



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 08-05-2026

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0313 9171 DEP2300000001 10	Change Order No:	3	Procurement Folder:	970677
Document Name:	EOI - Francis Drainage Maintenance			Reason for Modification: Change Order No 03 To Increase and Extend Contract	
Document Description:	EOI - Francis Drainage Maintenance				
Procurement Type:	Central Purchase Order				
Buyer Name:	Joseph (Josh) E Hager III				
Telephone:	(304) 558-2306				
Email:	joseph.e.hageriii@wv.gov				
Shipping Method:				Effective Start Date:	2022-07-25
Free on Board:				Effective End Date:	2027-05-31

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000160928 CIVIL & ENVIRONMENTAL CONSULTANTS INC 700 CHERRINGTON PKWY MOON TOWNSHIP PA 15108 US Vendor Contact Phone: 304-933-3119 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Larry T Workman Requestor Phone: (304) 414-1242 Requestor Email: larry.t.workman@wv.gov 2027 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF AML&R 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION OFFICE OF AML&R 601 57TH ST SE CHARLESTON WV 25304 US

8/19/2026 GL

Total Order Amount: \$196,384.93

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: 8/19/2026 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 8/21/2026 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: 8-21-26 ELECTRONIC SIGNATURE ON FILE
--	---	--

Extended Description:

Change Order

Change Order No. 03 is issued to extend the original contract to May 31, 2027 according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders, along with increased pricing per the attached documentation. The extension of this contract is provided to add field investigation and design of a bridge for access to the construction project.

Effective Date of Change:05/29/2026

Extend Contract From: 06/01/2026
To: 05/31/2027

Original Contract Price: \$126,820.49
Change Order #2 Increase: \$6,837.64
Change Order No. 03 Increase: \$62,726.80

Contract New Total: \$196,384.93

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81100000	0.00000		0.000000	1601.21
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Task 1

Extended Description:

Site Reconnaissance and Preparation of Cost Proposal

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81100000	0.00000		0.000000	11641.63
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Task 2

Extended Description:

Field Surveying and Aerial Mapping

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81100000	0.00000		0.000000	58444.24
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Task 3

Extended Description:

Field and Subsurface Investigation and Preliminary Design

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81100000	0.00000		0.000000	31100.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Task 4

Extended Description:

Development of Bid Ready Plans

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	81100000	0.00000		0.000000	20348.21
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Task 5

Extended Description:
Project Permitting

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	81100000	0.00000		0.000000	6482.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Task 6

Extended Description:
Development of Construction Specifications

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	81100000	0.00000		0.000000	1004.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Task 7

Extended Description:
Construction Cost Estimate

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	81100000	0.00000		0.000000	2209.63
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Task 8

Extended Description:
Construction Time Estimate

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	81100000	0.00000		0.000000	827.21
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Task 9

Extended Description:
Pre-Bid Conference

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	81100000	0.00000		0.000000	62726.80
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Task 10

Extended Description:
Task 10- Field Investigation and Bridge Design



west virginia department of environmental protection

Division of Land Restoration
601 57th St, SE
Charleston, WV 25304

Harold D. Ward, Cabinet Secretary
dep.wv.gov

MEMORANDUM

To: DEP Procurement

From: Jennifer Chapman
Procurement Specialist, Sr. DLR

**Jennifer
Chapman**

Digitally signed by: Jennifer Chapman
DN: CN = Jennifer Chapman email =
jennifer.m.chapman@wv.gov C = JM
O = WV DEP OU = DLR
Date: 2026.07.31 13:13:06 -04'00'

Date: July 31, 2026

**Subject: CPO DEP23*01 CO#3-Increase &Extend-AML - EOI - Francis Drainage
Maintenance**

The above-referenced Change Order is late in getting processed due to waiting on the cost proposal and necessary paperwork from the consultant. All parties agreed to the bridge design on May 19, 2026, but the signed paperwork from the Vendor was not received until July 16, 2026.

Let me know if you have any questions.



west virginia department of environmental protection

Office of Abandoned Mine Lands
1000 Technology Drive Suite 3220, Fairmont, WV 26554
Phone: (304) 926-0499

Harold D. Ward, Cabinet Secretary
dep.wv.gov
Fax: (304) 926-0488

July 13, 2026

Civil & Environmental Consultants, Inc.
Attn: Daniel Martinez, P.E.
11811 N. Tatum Blvd., Suite 3057
Phoenix, AZ 85028

Re: Change Order #3
Project Name: Francis Drainage Maintenance
Permit: N/A
Contract Number: CPO DEP 23*001

Dear Mr. Martinez:

The WVDEP Office of Abandoned Mine Lands and Reclamation is issuing a change order to increase the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders as shown in Attachment A. This change order is for an increase of \$62,726.80. The contract time will be increased by 365 days with a new completion date of May 31, 2027.

A new Commodity Line Item, Task X: Field Investigation and Bridge Design, will be added to the contract. This line item is being added to cover activities necessary to install a bridge for access on the Francis Drainage Maintenance project.

The effective date of this Change Order is May 29, 2026.

Change Order Attachment A

PURCHASE ORDER NUMBER: CPO DEP23*001

CHANGE ORDER NUMBER: 3

PROJECT NAME: Francis Drainage Maintenance

VENDOR/ CONTRACTOR: Civil & Environmental Consultants, Inc.

The following changes will be implemented as part of this contract change order:

[illegible]

Effective Date:

May 29, 2026

The original Contract Sum was:

\$126,820.49

Net change by previous Change Orders:

\$6,837.64

The Contract Sum prior to this Change Order was:

\$133,658.13

The Contract Sum will be Increase by this Change Order:

\$62,726.80

The new Contract Sum including this Change Order will be:

\$196,384.93

The Contract Time (Days) will be Increase

365

The Date of Completion as of the date of this Change Order therefore is:

May 31, 2027

Re: Change Order #3
Contract Number: CPO DEP 23*001

Change Order Approved by WVDEP:

Name	Title	Signature	Date
Sheldon Holbert, P.E.	AMLR Northern Construction Engineer	Sheldon W. Holbert Digitally signed by Sheldon W. Holbert Date: 2026.07.13 15:03:49 -04'00'	
Travis Parsons	AMLR Deputy Director	Travis G Parsons Digitally signed by: Travis G Parsons DN: CN = Travis G Parsons email = travis.g.parsons@wv.gov C = US O = WV Dept. of Environmental Protection OU = Office of Abandoned Mine Lands Date: 2026.07.14 11:13:37 -04'00'	

(signature of Deputy Director or Director is ONLY required when change order(s) total increase exceeds 10% when compared to original contract amount)

Completion of this change order approval process requires

- ☒ your signature below
- ☐ a current copy of your contractor's license
- ☒ a current copy of your insurance certificate
 - WVDEP must be listed as additional insured and the contract number must be listed in the extended description
- ☐ a Bond Rider in the amount of [Click or tap here to enter text.](#)

I am in agreement with the changes as outlined in this letter and Attachment A.
(vendor signature required below)

Name	Title	Signature	Date
JOSEPH D. ROBINSON	VICE PRESIDENT		7-14-2026

Please email the signed documents to depdlrprocurement@wv.gov within 7 days of receipt of this letter.

If a Bond Rider is required, please mail the original to:

WV Dept. of Environmental Protection
Office of Abandon Mine Lands
Attn: Melanie Simpson
601 57th Street SE
Charleston, WV 25304

cc: Melanie Simpson

AUTHORIZATION FOR ADDITIONAL SERVICES

Client Name: West Virginia Department of Environmental Protection Agency **Contact:** Sheldon Holbert, PE
Address: 601 57th Street SE **Client Phone:** (304) 389-1378
Charleston, WV 25304 **Client Fax:**
Client Email: sheldon.w.holbert@wv.gov
Date: 07/01/2026
Request No.: #2 **CEC Project Manager:** Joseph Robinson, PE
CEC Project: 320-020 **Task:** Task X (CEC 11)
Project Name: Francis Drainage Maintenance
Location: Francis, WV

Proposed Scope of Services:**Topographic Survey:**

CEC's field surveying services are intended to obtain post-construction, as-built topographic data in the vicinity of the proposed bridge crossing. This data will be used to develop an updated existing ground surface that integrates the original 2022 conditions, the proposed design grades from the 2023 construction documents, and the as-built survey data. This composite surface will serve as the baseline for bridge design.

CEC will send a two (2) person survey crew to perform a Topographic Survey to provide updated existing conditions information for the preparation of civil engineering design plans by CEC. This task will be conducted with survey grade GPS and Robotic Total Station equipment to capture accurate field data to aid in the layout of a pre-manufactured ADM Welding & Fabrication, LLC (ADM) bridge spanning the outlet channel of the Francis AMD Treatment System site.

CEC survey crews will establish horizontal and vertical control points on the project site utilizing GPS observations and OPUS post processing. If existing project control points are located and determined to be undisturbed, intact, and suitable for use, CEC will utilize the existing control network as the basis for subsequent survey work and deliverables. If adequate existing control is not available, a minimum of three (3) horizontal and vertical control points will be established around the project site. Control points will be established using rebar with caps stamped "CEC CONTROL" driven flush to the ground or a "mag nail" driven flush to the pavement surface. All subsequent survey work and deliverables will be referenced to the established or verified project control.

- The horizontal datum will be GPS derived and based upon the West Virginia State Plane Coordinate System, North Zone, NAD 83 (r2011). Horizontal control values and measurements will be in U.S. Survey foot units unless otherwise specified on the deliverable.
- The vertical datum will be GPS derived and based upon NAVD88 (GEOID 18) unless otherwise specified on the deliverable.

AUTHORIZATION FOR ADDITIONAL SERVICES

Geotechnical Engineering and subsurface investigation:

The purpose of CEC's geotechnical engineering services is to perform a subsurface exploration at the project site to provide field and laboratory test data on the soil, rock, and groundwater conditions for use in the preparation of bridge foundation design recommendations.

- (1) CEC will plan, coordinate, and execute the office and field work required to survey and perform the subsurface investigations. A site-specific Health and Safety Plan (HASP) will be generated for the safety of CEC representatives and subcontractors working at the site.
- (2) CEC will subcontract a local drilling company to drill two (2) test borings, one on either side of the stream channel, at the approximate locations of each of the proposed bridge foundations.
- (3) At a minimum, the borings will be extended to a depth of 20 feet below ground surface (bgs) or to the top of bedrock, whichever is encountered first. If bedrock is encountered, 20 feet of rock will be cored from each boring location. However, the test boring schedule may be modified in the field based on subsurface conditions. Test borings will be backfilled with grout.
- (4) Soil samples will generally be obtained at 3-foot centers using a split-spoon sampler and standard penetration tests (SPTs). Rock coring will be performed continuously using NQ-sized (approximately 2-inch diameter) coring equipment. For budgetary purposes, CEC assumes bedrock will be encountered at a depth of 15 to 20 feet bgs. As such, CEC has budgeted for 40 linear feet of soil augering/sampling and 40 feet of rock coring. CEC anticipates drilling can be completed in one day. Grouting operations may take a second day.
- (5) If soft, cohesive soils are encountered during our subsurface exploration, two (2) Shelby tube samples will be obtained. Additionally, bag samples of auger cuttings will be collected from auger cuttings; and from the stream bed/bank for laboratory testing purposes. Drilling operations will be performed in accordance with the appropriate ASTM Specifications. CEC will notify you if any changes are made to the test boring program.
 - a. CEC personnel will hand mark the boring locations in the field at least three (3) days prior to drilling operations. The drilling subcontractor will notify West Virginia MISS Utility Service at least three (3) days prior to commencing drilling operations; however, CEC notes One-Call will not locate private utilities. As such, CEC or the drilling subcontractor is not responsible for any private utilities encountered during drilling operations.
 - b. CEC will provide a qualified representative to monitor the drilling and visually observe the materials encountered, prepare field logs, and make modifications to the drilling program, if necessary. Our representative's field logs will be computer-generated on 8-1/2 by 11-inch sheets in graphical format.
 - c. CEC will transport select soil and rock samples obtained from test drilling to Triad Engineering Inc. for geotechnical laboratory testing. Laboratory testing is anticipated to include moisture content, sieve analyses, Atterberg limits, standard Proctor, unconfined compressive strength tests on rock core samples, and unit weight of soil. Percent passing #200 sieve will be completed on the streambed material for use in scour calculations. The final laboratory testing schedule will be developed after the completion of drilling and may be modified based on the conditions encountered in the boring locations.
- (6) CEC will review the results of the test drilling and laboratory testing and prepare a geotechnical letter report summarizing the data. Our report will include test boring logs, a test boring location plan, and laboratory test results. Generalized recommendations for foundation and earthwork construction will also be provided. Lateral pile analysis is not included in this scope of services but can be provided for an additional fee upon request.

AUTHORIZATION FOR ADDITIONAL SERVICES

Structural Engineering and Construction Documents:

The purpose of our structural engineering services is to perform abutment design and provide WVDEP with abutment construction drawings for the proposed bridge crossing over a drainage channel on the Access Road. CEC understands the superstructure will consist of a pre-manufactured ADM bridge. CEC is providing this proposal for abutment design and construction drawings based on the below understanding:

1. CEC will coordinate with WVDEP and ADM to obtain the design reactions and bearing details/requirements of the proposed bridge that are necessary for the abutment design.
2. The design will include two (2) abutments (one at each approach to the bridge) supported on deep/shallow foundations. CEC will provide WVDEP with an addendum to this proposal if analysis indicates a different abutment/wingwall and foundation system is necessary.

CEC will perform engineering design and prepare construction plan sheets using U.S. Customary units of measurement and in accordance with the following Standards and Guidelines as they may apply:

- AASHTO *LRFD Bridge Design Specifications*, 9th Edition, 2020.
- West Virginia Department of Transportation, Division of Highways, Structure Directives
- West Virginia Department of Transportation, Division of Highways, *Standard Specifications, Roads and Bridges*, Adopted January 1, 2023, as amended by the West Virginia Department of Transportation, Division of Highways, 2025 Supplemental Specifications.

The proposed bridge substructure will be designed for the reactions provided by ADM assuming standard highway loading. A separate analysis for additional trucks that WVDEP may propose for the roadway is not included in this proposal. This analysis could be provided as an addendum to this proposal if required by WVDEP. Foundation design recommendations from Geotechnical Engineering scope and topographical data from the Survey scope will be used as the basis for foundation design.

CEC will perform final detailing and plan preparation for the proposed substructure units and submit the following plan sheets:

- a. General Notes
- b. Bridge Plan and Profile
- c. Abutment Elevations
- d. Typical Abutment and Bearing Details
- e. Guardrail Details

CEC will submit Abutment Plans signed and sealed by Professional Engineer registered in the State of West Virginia. Additional plan submissions after this submission are not anticipated.

CEC will provide construction specifications using the WVDOH Standard Specifications for Roads and Bridges. CEC will also prepare one (1) Opinion of Probable Cost form based on the final sealed construction plans.



AUTHORIZATION FOR ADDITIONAL SERVICES

Reason(s) for Additional Services and Impacts to Schedule:

These additional bridge design services are being presented at the request of WVDEP. Once authorization to proceed is received, CEC will coordinate field surveying within one (1) week. Coordination with the drilling contractor will commence within two (2) days of notice to proceed. It is anticipated the driller will need approximately two (2) to three (3) weeks to mobilize. The WV811 can be placed three (3) days prior to the start of drilling operations. Drilling activities are expected to take approximately one (1) day. Following the completion of drilling and reclamation, laboratory testing will require approximately four (4) weeks to complete. The final geotechnical report will be issued within two (2) weeks of receiving the laboratory test results. The bridge abutment construction plans, specifications and opinion of probable cost will be issued within five (5) weeks of receiving the final geotechnical report, the site topographic data from survey, and the bridge reactions from ADM.

**CEC Principal
Signature:**

Estimated Additional Fee: \$62,726.80

Please provide a signature below authorizing CEC to proceed with the additional services. Upon receipt, CEC will begin the additional services under the Terms and Conditions of our initial Agreement for the additional fee identified above.

Client Authorized Signature: _____ **Date:** _____

You are viewing this page over a secure connection. [Click here](#) for more information.

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

CIVIL & ENVIRONMENTAL CONSULTANTS, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	12/29/1994		12/29/1994	Foreign	Profit			

Organization Information			
Business Purpose	5413 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs)		Capital Stock 0.0000
Charter County	Harrison	Control Number	0
Charter State	PA	Excess Acres	0
At Will Term	Member Managed		
At Will Term Years	Par Value		0.000000
Authorized Shares	0	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	120 GENESIS BLVD BRIDGEPORT, WV, 26330
Notice of Process Address	CORPORATION SERVICE COMPANY 808 GREENBRIER STREET CHARLESTON, WV, 25311
Principal Office Address	700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108 USA
Principal Office Mailing Address	700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108 USA
Type	Address

Officers	
Type	Name/Address
Director	DANIEL A. MALTESE 700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108
President	DUSTIN J KUHLMAN 700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108
Secretary	D. TROY BLAIR 700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108
Treasurer	FOREST RICHARDSON 700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108
Vice-President	HARRY DRAVECKY 700 CHERRINGTON PARKWAY MOON TOWNSHIP, PA, 15108
Type	Name/Address

Name Changes	
Date	Old Name
5/12/2016	CIVIL AND ENVIRONMENTAL CONSULTANTS, INC.
Date	Old Name

Filter By

Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

☐ Any Words *i*

☐ All Words *i*

☐ Exact Phrase *i*

e.g. 123456789, Smith Corp

"CIVIL & ENVIRONMENTAL CONSULTANTS INC" x

Classification v

Excluded Individual v

Excluded Entity v

Federal Organizations v

Exclusion Type ^

☒ Ineligible (Proceedings Pending)

☒ Ineligible (Proceedings Complete)

☒ Prohibition/Restriction

☒ Voluntary Exclusion

Exclusion Program v

Location v

Dates v

Reset ↺

No matches found

We couldn't find a match for your search criteria.

Please try another search or go back to previous results.

[Go Back](#)

Our Website

[About This Site](#)

[Our Community](#)

[Release Notes](#)

[System Alerts](#)

Policies

[Terms of Use](#)

[Privacy Policy](#)

[Restricted Data Use](#)

[Freedom of Information Act](#)

[Accessibility](#)

Our Partners

[Acquisition.gov](#)

[USASpending.gov](#)

[Grants.gov](#)

[More Partners](#)

Customer Service

[Help](#)

[Check Entity Status](#)

[Federal Service Desk](#)

[External Resources](#)

[Contact](#)



WARNING

This is a U.S. General Services Administration Federal Government computer system that is **"FOR OFFICIAL USE ONLY."** This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.

This system contains Controlled Unclassified Information (CUI). All individuals viewing, reproducing or disposing of this information are required to protect it in accordance with 32 CFR Part 2002 and GSA Order CIO 2103.2 CUI Policy.

[SAM.gov](#)

An official website of the U.S. General Services Administration