



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 07-22-2026

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CCT 0708 0100 ABC2600000001 3	Procurement Folder:	1752762
Document Name:	Maintenance and Technical Support for GLSuite software.	Reason for Modification:	Change Order #2 To increase contract amount.
Document Description:	Maintenance and Technical Support for GLSuite software.		
Procurement Type:	Central Sole Source		
Buyer Name:	Joseph (Josh) E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2025-08-20
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-08-19

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000186731 GL SUITE INC PO BOX 595 KALISPELL MT 59903 US Vendor Contact Phone: 541-312-3662 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Fredric Wooton Requestor Phone: (304) 541-4336 Requestor Email: fredric.l.wooton@wv.gov 2027 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
ACCOUNTING DEPARTMENT ALCOHOL BEVERAGE CONTROL COMMISSION 4TH FLOOR 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US	ALCOHOL BEVERAGE CONTROL COMMISSION 4TH FLOOR 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US

CR 7-24-26

Total Order Amount: \$266,567.94

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: <i>JA 7-24-26</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM <i>[Signature]</i> DATE: <i>7/30/2026</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION <i>[Signature]</i> DATE: <i>7-30-26</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

The vendor, GL Suite Inc., agrees to enter into this contract with the agency, The West Virginia Alcohol Beverage Control Commission, for GL Suite Software maintenance and support per the specifications, terms and conditions, and the vendors submitted cost proposal dated 8/4/2025, all incorporated by reference and made a part hereof.

Change Order #2 is issued to continue the original contract according to all terms, conditions, and specifications contained in the original contract and all authorized change orders, except that the contract escalation fee is increased as defined in the attached documentation.

Effective Date of Contract February 20, 2026 through August 19, 2026

Renewals Remaining : 0

Original Contract Total: \$259,116.54
Change Order No, 2 Increase \$ 7,451.40

New Contract Total: \$266,567.94

No other changes.

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112201	1.00000	LS	140964.390000	\$140,964.39
Service From	Service To	Manufacturer		Model No	
2025-08-20	2026-02-19				

Commodity Line Description: Maintenance and Technical Support recurring monthly charge.

Extended Description:

Maintenance and Support

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112201	1.00000	LS	118152.150000	\$118,152.15
Service From	Service To	Manufacturer		Model No	
2026-02-20	2026-08-19				

Commodity Line Description: Maintenance and Technical Support recurring monthly charge.

Extended Description:

Soliciting bids to provide maintenance and technical support for GLSuites software.

WVABCA has the option to revert to the legacy plan.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81112201	0.00000		0.000000	\$7,451.40
Service From	Service To	Manufacturer		Model No	
2026-02-20	2026-08-19				

Commodity Line Description: escalation fee

Extended Description:



WEST VIRGINIA

ALCOHOL BEVERAGE CONTROL ADMINISTRATION
FREDRIC L. WOOTON, COMMISSIONER

July 14, 2026

GL Suite, Inc.
PO Box 595
Kalispell, MT 59903

RE: Cost increase due to change in legislation

Dear Bill Moseley,

The WV Alcohol Beverage and Control Administration (WVABCA) would like to process a Change Order to CCT ABC 2600000001 in the amount of \$7,451.40 for an escalated project for Vape and Smoke Shop initial inspections report (IIR).

The original pricing page provided the cost for an escalated project under the GL Simple Plan. See attached pricing page.

During the Legislative Session this year, HB 5437 added the licensing and enforcement of Vape and Smoke Shops to the WVABCA. Due to the quick turnaround required to implement HB 5437, the WVABCA needed GL Suite to complete the initial inspection report as an escalated project.

The State of West Virginia, Office of the West Virginia Alcohol Beverage Control Administration is offering to do a Change order in the amount of \$7,541.40 subject to the same terms and conditions as per the original contract. If your company agrees to this change, please sign and return the original to my attention as soon as possible.

If you have any questions, please feel free to contact me at 304-356-5510.

Sincerely,

Julia M Jones, CPA
Comptroller

We agree to the cost increase of \$7,541.40 (as stated above) under the same terms and conditions in the original purchase order and any change orders thereto.

Name/Signature/Title

Date



WEST VIRGINIA

ALCOHOL BEVERAGE CONTROL ADMINISTRATION

FREDRIC L. WOOTON, COMMISSIONER

July 7, 2026

GL Suite, Inc.
PO Box 595
Kalispell, MT 59903

RE: Cost increase due to change in legislation

Dear Bill Moseley,

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Name/Signature/Title

Date

Pricing Addendum

GL Simple Plan – Trial

Support Plan.....Units.....Cost Per Unit

Legacy conversion fee.....1..... \$22,812.24

GL Simple

Professional (08/20/2025 – 02/19/2026).....1(46 users)\$118,152.15

Professional (02/20/2026 – 08/19/2026).....1(46 users)\$118,152.15

GL Simple Plan

Support Plan.....Units.....Cost Per Unit

GL Simple

Standardper user per year..... \$2,651.43

Professional.....per user per year..... \$5,137.05

Enterpriseper user per year..... \$8,948.19

Optional

GL Simple Project Escalation Fee

Standardper project..... \$11,922.81

Professional.....per project..... \$7,451.40

Enterpriseper project..... \$7,451.40

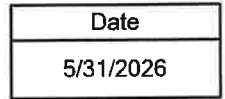
GL Simple Task Escalation Fee

Standardper task..... \$1,191.74

Professional.....per task..... \$1,191.74

Enterpriseper task..... \$821.63

Statement



West Virginia
Alcohol Beverage Control Commission
900 Pennsylvania Ave, 4th Floor
Charleston, WV 25302

[illegible]



Bill To	
West Virginia Alcohol Beverage Control Commission 900 Pennsylvania Ave, 4th Floor Charleston, WV 25302	

Please make check payable to GL Suite, Inc. Thank you for your business!	Total	\$7,451.40
	Payments/Credits	\$0.00
	Balance Due	\$7,451.40

Work Summary
For the period 5/1/2026 to 5/31/2026



PO Box 595
Kalispell, MT 59903
(541) 312-3662

West Virginia Alcohol Beverage Control Commission

WVABC Tech Support 2025-2026				
Description	Task Number	Billing Method	Hours	Charge
Escalated Project# 68967: Vape and Smoke Shop Initial Inspection Report	10456	TS-GL Simple-Professional Project Escalation	0	\$7,451.40
Account: Post Installation Services	Total Charges:		0	\$7,451.40

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

GL SUITE INC

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C Corporation	6/25/2013		6/25/2013	Foreign	Profit				

Organization Information		
Business Purpose	5182 - Information - Data Processing, Hosting, and Related Services - Data Processing, Hosting and Related Services	Capital Stock
Charter County		Control Number
Charter State	OR	Excess Acres
At Will Term		Member Managed
At Will Term Years		Par Value
Authorized Shares		Young Entrepreneur Not Specified

Addresses	
Type	Address
Designated Office Address	555 CORPORATE DRIVE SUITE# 301 KALISPELL, MT, 59901
Notice of Process Address	INCORP SERVICES, INC. 5098 WASHINGTON STREET WEST SUITE 407 CHARLESTON, WV, 25313
Principal Office Address	555 CORPORATE DRIVE SUITE# 301 KALISPELL, MT, 59901 USA
Principal Office Mailing Address	PO BOX 595 KALISPELL, MT, 59903 USA
Type	Address

Officers	
Type	Name/Address
President	WILLIAM MOSELEY P O BOX 595 KALISPELL, MT, 59903
Secretary	ERIC STALEY P O BOX 595 KALISPELL, MT, 59903
Treasurer	ADAM RIDLON P O BOX 595 KALISPELL, MT, 59903
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
GL SOLUTIONS	TRADENAME	6/25/2013	
DBA Name	Description	Effective Date	Termination Date

Annual Reports	
Filed For	

2026
2025
2024
2023
2022
2021
2020
2019
2018
2017x
2017
2016
2015
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, July 23, 2026 — 10:23 AM

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Search

All Words

e.g. 1606N020Q02

Filter By

Keyword Search

For more information on how to use our keyword search, visit our [help guide](#)

Simple Search

Search Editor

- ☐ Any Words 
- ☒ All Words 
- ☐ Exact Phrase 

e.g. 123456789, Smith Corp

"GL SUITE INC" 

Entity

Location

Status

- ☒ Active
- ☐ Inactive

Reset 

Entity Information ^



All Entity Information

Entities

Disaster Response Registry

Responsibility / Q



No matches found

Your search did not return any results for active records.
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Search Inactive

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>12</u> Date: <u>7/23/20</u> Solicitation No. <u>C.O.#2</u>	Agency: <u>WVABCA</u> Procurement Officer Submitting Requisition: <u>Julia M Jones</u> Requisition No. <u>CCT ABC 26*1</u> PF No.: <u>1752762 CO#2</u>
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	☒	☐	☐	☐
2	Use of correct specification template	☒	☐	☐	☐
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	☒	☐	☐	☐
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	☒	☐	☐	☐
5	Maximum budgeted amount in wvOASIS	☒	☐	☐	☐
6	Suggested vendors in wvOASIS	☒	☐	☐	☐
7	Capitol Building Commission pre-approval	☐	☐	☐	☐
8	Financing (Governor's Office) pre-approval	☐	☐	☐	☐
9	Fleet Management Division pre-approval	☐	☐	☐	☐

	Compliance Check Type	Required	Provided, if Required	Not-Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	☐	☐	☐	☐
	Automobile Liability	☐	☐	☐	☐
	Workers' Compensation/Employer's Liability	☐	☐	☐	☐
	Cyber Liability	☐	☐	☐	☐
	Builder's Risk/Installation Floater	☐	☐	☐	☐
	Professional Liability	☐	☐	☐	☐
	Other (specify)	☐	☐	☐	☐
11	Office of Technology CIO pre-approval	☐	☐	☐	☐
12	Treasurer's Office (banking) pre-approval	☐	☐	☐	☐

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	☒	☒	☐	☒
2	Standard change order language	☒	☒	☐	☒
3	Office of Technology CIO approval	☐	☐	☒	☒
4	Justification for price increases/backdating/other	☐	☒	☐	☒
5	Bond Rider (Construction)	☐	☐	☒	☒
6	Secretary of State Verification	☒	☒	☐	☒
7	State debarment verification	☒	☒	☐	☒
8	Federal debarment verification	☒	☒	☐	☒

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

