



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 07-21-2026

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0603 0603 ADJ2500000042 6	Change Order No:	1	Procurement Folder:	1478285
Document Name:	JFHQ Coonskin Complex Storm Water Drainage Design EOI	Reason for Modification: Change Order No. 1 - to increase contract per the attached documentation.			
Document Description:	JFHQ Coonskin Complex Storm Water Drainage Design EOI				
Procurement Type:	Central Purchase Order				
Buyer Name:	David H Pauline				
Telephone:	304-558-0067				
Email:	david.h.pauline@wv.gov				
Shipping Method:	Best Way	Effective Start Date:	2025-03-06		
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:			

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000204787 THE THRASHER GROUP INC 600 WHITE OAKS BLVD BRIDGEPORT WV 26330 US Vendor Contact Phone: 304-624-4108 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Rachel L White Requestor Phone: (304) 982-1417 Requestor Email: rachel.l.white36.nfg@army.mil 2027 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
DIVISION ENGINEERING & FACILITIES ADJUTANT GENERALS OFFICE 1707 COONSKIN DR CHARLESTON WV 25311 US	STATE FINANCE ADJUTANT GENERALS OFFICE 1703 COONSKIN DR CHARLESTON WV 25311-1085 US

CR 8-10-26

Total Order Amount: \$54,340.00

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: 7/21/26 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 8/14/2026 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: 8-14-26 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

CHANGE ORDER NO. 1

Change Order No. 1 is issued to increase the original contract amount to add the design of replacement stairs and sidewalks adjacent to the HQ building and to add French drains to the nearest inlet to divert water away from the building in heavy rain according to all terms, conditions, and specifications contained in the original contract, including all authorized change orders, per the attached documentation.

Effective date of change: 07/14/2025

Original Contract Price \$ 45,840.00
CO1 - Price increase \$ 8,500.00

Contract New Total: \$ 54,340.00

NO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81101508	0.00000		0.000000	45840.00
Service From	Service To	Manufacturer		Model No	
2025-03-06					

Commodity Line Description: JFHQ Coonskin Complex Storm Water Drainage Design EOI**Extended Description:**

Provide professional architectural and engineering design services per the attached documentation.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81101508	0.00000		0.000000	8500.00
Service From	Service To	Manufacturer		Model No	
2025-07-14					

Commodity Line Description: Change Order No. 1- To increase contract amount**Extended Description:**

CHANGE ORDER NO. 1- To increase contract amount to add the design of replacement stairs and sidewalks adjacent to the HQ building and to add French drains to the nearest inlet to divert water away from the building in heavy rain events, per the attached documentation.



COMPLEX PROJECTS
REQUIRE RESOLVE
THRASHER'S GOT IT

July 14, 2025

Mr. Jim Skaggs
Project Manager
Division of Engineering & Facilities
1707 Coonskin Drive
Charleston, WV 25311
Via Email: robert.a.skaggs14.nfg@army.mil

**RE: JFHQ Coonskin Complex Storm Water Drainage Design
Engineering Proposal – Amendment 01
Purchase Order – CPO 0603 0603 ADJ2500000042 1**

Mr. Skaggs,

The Thrasher Group (Thrasher) is pleased to have an opportunity to present an amendment to purchase order **CPO 0603 0603 ADJ2500000042 1**. The following details our proposal for the Scope of Work, Project Schedule, and Fees & Payment:

A. PROJECT UNDERSTANDING

Based on initial cost estimates the Owner would like to add into the project replacement of stairs and sidewalk adjacent to the JFHQ Headquarters building and then add sidewalk in front of the parking spaces adjacent to the JFHQ Headquarters building as well as across the street. French drains will be added in the grass areas that are consistently wet and will be tied into the nearest inlet.

B. SCOPE OF WORK

1. Type B Services:
 - a. Thrasher will incorporate these changes into the construction documents. Additional survey for the sidewalk will be captured for the construction documents.
 - b. With each submission cost estimates will be provided.

C. FEES & PAYMENT

1. The lump sum fee for the Scope of Work identified in Section A is broken out as follows:

Type B Services = \$8,500

Please do not hesitate to contact us if you have questions or need further clarification.

Sincerely,

THE THRASHER GROUP, INC



NICOLE PRICE, PE
Project Manager

**West Virginia Army National Guard
Construction & Facilities Management Office**

1707 Coonskin Drive
Charleston, West Virginia, 25311-1085

FMO-OTR-

14 July 2025

Mr. Pauline,

Please find the following change order packet for the subject contract (CPOADJ2500000042). This change order is for additional Design services of the JFHQ Coonskin Complex Storm Water Drainage Design. The project is in Charleston, West Virginia. A description of the services is provided below.

We request a courtesy call if there are any problems associated with the attached change order so that we may have an opportunity to address the issue in a timely manner. The point of contact for this change order is Jim Skaggs at (304)719-8745.

1. Itemized Changes:

a. Item #1: Additional Design Services for JFHQ Coonskin Complex Storm Water Drainage

1. Description of work: Provide additional design services to incorporate additional areas of concern discovered during site investigation and testing.
2. Justification for Change:
 - (a) Facts: The project is currently being designed for bid and contracted for construction. During site investigation, unforeseen items of disrepair and deficiencies were discovered.
 - (b) Recommendation: Provide design services to encompass these additional areas and correct deficiencies.

b. Item #2 Cost Increase: \$8,500.00

3. Type B Services:

- (a) Thrasher will incorporate these changes into the construction documents. Additional survey for these areas will be captured for the construction documents.

(b) With each submission cost estimates will be provided.

4. Justification for Change:

(a) Facts: Initial design contract was awarded to The Thrasher Group Inc in the amount of \$45,840.00.

(b) Recommendation: Approve change order with increased amount. The request is fair and reasonable.

Funding: 50% Federal / 50% State

Accounting Summary:

CONSOLIDATED PRICING OF CHANGE ORDER		
Description	Federal Funds	State Funds
Item #2: Additional Design Services Increase from \$45,840.00 to \$54,340.00(Increase in the amount of \$8,500.00)	\$4,250.00	\$4,250.00
Item #3: Time Extension	\$0	\$0
Total	\$4,250.00	\$4,250.00

Respectfully,



ROBERT SKAGGS
Project Manager

Cc: COL Hodges, FMO



DEPARTMENT OF THE ARMY
ADJUTANT GENERAL'S OFFICE
JOINT FORCES HEADQUARTERS WEST VIRGINIA
1707 COONSKIN DRIVE
CHARLESTON, WEST VIRGINIA 25311-1026

NGWV-FMO

13 July 2026

TO: Mr. David Pauline, Senior Buyer
West Virginia Division of Purchasing

FROM: Mr. Dean Wingerd, Procurement Analyst
Office of the Adjutant General, State of West Virginia

RE: Change Order Justification
CPO-ADJ2500000042
CO#1 JFHQ Coonskin Complex Storm Water Drainage Design
The Thrasher Group, Inc.

This change order request for the project noted above is to increase the contract amount, by \$8,500.00 to a total of \$54,340.00, for additional design work required as result of senior leadership requesting additional design and providing cost estimates to make the handicap ramp outside of Building 1703 ADA (Americans with Disabilities Act) compliant, this involved additional site investigation, concrete testing, and additional design services. However, the cost to construct this ADA compliant ramp was found to be far outside the limits of our construction budget, but the agency is obligated to pay the designer, The Thrasher Group, Inc., for the work they performed at the agency's request. The letter dated July 14, 2025, from the agency project manager reflects this request for a cost increase to the contract and is attached to this submission. The submission of this request was delayed because of the difficulty obtaining additional state funds to complete this change order, staff workload, and other projects took priority.

Per this justification, we respectfully request the approval of Change Order #1 as submitted.

The point of contact for this correspondence is the undersigned at 304-561-6629 or email at clauded.wingerd.nfg@army.mil.

Dean Wingerd
Procurement Analyst
WV Military Authority
Construction & Facilities Management Office

Increase
approved



Lyle, Tara L <tara.l.lyle@wv.gov>

RE: CPO ADJ25*42 CO 1 Increase

1 message

Wingerd, Claude D NFG NG WVARNG (USA) <claude.d.wingerd.nfg@army.mil>

Mon, Jul 13, 2026 at 9:12 AM

To: "Riley, Jessica L" <jessica.l.riley@wv.gov>

Cc: Tara L Lyle <tara.l.lyle@wv.gov>, "Wingerd, Claude D NFG NG WVARNG (USA)" <claude.d.wingerd.nfg@army.mil>

Jessica,

Good morning. After some more investigation, it turns out that the TAG (The Adjutant General) had requested the architect complete additional design work, to add an ADA compliant ramp as part of the stairs and sidewalks replacement referenced in this change order. And after getting the estimated cost for that ramp (which was very costly and out of our construction budget) he decided against doing that. However, the architect had completed the additional work as requested and we need this change order to pay them for that work. I apologize for the confusion on that, I did not get the full story at the time of the original change order submission. Please see attached my revised justification letter and let me know if this is approved. If not, just let us know and we will handle this another way. Please advise.

Respectfully

Dean Wingerd

Procurement Analyst

WV Military Authority/ Office of the Adjutant General

Construction & Facilities Management Office

PH) 304-561-6629

claude.d.wingerd.nfg@army.mil

From: Riley, Jessica L <jessica.l.riley@wv.gov>

Sent: Thursday, June 11, 2026 11:41 AM

To: Wingerd, Claude D NFG NG WVARNG (USA) <claude.d.wingerd.nfg@army.mil>

Cc: Tara L Lyle <tara.l.lyle@wv.gov>

Subject: CPO ADJ25*42 CO 1 Increase

Good almost afternoon Dean,

Is it possible to get clarification as to what happened with the stairs and sidewalks replacements? Tara and I agree that the unforeseen items of disrepair and deficiencies are acceptable. However, the letter from Thrasher states "the Owner would like to add into the project replacement of stairs and sidewalk adjacent to the JFHQ Headquarters building and then add sidewalk in front of the parking spaces adjacent to the JFHQ Headquarters building as well as across the street. French drains will be added in the grass areas that are consistently wet and will be tied to the nearest inlet." I just want to tie those two together more, specifically regarding the drainage project and the French drain needed for the wet grassy areas.

Let me know if you need anything else from me. Please don't hesitate to reach out.

Thank you,

Jessica L Riley

Buyer

Purchasing Division

304-558-0246 | Jessica.L.Riley@wv.gov

2019 Washington St. E., Charleston, WV 25305



REVISED-CPO ADJ25-42 CO 1 JFHQ Coonskin Complex Storm Water Drainage Design.pdf

48K

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

THE THRASHER GROUP, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	6/2/1983		6/2/1983	Domestic	Profit			

Organization Information			
Business Purpose	5413 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs)		Capital Stock 25000.0000
Charter County	Harrison	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term	Member Managed		
At Will Term Years	Par Value		0.050000
Authorized Shares	500000	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Notice of Process Address	CLAYTON C WHITE PO BOX 940 BRIDGEPORT, WV, 26330
Principal Office Address	600 WHITE OAKS BLVD BRIDGEPORT, WV, 26330 USA
Principal Office Mailing Address	PO BOX 940 BRIDGEPORT, WV, 26330 USA
Type	Address

Officers	
Type	Name/Address
Director	HENRY W THRASHER 600 WHITE OAKS BLVD BRIDGEPORT, WV, 26330
Director	CHAD M RILEY 600 WHITE OAKS BLVD BRIDGEPORT, WV, 26330
Incorporator	HENRY A. THRASHER 203 HICKMAN STREET CLARKSBURG, WV, 26301 USA
President	HENRY WOOD THRASHER 600 WHITE OAKS BLVD BRIDGEPORT, WV, 26330
Secretary	CLAYTON C. WHITE 600 WHITE OAKS BLVD BRIDGEPORT, WV, 26330
Treasurer	CLAYTON C. WHITE 600 WHITE OAKS BLVD BRIDGEPORT, WV, 26330
Vice-President	CHAD M. RILEY 600 WHITE OAKS BLVD BRIDGEPORT, WV, 26330
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination

BLUE MOUNTAIN AERIAL MAPPING	TRADENAME	4/1/2019	
BLUE MOUNTAIN ENGINEERING	TRADENAME	4/1/2019	
BLUE MOUNTAIN SURVEYING	TRADENAME	4/1/2019	
BLUE MOUNTAIN, INC.	TRADENAME	8/31/2018	
PENTREE, INC.	TRADENAME	7/25/2014	
DBA Name	Description	Effective Date	Termination Date

Name Changes

Date	Old Name
3/26/2013	THRASHER GROUP, INC.
3/18/2013	THRASHER ENGINEERING, INC.
Date	Old Name

Mergers

Merger Date	Merged	Merged State	Survived	Survived State
12/27/2012	BERKELEY ASSOCIATES, INC.	WV	THRASHER ENGINEERING, INC.	WV
12/27/2012	GUSTAFSON & ASSOCIATES, INC.	WV	THRASHER ENGINEERING, INC.	WV
12/27/2012	THRASHER ENVIRONMENTAL, INC.	WV	THRASHER ENGINEERING, INC.	WV
3/5/2013	GEOMETRICS GPS, INC.	WV	THRASHER ENGINEERING, INC.	WV
5/14/2014	RESOURCE ENGINEERING GROUP, INC.	WV	THE THRASHER GROUP, INC.	WV
7/25/2014	PENTREE, INC.	WV	THE THRASHER GROUP, INC.	WV
Merger Date	Merged	Merged State	Survived	Survived State

Date	Amendment
10/29/2018	STOCK CHANGES, SEE IMAGES
12/21/2017	CHANGED CAPITAL STOCK
7/25/2014	MERGER: MERGING PENTREE, INC., A QUALIFIED WV CORPC WITH AND INTO THE THRASHER GROUP, INC., A QUALIFIED W. CORPORATION, THE SURVIVOR

5/14/2014	MERGER: MERGING RESOURCE ENGINEERING GROUP, INC., A QUALIFIED WV CORPORATION WITH AND INTO THE THRASHER GROUP, INC., A QUALIFIED WV CORPORATION, THE SURVIVOR
3/26/2013	NAME CHANGE: FROM THRASHER GROUP, INC.
3/18/2013	NAME CHANGE: FROM THRASHER ENGINEERING, INC.
3/5/2013	MERGER: MERGING GEOMETRICS GPS, INC., A QUALIFIED WV CORPORATION WITH AND INTO THRASHER ENGINEERING, INC., A QUALIFIED WV CORPORATION, THE SURVIVOR
12/27/2012	MERGER: MERGING BERKELEY ASSOCIATES, INC., A QUALIFIED WV CORPORATION WITH AND INTO THRASHER ENGINEERING, INC., A QUALIFIED WV CORPORATION, THE SURVIVOR. THE EFFECTIVE DATE OF MERGER IS 1/1/2013
12/27/2012	MERGER: MERGING THRASHER ENVIRONMENTAL, INC., A QUALIFIED WV CORPORATION WITH AND INTO THRASHER ENGINEERING, INC., A QUALIFIED WV CORPORATION, THE SURVIVOR. THE EFFECTIVE DATE OF MERGER IS 1/1/2013.
12/27/2012	MERGER: MERGING GUSTAFSON & ASSOCIATES, INC., A QUALIFIED WV CORPORATION WITH AND INTO THRASHER ENGINEERING, INC., A QUALIFIED WV CORPORATION, THE SURVIVOR. THE EFFECTIVE DATE OF MERGER IS 1/1/2013
8/6/1999	INCREASE IN AUTH. CAP. STK FROM \$10,000 WITH 100 SHARES AT \$100.00 PAR TO \$25,000 WITH 25,000 SHARES AT \$1.00 PAR VALUE.
11/3/1983	CHANGE OF NAME: FROM H & T ENGINEERING CO.
Date	Amendment

Annual Reports

Filed For

2026

2025

2024

2023

2022

2021

2020

2019

2018

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Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, July 21, 2026 — 2:58 PM

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Simple Search

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"the thrasher group inc"

Entity

Location

Status

- ☒ Active
- ☐ Inactive

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Entity Information



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Entities

Disaster Response Registry

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>OP/08</u> Date: <u>7/21/06</u> Solicitation No. <u>CO# 1</u> <u>increase</u>	Agency: WV ADJ Procurement Officer Submitting Requisition: Dean Wingerd Requisition No. CPO ADJ25*42 - CO#1 PF No.: 1478285
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	☒	☐	☐	☐
2	Use of correct specification template	☒	☐	☐	☐
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	☒	☐	☐	☐
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	☒	☐	☐	☐
5	Maximum budgeted amount in wvOASIS	☒	☐	☐	☐
6	Suggested vendors in wvOASIS	☒	☐	☐	☐
7	Capitol Building Commission pre-approval	☐	☐	☐	☐
8	Financing (Governor's Office) pre-approval	☐	☐	☐	☐
9	Fleet Management Division pre-approval	☐	☐	☐	☐

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	☐	☐	☐	☐
	Automobile Liability	☐	☐	☐	☐
	Workers' Compensation/Employer's Liability	☐	☐	☐	☐
	Cyber Liability	☐	☐	☐	☐
	Builder's Risk/Installation Floater	☐	☐	☐	☐
	Professional Liability	☐	☐	☐	☐
	Other (specify)	☐	☐	☐	☐
11	Office of Technology CIO pre-approval	☐	☐	☐	☐
12	Treasurer's Office (banking) pre-approval	☐	☐	☐	☐

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	☒	☐	☐	☒
2	Standard change order language	☒	☐	☐	☒
3	Office of Technology CIO approval	☐	☐	☐	☒
4	Justification for price increases/backdating/other	☐	☐	☐	☒
5	Bond Rider (Construction)	☐	☐	☐	☒
6	Secretary of State Verification	☒	☐	☐	☒
7	State debarment verification	☒	☐	☐	☒
8	Federal debarment verification	☒	☐	☐	☒

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____