



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 08-28-2026

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0803 0066 DOT2600000021 3	Change Order No:	1	Procurement Folder:	1905451
Document Name:	Oak Hill Roof Replacement	Reason for Modification: Change Order 01 To Issue Notice to Proceed			
Document Description:	Oak Hill Roof Replacement				
Procurement Type:	Central Purchase Order				
Buyer Name:	John W Estep				
Telephone:	304-558-2566				
Email:	john.w.estep@wv.gov				
Shipping Method:	Best Way	Effective Start Date:			
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:			

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000016526	Requestor Name:	Careasa M Nichols
ESKOLA LLC		Requestor Phone:	304-414-3212
PO BOX 26367		Requestor Email:	careasa.m.nichols@wv.gov
KNOXVILLE	TN 37912	2027 FILE LOCATION _____	
US			
Vendor Contact Phone:	423-318-2196 Extension:		
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS DISTRICT NINE FAYETTE COUNTY HEADQUARTERS 3121 MAIN ST OAK HILL WV 25901 US	DIVISION OF HIGHWAYS DISTRICT NINE FAYETTE COUNTY HEADQUARTERS 3121 MAIN ST OAK HILL WV 25901 US

CR 8-31-26

Total Order Amount: \$373,457.00

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: 8-28-26 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 8/31/2026 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: 8-1-26 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order 01

To establish the contract effective start and effective end dates, and to issue the Notice to Proceed for the contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Contract Term: 04/28/26 through 07/09/26

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72152601	0.00000		0.000000	373457.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Roofing Service

Extended Description:

REMOVAL AND REPLACEMENT OF OAK HILL ROOF

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WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

Office of the District Engineer/Manager

District Nine

146 Stonehouse Road · Lewisburg, West Virginia 24901 · (304) 647-7450

**Stephen T. Rumbaugh, P. E.
Secretary of Transportation
Commissioner of Highways**

DATE

4/28/2026

Dear Eskola LLC,

This Notice to Proceed (NTP) is issued under the terms of the contract dated 4/27/2026 between WV Division of Highways and Eskola LLC for the project titled D9 Fayette Co HQ Roof CPO DOT26*21.

In accordance with the contract, we hereby authorize you to commence work on the project, starting on 4/29/26. The following details are provided to facilitate the timely and efficient execution of the project:

Project Start Date: 4/29/26

Project Scope: Replacement of Oak Hill/Fayette Co Roof in D9

Duration of project: 6 weeks

Contract Reference Number: CPO DOT 26*21

Required Deliverables/Deadlines: Project end date 7/15/2026

Contact Information: Jason Mundell 304-992-6194

Please ensure that all necessary preparations are made for the project's start, and coordinate with our project management team to ensure a smooth execution. If you have any questions or require additional information, please do not hesitate to contact Jason Mundell at 304-992-6194 or Jason.M.Mundell@WV.GOV.

Thank you for your attention to this matter. We look forward to a successful collaboration and the timely completion of this project.

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

ESKOLA, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	7/18/2018		7/18/2018	Foreign	Profit		7/5/2054	

Organization Information					
Business Purpose	2362 - Construction - Construction of Buildings - Nonresidential Building Construction (industrial, commercial & institutional building)		Capital Stock		
Charter County			Control Number		
Charter State	TN	Excess Acres			
At Will Term	T	Member Managed		MBR	
At Will Term Years	36	Par Value			
Authorized Shares			Young Entrepreneur	Not Specified	

Addresses	
Type	Address
Designated Office Address	2418 N MORELOCK ROAD MORRISTOWN, TN, 37814
Notice of Process Address	JON ESKOLA 2418 N MORELOCK ROAD MORRISTOWN, TN, 37814
Principal Office Address	2418 N MORELOCK ROAD MORRISTOWN, TN, 37814 USA
Principal Office Mailing Address	2418 N MORELOCK ROAD MORRISTOWN, TN, 37814 USA
Type	Address

Officers	
Type	Name/Address
Member	ESKOLA INTERMEDIATE LLC 2418 N MORELOCK ROAD MORRISTOWN, TN, 37814
Type	Name/Address

Annual Reports	
Filed For	
2026	
2025	
2024	
2023	
2022	
2021	
2020	
2019	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, August 28, 2026 — 12:59 PM

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e.g. 123456789, Smith Corp

Eskola LLC



Entity



Location



Status



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- ☒ Inactive

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>8/28/26</u> Solicitation No. <u>CPO DOT 26*21</u> <u>CO#1</u>	Agency: WVDOT Procurement Officer Submitting Requisition: Amber Heath Requisition No. CPO DOT26*21 CO#1 PF No.: 1905451
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	☒	☒	☐	☐
2	Use of correct specification template	☒	☒	☐	☐
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	☒	☒	☐	☐
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	☒	☒	☐	☐
5	Maximum budgeted amount in wvOASIS	☒	☒	☐	☐
6	Suggested vendors in wvOASIS	☒	☒	☐	☐
7	Capitol Building Commission pre-approval	☐	☐	☒	☐
8	Financing (Governor's Office) pre-approval	☐	☐	☒	☐

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
9	Fleet Management Division pre-approval	☐	☐	☒	☐
10	Insurance requirements				
	Commercial General Liability	☐	☐	☐	☐
	Automobile Liability	☐	☐	☒	☐
	Workers' Compensation/Employer's Liability	☐	☐	☒	☐
	Cyber Liability	☐	☐	☒	☐
	Builder's Risk/Installation Floater	☐	☐	☒	☐
	Professional Liability	☐	☐	☒	☐
	Other (specify)	☐	☐	☒	☐
11	Office of Technology CIO pre-approval	☐	☐	☒	☐
12	Treasurer's Office (banking) pre-approval	☐	☐	☒	☐

FOR CHANGE ORDERS/RENEWALS:

13	Two-party agreement	☒	☒	☐	☒
14	Standard change order language	☒	☒	☐	☒
15	Office of Technology CIO approval	☐	☐	☒	☐
16	Justification for price increases/backdating/other	☐	☐	☒	☒
17	Bond Rider (Construction)	☐	☐	☒	☐

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

