



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 08-12-2026

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0810 0805 DMT2600000002 2	Procurement Folder:	1702840
Document Name:	Coordination Drug and Alcohol Oversight	Reason for Modification:	Change Order No.1 To Renew Contract
Document Description:	Coordination Drug and Alcohol Oversight		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2025-10-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-09-30

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000172976 RLS & ASSOCIATES INC 3131 S DIXIE HWY STE 545 DAYTON OH 45439 US Vendor Contact Phone: 937-299-5007 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Jacob S Kidd Requestor Phone: (304) 414-6473 Requestor Email: jacob.s.kidd@wv.gov 2027 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US	AUTHORIZED RECEIVER PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US

CR 8-14-26

Purchasing Division's File Copy

Total Order Amount:

Open End

JE 8/13/26

PURCHASING DIVISION AUTHORIZATION
DATE: 8-13-26
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: 8-14-26
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: 8-18-26
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 1

Change Order No. 1 is issued to renew and the original contract according to all terms, conditions, and specifications contained in the original contract and all authorized change orders.

Effective date of renewal October 1, 2026 through September 30, 2027

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	94131504				0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Coordination Drug & Alcohol Oversight

Extended Description:

Coordination Drug & Alcohol Oversight
See Attached Pricing Page for Pricing



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Multimodal Transportation Facilities

1900 Kanawha Boulevard East • Building Five • Room 132
Charleston, West Virginia 25305-0432 • (304) 414-4645
FAX: (304) 558-3326 • TDD: (800) 742-6991

Stephen R. Connolly
Interim Commissioner

Stephen T. Rumbaugh, P.E.
Secretary of Transportation
Commissioner of Highways

08/11/2026

RLS & Associates, Inc.
3131 S. Dixie Hwy. Suite 545
Dayton, OH 45439

Subject: Contract Renewal: CMA 0810 0805 DMT260000002

Ms. Robbie Sarles,

The WVDOT Division of Multimodal Transportation Facilities – Transit is offering to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

The renewal dates are October 1, 2026 through September 30, 2027. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to jacob.s.kidd@wv.gov. Please contact me if you have any questions 304-414-6473.

Thank you,

Jacob S. Kidd
Procurement and Planning - DMTF-Transit

We agree to renew the contract for the period as stated above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.

(Name/Signature) SEAN K. OSWALD
CEO
Title

8/11/26
Date

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

RLS & ASSOCIATES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	4/25/2005		4/25/2005	Foreign	Profit			

Organization Information			
Business Purpose	5416 - Professional, Scientific and Techincal Servies - Professional, Scientific and Techincal Servies - Management, Scientific and Tech Consulting Services (administrative, general, HR, marketing, process, physical distribution, logistics, environmental)		Capital Stock
Charter County	Control Number		75451
Charter State	OH	Excess Acres	
At Will Term	Member Managed		
At Will Term Years	Par Value		

Authorized Shares	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	3131 S. DIXIE HWY. SUITE # 545 DAYTON, OH, 45439
Notice of Process Address	C T CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561
Principal Office Address	3131 S. DIXIE DRIVE SUITE 545 DAYTON, OH, 45439 USA
Principal Office Mailing Address	3131 S. DIXIE DRIVE SUITE 545 DAYTON, OH, 45439 USA
Type	Address

Officers	
Type	Name/Address
Director	ROBBIE L. SARLES 3131 S. DIXIE DRIVE, SUITE 545 DAYTON, OH, 45439
President	ROBBIE L. SARLES 3131 S. DIXIE DRIVE SUITE 545 DAYTON, OH, 45439
Secretary	OPAL SARLES 3131 S. DIXIE DRIVE, SUITE 545 DAYTON, OH, 45439
Treasurer	ROBBIE L. SARLES 3131 S. DIXIE DRIVE, SUITE 545 DAYTON, OH, 45439
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
ROBBIE L. SARLES AND ASSOCIATES, INC.	FORCED DBA	4/25/2005	
DBA Name	Description	Effective Date	Termination Date

Annual Reports	
Filed For	
2026	
2025	
2024	
2023	
2022	
2021	
2020	
2019	
2018	
2017x	
2017	
2016	
2015	
2014	
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2012	
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2009	
2008	
2007	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, August 13, 2026 — 8:01 AM

Keyword Search

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Simple Search

Search Editor

- ☐ Any Words ⓘ
- ☒ All Words ⓘ
- ☐ Exact Phrase ⓘ

e.g. 123456789, Smith Corp

RLS

x

Entity

Entity Name

e.g. ABC Inc

RLS and Associates

x

Unique Entity ID

e.g. HfYR9YJHK65L

CAGE / NCAGE

Enter CAGE/NCAGE Code

Location

Status

No matches found

We couldn't find a match for your search criteria.

Please try another search or go back to previous results.

Go Back