



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 07-24-2026

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0310 6378 DNR2500000009 6	Change Order No:	2	Procurement Folder:	1459674
Document Name:	Grafton New Public Access Site & Boat Dock			Reason for Modification:	Change Order No. 03 issued to extend and increase the contract per the attached documentation.
Document Description:	Grafton New Public Access Site & Boat Dock				
Procurement Type:	Central Purchase Order				
Buyer Name:	Joseph (Josh) E Hager III				
Telephone:	(304) 558-2306			Email:	joseph.e.hageriii@wv.gov
Shipping Method:	Best Way			Effective Start Date:	2025-01-02
Free on Board:	FOB Dest, Freight Prepaid			Effective End Date:	2026-08-28

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000185024 WOLFES EXCAVATING LLC 70 Columbia Blvd Clarksburg WV 26301-9606 US Vendor Contact Phone: 304-842-9050 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: James H Adkins Requestor Phone: (304) 558-3397 Requestor Email: jamie.h.adkins@wv.gov 2027 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
PARKS & RECREATION-PEM SECTION DIVISION OF NATURAL RESOURCES 112 CALIFORNIA AVENUE BLDG 4 CHARLESTON WV 25305 US	STATE OF WEST VIRGINIA JOBSITE - SEE SPECIFICATIONS No City WV 99999 US

Total Order Amount: \$416,237.78

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: <i>M. Hager</i> - 7/27/2026 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>J. S. Hager</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>G. Hager</i> 7-30-26 ELECTRONIC SIGNATURE ON FILE
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Extended Description:**Change Order**

Change Order No. 03 is issued to extend and increase the original contract according to all terms, conditions, and specifications contained in the original contract including all authorized change orders. The contract is decreased as defined in the attached documentation.

Effective date of extension: 08/01/2026 - 08/28/2026

Original Contract Price: \$398,700.00
Change Order No. 02 Decrease: 462.22
Change Order No. 03 Increase: 18,000.00
Contract New Total: \$416,237.78

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72000000	0.00000		0.000000	398237.78
Service From	Service To	Manufacturer		Model No	
2025-01-02	2026-08-28				

Commodity Line Description: Marine construction services

Extended Description:

Grafton PAS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72000000	0.00000		0.000000	18000.00
Service From	Service To	Manufacturer		Model No	
2025-01-02	2026-08-28				

Commodity Line Description: Change Order No. 03

Extended Description:

Grafton PAS



Governor Jim Justice

Director Brett W. McMillion

MEMORANDUM

TO: Jamie Adkins 
Chief Procurement Officer

FROM: Sam England
Construction Project Manager

DATE: July 6, 2026

SUBJECT: WVDNR
Grafton Public Access Site
CPO DNR25*09
Change Order No. 3 – Additional Expense and Time Extension Request

The Planning, Engineering, and Maintenance Section (PEM) is requesting that changes be made to the above-mentioned project as outlined in Change Order No. 3 for this contract extension and changes to the scope of work performed.

The need for the change order is due to the discovery of petroleum based underground waste in the boat ramp area, much deeper than anticipated by the Division of Environmental Protection, Alpha Engineering and the DNR. In order to avoid an environmental issue, specifically the discharge of underground petroleum-based waste into the river, the liner was an emergency purchase and at the request of the DEP on site during the excavation. The decision was a joint solution determined by the DEP, Alpha Engineering and DNR staff.

The contract will expire on July 31, 2026. Wolfe Excavation has asked for an additional 4 week period extension to August 28, 2026 and we concur.

If you have any questions or need any additional information, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sam England".

Sam England, Project Manager

CC: Matt Yeager

AIA® Document G701® – 2017

Change Order

PROJECT: (Name and address)
Grafton New Public Access Site Plan and
Boat Ramp

OWNER: (Name and address)
WV DNR
112 California Ave
Charleston, WV 25305

CONTRACT INFORMATION:
Contract For: General Construction

Date: November 01, 2024

ARCHITECT: (Name and address)
Alpha Associates, Inc.
209 Prairie Ave.
Morgantown, WV 26501

CHANGE ORDER INFORMATION:
Change Order Number: 003

Date: June 8, 2026

CONTRACTOR: (Name and address)
Wolfe's Excavating, LLC
70 Columbia Blvd.
Clarksburg, WV 26301

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Supply and installation of 40 mil liner to encapsulate the contaminated material, at the request of WVDEP to avoid environmental contamination.

The original Contract Sum was	\$ 398,700.00
The net change by previously authorized Change Orders	\$ -462.22
The Contract Sum prior to this Change Order was	\$ 398,237.78
The Contract Sum will be increased by this Change Order in the amount of	\$ 18,000.00
The new Contract Sum including this Change Order will be	\$ 416,237.78

The Contract Time will be increased by Twenty-Eight (28) days.
The new date of Substantial Completion will be August 28, 2026

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Alpha Associates, Inc.

ARCHITECT (Firm name)



SIGNATURE

Charles B. Branch, PE Senior
Principal

PRINTED NAME AND TITLE

6/8/2026

DATE

Wolfe's Excavating, LLC

CONTRACTOR (Firm name)



SIGNATURE

James Pumphrey - Ops Manager

PRINTED NAME AND TITLE

6/26/26

DATE

WV DNR

OWNER (Firm name)



SIGNATURE

Brett W. McMillion, Director

PRINTED NAME AND TITLE

7/7/26

DATE



June 8, 2026

Mr. Matt Yeager
Chief
Planning, Engineering, and Maintenance Section
WV Division of Natural Resources
112 California Avenue
Charleston, WV 25305

Re: Grafton Boat Ramp
Change Order 003
AAI Project No. 2206071.00

Dear Matt:

Attached for your review and signature is Change Order 003 for the above referenced project. This Change Order is necessary to address contaminated soils encountered under and around the boat ramp. Once discovered, WVDEP was called to evaluate the material. After onsite review with WVDEP, WVDNR, Alpha Associates, and Wolfe's Excavating, it was determined, at the request of WVDEP, to avoid environmental contamination, that the contaminated material would be encapsulated using an impermeable liner.

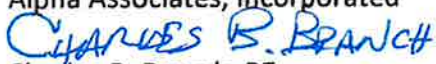
Therefore, this Change Order includes the following:

- Supply and installation of 40 mil liner to encapsulate the contaminated material.

The Contract Sum for the project increases by \$18,000.00 (eighteen thousand dollars), for a new Contract Sum of \$416,237.78 (four hundred and sixteen thousand two hundred and thirty-seven dollars and seventy-eight cents).

The Change Order also provides for a Contract time extension of 28 days. This brings the new date of Substantial Completion to August 28, 2026.

We find the cost changes and time extension acceptable and recommend your acceptance. If you have any questions, please don't hesitate to contact me.

Sincerely,
Alpha Associates, Incorporated

Charles B. Branch, PE
Senior Principal



WOLFE'S EXCAVATING

LLC

70 Columbia Boulevard Clarksburg, WV 26301
304-842-9050 (O) 304-842-9051 (F)

WVDNR
Sam England

Grafton New Public Access Site
DNR25000000009

Scope Change and Time Extension

On 5-20-26, Wolfes Excavating began removing the contaminated material and hauling to the landfill. Around midday the DNR and DEP arrived onsite to conduct an inspection. DEP personal advised that 40 mil liner be placed at the base of the excavation wrapping up the walls and covering the slopes to protect from contamination through seepage as soon as feasible. Wolfes contacted Octane Environmental and setup the work to be performed on 5-21-26. As of end of the day on 5-20-26, the DEP stated they would need to reconvene and determine the best path forward. Wolfes was told to halt work until DEP provided direction.

Given the history of answers/direction taking time on the unknowns, Wolfes demobilized the excavator and dozer to perform other work that will take 4 weeks pending weather.

Liner Cost - \$18,000
4 week time extension

Technical Issues, Operations, General Pricing Practices:

James Pumphrey, Project Manager
Office – (304) 842-9050
Cell – (304) 641-7595
Email – jpumphrey@wolfesexcavating.com

Sincerely,

James Pumphrey Project Manager

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Business Organization Detail

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WOLFE'S EXCAVATING, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	7/10/2007		7/10/2007	Domestic	Profit			

Organization Information			
Business Purpose	2389 - Construction - Special Trade Contractors - Other Specialty Trade Contractors (site prep, other specialty)	Capital Stock	
Charter County	Harrison	Control Number	95269
Charter State	WV	Excess Acres	
At Will Term	A	Member Managed	MBR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses

Type	Address
Designated Office Address	70 COLUMBIA BOULEVARD CLARKSBURG, WV, 26301
Notice of Process Address	ELIZABETH BUTCHER 70 COLUMBIA BOULEVARD CLARKSBURG, WV, 26301
Principal Office Address	70 COLUMBIA BOULEVARD CLARKSBURG, WV, 26301 USA
Principal Office Mailing Address	70 COLUMBIA BOULEVARD CLARKSBURG, WV, 26301 USA ✓
Type	Address

Officers

Type	Name/Address
Member	ALEX WOLFE 231 HIDDENVIEW DRIVE BRIDGEPORT, WV, 26330
Organizer	ALEX WOLFE ROUTE 1, BOX 97 TUNNELTON, WV, 26444 USA
Type	Name/Address

DBA

DBA Name	Description	Effective Date	Termination Date
LAW TRUCKING	TRADENAME	6/15/2012	
WOLFE'S ENERGY SERVICE	TRADENAME	10/29/2012	
WOLFE'S ENVIRONMENTAL TRANSPORT	TRADENAME	7/24/2020	
DBA Name	Description	Effective Date	Termination Date

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