



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 08-14-2026

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 1600 1003 SOS2500000001 4	Procurement Folder:	1501349
Document Name:	Enterprise Registration and Licensing System Support	Reason for Modification:	
Document Description:	Enterprise Registration and Licensing System Support (ERLS)	Change Order #3	
Procurement Type:	Central Master Agreement	To renew contract	
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2024-10-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-09-30

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VC0000113233 CIVIX 400 INTERNATIONAL PARKWAY HEATHROW FL 32746-5037 US Vendor Contact Phone: 6143389113 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Richard C Stricklen Requestor Phone: 304-356-2685 Requestor Email: rstricklen@wvsos.com 2027 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
CFO SECRETARY OF STATE BLDG 1 STE 157K 1900 KANAWHA BLVD E CHARLESTON WV 25305-0770 US	SUPPLY CLERK SECRETARY OF STATE BLDG 1 STE 157K 1900 KANAWHA BLVD E CHARLESTON WV 25305-0770 US

CR 8-24-26

Total Order Amount:

Open End

Purchasing Division's File Copy

TW 8/24/26

PURCHASING DIVISION AUTHORIZATION
DATE: <i>M. D. [Signature]</i> 8/24/2026
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: <i>[Signature]</i>
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: <i>[Signature]</i> 8-26-26
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order #3 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date: 10/1/2026 - 9/30/2027

Renewals Remaining: Zero (0)

No other changes

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81111511			YR	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Annual Support & Maintenance Year 1**Extended Description:**

Enterprise Registration & Licensing System (ERLS) Support Year 1

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81111511			HOUR	210.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Project Manager**Extended Description:**

Per Standard Rate Card (4.3)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	81111511			HOUR	163.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Business Analyst**Extended Description:**

Per Standard Rate Card (4.3)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	81111511			HOUR	158.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Developer**Extended Description:**

Per Standard Rate Card (4.3)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	81111511			HOUR	163.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Quality Assurance

Extended Description:
Per Standard Rate Card (4.3)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	81111511			HOUR	121.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Trainer

Extended Description:
Per Standard Rate Card (4.3)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	81111511			HOUR	226.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Architect

Extended Description:
Per Standard Rate Card (4.3)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	81111511			HOUR	194.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: DBA

Extended Description:
Per Standard Rate Card (4.3)

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	81111511				0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Annual Support & Maintenance

Extended Description:
Enterprise Registration & Licensing System (ERLS) Support & Maintenance



Kris Warner
Secretary of State
State of West Virginia

1900 Kanawha Blvd. E.
Building 1, Suite 157K
Charleston, West Virginia 25305

Telephone: (304) 558-6000
Toll Free: 1-866-SOS-VOTE
Fax: (304) 558-0900
www.wvsos.gov

August 3, 2026

Civix
3300 W Esplande Ave Ste 400
Metairie, LA, 70002

RE: Change Order No. 3—Renewal of CMA SOS250000001 Enterprise Registration & Licensing System & Support

The West Virginia Secretary of State is offering to exercise the 3rd renewal year of the original contract CMA SOS250000001. This letter constitutes the contract will be renewed under the same terms and conditions, and pricing as per the original contract.

Effective dates of the renewal are October 1, 2026- September 30, 2027

Renewals remaining: 0 (zero)

If you agree to these changes, please sign & date below and return.

Please let us know if you have any questions.

Best Regards,

Richard Stricklen
Procurement Officer
West Virginia Secretary of State

Civix agrees to renew the subject contract for the period stated above.

Signed by:
Phillip Braithwaite / Phillip Braithwaite
Name/Signature 4AAC4AAEF32841C...

8/11/2026
Date

West Virginia Secretary of State agrees to renew the subject contract for the period stated above.

R. Stricklen
Name/Signature

8/14/26
Date

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Business and Licensing

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Business Organization Detail

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PCC TECHNOLOGY INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	12/4/2015		12/4/2015	Foreign	Profit			

Organization Information	
Business Purpose	5419 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Other Professional/Scientific/Technical Services (marketing research, public opinion polling, photographic, translation & interpretation, veterinary services)
Capital Stock	
Charter County	Control Number
Charter State	DE
Excess Acres	X Close
At Will Term	M M: Hi, I'm SOLO! I can help you file your Annual Report.
At Will Term Years	Pa
Authorized Shares	Young Entrepreneur Not Specified

Addresses

Type	Address
Designated Office Address	100 NORTHFIELD DRIVE STE 300A WINDSOR, CT, 06095
Notice of Process Address	CORPORATION SERVICE COMPANY 808 GREENBRIER STREET CHARLESTON, WV, 25311
Principal Office Address	400 INTERNATIONAL PARKWAY SUITE 440 LAKE MARY, FL, 32746 USA ✓
Principal Office Mailing Address	SUITE 440 400 INTERNATIONAL PARKWAY LAKE MARY, FL, 32746 USA
Type	Address

Officers

Type	Name/Address
Director	JAMES C SNYDER 1300 E. 86TH ST., STE 36A #80069 INDIANAPOLIS, IN, 46280
Director	MICHAEL A FOISY 1300 E. 86TH ST., STE 36A #80069 INDIANAPOLIS, IN, 46280
President	PHILLIP BRAITHWAITE. (CEO) SUITE 440 400 INTERNATIONAL PARKWAY LAKE MARY, FL, 32746
Secretary	JAMES C SNYDER 1300 E. 86TH ST., STE 36A #80069 INDIANAPOLIS, IN, 46280
Treasurer	RAYMOND CHURCH (CHIEF FINANCIAL OFFICER) SUITE 440 400 INTERNATIONAL PARKWAY LAKE MARY, FL, 32746
Type	Name/Address

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DBA

DBA Name	Description	Effective Date	Termination Date
CIVIX ✓	TRADENAME	4/5/2022	

DBA Name	Description	Effective Date	Termination
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Annual Reports
Filed For
2026
2025
2024
2023
2022
2021
2020
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2018
2017x
2017
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, August 24, 2026 — 7:49 AM

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civix



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