



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 08-04-2026

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0603 0603 ADJ2700000002 1	Change Order No:	Procurement Folder:	1995854
Document Name:	JFHQ Coonskin Armory Drill Hall RTU Replacement	Reason for Modification:		
Document Description:	JFHQ Coonskin Armory Drill Hall RTU Replacement			
Procurement Type:	Central Purchase Order			
Buyer Name:	David H Pauline			
Telephone:	304-558-0067			
Email:	david.h.pauline@wv.gov			
Shipping Method:	Best Way	Effective Start Date:		
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:		

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000039796 TRUETECH MECHANICAL LLC PO BOX 116 MOUNT LOOKOUT WV 26678 US Vendor Contact Phone: 3046519413 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Robert A Skaggs Requestor Phone: (304) 561-6550 Requestor Email: robert.a.skaggsii.nfg@army.mil 2027 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
DIVISION ENGINEERING & FACILITIES ADJUTANT GENERALS OFFICE 1707 COONSKIN DR CHARLESTON WV 25311 US	DIVISION ENGINEERING & FACILITIES ADJUTANT GENERALS OFFICE 1707 COONSKIN DR CHARLESTON WV 25311 US

CR 8-6-26
Purchasing Division's File Copy

Total Order Amount: \$288,000.00

PURCHASING DIVISION AUTHORIZATION DATE: 8/4/26 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 8/13/2026 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: 8-13-26 ELECTRONIC SIGNATURE ON FILE
---	---	--

Extended Description:

Construction Contract
(JFHQ Coonskin Armory Drill Hall RTU Replacement)

The Vendor, Truetech Mechanical, LLC, agrees to enter into this one-time construction contract with the Agency, WV Army National Guard, Construction & Facilities Management Office,, to provide all labor, material, tools, equipment, supplies and supervision necessary to complete, replacement of two (2) RTU's on the Drill Hall, in Building 1703, at the JFHQ Armory in Charleston, WV., per the bid requirements, terms, conditions, specifications, Addendum No. 1 issued 06/16/2026, Addendum No. 2 issued 06/24/2026, Addendum No. 3 issued 07/06/2026, Addendum No. 4 issued 07/13/2026, and the vendor's bid dated 07/21/2026 all incorporated herein by reference and made apart of hereof, per the attached documents.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72000000	0.00000		0.000000	288000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: JFHQ Coonskin Armory Drill Hall RTU Replacement

Extended Description:

To provide Labor, materials and all associated costs to remove existing and replace with new two (2) RTU's on the Drill Hall in Building 1703 per the attached drawings & specifications.

GENERAL TERMS AND CONDITIONS:

1. CONTRACTUAL AGREEMENT: Issuance of an Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance by the State of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid, or on the Contract if the Contract is not the result of a bid solicitation, signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

2. DEFINITIONS: As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.

2.1. "Agency" or "Agencies" means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.

2.2. "Bid" or "Proposal" means the vendors submitted response to this solicitation.

2.3. "Contract" means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.

2.4. "Director" means the Director of the West Virginia Department of Administration, Purchasing Division.

2.5. "Purchasing Division" means the West Virginia Department of Administration, Purchasing Division.

2.6. "Award Document" means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.

2.7. "Solicitation" means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

2.8. "State" means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.

2.9. "Vendor" or "Vendors" means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

3. CONTRACT TERM; RENEWAL; EXTENSION: The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

☐ **Term Contract**

Initial Contract Term: The Initial Contract Term will be for a period of _____. The Initial Contract Term becomes effective on the effective start date listed on the first page of this Contract, identified as the State of West Virginia contract cover page containing the signatures of the Purchasing Division, Attorney General, and Encumbrance clerk (or another page identified as _____), and the Initial Contract Term ends on the effective end date also shown on the first page of this Contract.

Renewal Term: This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be delivered to the Agency and then submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Unless otherwise specified below, renewal of this Contract is limited to _____ successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed the total number of months available in all renewal years combined. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

☐ **Alternate Renewal Term** – This contract may be renewed for _____ successive _____ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

Delivery Order Limitations: In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

☒ **Fixed Period Contract:** This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within One hundred eighty (180) calendar days.

☐ **Fixed Period Contract with Renewals:** This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within _____ days. Upon completion of the work covered by the preceding sentence, the vendor agrees that:

☐ the contract will continue for _____ years;

☐ the contract may be renewed for _____ successive _____ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's Office (Attorney General approval is as to form only).

☐ **One-Time Purchase:** The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

☐ **Construction/Project Oversight:** This Contract becomes effective on the effective start date listed on the first page of this Contract, identified as the State of West Virginia contract cover page containing the signatures of the Purchasing Division, Attorney General, and Encumbrance clerk (or another page identified as _____), and continues until the project for which the vendor is providing oversight is complete.

☐ **Other:** Contract Term specified in _____

4. AUTHORITY TO PROCEED: Vendor is authorized to begin performance of this contract on the date of encumbrance listed on the front page of the Award Document unless either the box for "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked in Section 3 above. If either "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked, Vendor must not begin work until it receives a separate notice to proceed from the State. The notice to proceed will then be incorporated into the Contract via change order to memorialize the official date that work commenced.

5. QUANTITIES: The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

☐ **Open End Contract:** Quantities listed in this Solicitation/Award Document are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

☐ **Service:** The scope of the service to be provided will be more clearly defined in the specifications included herewith.

☒ **Combined Service and Goods:** The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

☐ **One-Time Purchase:** This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.

☒ **Construction:** This Contract is for construction activity more fully defined in the specifications.

6. EMERGENCY PURCHASES: The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute a breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One-Time Purchase contract.

7. REQUIRED DOCUMENTS: All of the items checked in this section must be provided to the Purchasing Division by the Vendor as specified:

☒ **LICENSE(S) / CERTIFICATIONS / PERMITS:** In addition to anything required under the Section of the General Terms and Conditions entitled Licensing, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits upon request and in a form acceptable to the State. The request may be prior to or after contract award at the State's sole discretion.

☒ West Virginia Contractor's License

☐

☐

☐

The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications regardless of whether or not that requirement is listed above.

8. INSURANCE: The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancelation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether that insurance requirement is listed in this section.

Vendor must maintain:

☒ **Commercial General Liability Insurance** in at least an amount of: \$1,000,000.00 per occurrence.

☒ **Automobile Liability Insurance** in at least an amount of: \$1,000,000.00 per occurrence.

☐ **Professional/Malpractice/Errors and Omission Insurance** in at least an amount of: _____ per occurrence. Notwithstanding the forgoing, Vendor's are not required to list the State as an additional insured for this type of policy.

☐ **Commercial Crime and Third Party Fidelity Insurance** in an amount of: _____ per occurrence.

☐ **Cyber Liability Insurance** in an amount of: _____ per occurrence.

☐ **Builders Risk Insurance** in an amount equal to 100% of the amount of the Contract.

☐ **Pollution Insurance** in an amount of: _____ per occurrence.

☐ **Aircraft Liability** in an amount of: _____ per occurrence.

☐

☐

☐

☐

9. WORKERS' COMPENSATION INSURANCE: Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

10. VENUE: All legal actions for damages brought by Vendor against the State shall be brought in the West Virginia Claims Commission. Other causes of action must be brought in the West Virginia court authorized by statute to exercise jurisdiction over it.

11. LIQUIDATED DAMAGES: This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

☐ _____ for _____.

☒ Liquidated Damages Contained in the Specifications.

☐ Liquidated Damages Are Not Included in this Contract.

12. ACCEPTANCE: Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

13. PRICING: The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.

14. PAYMENT IN ARREARS: Payments for goods/services will be made in arrears only upon receipt of a proper invoice, detailing the goods/services provided or receipt of the goods/services, whichever is later. Notwithstanding the foregoing, payments for software maintenance, licenses, or subscriptions may be paid annually in advance.

15. PAYMENT METHODS: Vendor must accept payment by electronic funds transfer and P-Card. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)

16. TAXES: The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

17. ADDITIONAL FEES: Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia, included in the Contract, or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.

18. FUNDING: This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available. If that occurs, the State may notify the Vendor that an alternative source of funding has been obtained and thereby avoid the automatic termination. Non-appropriation or non-funding shall not be considered an event of default.

19. CANCELLATION: The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.b.

20. TIME: Time is of the essence regarding all matters of time and performance in this Contract.

21. APPLICABLE LAW: This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code, or West Virginia Code of State Rules is void and of no effect.

22. COMPLIANCE WITH LAWS: Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

23. ARBITRATION: Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

24. MODIFICATIONS: This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.

25. WAIVER: The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.

26. SUBSEQUENT FORMS: The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.

27. ASSIGNMENT: Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments.

28. WARRANTY: The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.

29. STATE EMPLOYEES: State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.

30. PRIVACY, SECURITY, AND CONFIDENTIALITY: The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in www.state.wv.us/admin/purchase/privacy.

31. YOUR SUBMISSION IS A PUBLIC DOCUMENT: Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

32. LICENSING: In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

SUBCONTRACTOR COMPLIANCE: Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to be licensed, in good standing, and up-to-date on all state and local obligations as described in this section. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

33. ANTITRUST: In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

34. VENDOR NON-CONFLICT: Neither Vendor nor its representatives are permitted to have any interest, nor shall they acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency.

35. VENDOR RELATIONSHIP: The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

36. INDEMNIFICATION: The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

37. NO DEBT CERTIFICATION: In accordance with West Virginia Code §§ 5A-3-10a and 5-22-1(i), the State is prohibited from awarding a contract to any bidder that owes a debt to the State or a political subdivision of the State. By submitting a bid, or entering into a contract with the State, Vendor is affirming that (1) for construction contracts, the Vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, neither the Vendor nor any related party owe a debt as defined above, and neither the Vendor nor any related party are in employer default as defined in the statute cited above unless the debt or employer default is permitted under the statute.

38. CONFLICT OF INTEREST: Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

39. REPORTS: Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

☒ Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

☐ Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at purchasing.division@wv.gov.

40. BACKGROUND CHECK: In accordance with W. Va. Code § 15-2D-3, the State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check. Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

41. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS: Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

- a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
- b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open hearth, basic oxygen, electric furnace, Bessemer or other steel making process.
- c. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:
 1. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or
 2. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

42. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL: In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a "substantial labor surplus area", as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.

All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

43. INTERESTED PARTY SUPPLEMENTAL DISCLOSURE: W. Va. Code § 6D-1-2 requires that for contracts with an actual or estimated value of at least \$1 million, the Vendor must submit to the Agency a disclosure of interested parties prior to beginning work under this Contract. Additionally, the Vendor must submit a supplemental disclosure of interested parties reflecting any new or differing interested parties to the contract, which were not included in the original pre-work interested party disclosure, within 30 days following the completion or termination of the contract. A copy of that form is included with this solicitation or can be obtained from the WV Ethics Commission. This requirement does not apply to publicly traded companies listed on a national or international stock exchange. A more detailed definition of interested parties can be obtained from the form referenced above.

44. PROHIBITION AGAINST USED OR REFURBISHED: Unless expressly permitted in the solicitation published by the State, Vendor must provide new, unused commodities, and is prohibited from supplying used or refurbished commodities, in fulfilling its responsibilities under this Contract.

45. VOID CONTRACT CLAUSES: This Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.

46. ISRAEL BOYCOTT: Bidder understands and agrees that, pursuant to W. Va. Code § 5A-3-63, it is prohibited from engaging in a boycott of Israel during the term of this contract.

ADDITIONAL TERMS AND CONDITIONS (Construction Contracts Only)

1. CONTRACTOR'S LICENSE: Until June 15, 2021, West Virginia Code § 21-11-2, and after that date, § 30-42-2, requires that all persons desiring to perform contracting work in this state be licensed. The West Virginia Contractors Licensing Board is empowered to issue the contractor's license. Applications for a contractor's license may be made by contacting the West Virginia Contractor Licensing Board.

The apparent successful Vendor must furnish a copy of its contractor's license prior to the issuance of a contract award document.

2. BONDS: The following bonds must be submitted:

- ☒ **BID BOND:** Pursuant to the requirements contained in W. Va. Code § 5-22-1(c), All Vendors submitting a bid on a construction project shall furnish a valid bid bond in the amount of five percent (5%) of the total amount of the bid protecting the State of West Virginia. **THE BID BOND MUST BE SUBMITTED WITH THE BID OR VENDOR'S BID WILL BE DISQUALIFIED.**
- ☒ **PERFORMANCE BOND:** The apparent successful Vendor shall provide a performance bond in the amount of 100% of the contract. The performance bond must be received by the Purchasing Division prior to Contract award. (Attorney General requires use of the State approved bond forms found at: www.state.wv.us/admin/purchase/forms2.html)
- ☒ **LABOR/MATERIAL PAYMENT BOND:** The apparent successful Vendor shall provide a labor/material payment bond in the amount of 100% of the Contract value. The labor/material payment bond must be delivered to the Purchasing Division prior to Contract award. (Attorney General requires use of the State approved bond forms found at: www.state.wv.us/admin/purchase/forms2.html)
- ☒ **MAINTENANCE BOND:** The apparent successful Vendor shall provide a two (2) year maintenance bond covering the roofing system if the work impacts an existing roof. The amount of the bond must be equal to the price associated with the percentage of the project impacting the roof. The maintenance bond must be issued and delivered to the Purchasing Division prior to Contract award. (Attorney General requires use of the State approved bond forms found at: www.state.wv.us/admin/purchase/forms2.html)

At a minimum, all construction projects require a bid bond, performance bond, and labor/material payment bond. Failure on the part of the state of West Virginia to checkmark the required bonds above does not relieve the vendor from the legal requirement of providing these bonds.

In lieu of the Bid Bond, the Vendor may provide certified checks, cashier's checks, or irrevocable letters of credit. Any certified check, cashier's check, or irrevocable letter of credit provided in lieu of the bid bond must be of the same amount required of the Bid Bond and delivered with the bid.

3. DRUG-FREE WORKPLACE AFFIDAVIT: W. Va. Code § 21-1D-5 provides that any solicitation for a public improvement contract requires each Vendor that submits a bid for the work to submit an affidavit that the Vendor has a written plan for a drug-free workplace policy. If the affidavit is not submitted with the bid submission, the Purchasing Division shall promptly request by telephone and electronic mail that the low bidder and second low bidder provide the affidavit within one business day of the request. Failure to submit the affidavit within one business day of receiving the request shall result in disqualification of the bid. To comply with this law, Vendor should complete the enclosed drug-free workplace affidavit and submit the same with its bid. Failure to submit the signed and notarized drugfree workplace affidavit or a similar affidavit that fully complies with the requirements of the applicable code, within one business day of being requested to do so shall result in disqualification of Vendor's bid. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

3.1. DRUG-FREE WORKPLACE POLICY: Pursuant to W. Va. Code § 21-1D-4, Vendor and its subcontractors must implement and maintain a written drug-free workplace policy that complies with said article. The awarding public authority shall cancel this contract if: (1) Vendor fails to implement and maintain a written drug-free workplace policy described in the preceding paragraph, (2) Vendor fails to provide information regarding implementation of its drug-free workplace policy at the request of the public authority; or (3) Vendor provides to the public authority false information regarding the contractor's drug-free workplace policy.

Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

4. DRUG FREE WORKPLACE REPORT: Pursuant to W. Va. Code § 21-1D-7b, no less than once per year, or upon completion of the project, every contractor shall provide a certified report to the public authority which let the contract. For contracts over \$25,000, the public authority shall be the West Virginia Purchasing Division. For contracts of \$25,000 or less, the public authority shall be the agency issuing the contract. The report shall include:

- (1) Information to show that the education and training service to the requirements of West Virginia Code § 21-1D-5 was provided;
- (2) The name of the laboratory certified by the United States Department of Health and Human Services or its successor that performs the drug tests;
- (3) The average number of employees in connection with the construction on the public improvement;
- (4) Drug test results for the following categories including the number of positive tests and the number of negative tests: (A) Pre-employment and new hires; (B) Reasonable suspicion; (C) Post-accident; and (D) Random.

Vendor should utilize the attached Certified Drug Free Workplace Report Coversheet when submitting the report required hereunder. Pursuant to W. Va. Code 21-1D-2(b) and (k), this provision does not apply to public improvement contracts the value of which is \$100,000 or less or temporary or emergency repairs.

5. AIA DOCUMENTS: All construction contracts that will be completed in conjunction with architectural services procured under Chapter 5G of the West Virginia Code will be governed by the attached AIA documents, as amended by the Supplementary Conditions for the State of West Virginia, in addition to the terms and conditions contained herein.

6. PROHIBITION AGAINST GENERAL CONDITIONS: Notwithstanding anything contained in the AIA Documents or the Supplementary Conditions, the State of West Virginia will not pay for general conditions, or winter conditions, or any other condition representing a delay in the contracts. The Vendor is expected to mitigate delay costs to the greatest extent possible and any costs associated with Delays must be specifically and concretely identified. The state will not consider an average daily rate multiplied by the number of days extended to be an acceptable charge.

7. GREEN BUILDINGS MINIMUM ENERGY STANDARDS: In accordance with § 22-29-4, all new building construction projects of public agencies that have not entered the schematic design phase prior to July 1, 2012, or any building construction project receiving state grant funds and appropriations, including public schools, that have not entered the schematic design phase prior to July 1, 2012, shall be designed and constructed complying with the ICC International Energy Conservation Code, adopted by the State Fire Commission, and the ANSI/ASHRAE/IESNA Standard 90.1-2007: Provided, That if any construction project has a commitment of federal funds to pay for a portion of such project, this provision shall only apply to the extent such standards are consistent with the federal standards.

8. LOCAL LABOR MARKET HIRING REQUIREMENT: Pursuant to West Virginia Code §21-1C-1 et seq., Employers shall hire at least seventy-five percent of employees for public improvement construction projects from the local labor market, to be rounded off, with at least two employees from outside the local labor market permissible for each employer per project.

Any employer unable to employ the minimum number of employees from the local labor market shall inform the nearest office of Workforce West Virginia of the number of qualified employees needed and provide a job description of the positions to be filled.

If, within three business days following the placing of a job order, Workforce West Virginia is unable to refer any qualified job applicants to the employer or refers less qualified job applicants than the number requested, then Workforce West Virginia shall issue a waiver to the employer stating the unavailability of applicant and shall permit the employer to fill any positions covered by the waiver from outside the local labor market. The waiver shall be in writing and shall be issued within the prescribed three days. A waiver certificate shall be sent to both the employer for its permanent project records and to the public authority.

Any employer who violates this requirement is subject to a civil penalty of \$250 per each employee less than the required threshold of seventy-five percent per day of violation after receipt of a notice of violation.

Any employer that continues to violate any provision of this article more than fourteen calendar days after receipt of a notice of violation is subject to a civil penalty of \$500 per each employee less than the required threshold of seventy-five percent per day of violation.

The following terms used in this section have the meaning shown below.

(1) The term "construction project" means any construction, reconstruction, improvement, enlargement, painting, decorating or repair of any public improvement let to contract in an amount equal to or greater than \$500,000. The term "construction project" does not include temporary or emergency repairs;

(2) The term "employee" means any person hired or permitted to perform hourly work for wages by a person, firm or corporation in the construction industry; The term "employee" does not include:(i) Bona fide employees of a public authority or individuals engaged in making temporary or emergency repairs;(ii) Bona fide independent contractors; or(iii) Salaried supervisory personnel necessary to assure efficient execution of the employee's work;

(3) The term "employer" means any person, firm or corporation employing one or more employees on any public improvement and includes all contractors and subcontractors;

(4) The term "local labor market" means every county in West Virginia and any county outside of West Virginia if any portion of that county is within fifty miles of the border of West Virginia;

(5) The term "public improvement" includes the construction of all buildings, roads, highways, bridges, streets, alleys, sewers, ditches, sewage disposal plants, waterworks, airports and all other structures that may be let to contract by a public authority, excluding improvements funded, in whole or in part, by federal funds.

9. DAVIS-BACON AND RELATED ACT WAGE RATES:

☒ The work performed under this contract is federally funded in whole, or in part. Pursuant to 2 CFR 200.317, Vendors are required to pay applicable Davis-Bacon wage rates.

☐ The work performed under this contract is not subject to Davis-Bacon wage rates.

10. SUBCONTRACTOR LIST SUBMISSION: In accordance with W. Va. Code § 5-22-1, the apparent low bidder on a contract valued at more than \$250,000.00 for the construction, alteration, decoration, painting or improvement of a new or existing building or structure shall submit a list of all subcontractors who will perform more than \$25,000.00 of work on the project including labor and materials. (This section does not apply to any other construction projects, such as highway, mine reclamation, water or sewer projects.) The subcontractor list shall be provided to the Purchasing Division within one business day of the opening of bids for review. If the apparent low bidder fails to submit the subcontractor list, the Purchasing Division shall promptly request by telephone and electronic mail that the low bidder and second low bidder provide the subcontractor list within one business day of the request. Failure to submit the subcontractor list within one business day of receiving the request shall result in disqualification of the bid.

If no subcontractors who will perform more than \$25,000.00 of work are to be used to complete the project, the apparent low bidder must make this clear on the subcontractor list, in the bid itself, or in response to the Purchasing Division's request for the subcontractor list.

a. Required Information. The subcontractor list must contain the following information:

i. Bidder's name

ii. Name of each subcontractor performing more than \$25,000 of work on the project.

iii. The license number of each subcontractor, as required by W. Va. Code § 21-11-1 et. seq.

iv. If applicable, a notation that no subcontractor will be used to perform more than \$25,000.00 of work. (This item iv. is not required if the vendor makes this clear in the bid itself or in documentation following the request for the subcontractor list.)

b. Subcontractor List Submission Form: The subcontractor list may be submitted in any form, including the attached form, as long as the required information noted above is included. If any information is missing from the bidder's subcontractor list submission, it may be obtained from other documents such as bids, emails, letters, etc. that accompany the subcontractor list submission.

c. Substitution of Subcontractor. Written approval must be obtained from the State Spending Unit before any subcontractor substitution is permitted. Substitutions are not permitted unless:

i. The subcontractor listed in the original bid has filed for bankruptcy;

ii. The subcontractor in the original bid has been debarred or suspended; or

iii. The contractor certifies in writing that the subcontractor listed in the original bid fails, is unable, or refuses to perform his subcontract.

Subcontractor List Submission (Construction Contracts Only)

Bidder's Name: Truetech Mechanical

☐ Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.
Air Systems Sheet Metal	WV009783
Prime Insulation	WV023110

Attach additional pages if necessary

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

(Printed Name and Title) Chad Tiller Member/Manager

(Address) PO Box 116 Mount Lookout WV 26678

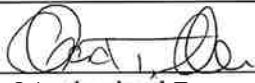
(Phone Number) / (Fax Number) 3046519413

(email address) ctiller@truetechwv.com

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that this bid or offer was made without prior understanding, agreement, or connection with any entity submitting a bid or offer for the same material, supplies, equipment or services; that this bid or offer is in all respects fair and without collusion or fraud; that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; that I am authorized by the Vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on Vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law; and that pursuant to W. Va. Code 5A-3-63, the entity entering into this contract is prohibited from engaging in a boycott against Israel.

Truetech Mechanical

(Company) 

(Signature of Authorized Representative)

Chad Tiller Member/Manager 7/21/26

(Printed Name and Title of Authorized Representative) (Date)

3046519413

(Phone Number) (Fax Number)

ctiller@truetechwv.com

(Email Address)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: CRFQ ADJ2600000023

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

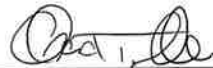
(Check the box next to each addendum received)

- | | |
|--|--|
| ☒ Addendum No. 1 | ☐ Addendum No. 6 |
| ☒ Addendum No. 2 | ☐ Addendum No. 7 |
| ☒ Addendum No. 3 | ☐ Addendum No. 8 |
| ☒ Addendum No. 4 | ☐ Addendum No. 9 |
| ☐ Addendum No. 5 | ☐ Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Truetech Mechanical

Company



Authorized Signature

7/21/26

Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION – CRFQ ADJ26*23
JFHQ Coonskin Armory Drill Hall RTU Replacement

GENERAL CONSTRUCTION SPECIFICATIONS (No AIA Documents)

1. **PURPOSE AND SCOPE:** The West Virginia Purchasing Division is soliciting bids on behalf of the WV Army National Guard, Construction & Facilities Management Office, to establish a contract for the following:

PROVIDE ALL LABOR, MATERIAL, TOOLS, SUPPLIES, AND EQUIPMENT TO REPLACE TWO (2) ROOFTOP UNITS (RTU) AT THE JFHQ COONSKIN ARMORY DRILL HALL IN CHARLESTON, WV. Contractor shall coordinate work through the Agency Project Manager.

The Vendor shall furnish all materials, labor, and equipment necessary to complete all Construction Services. The Vendor shall furnish any incidental work, materials, labor, and equipment that are necessary to complete the Construction Services, even if such incidental work is not explicitly included in the Project Plans.

Where brand names are shown, these names are intended to describe a quality of product, and in no way are intended to limit products of equal quality. Therefore, products of other manufacturers may be employed for this work provided they are of equivalent materials and construction, and are equally adaptable to the conditions as approved by the agency.

2. **DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in Section 2 of the General Terms and Conditions and in the Project Plans as defined below.

2.1 **“Construction Services”** means to provide turn-key installation, including all labor, materials, tools, supplies and equipment, to replace two (2) rooftop units (RTU) at the JFHQ Coonskin Armory facility Drill Hall located at 1703 Coonskin Drive, Charleston, WV as more fully described in the Project Plans.

2.2 **“Pricing Page”** means the pages contained in wvOASIS, attached hereto as Exhibit A, or included in the Project Plans upon which Vendor should list its proposed price for the Construction Services.

2.3 **“Solicitation”** means the official notice of an opportunity to supply the State with Construction Services that is published by the Purchasing Division.

2.4 **“Project Plans”** means documents developed by an architect, an engineer, the Agency, or another design professional, which are attached hereto as Exhibit B-D, that provide detailed instructions on how the Construction Services are to be performed. In the event that Project Plans contain drawings or other documents too large to attach in Exhibit B-D, Vendors can obtain copies in accordance with Section 9 of these Specifications.

REQUEST FOR QUOTATION – CRFQ ADJ26*23
JFHQ Coonskin Armory Drill Hall RTU Replacement

3. **ORDER OF PRECEDENCE:** This General Construction Specifications document will have priority over, and supersede, anything contained in the Project Plans.
4. **QUALIFICATIONS:** Vendor, or Vendor's staff if requirements are inherently limited to individuals rather than corporate entities, shall have the following minimum qualifications:
 - 4.1. **Experience:** Vendor, or Vendor's supervisory staff assigned to this project, must have successfully completed at least five (5) projects and have at least five (5) years of experience in installing the specified roofing system and that involved work similar to that described in these specifications or the Project Plans. Compliance with this experience requirement will be determined prior to contract award by the State through references provided by the Vendor upon request, through knowledge or documentation of the Vendor's past projects, through confirmation of experience requirements from the architect assisting the State in this project, or some other method that the State determines to be acceptable. Vendor must provide any documentation requested by the State to assist in confirmation of compliance with this provision. References, documentation, or other information to confirm compliance with this experience requirement may be requested after bid opening and prior to contract award.
5. **CONTRACT AWARD:** The Contract is intended to provide Agency with a purchase price for the Construction Services. The Contract will be awarded to the lowest qualified responsible bidder meeting the required specifications.
6. **SELECTION OF ALTERNATES:** Pursuant to W. Va. Code § 5-22-1(f), any solicitation of bids shall include no more than five alternates. Alternates, if accepted, shall be accepted in the order in which they are listed on the bid form. Any unaccepted alternate contained within a bid shall expire 90 days after the date of the opening of bids for review. Determination of the lowest qualified responsible bidder shall be based on the sum of the base bid and any alternates accepted. **This project contains No alternates.**
7. **PERFORMANCE:** Vendor shall perform the Construction Services in accordance with this document and the Project Plans.
8. **SUBSTITUTIONS:** Any substitution requests must be submitted in accordance with the official question and answer period described in the INSTRUCTIONS TO VENDORS SUBMITTING BIDS, Paragraph 4. Vendor Question Deadline. Vendors submitting substitution requests should submit product brochures and product specifications during the official question and answer period.
9. **PROJECT PLANS:** The checked box will apply to Project Plans for this solicitation.

REQUEST FOR QUOTATION – CRFQ ADJ26*23
JFHQ Coonskin Armory Drill Hall RTU Replacement

- **No Additional Project Plan Documents:** There are no additional Project Plans other than those attached hereto as Exhibit(s) B-D or any subsequent addenda modifying Exhibit(s) B-D.

10. CONDITIONS OF THE WORK

10.1. Permits: The Vendor shall procure all necessary permits and licenses to comply with all applicable Federal, State, or Local laws, regulations and ordinances of any regulating body.

10.2. Existing Conditions: If discrepancies are discovered between the existing conditions and those noted in the specifications, Vendor must immediately notify the Agency's representative. Vendor must also immediately notify the Agency if suspected hazardous materials are encountered.

10.3. Standard Work Hours: The standard hours of work for this Contract will be Monday through Friday from 7:30am to 4:00pm, excluding holidays recognized by the State of West Virginia. Any work outside of the standard hours of work must be approved in advance at the Agency's sole discretion. Authorization of work outside of the standard hours of work will not entitle Vendor to additional compensation.

10.4. Project Closeout: Project Closeout shall include the following:

10.4.1. Final Cleanup: Vendor shall perform the final cleanup activities listed below, along with any other final cleanup activities normally associated with the work performed under this Contract, prior to final inspection:

10.4.1.1. Contractor is responsible for removing all construction debris daily.

10.4.1.2. Contractor is responsible for removing and disposing of any demolished material; off site and at the contractor's expense.

10.4.2. Final Inspection: Vendor shall participate in a final inspection with the Agency's project manager. The purpose of the final inspection will be to identify deficiencies that need to be remedied prior to Agency's final acceptance of the work. Vendor shall at all times be obligated to perform in accordance with the Contract and must take all actions necessary to ensure that work complies with requirements of Contract prior to final acceptance. Final acceptance does not waive or release Vendor from its obligation to ensure that work complies with the Contract requirements. Vendor shall submit any warranty documents to the Agency project manager at final inspection.

REQUEST FOR QUOTATION – CRFQ ADJ26*23
JFHQ Coonskin Armory Drill Hall RTU Replacement

10.5. Payment:

10.5.1 Agency shall pay flat fee as shown on the Bid Form, for all Contract Services performed and accepted under this Contract. Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.

10.5.2 Invoices shall be submitted for payment (in arrears) and must include the following information:

10.5.2.1 Invoice must include, at a minimum, invoice date, FEIN number, complete address of vendor and Contract number.

10.5.2.2 Invoices shall be mailed to the following address:

WV Army National Guard
Construction & Facilities Management Office
1707 Coonskin Drive
Attn: Accounts Payable
Charleston, WV 25311

11. FACILITIES ACCESS: Performance of Contract Services may require access cards and/or keys to gain entrance to Agency's facilities. In the event that access cards and/or keys are required:

11.1. Vendor must identify principal service personnel which will be issued access cards and/or keys to perform service.

11.2. Vendor will be responsible for controlling cards and keys and will pay replacement fee, if the cards or keys become lost or stolen.

11.3. Vendor shall notify Agency immediately of any lost, stolen, or missing card or key.

11.4. Anyone performing under this Contract will be subject to Agency's security protocol and procedures.

11.5. Vendor shall inform all staff of Agency's security protocol and procedures.

REQUEST FOR QUOTATION – CRFQ ADJ26*23
JFHQ Coonskin Armory Drill Hall RTU Replacement

12. MISCELLANEOUS:

12.1. Contract Manager: During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

Contract Manager: Chad Tiller

Telephone Number: 3046519413

Fax Number: _____

Email Address: ctiller@truetechwv.com

- a. Liquidated Damages:** Contractor shall pay liquidated damages in the amount of \$1,500.00 per day of delay, plus a one-time fixed cost of \$1,250.00 for Staff Judge Advocate review for work not completed after contract completion date. This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy.

Exhibit A
Pricing Page

ALL LABOR, MATERIALS, EQUIPMENT, AND SUPPLIES NECESSARY TO PROVIDE
REPLACEMENT OF TWO (2) ROOFTOP UNITS (RTU) INCLUDING ALL ELECTRICAL & PLUMBING
WORK:

JFHQ COONSKIN NATIONAL GUARD ARMORY
1703 COONSKIN DRIVE, CHARLESTON, WV 25311

The undersigned, hereafter called the Vendor, being familiar with and understanding the bidding documents;
and being familiar with the site and all local conditions affecting the Project, hereby proposes to furnish labor,
material, equipment, supplies, and transportation to perform the work as described in the bidding documents

VENDOR COMPANY NAME: Truetech Mechanical

VENDOR ADDRESS: PO Box 116 Mount Lookout WV 26678

TELEPHONE: 3046519413

FAX NUMBER: _____

E-MAIL ADDRESS: ctiller@truetechwv.com

BASE BID: TOTAL BID AMOUNT: COST: REPLACEMENT OF 2 ROOFTOP UNITS (RTU)
INCLUDING ALL ELECTRICAL AND PLUMBING WORK: **at JFHQ Coonskin Armory facility Drill
Hall, Charleston, WV.**

Two Hundred and Eighty Eight Thousand Dollars

(\$ \$288,000.00)
(Contract bid to be written in words and numbers.)

BASE BID: ALLOWANCE FOR CONTINGENCY: COST: Provide within the Base Bid a
Contingency Allowance for work that may become necessary if encountered as work progresses on the
Rooftop Unit (RTU)/Replacement. Allowance may be utilized as requested by Owner for issues not covered
in the Contract Documents or hidden from view and could not have been anticipated **at the JFHQ Armory in
Charleston, WV**

_____ Fifteen thousand dollars and no cents _____

(\$ 15,000.00)
(Contract bid to be written in words and numbers.)

Failure to use this bid form may result in bid disqualification.

SIGNATURE:  DATE: 7/21/26

NAME: Chad Tiller
(Please Print)

TITLE: Member/Manager

REQUEST FOR QUOTATION – CRFQ ADJ26*23
JFHQ Coonskin Armory Drill Hall RTU Replacement

EXHIBIT B – PROJECT PLANS

13. GENERAL REQUIREMENTS:

13.1 Mandatory Contract Item Requirements: Contract Item must meet or exceed the mandatory requirements listed below.

13.1.1 All work to be performed according to specifications provided in the following attachments.

13.1.1.1 Exhibit A Pricing Page

13.1.1.2 Exhibit C Scope of Work-JFHQ Coonskin Armory Drill Hall RTU Replacement

13.1.1.3 Exhibit D-JFHQ Coonskin Armory Drill Hall RTU-Specifications

14. PERFORMANCE: Vendor and Agency shall agree upon a schedule for performance of Contract Services and Contract Services Deliverables, unless such a schedule is already included herein by Agency.

15. TRAVEL: Vendor shall be responsible for all mileage and travel costs, including travel time, associated with performance of this Contract. Any anticipated mileage or travel costs may be included in the Vendor's bid, but such costs will not be paid by the Agency separately.

16. PROJECT SPECIFIC CONDITIONS OF THE WORK

16.1 Limits of Work

16.1.1 Work areas will be limited to those spaces required for access to the jobsites.

16.1.2 Some interior space may be utilized for temporary (overnight) storage of equipment and tools. Coordinate storage needs with the Agency Project Manager. Vendor shall take full responsibility for the storage of any supplies or equipment on the jobsite, whether inside or outside. Agency cannot guarantee availability of its employees during off-hours (evenings, holidays, weekends, etc.) to provide access to any supplies and equipment stored inside.

16.1.3 Agency facilities shall remain in use during this contract. Contractor shall work with the Trades Specialist to coordinate the temporary access to work areas and otherwise provide for the Contractor needs to complete work. Contractor shall

REQUEST FOR QUOTATION – CRFQ ADJ26*23
JFHQ Coonskin Armory Drill Hall RTU Replacement

minimize disruption to building work areas and loading dock access.

Contractor shall be permitted reasonable use of building utilities including power, water and sanitary sewage disposal as required for conducting the work.

Contractor shall coordinate the location of service connections or use of receptacles with the Trades Specialist to avoid overloading existing circuits.

16.2 Contractor Visitor Badges

Contractor shall provide a list of all personnel working on this project within the facility. This list shall include a copy of a valid driver's license or other legal identification and include date of birth and cell phone number. Workers shall carry valid Contractor Photo ID Badges to be worn when working in the facility. Under no circumstances shall a worker be assigned to this project without the validation first being submitted to the WV Army National Guard and approval given.

16.3 Work Restrictions

Access to the buildings shall be coordinated with the Owner. Contractor shall not leave open doors unattended and shall close doors when not in use.

These are non-smoking buildings. Smoking is not permitted within the buildings or near entrances, operable windows or outdoor air intakes.

Vendor MAY NOT block access to any fire hydrant located at jobsite.

Vendor MAY NOT block access to parking lot entrances and exits without prior approval of the Agency.

16.4 Parking

Some parking is available on the project sites. Parking in non-designated areas is not permitted. Parking is the responsibility of the contractor. With prior approval, contractor's vehicles may be brought on-site for loading & unloading or to provide equipment necessary for conducting the work.

Use of loading dock areas or sidewalk areas for parking is strictly prohibited.

16.5 Codes

All work is to be performed in compliance with applicable Federal and State codes including but not limited to the International Building Code, International Mechanical Code, Life Safety Code, NEC, OSHA, UL, ANSI, ASME and related standards.

REQUEST FOR QUOTATION – CRFQ ADJ26*23
JFHQ Coonskin Armory Drill Hall RTU Replacement

16.6 Safety

All applicable local safety and OSHA rules and guidelines shall be met by the Contractor. Work shall be subject to verification and inspection by WV Army National Guard Safety representatives. Such verification shall not relieve the Contractor from meeting all applicable safety regulations and inspection by other agencies.

16.7 Hot Work Permit

Contractor shall obtain Owner's permission prior to performing any work that requires an open flame, creates sparks, use's equipment that creates combustible temperatures, or performs any work that could result in a fire hazard. Owner will review work area and issue a 'Hot Work Permit' prior to Contractor commencing work. Note that the Contractor must take proper precautions and may be required to provide a Fire Watch as a condition of the permit.

16.8 Workmanship

Contractor shall complete all work in a neat and workmanlike manner. All work shall be done using new materials in a manner that meets commercial quality standards. Work shall be neat, true, plumb and square, as applicable. Contractor shall verify all dimensions.

CRFQ ADJ26*23

EXHIBIT C-SCOPE OF WORK

WEST VIRGINIA ARMY NATIONAL GUARD

WVARNG JFHQ Armory

1703 Coonskin Dr. Charleston, WV 25311

WVARNG JFHQ ARMORY DRILL HALL RTU REPLACEMENTS

JUNE 2026

Division 1 - General Requirements

00200 Instructions to Bidders

- Any and all contractual documents, information and procedures distributed by, or by any other means conveyed, by WV State Purchasing or the office of; supersedes the language in this document.

01100 Summary

The scope of work for this project is to provide and replace 2 RTU units at the WVARNG JFHQ Armory Drill Hall, located in Charleston, WV.

Work to be performed:

GENERAL: This project shall consist of replacing (2) RTUs that serve the Drill Hall.

SITE INSPECTION: A mandatory pre-bid meeting and walk-through shall be held. Contractors shall come prepared to fully analyze existing site conditions as required to prepare an accurate bid.

DEMOLITION REQUIREMENT:

1. RTU's shall be disconnected from the electrical service, natural gas service, control connections, and any applicable ductwork shall be removed from the roof and removed from the premises. All equipment, materials and refrigerant shall be disposed of in a manner consistent with all laws and ordinances governing such matters in this jurisdiction. Openings to the building shall be secured from weather penetration until such time as new units can be installed.

INSTALLATION OF NEW EQUIPMENT:

1. RTU CURB ADAPTERS – Provide new curb adapters that shall sit atop existing unit's curb. Contractor shall coordinate required curb adapter based on consultation with equipment manufacturer. It is the contractor's responsibility to ensure compatibility of the curb adapters and to make any necessary modifications to curbs and ductwork required for a fully functional system.

2. **ELECTRICAL SERVICE** – New RTUs shall utilize single circuit power connections from existing equipment. If the existing circuits aren't sized correctly, it shall be the contractor's responsibility to correct using the new RTU manufacturer's electrical data. Units shall have a disconnect and be fused in accordance with the manufacturer's specifications. Contractor shall move any conduit and extend the wire as necessary to supply electrical service to new units. It is the contractor's responsibility to provide all wiring, conduit, breakers, disconnects, fittings, etc. for necessary electrical service meeting the current edition of the National Electrical Code.

3. **EXTERNAL DUCT**- New RTUs shall be connected back to the existing external ductwork. All access doors to the RTUs shall remain accessible. If platforms are needed to maintain accessibility it shall be the contractor's responsibility to install.

4. **NATURAL GAS SERVICE**- New RTUs are to be connected back to the existing gas service.

5. **RTU REQUIREMENTS**: Basis of design is Aeon Model RNA Horizontal or equal.

RTU 1 Drill Hall= RNA-018

RTU 2 Drill Hall= RNA-018

6. **RTU manufacturer shall provide terminal strip connections for the following field-controlled functions**: (a) supply fan enable, (b) supply fan modulation (0-10vdc), (c) DX cooling enable stage 1, 2, 3, and 4, (d) gas heating stage 1, (e) gas heating stage 2, (f) economizer damper control (0-10vdc), (g) relief fan enable, (h) relief fan modulation (0-10vdc), (i) gas heat modulation (0-10vdc), (j) Modulating reheat, (k) reheat enable.

7. **DIRECT DIGITAL CONTROLS**- Contractor to connect all existing controls back to the new RTUs.

8. **TAB** – Contractor to employ the services of an independent, certified air balance company. Airflow for new RTU's shall be set in coordination with the control's contractor. Air balance contractor shall submit a written report of all settings and any deficiencies found.

9. **CRANE SERVICE** – Contractor is responsible for all crane services required for the project. Contractor shall coordinate the dates and times of onsite crane usage so that owner's operations can be accordingly adjusted.

10. **PROJECT CLOSEOUT REQUIREMENTS**: Provide eight (8) hours on-site with owner's designated staff for training on operation and maintenance requirements of the system. Provide letter stating that the warranty period will extend for a period of 1 year beginning at substantial completion date. Warranty letter shall disclose the warranty start and end dates and provide contact information of the installing contractor, the equipment supplier's warranty and technical support departments, and the controls contractor.

Due to design, any contractor wishing to submit equivalents to be approved, must do so during the question period for proper evaluation.

01300 Administrative Requirements

PROJECT COORDINATION

- Coordinate construction activities included in Contract Documents to assure efficient and orderly installation of each part of the Work.
- Where availability of space is limited, coordinate installation of different components to assure maximum accessibility for required maintenance, service, and repair.
- Where necessary prepare memoranda for distribution to each party involved outlining special procedures required for coordination. Include such items as required notices, reports, and attendance at meetings. Prepare similar memoranda for Owner and separate Contractors where coordination of their Work is required.

ADMINISTRATIVE PROCEDURES

- Coordinate scheduling and timing of required administrative procedures with other construction activities to avoid conflicts and ensure orderly progress of the Work. Such administrative activities include, but are not limited to:
 - Preparing of schedules.
 - Delivering and processing submittals.
 - Progress meetings.
 - Project Close-out activities.

CONSERVATION

- Coordinate construction activities to ensure that operations are carried out with consideration given to conservation of energy, water, and materials.

PROGRESS MEETINGS

- Contractor will conduct progress meetings at site agreed upon by the Owner/Owner's Representative at regularly scheduled intervals, generally bi-weekly.
- Progress meeting minutes are to be provided by the contractor within 3 business day of conclusion of the meeting. The meeting minutes shall be approved at the next meeting.
- The progress agenda shall include:
 - Review and correct or approve minutes of previous progress meeting.
 - Review and discuss old business
 - Review and discuss new business
 - Review and discuss contractor's issues and concerns
 - Review and discuss owner's issues and concerns
 - Review and discuss progress since last meeting.

- Review where each activity is in relation to Contractor's Construction Schedule, whether on time or ahead or behind schedule, will be determined.
- Contractor to present a new updated schedule at each progress meeting; to include a two week look ahead.
- Contractor shall provide meeting minutes of each progress meeting within three days after each progress meeting date. Contractor will distribute copies of minutes of meeting to the Owner.

GENERAL RESPONSIBILITIES

- The successful contractor is responsible for providing all parts, labor, equipment, and materials required to provide a finished fully functional product as described in the objectives.
- The contractor is responsible for the cost, and obtaining of all required permits.
- The contractor is responsible to ensure all work is in compliance with all Federal, State, Local Municipalities, State Fire Marshall and ATFP requirements.
- Contractor is responsible for all permits; the contractor shall obtain all required permits prior to initiation of any work. The contractor shall be responsible for the associated costs or permitting.
- Contractor is responsible for field verifying all distances and quantities of materials and components necessary for completion.
- The contractor is responsible for cleaning up the work site and repairing the site to original conditions once work is completed.
- Contractor responsible for keeping the work site clean daily, free from excess debris and safety hazards.
- Contractor responsible for providing waste disposal for the project; contractor is responsible for removing all construction waste debris off site at the contractor's expense.
- All materials shall be submitted and approved by the WVARNG prior to installation.
- The West Virginia Army National Guard reserves the right to claim removed equipment from the project. A list of equipment to be retained will be provided to the contractor prior to beginning work. Contractor to make every effort to remove these items without damage.
- The contractor will provide a schedule of values broken down per line item with material and labor.
- Owner has 7 business days to review and respond to Requests For Information (RFI)'s.
- Owner has 14 business days to review and respond to contract submittals.
- Owner has 14 business days to review and respond to review drawings.

SITE ACCESS REQUIREMENTS

- Access and general protection/security policy and procedures. This standard language is for contractor employees with an area of performance within Army controlled installation, facility, or area. Contractor and all associated sub-contractors employees shall provide all information required for background checks to meet installation access requirements.

- Contractor is responsible for coordinating with the Owner/Owner's Representative, for access and deliveries. The Owner requires two (2) business days' notice to approve access to the facility.

01400 Quality Requirements

- The successful contractor will be required to provide a one year warranty on all parts, labor and materials on the entire project.

01500 Temporary Facilities and Controls

- The successful contractor will be required to provide their own temporary facilities. The West Virginia Army National Guard will provide an area for the contractor to have a lay down area, and a place for a job trailer.
- The West Virginia Army National Guard will make every effort to provide electric and water for the contractor's lay down and job trailer site; however it is not guaranteed.

01700 Execution Requirements

- Within 30 days of the government Final Acceptance of the project; the contractor shall be responsible to provide any and all field notes, as-built drawings, or any other associated records to the Owner.

Division 2 - Site Construction

02073 PARTIAL DEMOLITION FOR REMODELING

GENERAL DEMOLITION

- Review, confirm and coordinate all demolition work and full extent of Owner's requirements prior to starting demolition work.
- Deliver salvageable materials requested by Owner.
- Perform all demolition in a manner acceptable to the Owner and regulatory agencies.
- Protect and maintain conduits, drains, sewers, pipes, and wires that are to remain on the property.
- Protect existing construction indicated to remain.
- Where existing construction is damaged by demolition operations, make repairs equal to or better than condition prior to start of demolition work.

CLEANING

- Promptly remove materials, rubbish, and debris from building and from property.

SALVAGEABLE MATERIALS

- Review with Owner at Preconstruction meeting about salvaged materials the Owner wishes to retain from building renovation project.
- Remove with care materials to be retained by Owner and store on site where directed for pickup by owner.

HANDLING

- Deliver materials and other components so they will not be damaged or deformed
- Exercise care in unloading, storing, and erecting materials to prevent bending, warping, twisting, and surface damage.
- Stack materials on platforms/pallets, covered with suitable weathertight ventilated covering.

WARRANTY

- Furnish manufacturer's written warranty covering materials installed. This warranty shall be in addition to and not a limitation of other rights the Owner may have against the Contractor under the Contract Documents.

PRODUCTS

- Will be in accordance with attached specifications

INSTALLATION

- General: Comply with manufacturers' instructions and recommendations for installation, as applicable to project.



Unit Rating

2425 S Yukon Ave • Tulsa, OK 74107 • 918-583-2266 • www.aaon.com

ECat v365.0

RNA - 018 - C - A - 8 - F A A 0 4 - D B 1 D 0 : 0 1 - 0 A G 0 J - E 0 0 - 0 0 0 0 0 - 0 0 0 0 0 - E A -
0 0 0 A - 0 0 - 0 0 - A - A R 0 - E B - N 0 0 0 - 0 0 - 0 0 0 - A 0 0 A 0 0 - E 0 0 0 0 B - 0 0 0 0 0 0 B

RTU Tag RTU_1

Job Information

Job Name	WV ANG Coonskin Drill Hall - Scenario 1
Job Number	1
Elevation	0 ft
Refrigerant	R-454B
Design System Charge (oz)	229 / 229

Unit Information

Approx. Weight (Op./Ship)	3229 / 3229 lbs (±5%)
Base Dimensions (WxLxH)	138.0 x 64.0 x 60.0 in
Coil Filter FV / Qty	336.0 fpm / 6
Min. Room Area/Height/Airflow**	215 ft ² / 7 ft / 388 SCFM
Ambient Temperature	95.0 / 75.0 °F DB/WB
Supply Airflow / ESP	7000 SCFM / 1.75 in. w.g.
Return Airflow / ESP	7000 SCFM / 0.25 in. w.g.
Return Temperature	75.0 / 62.0 °F DB/WB
Outside Airflow	1400 SCFM

Static Pressure

External	1.75 in. w.g.
Cooling Coil	0.30 in. w.g.
Filters (Clean)	0.13 in. w.g.
Dirt Allowance	0.35 in. w.g.

Economizer	0.18 in. w.g.
Heater	0.24 in. w.g.
Cabinet	0.22 in. w.g.
Total	3.17 in. w.g.

Cooling Section

	Gross	Net
Total Capacity	208.5 MBH	189.9 MBH
Sensible Capacity	176.7 MBH	158.1 MBH
Latent Capacity	31.8 MBH	
Mixed Air Temp	79.0 / 64.9 °F DB/WB	
Ent Air Temp	79.0 / 64.9 °F DB/WB	
Lvg Air Temp (Coil)	55.5 / 54.7 °F DB/WB	
Lvg Air Temp (Unit)	57.8 / 55.7 °F DB/WB	

Supply Air Fan	1 x 270 @ 6.60 BHP Ea.
SA Fan RPM / Width	1279 RPM / 6.13 in
SA Fan FEI	0.98

Evaporator Coil	19.9 ft ² / 4 Rows / 14 FPI
Evaporator Face Velocity	352.4 fpm

Heating Section

Preheat Type	Std (No Preheat)
Auxiliary Heating Type	Not. Gas Heat
Heating Airflow	7000 SCFM
Total Capacity	218.7 MBH
Entering Air Temp	54.4 / 44.2 °F DB/WB
Leaving Air Temp	83.1 / 56.8 °F DB/WB
Consumption	270.0 MBH
Total Turndown Ratio	2.8:1

Rating Information

Listing Model	RN-018-3-0-FAAY-S0-21-000-A
Cooling Capacity	206.0 MBH
Cooling EER	12.05 BTU/h-W
Cooling IEER	18.42 BTU/h-W

*Rated in accordance with AHRI Standard 340/360 (I-P)

Application EER @ Op. Conditions	9.2 BTU/h-W
----------------------------------	-------------



Unit Rating

2425 S Yukon Ave • Tulsa, OK 74107 • 918-583-2266 • www.aaon.com
ECat v365.0

Electrical Data

Power Point 1

VAC/Ph/Hz	208 / 3 / 60	FLA	85	MOP	110		
SCCR	10 KAIC	MCA	91				
		Qty	Power	VAC	Phase	RPM	FLA
Compressor 1		2		208	3	3500	26.8
Condenser Fan		2	0.75 hp	208	3	1080	3.4
Supply Fan		1	7.5 hp	208	3	1170	24.2
Combustion		1	0.1 hp	208	1	3200	0.4

Cabinet Sound Power Levels*

Octave Bands	63	125	250	500	1000	2000	4000	8000
Discharge LW (dB)	88	87	89	91	87	86	85	81
Return LW (dB)	77	76	73	67	69	69	64	59

*Sound data is generated by a propriety acoustics model validated through unit testing in accordance with AHRI 260, utilizing tested fan sound data in accordance with AMCA 300.

Notices

- ** The minimum floor area is based on the Lower Flammability Limit (LFL) and calculated in accordance with UL60335-2-40 4th ed. (operating or storage). For UL60335-2-40 3rd ed. double the airflow and minimum floor area listed.
The minimum airflow (Qmin) is the minimum allowable airflow for any operating condition.

Filters

Mixed Air (Main)

Type / Efficiency Rating	Cartridge / MERV 8
Size (Qty)	25x20x2 in (6)

**Minimum Circulation Airflow and Room Area
RN Series C-box (Horizontal Configuration)**

Charge of Largest Circuit [oz]	Minimum Circulation Airflow (Q_{min})†* [CFM]	Minimum Room Area, ft ²			
		6 ft Ceiling/Release Height	7.2 ft Ceiling/Release Height	10 ft Ceiling/Release Height	12 ft Ceiling/Release Height
133	225*	152	125	91	74
149	252*	171	140	102	83
165	279*	189	155	113	92
181	306*	207	170	124	101
197	333*	226	185	135	110
213	360*	244	200	146	119
229	387*	262	215	157	128
245	414*	281	230	168	137
261	441*	299	245	179	145
277	468*	317	260	190	154
293	496*	336	275	201	163
309	523*	354	290	212	172
325	550*	372	305	223	181

† The minimum circulation airflow (Q_{min}) is the minimum airflow required to dilute refrigerant in the event of a leak

* Minimum heating airflow is 820 CFM to maintain the required air velocity of 1 m/s across heating element(s)

Douglas Ruggiano, P.E., P.A.

10059 SW 156th Avenue
Miami, FL. 33196
786-210-0881

Reference: Equipment Roof Live Load Rating Certification Statement
Rooftop Mounted Mechanical Equipment
AAON A/C Unitary Large Package Unit (11 to 30 Tons)
Model No.: **RN-C* Cabinets**

Based on the manufacturers cut sheets for the referenced rooftop equipment, I have performed a rational analysis to determine the equipment roof live load rating capacity for compliance with minimum requirements per UL 60335 and UL 1995.

Analysis results demonstrate that the roof component for the referenced equipment exceeds minimum said requirements with the following maximum concentrated and uniform load rating capacities and panel deflections less than 0.6”:

- a. Max static concentrated force of **200 lbs** applied in the vertical direction at the most unfavorable location, distributed over a 6” diameter circular area.
- b. Max uniform load of **35 psf** distributed over the entire roof surface.

This item has been electronically signed and sealed by Douglas J. Ruggiano, PE on the signature date using a SHA authentication code.

Printed copies of this document are not considered signed and sealed and the SHA authentication code must be verified on any electronic copies.

Douglas J. Ruggiano, P.E.
Florida License No. 51497



27.4" STAR Plenum

2425 S Yukon Ave • Tulsa, OK 74107 • 918-583-2266 • www.aaon.com
ECat v365.0

Job Information

Job Name WV ANG Coonskin Drill Hall - Scenario 1
Unit Tag RTU_1
Last Modified Date 5/18/2026
Elevation 0 ft

Operating Conditions

Application Supply
Total Airflow 7000 CFM
Fan Airflow 1 @ 7000 CFM Ea.
Static Pressure 3.17 in. w.g.

Fan Performance

RPM 1279
BHP 6.60 BHP
Fan Energy Index (FEI) 0.98
Efficiency 53.0%
Max Duct SP with Blocked Airway 3.52 in. w.g.

Wheel Specification

Model / Quantity 270 / 1
Type Backward-curved plenum
Blade Quantity 14
Diameter 27.4 in
Max RPM 1800
Inertia 16 WR^2

Motor Selection

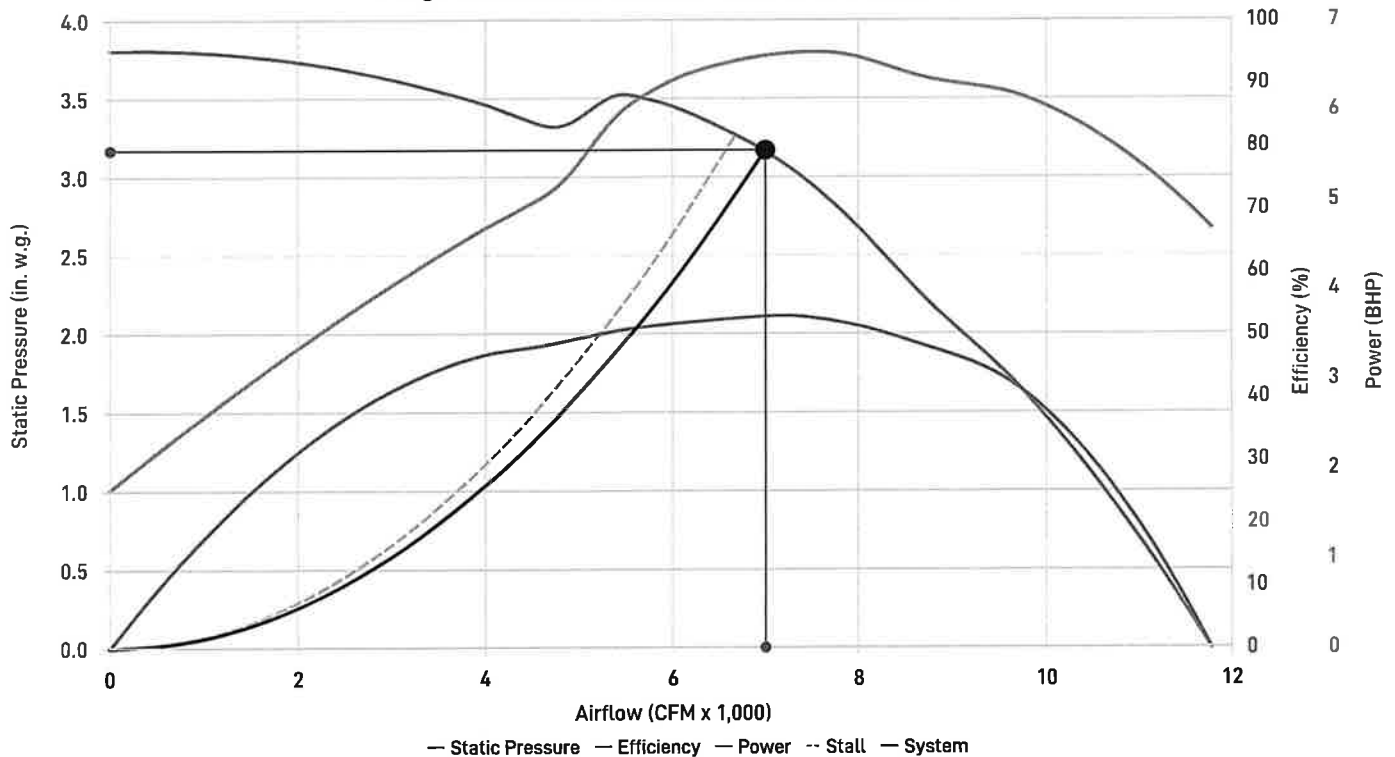
Rated HP / Bypass 7.5 hp / No
Frame Size 254T
Nominal RPM 1170
VAC/Ph/Hz 208 / 3 / 60
Enclosure Type ODP

Fan Sound Power (Inlet/Outlet)

Octave Band	1	2	3	4	5	6	7	8
	86	84	83	81	80	83	82	81
	88	87	89	91	88	88	87	83

SOUND POWER A-Weighted: 94 dB

Supply Fan Model: 270 @ 1,279 RPM and 84% Width
Design Conditions: 7,000 CFM @ 3.17 in. w.g. SP





Unit Submittal

2425 S Yukon Ave • Tulsa, OK 74107 • 918-583-2266 • www.aaon.com
ECat v365.0 • Pricing v365

RNA-018-C-A-8-FAA04-DB1D0:01-0AG0J-E00-00000-00000-EA-
000A-00-00-A-AR0-EB-N000-00-000-A00A00-E0000B-000000B

RTU Tag RTU_1

Job Name WV ANG Coonskin Drill Hall - Scenario 1
Job Number 1

Customer Name
Date 5/18/2026

	Base Option	Description
RN	Generation	RN Series
A	Major Revision	Major Revision A
018	Unit Size	Eighteen
C	Series	C Series
A	Minor Revision	Minor Revision A
8	Voltage	208V/3p/60Hz
F	Compressor Style	R-454B Two-Step Scroll Compressor
A	Condenser Style	Microchannel Air-Cooled Condenser
A	Indoor Coil Configuration	Standard Evaporator
0	Cooling Heat Exchanger Construction	Standard
4	Cooling Staging	4 Stage
D	Heat Type	Natural Gas
B	Heat Construction	Stainless Steel Heat Exchanger, Gas Piping to the Valve
1	Heat Designation	270 MBH
D	Heat Staging	4 Stage
0	Heat Pump Auxiliary Heating	No Auxiliary Heat

	Feature Option	Description
0	F1	Unit Orientation Standard Access - Hinged Access Doors with Lockable Handles
1	F2	Supply & Return Locations Horizontal Configuration - End Supply--End Return
0	F3A	Supply Fan Quantity 1 Fan
A	F3B	Supply Fan Configuration 1 Fan per VFD + Full Width Fan
G	F3C	Supply Fan Size 27" Direct Drive Backward Curved Aluminum
0	F3D	Supply Fan Motor Type High Efficiency Open Motor (1,200 nominal rpm)
J	F3E	Supply Fan Motor Size 7.5 hp
E	F4A	Outside Air Section Economizer
0	F4B	Energy Recovery Type No Energy Recovery
0	F4C	Energy Recovery Size No Energy Recovery
0	F5A	Return Fan Quantity 0 Return Fans
0	F5B	Return Fan Configuration No Return Fan
0	F5C	Return Fan Size No Return Fan
0	F5D	Return Fan Motor Type No Return Fan
0	F5E	Return Fan Motor Size No Return Fan
0	F6A	Exhaust Fan Quantity 0 Exhaust Fans
0	F6B	Exhaust Fan Configuration No Exhaust Fan



Unit Submittal

2425 S Yukon Ave • Tulsa, OK 74107 • 918-583-2266 • www.aaon.com
ECat v365.0 • Pricing v365

	Feature Option		Description
0	F6C	Exhaust Fan Size	No Exhaust Fan
0	F6D	Exhaust Fan Motor Type	No Exhaust Fan
0	F6E	Exhaust Fan Motor Size	No Exhaust Fan
E	F7	Outside Air Control	DDC Actuator
A	F8	Return and Exhaust Air Options	Standard Return Opening without EA Opening
0	F9A	Unit Filter Type	2" Pleated - MERV 8
0	F9B	Unit Filter Size & Location	Standard Filters in Standard Position
0	F9C	Final Filter Type	No Final Filters
A	F9D	Filter Options	Clogged Filter Switch - Unit Filters
0	F10A	Refrigeration Control A	Standard - Fixed 55°F Comp. Cooling Lock Out
0	F10B	Refrigeration Control B	Standard
0	F11A	Refrigeration Options A	None
0	F11B	Refrigeration Options B	Standard Packaged Unit
A	F12	Refrigeration Accessories	Sight Glass
A	F13A	Unit Disconnect Type	Single Point Power - Non-fused Disconnect Power Switch
R	F13B	Disconnect 1 Size	150 Amps
0	F13C	Disconnect 2 Size	Standard - None
E	F14	Safety Options	Remote Safety Shutdown Terminals
B	F15	Electrical Accessories	Phase & Brown Out Protection
N	F16A	Control Sequence	Field Installed DDC Controls + Isolation Relays
0	F16B	Control Supplier	None
0	F16C	Control Supplier Options	None
0	F16D	BMS Connection & Diagnostics	None
0	F17A	Preheat Configuration	Standard - None
0	F17B	Preheat Sizing	Standard - None
0	F18A	Option Box Location	None
0	F18B	Option Box Size	None
0	F18C	Option Box Accessories	None
A	F19	Outside Air Accessories	Outside Air Hood
0	F20	Cabinet Options	Standard - None
0	F21	Accessories	Standard
A	F22	Maintenance Accessories	Factory Wired 115V Convenience Outlet
0	F23	Code Options	Standard - ETL U.S.A. Listing
0	F24	Shipping Splits	Standard
E	F25	Air-Cooled Condenser Accessories	VFD Condenser Fan Head Pressure Control
0	F26	Evap-Cooled Condenser Accessories	Standard
0	F27	Water-Cooled Condenser Accessories	None
0	F28	Energy Recovery Accessories	None
0	F29	VFD Options	Standard
B	F30	Miscellaneous Options	SCCR (10kA)
0	F31	Exterior Cabinet Options	Standard
0	F32	Blank	Standard
0	F33	Blank	Standard



Unit Submittal

2425 S Yukon Ave • Tulsa, OK 74107 • 918-583-2266 • www.aaon.com
ECat v365.0 • Pricing v365

	Feature Option		Description
0	F34	Blank	Standard
0	F35	Warranty	Standard Warranty
0	F36	Cabinet Material	Galvanized Cabinet - Double Wall + R-16 Foam Insulation
B	F37	Specials & Paint	Premium AAON Gray Paint Exterior Paint



Control Terminals

2425 S Yukon Ave • Tulsa, OK 74107 • 918-583-2266 • www.aaon.com

ECat v365.0 • Pricing v365

RNA - 018 - C - A - 8 - FAA04 - DB1D0 : 01 - 0AG0J - E00 - 00000 - 00000 - EA -
000A - 00 - 00 - A - AR0 - EB - N000 - 00 - 000 - A00A00 - E0000B - 000000B

RTU Tag RTU_1

Job Name WV ANG Coonskin Drill Hall - Scenario 1

Customer Name

Job Number 1

Date 5/18/2026

Terminals Available/Required for Controlling the Unit

Terminal(s)	Description
[R]	24VAC Control Voltage
[C]	Common
[G]	Supply Fan Enable + Isolation Relay
[Y1]	Cooling Stage 1 Enable + Isolation Relay
[Y2]	Cooling Stage 2 Enable + Isolation Relay
[Y3]	Cooling Stage 3 Enable + Isolation Relay
[Y4]	Cooling Stage 4 Enable + Isolation Relay
[W1]	Heating Stage 1 Enable + Isolation Relay
[W2]	Heating Stage 2 Enable + Isolation Relay
[W3]	Heating Stage 3 Enable + Isolation Relay
[W4]	Heating Stage 4 Enable + Isolation Relay
[Q1] & [Q2]	Gas Heat Alarm
	Dry contact terminals for alarm output (NC)
[S1-] & [S2+]	Supply Fan 1 - w/ 1 VFD: Signal (0-10VDC)
	VFD frequency reference signal control point must handle a rated 20k ohm input impedance.
[EC1-] & [EC2+]	Economizer Signal (0-10VDC)
[C1] & [C2]	Clogged Filter Switch (Standard Filters)
[BI1] & [BI2]	Remote Safety Shutdown
[PBO1] & [PBO2]	Phase & Brown Out

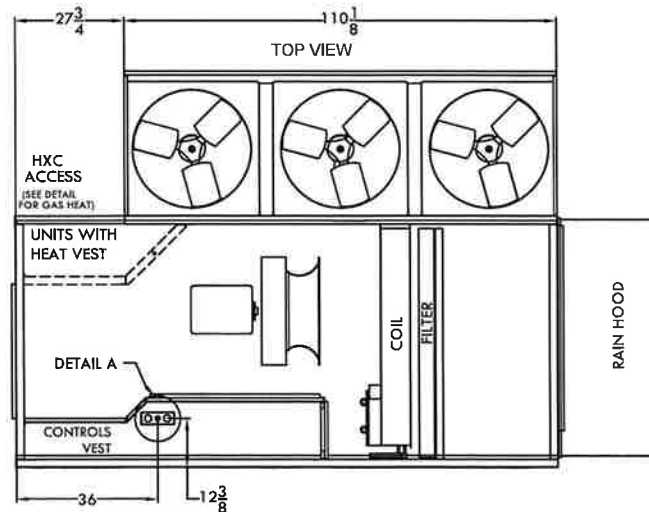
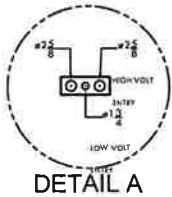
Terminations Found on VFD(s)

[AM] & [AC]	Current Feedback (0-10VDC = 0-100%)
Supply Fan VFD(s)	
[MA] & [MC]	Fault
A2L Terminals	
[ALM1] & [ALM2]	A2L Airstream Alarm & Cabinet Alarm
	A2L Mitigation Board 1
	P/N: ASM0763
	A2L Mitigation Board 2
	P/N: ASM0763

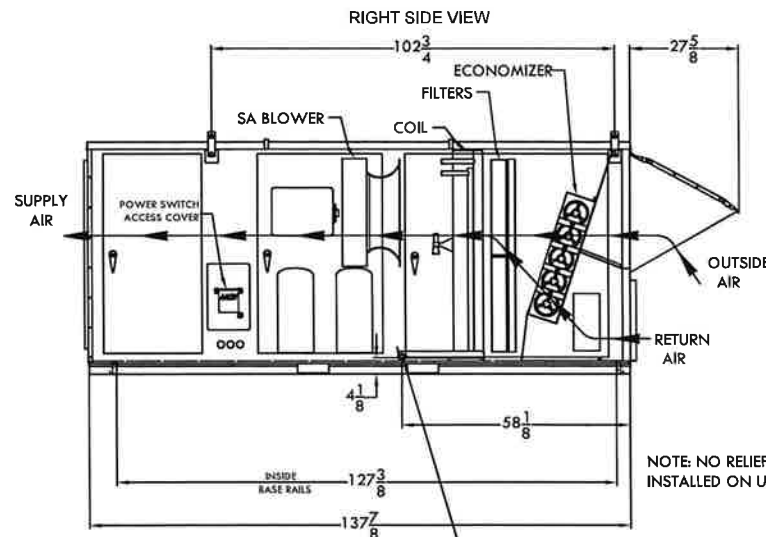
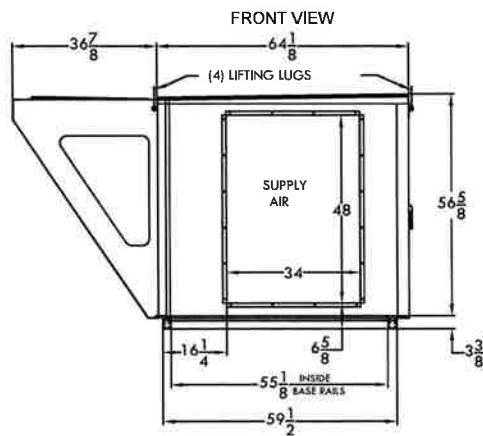
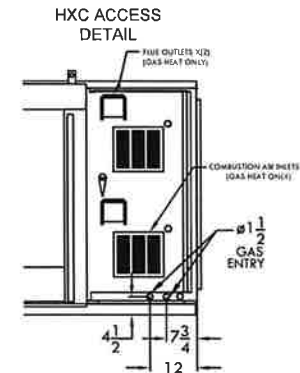
RN SERIES C- CABINET HORIZONTAL AIR COOLED ECONOMIZER



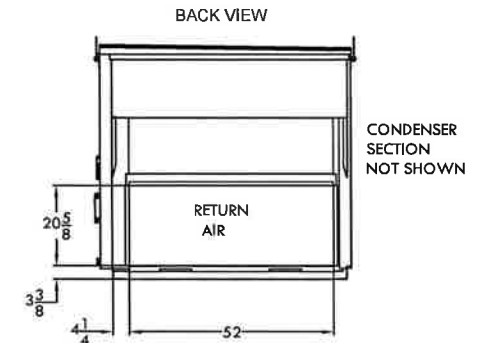
CLEARANCES	
LOCATION	
OUTSIDE AIR (BACK)	20*
SUPPLY AIR (FRONT)	6
LEFT SIDE	6
RIGHT SIDE	60
TOP	UNOBSTRUCTED
*CLEARANCE IS MEASURED FROM THE END OF THE OUTSIDE AIR RAIN HOOD	



ALL TOP VIEW DIMENSIONS ARE FROM OUTSIDE BASE RAILS



1" MPT STAINLESS STEEL CONDENSATE CONNECTION.



NOTE: NO RELIEF DAMPER INSTALLED ON UNIT

RNC-H0005 REV.C 03/08/23 JWC
ALL DIMENSIONS ARE IN INCHES
TOLERANCE IS +/- 1/4

CONDENSER FAN CONFIGURATION
11 - 20 TON - 2 FANS
25 & 30 TON - 3 FANS

FIELD GAS PIPING DETAILS

RNA SERIES C - CABINET 11-30 TON

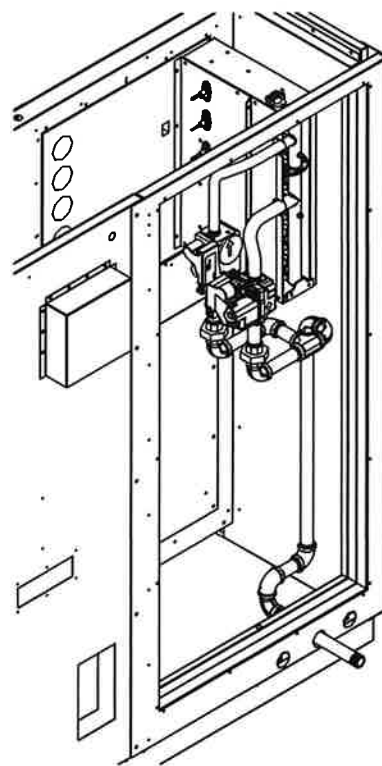
270 MBH 4 STAGE, HIGH TURNDOWN

CAT000438 RNC REV A 05/03/23 JAS
ALL DIMENSIONS ARE IN INCHES

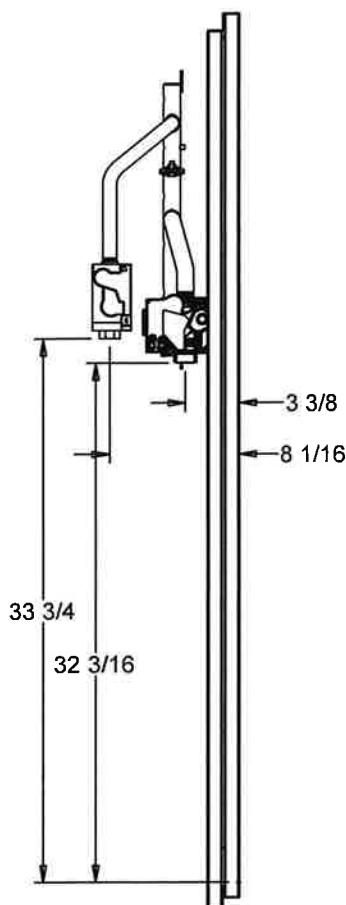
Field gas piping is required to the internal gas valves.
Piping should be installed adhering to building codes.
Perform leak check prior to operation.

Reference IOM for additional information,
and details on optional gas entry through base.

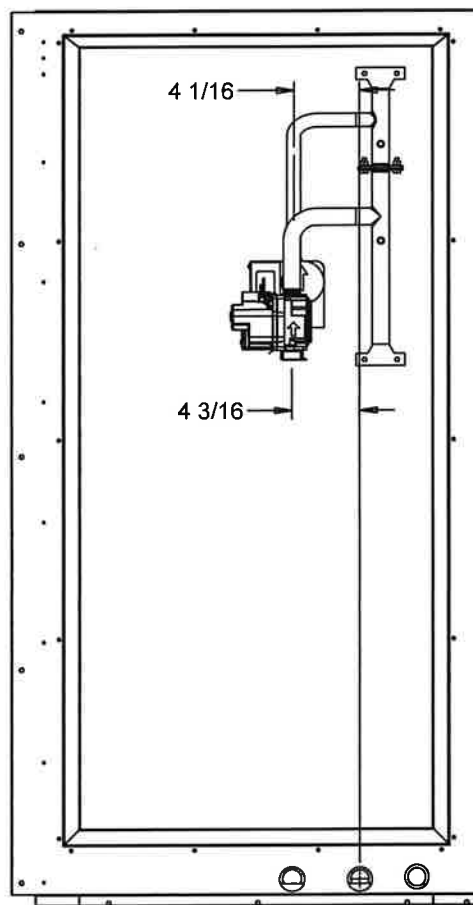
HEAT EXCHANGER 1



HXC 1



SIDE

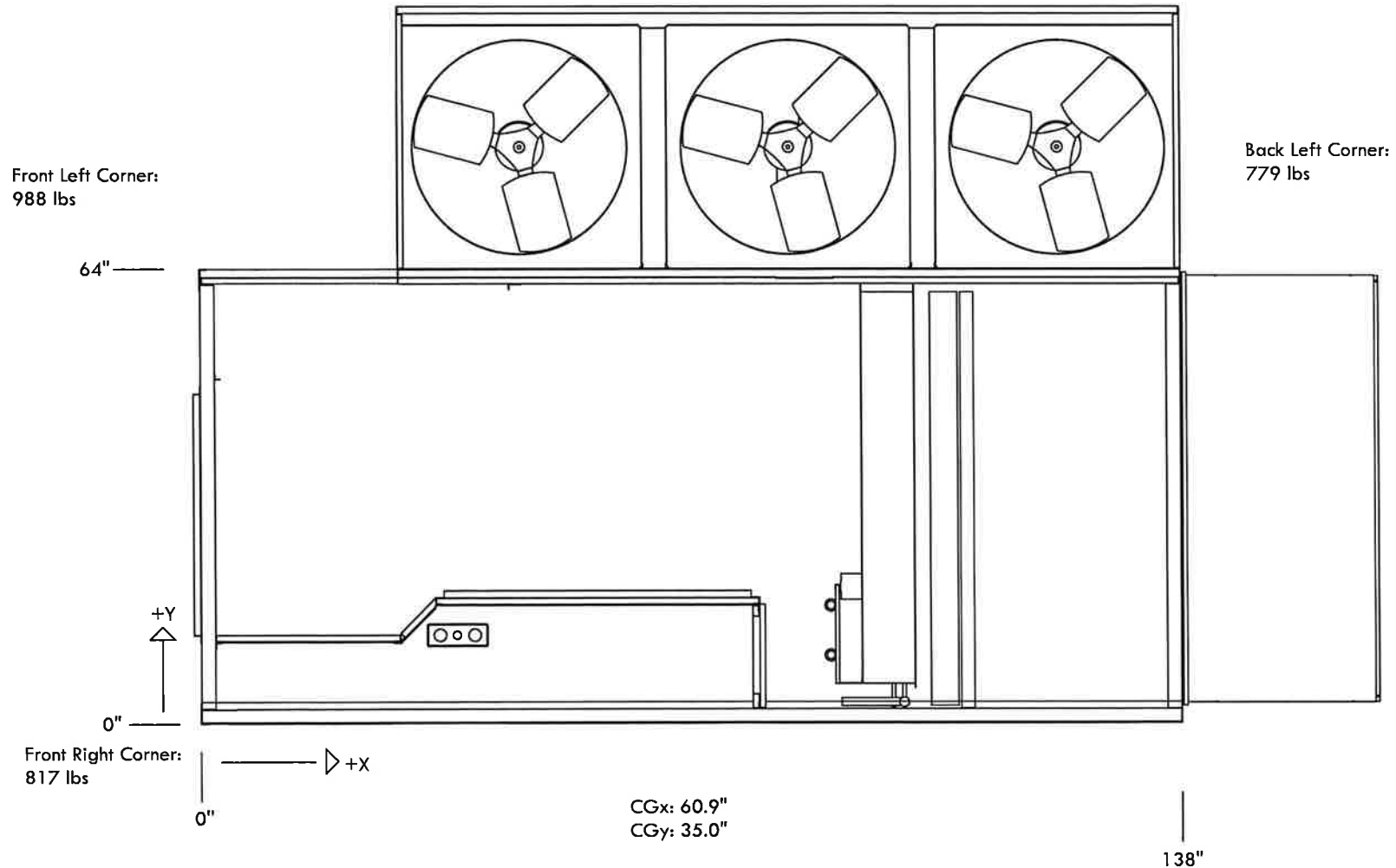


FRONT



RNC HORIZONTAL CABINET AIR COOLED CONDENSING UNIT

RNA-018-C-A-8-FAA04-DB1D0:01-0AG0J-E00-00000-00000-EA-000A-00-00-A-AR0-EB-N000-00-000-A00A00-E0000B-000000B



Disclaimer:
This weight estimate does not account for any SPAs.