRICE | AMOUNT |
|---|----------|-----|----------|-------------|------------|--------|
| REQUEST FOR QUOTATION | | | | | | |
| THE PURCHASING DIVISION IS SOLICITING BIDS FOR THE DEPARTMENT OF CORRECTIONS TO PROVIDE A COMPUTERIZED LAW LIBRARY SYSTEM FOR VARIOUS CORRECTIONAL FACILITIES WITHIN THE STATE OF WEST VIRGINIA. | | | | | | |
| QUESTIONS: QUESTIONS MAY BE DIRECTED TO: EMAIL: JABBOTT@WVADMIN.GOV (PREFERRED) ADDRESS: STATE CAPITOL COMPLEX PURCHASING DIVISION 2019 WASHINGTON STREET, EAST P.O. BOX 50130 CHARLESTON, WV 25305 QUESTION(S) DEADLINE: QUESTIONS WILL BE ACCEPTED THROUGH JUNE 15, 2006, 2:00 PM | | | | | | |
| ATTACHMENTS: 1. SPECIFICATIONS 2. BID FORM 3. AFFIDAVIT | | | | | | |
| 0001 | 1 | EA | | 920-45 | | |
| COMPUTERIZED LAW LIBRARY | | | | | | |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS :

| | | |
|---------------------------------|---------------------------|-----------------------------------|
| SIGNATURE <i>[Signature]</i> | TELEPHONE 651.687.7000 | DATE June 26, 2006 |
| TITLE Director | FBN 41-1426973 | ADDRESS CHANGES TO BE NOTED ABOVE |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'



State of West Virginia
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2

ADDRESS CORRESPONDENCE TO ATTENTION OF:
**BUYER 32
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**RFQ COPY
 TYPE NAME/ADDRESS HERE**
 Thomson- West
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|---|----------|-----|----------|-------------|------------|--------|
| <p>EXHIBIT I</p> <p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS, AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) SUCCESSIVE ONE (1) YEAR PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM WITH THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p> | | | | | | |

SIGNATURE *[Signature]* SEE REVERSE SIDE FOR TERMS AND CONDITIONS
 TITLE Director TELEPHONE 651.687.7000 DATE June, 26, 2006
 FEIN 41-1426973 ADDRESS CHANGES TO BE NOTED ABOVE

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| LINE | QUANTITY | UCP | CAT NO. | ITEM NUMBER | UNIT PRICE | AMOUNT |
|--|----------|-----|---------|-------------|------------|--------|
| VENDOR PREFERENCE CERTIFICATE CERTIFICATION AND APPLICATION* IS HEREBY MADE FOR PREFERENCE IN ACCORDANCE WITH WEST VIRGINIA CODE, SA-3-37 (DOES NOT APPLY TO CONSTRUCTION CONTRACTS). A. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED: <input type="checkbox"/> BIDDER IS AN INDIVIDUAL RESIDENT VENDOR AND HAS RESIDED CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR <input type="checkbox"/> BIDDER IS A PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR AND HAS MAINTAINED ITS HEAD-QUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR 80% OF THE OWNERSHIP INTEREST OF BIDDER IS HELD BY ANOTHER INDIVIDUAL, PARTNERSHIP, ASSOCIATION OR CORPORATION RESIDENT VENDOR WHO HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS CONTINUOUSLY IN WEST VIRGINIA FOR FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION; OR <input type="checkbox"/> BIDDER IS A CORPORATION NONRESIDENT VENDOR WHICH HAS AN AFFILIATE OR SUBSIDIARY WHICH EMPLOYS A MINIMUM OF ONE HUNDRED STATE RESIDENTS AND WHICH HAS MAINTAINED ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA CONTINUOUSLY FOR THE FOUR (4) YEARS IMMEDIATELY PRECEDING THE DATE OF THIS CERTIFICATION. B. APPLICATION IS MADE FOR 2.5% PREFERENCE FOR THE REASON CHECKED: | | | | | | |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS :

| | | |
|---------------------------------|---------------------------|-----------------------------------|
| SIGNATURE <i>[Signature]</i> | TELEPHONE 651.687.7000 | DATE June 26, 2006 |
| TITLE Director | FEIN 41-1426973 | ADDRESS CHANGES TO BE NOTED ABOVE |

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|--|----------|-----|----------|-------------|------------|--------|
| <p>() BIDDER IS A RESIDENT VENDOR WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES WORKING ON THE PROJECT BEING BID ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID;</p> <p>OR</p> <p>() BIDDER IS A NONRESIDENT VENDOR EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS OR IS A NONRESIDENT VENDOR WITH AN AFFILIATE OR SUBSIDIARY WHICH MAINTAINS ITS HEADQUARTERS OR PRINCIPAL PLACE OF BUSINESS WITHIN WEST VIRGINIA EMPLOYING A MINIMUM OF ONE HUNDRED STATE RESIDENTS WHO CERTIFIES THAT, DURING THE LIFE OF THE CONTRACT, ON AVERAGE AT LEAST 75% OF THE EMPLOYEES OR BIDDERS' AFFILIATE'S OR SUBSIDIARY'S EMPLOYEES ARE RESIDENTS OF WEST VIRGINIA WHO HAVE RESIDED IN THE STATE CONTINUOUSLY FOR THE TWO YEARS IMMEDIATELY PRECEDING SUBMISSION OF THIS BID.</p> <p>BIDDER UNDERSTANDS IF THE SECRETARY OF TAX & REVENUE DETERMINES THAT A BIDDER RECEIVING PREFERENCE HAS FAILED TO CONTINUE TO MEET THE REQUIREMENTS FOR SUCH PREFERENCE, THE SECRETARY MAY ORDER THE DIRECTOR OF PURCHASING TO: (A) RESCIND THE CONTRACT OR PURCHASE ORDER ISSUED; OR (B) ASSESS A PENALTY AGAINST SUCH BIDDER IN AN AMOUNT NOT TO EXCEED 5% OF THE BID AMOUNT AND THAT SUCH PENALTY WILL BE PAID TO THE CONTRACTING AGENCY OR DEDUCTED FROM ANY UNPAID BALANCE ON THE CONTRACT OR PURCHASE ORDER.</p> <p>BY SUBMISSION OF THIS CERTIFICATE, BIDDER AGREES TO DISCLOSE ANY REASONABLY REQUESTED INFORMATION TO THE PURCHASING DIVISION AND AUTHORIZES THE DEPARTMENT OF TAX AND REVENUE TO DISCLOSE TO THE DIRECTOR OF PURCHASING APPROPRIATE INFORMATION VERIFYING THAT</p> | | | | | | |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *[Signature]* TELEPHONE: 651.687.7000 DATE: June 26, 2006

TITLE: Director FERN: 41-1426973 ADDRESS CHANGES TO BE NOTED ABOVE

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BIDDER

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| <p>BIDDER HAS PAID THE REQUIRED BUSINESS TAXES, PROVIDED THAT SUCH INFORMATION DOES NOT CONTAIN THE AMOUNTS OF TAXES PAID NOR ANY OTHER INFORMATION DEEMED BY THE TAX COMMISSIONER TO BE CONFIDENTIAL.</p> <p>UNDER PENALTY OF LAW FOR FALSE SWEARING (WEST VIRGINIA CODE 61-5-3), BIDDER HEREBY CERTIFIES THAT THIS CERTIFICATE IS TRUE AND ACCURATE IN ALL RESPECTS; AND THAT IF A CONTRACT IS ISSUED TO BIDDER AND IF ANYTHING CONTAINED WITHIN THIS CERTIFICATE CHANGES DURING THE TERM OF THE CONTRACT, BIDDER WILL NOTIFY THE PURCHASING DIVISION IN WRITING IMMEDIATELY.</p> <p>BIDDER: -----</p> <p>DATE: -----</p> <p>SIGNED: -----</p> <p>TITLE: -----</p> <p>* CHECK ANY COMBINATION OF PREFERENCE CONSIDERATION(S) IN EITHER "A" OR "B", OR BOTH "A" AND "B" WHICH YOU ARE ENTITLED TO RECEIVE. YOU MAY REQUEST UP TO THE MAXIMUM 5% PREFERENCE FOR BOTH "A" AND "B".</p> | | | | | | |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE: *[Signature]* TELEPHONE: 651.687.7000 DATE: June 26, 2006

TITLE: Director FEIN: 41-1426973 ADDRESS CHANGES TO BE NOTED ABOVE

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PAGE
6

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VENDOR

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SHIP TO

| DATE PRINTED | TERMS OF SALE | SHIP VIA | F.O.B. | FREIGHT TERMS | | |
|---|---------------|------------------|---------|---------------|------------|--------|
| 06/01/2006 | | | | | | |
| BID OPENING DATE: 06/21/2006 | | BID OPENING TIME | | 01:30PM | | |
| LINE | QUANTITY | UOP | CAT NO. | ITEM NUMBER | UNIT PRICE | AMOUNT |
| ***** THIS IS THE END OF RFQ CDR6319 ***** TOTAL: | | | | | | |

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

SIGNATURE *[Signature]* TELEPHONE 651.687.7000 DATE June 26, 2006
 TITLE Director FEIN 41-1426973 ADDRESS CHANGES TO BE NOTED ABOVE

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**RFQ# COR6319 – COMPUTERIZED LAW LIBRARY SYSTEM
SPECIFICATIONS**

The State of West Virginia, Division of Corrections, is requesting bids for the acquisition of a computerized law library system for the below listed correctional facilities. Bids for subscription cost shall include total combined number of stations, all available updates, installation, and training at each facility listed.

- All subscription materials to be accessed through DVD's.
- A total of 46 stations/licenses are needed at the following DOC facilities
- Specifications for law library material:
 - W.Va. Reporters (or South East Second)
 - W.Va. Code with Rules – State and Federal
 - Federal Supplement *or equivalent*, 1940 to current
 - Federal Reporter *or equivalent*, 1940 to current
 - Supreme Court Reporter
 - U.S. Code
 - Case Verification System – *Sheperds or equivalent*
- Customer Support shall be provided at no additional charge during normal business hours via telephone.
- Each institution will be billed accordingly by successful vendor.



State of West Virginia
 Department of Administration
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**Request for
 Quotation**

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|--------------|---|
| BUYER NUMBER | 1 |
| COR6319 | |
| BUYER 32 | |
| 304-558-0492 | |

BIDDER

**RFQ COPY
 TYPE NAME/ADDRESS HERE**

Thomson - West
 610 Opperman Drive
 Eagan, MN 55123

DIVISION OF CORRECTIONS


617 LEDN SULLIVAN WAY

**CHARLESTON, WV
 25301**

304-558-8045

| | | | | | |
|--|--------------|------------------|------------|-----------------------------------|-----------------|
| DATE PRINTED | 86/18/2006 | TERMS OF SALE | BUYER NO | PO# | PRINTED/REVISED |
| BID OPENING DATE: | 06/28/2006 | BID OPENING TIME | | 01:30PM | |
| LINE | QUANTITY | UOM | UNIT PRICE | EXT PRICE | TAXES |
| ADDENDUM #01 THIS ADDENDUM IS ISSUED TO: 1. ALLOW BIDDERS TO SUBMIT A BID FOR QUARTERLY UPDATES AND/OR ANNUAL; QUARTERLY UPDATE BIDS WILL BE CALCULATED TO DETERMINE AN ANNUAL BID IN ORDER TO ESTABLISH LOW BIDDER. 2. REFERENCE IS MADE TO THE ORIGINAL REQUEST FOR QUOTATION DATED 6/1/2006; WHEREAS EXHIBIT 1, LIFE OF CONTRACT, PARAGRAPH 2, WHICH STATES "UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS, AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT." CHANGE MADE TO THIS REQUIREMENT IS AS FOLLOWS: BIDDERS MAY SUBMIT AN OPTIONAL BID FOR RENEWAL SHOULD THE AGENCY ELECT TO EXERCISE ITS RIGHT TO RENEW THE CONTRACT AT THE RENEWAL PERIOD(S). 3. REVISED BID FORM. 4. EXTEND THE BID OPENING DATE TO 6/28/2006, 1:30 PM. ATTACHMENTS: 1. ADDENDUM 01 2. REVISED BID FORM 3. ADDENDUM ACKNOWLEDGEMENT NOTE: REMINDER TO INCLUDE THE COMPLETED AFFIDAVIT WITH THE REVISED SUBMITTED BID. PLEASE USE THE BID FORM - ANY OTHER FORM OF BID MAY RESULT IN AUTOMATIC DISQUALIFICATION. PLEASE ALSO USE THE PINK BIDDER'S MAILING LABEL ENCLOSED. | | | | | |
| SIGNATURE | TELEPHONE | | | DATE | |
| <i>Jim Kub</i> | 651.687.7000 | | | June 26, 2006 | |
| TITLE | FAX | | | ADDRESS CHANGES TO BE NOTED ABOVE | |
| Director | 41-1426973 | | | | |

WHEN RESPONDING TO RFQ, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED "VENDOR"

| | | | |
|---|----------------|------|--------------------|
| WV 36a STATE OF WEST VIRGINIA PURCHASING CONTINUATION SHEET | Buyer: | Page | Req. or P. O. No.: |
| Vendor: Thomson - West | Spending Unit: | | |
| Requisition No.: <u>COR6319</u> | | | |
| ADDENDUM ACKNOWLEDGEMENT | | | |
| I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal, plans and/or specifications, etc. | | | |
| Addendum No.'s: | | | |
| No. 1 <u> ✓ </u> | | | |
| No. 2 <u> </u> | | | |
| No. 3 <u> </u> | | | |
| No. 4 <u> </u> | | | |
| No. 5 <u> </u> | | | |
| I understand that failure to confirm the receipt of the addendum(s) is cause for rejection of bids. | | | |
|  _____ Signature | | | |
| Thomson-West _____ Company | | | |
| June 26, 2006 _____ Date | | | |
| Exhibit 10 Rev. 11/96 | | | |

**GENERAL TERMS & CONDITIONS
REQUEST FOR QUOTATION (RFQ) AND REQUEST FOR PROPOSAL (RFP)**

1. Awards will be made in the best interest of the State of West Virginia.
2. The State may accept or reject in part, or in whole, any bid.
3. All quotations are governed by the *West Virginia Code* and the *Legislative Rules* of the Purchasing Division.
4. Prior to any award, the apparent successful vendor must be properly registered with the Purchasing Division and have paid the required registration fee. (Effective June 8, 2006, the fee will change from \$45.00 to \$125.00 pursuant to House Bill 4031)
5. All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
6. Payment may only be made after the delivery and acceptance of goods or services.
7. Interest may be paid for late payment in accordance with the *West Virginia Code*.
8. Vendor preference will be granted upon written request in accordance with the *West Virginia Code*.
9. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
10. The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
11. The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
12. Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

INSTRUCTIONS TO BIDDERS

1. Use the quotation forms provided by the Purchasing Division.
2. **SPECIFICATIONS:** Items offered must be in compliance with the specifications. Any deviation from the specifications must be clearly indicated by the bidder. Alternates offered by the bidder as EQUAL to the specifications must be clearly defined. A bidder offering an alternate should attach complete specifications and literature to the bid. The Purchasing Division may waive minor deviations to specifications.
3. Complete all sections of the quotation form.
4. Unit prices shall prevail in cases of discrepancy.
5. All quotations are considered F.O.B. destination unless alternate shipping terms are clearly identified in the quotation.
6. **DUPLICATE BIDS:** All quotations must be delivered by the bidder to the respective offices listed below prior to the date and time of the bid opening. Failure of the bidder to deliver the quotations on time will result in bid disqualifications.

ORIGINAL SIGNED BID TO:

Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

NOTICE: Beginning June 8, 2006, there is no need to submit a duplicate bid to the State Auditor's Office pursuant to House Bill 4031.

A F F I D A V I T

West Virginia Code §5A-3-10a states:

No contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and the debt owned is an amount greater than one thousand dollars in the aggregate.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Debtor" means any individual, corporation, partnership, association, limited liability company or any other form or business association owing a debt to the state or any of its political subdivisions.

"Political subdivision" means any county commission; municipality; county board of education; any instrumentality established by a county or municipality; any separate corporation or instrumentality established by one or more counties or municipalities, as permitted by law; or any public body charged by law with the performance of a government function or whose jurisdiction is coextensive with one or more counties or municipalities.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

EXCEPTION:

The prohibition of this section does not apply where a vendor has contested any tax administered pursuant to chapter eleven of this code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

LICENSING:

The vendor must be licensed in accordance with any and all state requirements to do business with the state of West Virginia.

CONFIDENTIALITY:

The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures and rules. Vendors should visit www.state.wv.us/admin/purchase/privacy for the Notice of Agency Confidentiality Policies.

Under penalty of law for false swearing (West Virginia Code, §61-5-3), it is hereby certified that the vendor acknowledges the information in this said affidavit and are in compliance with the requirements as stated.

Vendor's Name: West Publishing Corporation d/b/a Thomson -West, West Group or West

Authorized Signature: *Kay S. Gristfield* Date: June 26, 2006

| COR6319 - BID FORM BID OPENING 6/28/2006, 1:30 PM | | | | | | | | | |
|---|--------------------|--|--------------------|---------------------------------|---------------------|--|------------|-------------------------|--|
| FACILITY | NUMBER OF STATIONS | PRICE FOR INITIAL SUBSCRIPTION PER STATION | * SUBTOTAL | ANNUAL UPDATE PRICE PER STATION | * SUBTOTAL | No charge for quarterly updates ** QUARTERLY UPDATE PRICE PER STATION | * SUBTOTAL | ** EXTENDED LINE TOTALS | |
| Anthony Correctional Center | 1 | \$ 1,043 | \$ 1,043 | \$ NA | \$ 1,043 | 1.5 | \$ 1,043 | \$ 1,043 | |
| Danemar Correctional Center | 2 | \$ 1,043 | \$ 2,086 | \$ NA | \$ 2,086 | 1.5 | \$ 2,086 | \$ 2,086 | |
| Hutchinson Correctional Facility | 12 | \$ 1,043 | \$ 12,516 | \$ NA | \$ 12,516 | 1.5 | \$ 12,516 | \$ 12,516 | |
| Lakin Correctional Facility | 4 | \$ 1,043 | \$ 4,172 | \$ NA | \$ 4,172 | 1.5 | \$ 4,172 | \$ 4,172 | |
| Marionburg Correctional Facility | 2 | \$ 1,043 | \$ 2,086 | \$ NA | \$ 2,086 | 1.5 | \$ 2,086 | \$ 2,086 | |
| Mount Olive Correctional Facility | 12 | \$ 1,043 | \$ 12,516 | \$ NA | \$ 12,516 | 1.5 | \$ 12,516 | \$ 12,516 | |
| Northern Correctional Facility | 4 | \$ 1,043 | \$ 4,172 | \$ NA | \$ 4,172 | 1.5 | \$ 4,172 | \$ 4,172 | |
| Ohio County Correctional Facility | 1 | \$ 1,043 | \$ 1,043 | \$ NA | \$ 1,043 | 1.5 | \$ 1,043 | \$ 1,043 | |
| Punahon Correctional Facility | 2 | \$ 1,043 | \$ 2,086 | \$ NA | \$ 2,086 | 1.5 | \$ 2,086 | \$ 2,086 | |
| St. Marys Correctional Facility | 6 | \$ 1,043 | \$ 6,258 | \$ NA | \$ 6,258 | 1.5 | \$ 6,258 | \$ 6,258 | |
| | | | GRAND TOTAL | | \$ 47,978.00 | | | | |

BIDDER INFORMATION
 Name: Thomson West
 Address: 610 Opperman Drive, Eagan, Minnesota, 55123
 Phone / Fax #: 651.687.4173 / 651.687.5686
 Email Address: a.blatz@thomson.com

*The price for initial subscription includes quarterly updates at no additional charge. In addition, this price includes the opportunity to take advantage of print subscription discounts of up to 50% on selected print titles in the correctional facility libraries.

OPTIONAL RENEWAL BID

Per Addendum #01, Thomson West is submitting an optional bid for renewal should the agency elect to exercise its right to renew the contract at the renewal period. The cost per license for the 1st renewal term is: \$1,074.00. The cost per license for the 2nd renewal term is: \$1,106.00. These renewal prices include quarterly updates at no additional charge.



Joseph J. Kubes
Director of Government Contracts
Government Segment

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Eagan, MN 55123
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June 19, 2006

Department of Administration
Purchasing Division
2019 Washington Street East
Charleston, WV 25305 -0130

RE: RFQ No. COR6319 – Division of Corrections – Computerized Law Library System

Dear Mr. Abbott:

Thomson - West is pleased to submit this proposal in response to the Request for Quotation No. COR6319, which is to provide a computerized law library system for various correctional facilities within the state of West Virginia.

West is the preeminent publisher of legal information in the United States and has been providing legal research products to correctional facilities across the country for decades. West has been proud to provide the West Virginia Division of Corrections' with accessible legal research tools for inmate use and we look forward to continuing this relationship. Our comprehensive array of legal research products enables West to provide the West Virginia Division of Corrections with the most up-to-date and accurate legal information needed to fulfill the federal mandate for inmate access to the courts.

In this proposal, West offers a computerized law library system on DVD containing the legal content requested. Our DVD library set will provide inmates at West Virginia's DOC facilities with access to the most up-to-date state and federal cases, West Virginia Code and Rules along with the United States Code Annotated. The DVD will utilize West's proprietary research software, PREMISE. With PREMISE, users can verify cases by retrieving opinions that cite or refer to a particular authority (e.g., case law, statutes, regulations, rules) that are within the content of the DVD libraries.

In addition, West will also be providing West Virginia DOC with quarterly updates to the material for no additional charge, along with the opportunity to take advantage of print subscription discounts of up to 50% on selected print titles in the correctional facility libraries. West will also provide the DOC with unparalleled customer and technical support. West's customer support, which has set the industry standard for response time and customer satisfaction, is available at no additional charge.

Thank you for the opportunity to provide this proposal for a computerized law library system. If you have any questions concerning this response, please do not hesitate to contact me at the number listed above or Aimée M. Blatz, Government Contracts Counsel at (651) 687-4173

Sincerely,

A handwritten signature in dark ink, appearing to read "Joe Kubes", written over a white background.

Joseph J. Kubes
Director of Government Contracts