



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 08-11-2026

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0702 7811 TAX2400000002 5	Procurement Folder:	1282443
Document Name:	2026 INCOME TAX BOOK Printing and Distribution	Reason for Modification:	CHANGE ORDER NO. 4 - TO RENEW CONTRACT
Document Description:	2026 INCOME TAX BOOK Printing and Distribution		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-10-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-09-30

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000218518 V G REED AND SONS INCORPORATED 1002 S 12TH ST LOUISVILLE KY 40210 US Vendor Contact Phone: 502-560-0123 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Wanda Branham Requestor Phone: (304) 558-8700 Requestor Email: wanda.l.branham@wv.gov 2027 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
OPERATIONS DIVISION TAX DIVISION OF PO BOX 11748 CHARLESTON WV 25339-1748 US	WAREHOUSE TAX DIVISION OF 1315 HANSFORD ST CHARLESTON WV 25301-1447 US

4/19/2026

Purchasing Division's File Copy

Total Order Amount:

Open End

PURCHASING DIVISION AUTHORIZATION

DATE: 8/18/2026
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: 8/20/2026
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: 8-21-26
ELECTRONIC SIGNATURE ON FILE

Extended Description:

CHANGE ORDER

CHANGE ORDER NO. 4 IS ISSUED TO RENEW THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS. ALL PROVISIONS OF THE ORIGINAL CONTRACT AND SUBSEQUENT CHANGE ORDERS NOT MODIFIED HEREIN SHALL REMAIN IN FULL FORCE AND EFFECT.

EFFECTIVE DATE OF RENEWAL: 10/01/2026 THROUGH 09/30/2027

RENEWALS REMAINING: 0

NO OTHER CHANGES.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	82121500			EA	0.423100
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: PRINTING IT-140 2021 WV PERSONAL INCOME TAX BOOKLET**Extended Description:**

As Per Section 3.1.1. Quantities are estimates and for bid purposes only.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	44121505			EA	0.097800
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: PRINTING & INSERTING OF ENVELOPES INTO THE IT-140**Extended Description:**

As Per Section 3.1.2. Quantities are estimates and for bid purposes only.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	80141800			EA	0.018300
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: DIRECT & BULK MAILING OF THE IT-140 2017 INCOME TAX BOOKLET**Extended Description:**

As Per Section 3.1.3. Quantities are estimates and for bid purposes only.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	82121500			PM	603.790000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: ALTERNATIVE PRICING PER THOUSAND FOR EXACT RERUN**Extended Description:**

As Per Section 3.1.4. Quantities are estimates and for bid purposes only.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	80141800				0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Postal Permit

Extended Description:

Postal permit at actual cost to vendor



Eric Nelson
Secretary of Revenue

WEST VIRGINIA TAX DIVISION

Matthew Irby
Tax Commissioner

August 3, 2026

V G Reed and Sons, Inc.
Jon Atherton
1002 S 12th St.
Louisville, KY 40210

Re: CMA TAX24*2 Renewal 3

Dear Ms. Atherton,

The West Virginia State Tax Division, Tax Account Administration, would like to renew their contract with you for an additional year. If agreed and approved, the dates of services for this renewal will be October 1, 2026, through September 30, 2027.

Please sign below in acceptance of the renewal of this contract for one year at the same prices, terms, and conditions as the original contract.

Upon acceptance, please return to me via email to Tammy.L.Lambert@wv.gov or via U.S. Mail at: WV State Tax Division, Attn: Operations Division, P.O. Box 11748, Charleston, WV 25301-1748.

If you should have any questions or need additional information, please contact me at (304) 558-0764.

Sincerely,

Tammy Lambert

Tammy L. Lambert, Procurement Specialist
Operations Division

Company Name: V G Reed and Sons, Inc.
Signature: *Jon M. Atherton* *Jon M. Atherton*
Title: *Senior Account Executive*
Date: *8-3-26*

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Business Organization Detail

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V. G. REED & SONS, INCORPORATED

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	10/1/2012		10/1/2012	Foreign	Profit			

Organization Information		
Business Purpose	3231 - Manufacturing - Printing and Related Support Activities - Printing and Related Support Activities (commercial printing, books)	Capital Stock
Charter County		Control Number
Charter State	KY	Excess Acres
At Will Term		Member Managed
At Will Term Years		Par Value
Authorized Shares		Young Entrepreneur Not Specified

Addresses	
Type	Address
Designated Office Address	1002 SOUTH 12TH STREET LOUISVILLE, KY, 40210
Notice of Process Address	ROBERT REED JR 1002 SOUTH 12TH STREET LOUISVILLE, KY, 40210
Principal Office Address	1002 SOUTH 12TH STREET LOUISVILLE, KY, 40210 USA
Principal Office Mailing Address	1002 SOUTH 12TH STREET LOUISVILLE, KY, 40210 USA
Type	Address

Officers	
Type	Name/Address
Director	ROBERT REED, SR 1002 SOUTH 12TH STREET LOUISVILLE, KY, 40210
Director	ROBERT REED JR 1002 SOUTH 12TH STREET LOUISVILLE, KY, 40210
President	ROBERT REED, SR 1002 SOUTH 12TH STREET LOUISVILLE, KY, 40210
Secretary	ROBERT REED JR 1002 SOUTH 12TH STREET LOUISVILLE, KY, 40210
Vice-President	CHRISTOPHER G REED 1002 S 12TH STREET LOUISVILLE, KY, 40210

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- ☐ Exact Phrase

e.g. 123456789, Smith Corp

"V. G. REED & SONS, INCORPORATED"



Entity



Location



Status



- ☒ Active
- ☐ Inactive

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