



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 08-28-2026

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0310 6378 DNR2500000009 7	Change Order No:	3	Procurement Folder:	1459674
Document Name:	Grafton New Public Access Site & Boat Dock	Reason for Modification: Change Order No. 04 issued to increase the contract per the attached documentation.			
Document Description:	Grafton New Public Access Site & Boat Dock				
Procurement Type:	Central Purchase Order				
Buyer Name:	Joseph (Josh) E Hager III				
Telephone:	(304) 558-2306				
Email:	joseph.e.hageriii@wv.gov				
Shipping Method:	Best Way	Effective Start Date:	2025-01-02		
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-08-28		

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000185024 WOLFES EXCAVATING LLC 70 Columbia Blvd Clarksburg WV 26301-9606 US Vendor Contact Phone: 304-842-9050 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: James H Adkins Requestor Phone: (304) 558-3397 Requestor Email: jamie.h.adkins@wv.gov 2027 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
PARKS & RECREATION-PEM SECTION DIVISION OF NATURAL RESOURCES 112 CALIFORNIA AVENUE BLDG 4 CHARLESTON WV 25305 US	STATE OF WEST VIRGINIA JOBSITE - SEE SPECIFICATIONS No City WV 99999 US

CR 8-31-26

Purchasing Division's File Copy

Total Order Amount: \$448,102.79

PURCHASING DIVISION AUTHORIZATION DATE: <i>8/31/2026</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>8/31/2026</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>8/31/2026</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:
Change Order

Change Order No. 04 is issued to increase the original contract according to all terms, conditions, and specifications contained in the original contract including all authorized change orders. The contract is decreased as defined in the attached documentation.

Effective date of extension: 08/10/2026

Original Contract Price: \$398,700.00
Change Order No. 02 Decrease: 462.22
Change Order No. 03 Increase: 18,000.00
Change Order No. 04 Increase: 31,865.01
Contract New Total: \$448,102.79

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.
NO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72000000	0.00000		0.000000	398237.78
Service From	Service To	Manufacturer		Model No	
2025-01-02	2026-08-28				

Commodity Line Description: Marine construction services

Extended Description:
Grafton PAS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72000000	0.00000		0.000000	18000.00
Service From	Service To	Manufacturer		Model No	
2025-01-02	2026-08-28				

Commodity Line Description: Change Order No. 03

Extended Description:
Grafton PAS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72000000	0.00000		0.000000	31865.01
Service From	Service To	Manufacturer		Model No	
2025-01-02	2026-08-28				

Commodity Line Description: Change Order No. 04

Extended Description:
Grafton PAS

Governor Patrick Morrisey



Director Brett W. McMillion

MEMORANDUM

TO: Jamie Adkins, Chief Procurement Officer 
FROM: Sam England, Construction Project Manager
DATE: July 31, 2026
SUBJECT: WV DNR, Grafton Public Access Site
CPO DNR25*9 - Change Order No. 4

The Planning, Engineering, and Maintenance Section (PEM) is requesting approval of Change Order No. 4 for the above-referenced project to address repairs to the stream bank that runs adjacent to the parking lot and for stone materials to cover the liner installed to protect waste materials from entering the river. Attached are the Change Order request from Wolfe Excavating, the Change Order request from Alpha Engineering, Certificate of Insurance and AIA Document G701.

The proposed repair involves stabilizing a slope washout caused by a tributary adjacent to the project area that developed after the engineering plans were prepared. There are two primary concerns. The first is the significant erosion of the stream bank bordering the parking area, which is expected to continue and cause damage to the site if left unaddressed. The other primary concern is the uncovered liner that was installed within the boat launch ramp. If left uncovered the liner is at risk of failure due to damage or vandalism and would be a public safety hazard.

Alpha Engineering has developed a corrective design that calls for the installation of riprap along the affected slope to stabilize the bank and prevent further erosion. They also have approved the proper stone covering for the liner.

If you have any questions or require additional information, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sam England".

Sam England, Project Manager

CC: Matt Yeager



July 30, 2026

Mr. Matt Yeager
Chief
Planning, Engineering, and Maintenance Section
WV Division of Natural Resources
112 California Avenue
Charleston, WV 25305

Re: Grafton Boat Ramp
Change Order 004
AAI Project No. 2206071.00

Dear Matt:

Attached for your review and signature is Change Order 004 for the above referenced project. This Change Order is necessary to address the following:

- A washed out slope adjacent to the parking lot, next to the nearby creek. The washed out area will be repaired by placing 3 loads of R5 riprap stone to prevent further erosion. (\$12,831.00)
- Additional stone placed to cover the liner (\$19,034.01)

The Contract Sum for the project increases by \$31,865.01 (thirty-one thousand, eight hundred and sixty-five dollars and one cent), for a new Contract Sum of \$448,102.79 (four hundred and forty-eight thousand one hundred and two dollars and seventy-nine cents).

This Change Order does not provide any time extension. The current Substantial Completion date remains August 28, 2026.

We find the cost changes acceptable and recommend your acceptance. If you have any questions, please don't hesitate to contact me.

Sincerely,
Alpha Associates, Incorporated

A handwritten signature in blue ink that reads 'CHARLES B. BRANCH'.

Charles B. Branch, PE
Senior Principal

AIA® Document G701® – 2017

Change Order

PROJECT: (Name and address) Grafton New Public Access Site Plan and Boat Ramp	CONTRACT INFORMATION: Contract For: General Construction Date: November 01, 2024	CHANGE ORDER INFORMATION: Change Order Number: 004 Date: July 30, 2026
OWNER: (Name and address) WV DNR 112 California Ave Charleston, WV 25305	ARCHITECT: (Name and address) Alpha Associates, Inc. 209 Prairie Ave. Morgantown, WV 26501	CONTRACTOR: (Name and address) Wolfe's Excavating, LLC 70 Columbia Blvd. Clarksburg, WV 26301

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Supply and installation of 3 loads of R5 riprap stone to correct slip adjacent to parking lot

The original Contract Sum was	\$ 398,700.00
The net change by previously authorized Change Orders	\$ 17,537.78
The Contract Sum prior to this Change Order was	\$ 416,237.78
The Contract Sum will be increased by this Change Order in the amount of	\$ 31,865.01
The new Contract Sum including this Change Order will be	\$ 448,102.79

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be August 28, 2026

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Alpha Associates, Inc.
ARCHITECT (Firm name)

SIGNATURE

Charles B. Branch, PE Senior
Principal

PRINTED NAME AND TITLE

DATE

Wolfe's Excavating, LLC
CONTRACTOR (Firm name)

SIGNATURE

Jimmy Pumphrey - PM

PRINTED NAME AND TITLE

7-31-26

DATE

WVDNR

OWNER (Firm name)

SIGNATURE

Brett W. McMillion, Director

PRINTED NAME AND TITLE

DATE



WOLFE'S EXCAVATING

LLC

70 Columbia Boulevard Clarksburg, WV 26301
304-842-9050 (O) 304-842-9051 (F)

WVDNR
Sam England

Grafton New Public Access Site
DNR25000000009

CO4

There was a wash out in the parking lot slope due to steep ground to the creek and it being a drainage area. This area needs to be fixed to prevent further erosion and to allow us to finish the parking lot stone surfacing.

Solution: Excavate the area and replace with 3 loads of R5 riprap.

Cost - \$12,831.00

Contaminated material was encountered and the DEP requested a liner be installed to protect the ground water. The liner exposed did not look presentable and if left exposed could easily be cut/damaged.

Solution: It was decided to utilize R3 riprap to cover the liner. This work was outside of the original scope.

Cost - \$19,034.01

Total = \$31,865.01

Technical Issues, Operations, General Pricing Practices:

James Pumphrey, Project Manager
Office – (304) 842-9050
Cell – (304) 641-7595
Email – jpumphrey@wolfesexcavating.com

Sincerely,

A handwritten signature in cursive script that reads "James Pumphrey". The signature is written in dark ink and is positioned directly below the word "Sincerely,".

James Pumphrey
Project Manager

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Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

WOLFE'S EXCAVATING, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	7/10/2007		7/10/2007	Domestic	Profit			

Organization Information			
Business Purpose	2389 - Construction - Special Trade Contractors - Other Specialty Trade Contractors (site prep, other specialty)	Capital Stock	
Charter County	Harrison	Control Number	95269
Charter State	WV	Excess Acres	
At Will Term	A	Member Managed	MBR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses

Type	Address
Designated Office Address	70 COLUMBIA BOULEVARD CLARKSBURG, WV, 26301
Notice of Process Address	ELIZABETH BUTCHER 70 COLUMBIA BOULEVARD CLARKSBURG, WV, 26301
Principal Office Address	70 COLUMBIA BOULEVARD CLARKSBURG, WV, 26301 USA
Principal Office Mailing Address	70 COLUMBIA BOULEVARD CLARKSBURG, WV, 26301 USA
Type	Address

Officers

Type	Name/Address
Member	ALEX WOLFE 231 HIDDENVIEW DRIVE BRIDGEPORT, WV, 26330
Organizer	ALEX WOLFE ROUTE 1, BOX 97 TUNNELTON, WV, 26444 USA
Type	Name/Address

DBA

DBA Name	Description	Effective Date	Termination Date
LAW TRUCKING	TRADENAME	6/15/2012	
WOLFE'S ENERGY SERVICE	TRADENAME	10/29/2012	
WOLFE'S ENVIRONMENTAL TRANSPORT	TRADENAME	7/24/2020	
DBA Name	Description	Effective Date	Termination Date

Annual Reports



Entity Management Extract Publishing Schedule Change
Show Details
Aug 15, 2026



See All Alerts

Scheduled SAM Maintenance **Show Details**
Aug 17, 2026



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☐ Exact Phrase 

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"WOLFE'S EXCAVATING, LLC"



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- ☒ Active
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RIDER

TO BE ATTACHED TO AND FORM PART OF

Performance and Payment Bonds

(Bond Type)

NO. 2202689

(Bond Number)

IN FAVOR OF State of West Virginia, DNR

(Obligee)

ON BEHALF OF Wolfe's Excavating, LLC

(Principal)

EFFECTIVE July 20, 2026

(Original Effective Date)

IT IS AGREED THAT, in consideration of the original premium charged for this bond, and any additional premium that may be properly chargeable as a result of this rider.

The Surety, FCCI Insurance Company
hereby gives its consent to change;

(of) the attached bond FROM: Four Hundred Sixteen Thousand Two Hundred Thirty Seven and 78/100
(\$416,237.78)

TO: Four Hundred Forty Eight Thousand One Hundred Two and 79/100 (\$448,102.79)

REASON: Change Order #04 Supply and Installatin of 3 loads of R5 riprap stone to correct slip adjacent to parking lot

EFFECTIVE: July 20, 2026

PROVIDED, however that the attached bond shall be subject to all its agreements, limitations, and conditions except as herein expressly modified, and that the liability of the Surety under the attached bond and under the attached bond as changed by this rider shall not be cumulative.

SIGNED, AND SEALED this 10th day of August, 2026.

Wolfe's Excavating, LLC

Principal

Accepted By

FCCI Insurance Company

Surety

By:

Wendy A. Bright

, Attorney-in-fact

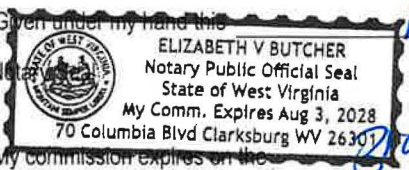


ACKNOWLEDGMENTS

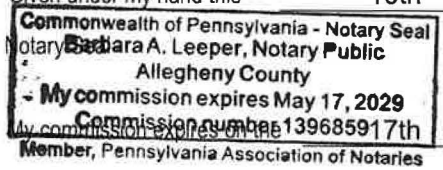
Acknowledgment by Principal if individual or Partnership

1. STATE OF _____
2. County of _____ to-wit: _____
3. I, _____, a Notary Public in and for the
4. county and state aforesaid, do hereby certify that _____
whose name is signed to the foregoing writing, has this day acknowledged the same before me in my said county.
5. Given under my hand this _____ day of _____ 20 _____
6. Notary Seal _____ 7: _____
(Notary Public)
8. My commission expires on the _____ day of _____ 20 _____

Acknowledgment by Principal if Corporation

9. STATE OF West Virginia
10. County of Harrison to-wit: _____
11. I, Elizabeth Butcher, a Notary Public in and for the
12. county and state aforesaid, do hereby certify that Alex Wolfe
13. who as, Owner signed the foregoing writing for
14. a corporation, has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
15. Given under my hand this 18th day of August 20 26
16. Notary Seal  17: [Signature]
(Notary Public)
18. My commission expires on the 3rd day of August 20 28

Acknowledgment by Surety

19. STATE OF PA
20. County of Allegheny to-wit: _____
21. I, Barbara A. Leeper, a Notary Public in and for the
22. county and state aforesaid, do hereby certify that Wendy A. Bright
23. who as, Attorney-In-Fact signed the foregoing writing for
24. FCCI Insurance Company a corporation,
has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
25. Given under my hand this 10th day of August 20 26
26. Notary Seal  27: [Signature]
(Notary Public) Barbara A. Leeper
28. My commission expires on the _____ day of May 20 29

Sufficiency in Form and Manner of Execution Approved

This 31st day of August 20 26

By: [Signature]
Attorney General
(Deputy Attorney General)



GENERAL POWER OF ATTORNEY

Know all men by these presents: That the FCCI Insurance Company, a Corporation organized and existing under the laws of the State of Florida (the "Corporation") does make, constitute and appoint:

Wendy A. Bright

Each, its true and lawful Attorney-In-Fact, to make, execute, seal and deliver, for and on its behalf as surety, and as its act and deed in all bonds and undertakings provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the sum of (not to exceed \$20,000,000.00): **\$20,000,000.00**

Surety Bond No.: 2202689

Principal: Wolfe's Excavating, LLC

Obligee: State of West Virginia, DNR

This Power of Attorney is made and executed by authority of a Resolution adopted by the Board of Directors. That resolution also authorized any further action by the officers of the Company necessary to effect such transaction.

The signatures below and the seal of the Corporation may be affixed by facsimile, and any such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached.

In witness whereof, the FCCI Insurance Company has caused these presents to be signed by its duly authorized officers and its corporate Seal to be hereunto affixed, this 23rd day of July, 2020.

Attest:

Christina D. Welch, President
FCCI Insurance Company



Christopher Shoucair,
EVP, CFO, Treasurer, Secretary
FCCI Insurance Company

State of Florida
County of Sarasota

Before me this day personally appeared Christina D. Welch, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 2/27/2027



PEGGY SNOW
Commission # HH 326535
Expires February 27, 2027

Notary Public

State of Florida
County of Sarasota

Before me this day personally appeared Christopher Shoucair, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 2/27/2027



PEGGY SNOW
Commission # HH 326535
Expires February 27, 2027

Notary Public

CERTIFICATE

I, the undersigned Secretary of FCCI Insurance Company, a Florida Corporation, DO HEREBY CERTIFY that the foregoing Power of Attorney remains in full force and has not been revoked; and furthermore that the February 27, 2020 Resolution of the Board of Directors, referenced in said Power of Attorney, is now in force.

Dated this 10th day of August, 2026

Christopher Shoucair, EVP, CFO, Treasurer, Secretary
FCCI Insurance Company