



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 08-12-2026

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0511 2637 BMS2700000007 1	Change Order No:	Procurement Folder:	2039139
Document Name:	CDO for CMA BMS24*03 June 2026		Reason for Modification:	
Document Description:	CDO for CMA BMS24*03 June 2026			
Procurement Type:	Central Delivery Order			
Buyer Name:	Crystal G Hustead			
Telephone:	(304) 558-2402			
Email:	crystal.g.hustead@wv.gov			
Shipping Method:	Best Way		Master Agreement Number: CMA 0511 BMS2400000003 1	
Free on Board:	FOB Dest, Freight Prepaid			

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000009556 PALCO INC 501 MILLWOOD CIRCLE STE A MAUMELLE AR 72113 US Vendor Contact Phone: 501-658-1075 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Brenda Sheldon Requestor Phone: 304-352-4235 Requestor Email: brenda.f.sheldon@wv.gov 2027 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US	PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US

Purchasing Division's File Copy

Total Order Amount: \$889,650.00

CH 8/13/26

PURCHASING DIVISION AUTHORIZATION
DATE: <i>8/13/26</i>
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: <i>8-13-26</i>
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Confirming Delivery Order for services provided during the month of June 2026 under invoice 2026-06_WV_PM

Total: \$889,650.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80000000	0.00000		\$0.0000	\$376,180.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2026-06-01	2026-06-30				

Commodity Line Description: Fiscal Agent Support OR 2

Extended Description:

Fiscal Agent Support Optional Renewal Year 2

Cost Per Member: \$70.00

5374 X \$70.00 = \$376,180.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80000000	0.00000		\$0.0000	\$2,940.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2026-06-01	2026-06-30				

Commodity Line Description: Fiscal Agency Supp for ADW Comm Trans Svc OR 2

Extended Description:

Fiscal Agency Support for ADW Community Transition Services-Optional Renewal Year 2

Cost Per Member: \$70.00

42 X \$70.00 = \$2,940.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80000000	0.00000		\$0.0000	\$510,530.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2026-06-01	2026-06-30				

Commodity Line Description: Opt Svc-Resource Consulting (Waivers/TMH)-OR 2

Extended Description:

Optional Service-Resource Consulting (Waivers/TMH)-Optional Renewal Year 2

Cost Per Member: \$95.00

5374 X \$95.00 = \$510,530.00



www.palcofirst.com
501 Millwood Circle, Suite A
Maumelle, AR 72113
Post Office Box 13260 Maumelle, AR 72113
Phone: 501.604.9936 or 866.710.0456 - Fax: 501.821.0045
TDD/TTY: Relay Service 711

Invoice # 2026-06_WV_PM
Invoice Type: Original
Invoice Date: 7/6/2026

Payment Terms: Net 30

Bill To: Bureau for Medical Services Attn: 350 Capitol Street, Room 251 Charleston, WV 25301-3706	Make checks payable to Palco, Inc. Payment is due in 30 days. Thank you for your business!
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Service Start Date	Service End Date
6/1/2026	6/30/2026

Description	Quantity	Unit Price	Total
Fiscal Agent Support (ADW, IDWW, TBIW)	5374	\$70.00	\$376,180.00
Resource Consulting (ADW, IDWW, TBIW)	5374	\$95.00	\$510,530.00
Fiscal Agency Support for ADW Comm Trans Svc	42	\$70.00	\$2,940.00
Total Due:			\$889,650.00

RECEIVED

JUL 09 2026

BUREAU FOR MEDICAL SERVICES

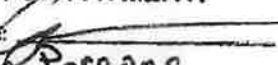
I HEREBY CERTIFY THAT THE ITEMS
LISTED HEREON HAVE BEEN RECEIVED
AND APPROVED FOR PAYMENT.

PROGRAM APPROVAL SIGNATURE: 

PRINTED NAME: Brian Holstine

DATE: 8/5/2026

I HEREBY CERTIFY THAT THE ITEMS
LISTED HEREON HAVE BEEN RECEIVED
AND APPROVED FOR PAYMENT.

PROGRAM APPROVAL SIGNATURE: 

PRINTED NAME: Cynthia Parsons

DATE: 8/5/26

Ok

Alicia Greenhowe



STATE OF WEST VIRGINIA
DEPARTMENT OF HUMAN SERVICES
BUREAU FOR MEDICAL SERVICES

Carl Ayers, MSW
Cabinet Secretary

Christy D. Donohue, CMC
Commissioner

DATE: 8/11/2026

TO: Crystal Hustead
Senior Buyer
State of West Virginia Purchasing Division

FROM: Althea Greenhowe *Althea Greenhowe*
Procurement Specialist, Senior
Office of Shared Administration/Purchasing

RE: PF 2039139, CDO BMS27*07
Dept 0511

The West Virginia Bureau for Medical Services (BMS) respectfully requests the approval of the above-referenced CDO for services performed by Palco Inc. under PF 1187213, CMA BMS24*03.

The service period is 6/1/2026-6/30/2026
The total cost is \$889,650.00

Please feel free to contact me if additional documentation or details are needed. I can be reached at 304-352-3924 or althea.m.greenhowe@wv.gov. Thank you for your time and consideration in this matter.





STATE OF WEST VIRGINIA
DEPARTMENT OF HUMAN SERVICES
BUREAU FOR MEDICAL SERVICES

Carl Ayers, MSW
Cabinet Secretary

Christy D. Donohue, CMC
Commissioner

DATE: 8/11/2026
TO: Office of Shared Administration/Purchasing
FROM: Brenda Sheldon 
Procurement Specialist
Office of Procurement Services
RE: PF 2039139, CDO BMS27*07
Dept 0511

The West Virginia Bureau for Medical Services (BMS) respectfully requests the approval of the above-referenced CDO for services performed by Palco Inc. under PF 1187213, CMA BMS24*03.

Due to an internal BMS issue this invoice could not be processed until August 11, 2026.

Please feel free to contact me if there is additional documentation or details that are needed. I can be reached at 304-352-4235 or Brenda.f.Sheldon@wv.gov. Thank you for your time and consideration in this matter.





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"PALCO INC" 

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Business Organization Detail

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PALCO, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	12/20/2023		12/20/2023	Foreign	Profit			

Organization Information		
Business Purpose	6241 - Health Care and Social Assistance - Social Assistance - Individual and Family Services (child, youth, elderly, disabled)	Capital Stock
Charter County		Control Number
Charter State	AR	Excess Acres
At Will Term		Member Managed
At Will Term Years		Par Value
Authorized Shares		Young Entrepreneur No

Addresses	
Type	Address
Designated Office Address	501 MILLWOOD CIR STE A MAUMELLE, AR, 72113
Notice of Process Address	NORTHWEST REGISTERED AGENT LLC 110 MAIN ST BECKLEY, WV, 25801
Principal Office Address	501 MILLWOOD CIR STE A MAUMELLE, AR, 72113 USA
Principal Office Mailing Address	PO BOX 13260 MAUMELLE, AR, 72113 USA
Type	Address

Officers		Hi, I'm SOLO! I can help you file your Annual Report.
Type	Name/Address	
President	ALICIA PALADINO 17300 CHENAL PKWY LITTLE ROCK, AR, 72223	
Type	Name/Address	

Annual Reports

Filed For
2026
2025
2024
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, August 13, 2026 — 8:46 AM

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Report.