



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 07-14-2026

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0211 4074 GSD2600000013 4	Change Order No:	2	Procurement Folder:	1637530
Document Name:	Bldg. 74 Renovations Project	Reason for Modification: Change Order No. 2 - To increase the contract per attached documentation.			
Document Description:	Bldg. 74 Renovations Project				
Procurement Type:	Central Purchase Order				
Buyer Name:	Tara Lyle				
Telephone:	(304) 558-2544				
Email:	tara.l.lyle@wv.gov				
Shipping Method:	Best Way	Effective Start Date:	2026-03-30		
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-04-19		

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000205011 MARCH WESTIN COMPANY INC 360 FRONTIER AVE MORGANTOWN WV 265053008 US Vendor Contact Phone: 999-999-9999 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Kari J Westfall Requestor Phone: 304-352-5492 Requestor Email: kari.j.dean@wv.gov 2027 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
GENERAL SERVICES DIVISION DEPARTMENT OF ADMINISTRATION 112 CALIFORNIA AVENUE BLDG 4, 6TH FLOOR CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 74 PLAZA FOUR 318-324 4TH AVE SOUTH CHARLESTON WV 25303 US

8/11/2026

Purchasing Division's File Copy

Total Order Amount: \$8,272,731.58

PURCHASING DIVISION AUTHORIZATION DATE: 8/11/2026 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 8/14/2026 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: 8-14-26 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order No. 2

Change Order No. 2 is issued to extend and increase the original contract to April 19th, 2027 (20 Days), according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders per the attached documentation. The extension of this contract is provided to provide the vendor time for the additional work.

Effective Date of Increase: 7/14/2026

Extend Contract from 03/30/2027 to 04/19/2027

Original Contract Award Amount = \$8,143,000.00

Change Order #2 (Increase) = \$ 129,431.58

New Contract Amount = \$8,272,731.58

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72121103	0.00000		0.000000	8143300.00
Service From	Service To	Manufacturer		Model No	
2026-03-30	2027-04-19				

Commodity Line Description: Bldg. 74 Renovations Project**Extended Description:**

Bldg. 74 Renovations Project

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72121103	0.00000		0.000000	129431.58
Service From	Service To	Manufacturer		Model No	
2026-03-30	2027-04-19				

Commodity Line Description: Change Order 2**Extended Description:**

Bldg. 74 Renovations Project



Approved:
[Signature] 8/11/26

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Eric L. Householder
Cabinet Secretary

Bob Kilpatrick
Director

MEMORANDUM

To: David Pauline, Senior Buyer, State Purchasing Division
From: Cody G. Taylor, Procurement Specialist Sr.
Date: June 23, 2026
Ref: **CO #2 – CPO GSD2600000013 – Bldg. 74 Renovation Project**

David:

Please accept this memorandum as our explanation and justification for our request for a Change Order (#2) to our contract (CPO GSD2600000013) with March Westin Company, Inc for the Bldg. 74 Renovation Project. Per the documentation attached here and to the Header of the wvOASIS procurement document, this addresses the following:

Increase of \$129,431.58 to address the following issues:

Renovation of elevator shaft walls that were in such a poor state that it was not advisable to replace the elevator without addressing. Several instances of moving and increasing the number of electrical receptacles to address tenant needs. Increasing the size of a data rack as requested by owner/tenant. Addressing fireproofing and reframing of the curtain walls do to work on the elevator. Relocating the generator closer to the building, as well as adjusting the amount and type of fencing.

The additional work will also require an increase of twenty (20) days.

Original Contract Award Amount	=	\$8,143,000.00
Change Order #2 (Increase)	=	\$ 129,431.58
New Contract Amount	=	\$8,272,731.58

Current Final Completion Date: March 30th, 2027
New Final Completion Date: April 19th, 2027

Please make this increase effective immediately.

If you have any questions or need additional information, please contact me via email at Cody.G.Taylor@wv.gov or by phone at (304) 352-5531.

ERIC L. HOUSEHOLDER
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

SAMANTHA WILLIS
PURCHASING DIRECTOR

To: All State Agencies Under Purchasing Division
From: Samantha Willis, Director & General Counsel
WV Purchasing *SW*
Date: January 23, 2025
Re: \$100,000 Spending Requests

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrisey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

CPO GSD26*013 Bldg. 74 Renovations

The Accompanying Request has been reviewed and approved by the following:

Agency Head

Eric Householder
Cabinet Secretary/Department Head

07/13/26

Date

7/14/26

Date

~~Governor's Office Representative~~

~~Date~~

Total Cost:

Current: \$8,143,300.00 Increase: \$129,431.58, New Total: \$8,272,731.58

Award Document Number:

CPO GSD2600000013 CO 2

Description of Action/Purpose of Procurement

Requesting prior approval for Change Order # 2 to increase the contract to address the following issues:

Renovation of existing elevator shaft which was found to be in poor condition as work commenced on the replacement of the elevator. This includes removing the existing shaft walls and replacing with CMU shaft. \$85,572.07

Installation of additional outlets in the stairwells, lobbies, first floor conference room, and break room. These will service mini refrigerator and coffee station in the conference room and kitchen appliances in the break room. \$15,870.57

Tenant requested 4 post data rack on second floor. \$1,057.72

Fireproofing and re-framing of second floor curtain wall in the elevator lobby. \$4,185.88

Reworking of 2 truck lines servicing HVAC and Electrical on the third floor to work around the existing rain leader of the building. \$19,711.46

Adjusting the location of the generator closer to the building, which includes (and upgrades) the tenant-requested fencing. \$3,033.88

Funding is from Appropriated General Revenue for Capitol Outlay (with the portion contributed by the Treasurer funded initially from Special Revenue to allow for reimbursement).

AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*

Building 74 Renovations

318-324 4th Avenue

South Charleston, West Virginia 25303

CONTRACT INFORMATION:Contract For: GSD2600000013 CTG
#24024

Date: March 30, 2026

CHANGE ORDER INFORMATION:

Change Order Number: 02

Date: June 18, 2026

OWNER: *(Name and address)*WV Department of General Services
103 Michigan Avenue
Charleston, WV 25311**ARCHITECT:** *(Name and address)*Chapman Technical Group
200 Sixth Avenue
St. Albans, WV 25177**CONTRACTOR:** *(Name and address)*March-Westin Company, Inc.
360 Frontier Avenue
Morgantown, WV 25505**THE CONTRACT IS CHANGED AS FOLLOWS:***(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Provided renovations per CCD #01 - Elevator changes and miscellaneous adds.

The original Contract Sum was

\$ 8,143,300.00

The net change by previously authorized Change Orders

\$ 0.00

The Contract Sum prior to this Change Order was

\$ 8,143,300.00

The Contract Sum will be increased by this Change Order in the amount of

\$ 129,431.58

The new Contract Sum including this Change Order will be

\$ 8,272,731.58

The Contract Time will be increased by Twenty (20) days.

The new date of Substantial Completion will be April 19, 2027

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.ARCHITECT *(Signature)*BY: Phillip A. Wamock, AIA,
NCARB Project Architect*(Printed name, title, and license
number if required)*

6/23/2026

Date

CONTRACTOR *(Signature)*BY: James Ridgeway, President
(Printed name and title)

6/23/2026

Date

OWNER *(Signature)*BY: James Jones, Procurement
Supervisor*(Printed name and title)*

6/24/2026

Date



MARCH-WESTIN
BUILDING INC.

June 11, 2026

Kari Westfall
WV General Service Division
Building 4
112 California Ave
Charleston, WV 25305

EST - 2026-multiple

Project: Building 74 Renovations

COR #1 - Elevator Changes and Misc. Project Adds

Dear Kari,

Please see below information for COR #1 for the additional work on Building 74 related to the elevator and electrical systems.

Item #1 - Elevator Shaft Rework (EST 271) \$85,572.07

-Remove remaining elevator shaft walls and install new CMU shaft complete due to existing construction in poor conditions .

Item #2 - Added Outlets at TV Locations (EST 268) \$0.00

-This item removes several outlets not needed in the stair well and lobbies and adds extra outlets to be located behind the mounted office TVs.

Item #3 - Added Conference Room Receptacles (Est 268) \$3,272.18

-This item adds two new outlets not shown on the plan so service a mini refrigerator and coffee station in the 1st floor conference room.

Item #4 - Added Brake Room Receptacles (Est 268) \$12,598.39

-This item adds two new direct feed outlets to each kitchenette location for small appliances.

Item #5 - Material Add for 4 Post Data Rack (Est 268) \$1,057.72

-This is a material only increase for the owner requested 4 post data rack on 2nd floor.

360 Frontier Street
Morgantown, WV 26505
304.599.4880 phone
info@marchwestin.com

marchwestin.com



MARCH-WESTIN
COMPANY, INC.

Item #6 – Curtainwall Details (Est 284) **\$4,185.88**

-This item adds Hilti fireproofing at the previous installed curtain wall on floors 2-3 and a new framed wall to finish the elevator lobbies.

Item #7- HVAC Rework (Est 283) **\$19,711.46**

-This item is for work related to moving two trunk lines of HVAC duct and electrical on the 3rd floor to work around the existing rain leader of the building.

Item #8 – Genset Relocation and Fencing (Est-161) **\$1,533.88**

-This item is a deduct for moving the genset closer to the building and an add for owner requested chain link fencing around the unit.

Item #9 – Neighbor Fencing Material Change **\$1,500.00**

-This item is to change the 4' chain link fencing at the neighbor property line to black aluminum fencing.

Contract Amount Increase from this COR #1 **\$129,431.58**

Contract Days Added to the project from this COR #1 **20 Days**

Please let me know if you have any questions or need anything further.

Sincerely,

Tanner Boster

360 Frontier Street
Morgantown, WV 26505
304.599.4880 phone
info@marchwestin.com

marchwestin.com



MARCH-WESTIN
COMPANY, INC.

June 9, 2026

Kari Westfal
WV General Service Division
Building 4
112 California Ave
Charleston, WV 25305

EST – 2026-271

Reference: Building 74 Renovation

Dear Kari,

Please find below information regarding the additional pricing for the rework on the elevator shaft as outlined by the structural EOR.

Elevator Shaft Rework

Scope of work:

- Design and install temp shoring for removal of the remaining walls of the elevator shaft.
- Remove Remaining two walls of elevator Cinder block (We plan to break the transition of cinder to CMU block above the existing mech door heads)
- Remove remaining wall foundations
- Install 2' Thick wall footer as shown in Base bid (This scope is covered in the base with additional yardage included in this pricing)
- Install new CMU elevator shaft complete with all 4 walls new
- Install elevator embeds grouted properly
- Install vertical rebar and grout as shown on the drawings
- Install horizontal reinforcement as shown
- Install new elevator door openings as shown
- Tie in concrete floor at the new locations

Contract Amount Increase from this Add

\$85,572.07

Contract Days Added to the project from this COR

20 Days

Pricing does not include a second mobilization to site, we are assuming to complete all work while on site.

Please let me know if you have any questions or need anything further.

Sincerely,

Tanner Boster

360 Frontier Street
Morgantown, WV 26505
304.599.4880 phone
info@marchwestin.com

marchwestin.com



ESTIMATES 2026

Takeoff Worksheet

06/09/26

Takeoff Worksheet
bid price
Job# 271 to 271

Assembly#	Part#	Description	Unit	Extended Quantity	Bid Price
Job: 271					
		NEW SHAFT WALLS			
		-INSTALL FURTHER SHORING			
		-REMOVE REMAINING TWO SHAFT WALLS			
		-INSTALL FULL NEW CMU ELEVATOR SHAFT			
	1740200	2% B&O TAX OTH	\$M	78.00	1,751.18
	1730000	BOND OTH	\$M	78.00	557.70
		ADDITIONAL SHORING			
	100100	SHORING DESIGN - OTH	LS	1.00	2,750.00
	204201	Shoring Steel - Mat	LS	1.00	4,922.00
	204812	Shoring Installation Lbr	LS	1.00	4,554.00
	204813	Shoring Installation Eqt - welder	LS	1.00	430.68
		Remove Shoring			
	204812	Shoring Removal Lbr	LS	1.00	3,036.00
	204813	Shoring Removal Eqt	LS	1.00	184.58
		DEMO EXISTING CINDER BLOCK SHAFT WA			
2017		Remove Masonry Partition	LF	20.00	
L	200432	Remove CMU Partition Lbr	SF	900.00	6,831.00
L	200433	Remove CMU Partition Eqt	SF	900.00	442.98
L	201802	Haul Off Demolition Debris Lbr	CY	25.00	2,277.00
L	201803	Haul Off Demolition Debris Eqt	CY	37.50	230.72
L	201824	Disposal Charges Rubble Sub	CY	37.50	2,640.00

Report 9-5-0-01 [Shared]
tanner

Takeoff Worksheet

06/09/26

Continued...

Assembly#	Part#	Description	Unit	Extended Quantity	Bid Price
		REMOVE ADDITIONAL CONCRETE FLOOR A TWO SHAFT WALLS			
	200342	Saw Cut Concrete Lbr	LF	30.00	607.20
	200343	Saw Cut Concrete Eqt	LF	30.00	147.66
	200332	Cut Out Concrete Lbr	CF	60.00	4,320.46
	200333	Cut Out Concrete Eqt	CF	60.00	306.39
	201802	Haul Off Demolition Debris Lbr	CY	2.00	182.16
	201803	Haul Off Demolition Debris Eqt	CY	2.00	12.31
	201824	Disposal Charges Rubble Sub	CY	2.00	140.80
		REMOVE EXISTING FOUNDATIONS			
	211232	Remove Foundations Lbr	CF	20.00	607.20
	211233	Remove Foundations Eqt	CF	20.00	123.05
	201802	Haul Off Demolition Debris Lbr	CY	2.00	182.16
	201803	Haul Off Demolition Debris Eqt	CY	2.00	24.61
	201824	Disposal Charges Rubble Sub	CY	2.00	132.00
		ADDITIONAL CONCRETE FOUNDATIONS			
	310101	Wall/Column Footings Mat	CY	4.00	1,230.50
	310102	Wall/Column Footings Lbr	CY	4.00	242.88
		MASONRY WALL			
	410041	Grout Block Mat	CY	10.00	2,461.00
	410042	Grout Block Lbr	CY	10.00	1,897.50
4208		CMU Reinforced 8"	SF	900.00	
L	410001	Concrete Fill Mat	CY	3.76	832.18
L	410002	Concrete Fill Lbr	CY	3.76	2,281.36
L	410003	Concrete Fill Eqt	CY	3.76	515.35
L	415521	Masonry Reinf 8" Mat	LF	675.00	622.94
L	415522	Masonry Reinf 8" Lbr	LF	675.00	341.55
L	412301	PVC Control Joint (6-7/8") Mat	LF	33.75	61.88
L	412302	PVC Control Joint (6-7/8") Lbr	LF	33.75	57.21
L	416001	Rebar Masonry Mat	LB	630.00	1,162.82

Report 9-5-0-01 [Shared]
tanner06/09/2026
08:35 AM

Takeoff Worksheet

06/09/26

Continued...

Assembly#	Part#	Description	Unit	Extended Quantity	Bid Price
L	416002	Rebar Masonry Lbr	LB	630.00	1,275.12
L	416003	Rebar Masonry Eqt	LB	630.00	387.61
L	422021	CMU 8" Mat	EA	1,062.90	3,138.96
L	422022	CMU 8" Lbr	EA	1,012.50	23,054.63
L	490103	Masonry Saw Eqt	DY	4.50	110.91
L	490203	Mason Plant Eqt	DY	4.50	120.38
L	490303	Forklift Eqt	DY	4.50	1,017.47
L	490401	Scaffold Masonry Mat	SF	900.00	1,107.45
L	490402	Scaffold Masonry Walk Lbr	SF	900.00	1,821.60
L	490403	Scaffold Masonry Walk Eqt	SF	900.00	1,466.26
L	491001	Masonry Sand Mat	TN	3.42	336.66
L	491101	Masonry Cement Mat	BG	25.29	746.86
		Pour In Additional Concrete Floor Patch			
	208311	Patch Concrete Floor Mat	CY	1.00	369.15
	208312	Patch Concrete Floor Lbr - Place and Finish	SF	60.00	1,518.00
Grand Total:					85,572.07



MARCH-WESTIN
COMPANY, INC.

June 4, 2026

Kari Westfal
WV General Service Division
Building 4
112 California Ave
Charleston, WV 25305

EST – 2026-268

Reference: Building 74 Renovation

Dear Kari,

Please find below information regarding the additional pricing for the requested electrical items for Building 74.

Add #1 – Added Outlets at Tv Locations

\$0.00

- Install additional outlets at all TV locations not currently shown on project drawings. 12 locations in total.
- Includes deduct for removing outlets at the stairs, curtain wall, and elevator lobby floor boxes to cover the additional costs.

Add #2 – Added Conference Room Receptacles

\$3,272.18

- Install 3 duplex receptacles at the 1st floor conference room millwork that are not shown on project drawings. One for refrigerator below millwork and two above countertop for coffee/mixed use.

Add #3 – Added Brake Room Receptacles

\$12,598.39

- Install 4 outlets at each brake room millwork floors 1-3 for mixed use outlets above counter. Drawings show outlets for all large appliances and coffee, but they do not have outlets at the counters for small appliances and general use. This option requires new home runs and conduit from panels at each kitchen. Current runs and loading are not applicable to chain new outlets to.

ADD #4 – Material Add for 4 Post Data Rack

\$1,057.72

- Added material to install a four post data rack as requested in lieu of the base bid 2 post data rack on the prints for 2nd floor only.

360 Frontier Street
Morgantown, WV 26505
304.589.4880 phone
info@marchwestin.com

marchwestin.com



MARCH-WESTIN
COMPANY, INC.

Contract Amount Increase from this Add	\$16,928.29
Contract Days Added to the project from this COR	0 Days

Pricing does not include a second mobilization to site, we are assuming to complete all work while on site.

Please let me know if you have any questions or need anything further.

Sincerely,

Tanner Boster

360 Frontier Street
Morgantown, WV 26505
304.599.4880 phone
Info@marchwestin.com

marchwestin.com



ESTIMATES 2026

Takeoff Wrksht

06/09/26

Takeoff Wrksht
by Bid Item-Bid Price with notes
Job# 268 to 268

Assembly#	Part#	Description	Unit	Extended Quantity	Bid Price
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Job: 268

Bid Item: 0 - None

THIS QUOTE IS FOR SEVERAL OWNER DIRECTED
ADDS TO THE ELECTRICAL SCOPE OF WORK
FOR BUILDING 74 RENOVATION

ADD #1 - ADD A DUPLEX RECEPTACLE AT EACH
TV DATA LOCATION SHOWN ON SYSTEMS PLAN

ADD #2 - ADD 3 DUPLEX RECEPTACLES IN THE
FIRST FLOOR CONFERENCE ROOM

ADD #3 - ADD OUTLET AT BRAKE ROOM
MILLWORK

ADD #4 - MATERIAL INCREASE FOR 4 POST DATA RACK
AS REQUESTED BY OWNER

Bid Item Total:

Bid Item: 1 ADD#1 - TV RECEPTACLES

ADD #1 - TV RECEPTACLES

THIS PRICING IS FOR ADDITIONAL RECEPTACLES

Continued...

<i>Assembly#</i>	<i>Part#</i>	<i>Description</i>	<i>Unit</i>	<i>Extended Quantity</i>	<i>Bid Price</i>
		TO BE ADDED AT TV LOCATIONS WITH THE DATA 12 LOCATIONS			
	1600000	ELECTRICAL SUB	LS	1.00	
Bid Item: 2 ADD #2 - CONFERENCE RM RECEPTACLE					Bid Item Total:
		ADD #2 - CONFERENCE ROOM RECEPTACLES			
		THIS ADD IS FOR INSTALLING 3 DUPLEX RECEPTACLES AT THE 1ST FLOOR CONFERENCE ROOM MILLWORK			
		NO RECEPTICALES ARE SHOWN ON PLANS ONE OUTLET BELOW MILLWORK FOR FRIDGE TWO OUTLETS AT COUNTER TOP FOR APPLIANCES			
	1600000	ELECTRICAL SUB	LS	1.00	3,272.18
Bid Item: 3 ADD #3 - BRAKE ROOM RECEPTACLES					Bid Item Total:
		ADD #3 - BRAKE ROOM RECEPTACLES			
		THIS ADD IS FOR ADDITIONAL OUTLETS TO BE INSTALLED AT THE BRAKE ROOM MILLWORK FOR GENERAL USE ON COUNTERS			
		THIS REQUIRES A NEW HOME RUN AND CONDUIT TO EACH BRAKE ROOM DUE TO CONDUIT LOADING AND AVAILABLE LOADS			

Takeoff Wrksht

06/09/26

Continued...

<i>Assembly#</i>	<i>Part#</i>	<i>Description</i>	<i>Unit</i>	<i>Extended Quantity</i>	<i>Bid Price</i>
	1600000	ELECTRICAL SUB	LS	1.00	12,598.39
Bid Item Total:					12,598.39
Bid Item: 4 ADD #4 - MATERIAL ADD FOR 4 POST					
ADD #4					
MATERIAL INCREASE FOR MOVING FROM A TWO POST DATA RACK TO A FOUR POST RACK BY THE OWNER					
	1600000	ELECTRICAL SUB	LS	1.00	1,057.72
Bid Item Total:					1,057.72
Grand Total:					16,928.29



HATZEL & BUEHLER, INC.

Electrical Construction Since 1884

BUILDING 74 RENOVATIONS – PROPOSED CHANGE ORDER

Date: 06/03/2026

To: Tanner Boster
March Westin

Hatzel & Buehler, Inc. (H&B) is pleased to offer the following proposal for the change in electrical scope of work on the BUILDING 74 RENOVATIONS Project:

Net Change

ZERO DOLLARS

\$0.00

<i>APPROX. LABOR ADD</i>	<i>\$4,500.00</i>
<i>APPROX. MATERIAL ADD</i>	<i>\$1,100.00</i>
<i>APPROX. LABOR DEDUCT</i>	<i>\$3,700.00</i>
<i>APPROX. MATERIAL DEDUCT</i>	<i>\$1,900.00</i>

Hatzel & Buehler appreciates the opportunity to provide this proposal, and we hope it meets with your approval.

Sincerely,
Ian Haddox
Office: 681.305.1070
Mobile: 304.563.4557
i.haddox@hatzelandbuehler.com



HATZEL & BUEHLER, INC.

Electrical Construction Since 1884

Clarifications

1. Proposal is based on:
 - a. Working four (4) 10-hour days per week. Premium time included.
2. Proposal is valid for acceptance within 30 days. H&B reserves the right to revise pricing based on materials and equipment costs if the change order is not awarded within this period.
3. This proposal is for owner directed revisions to add a duplex receptacle at each TV data location shown on systems plans (12 total) and to remove the following: floor boxes shown on 2nd & 3rd Floor Reception areas (2 total), receptacles on curtain wall of 2nd & 3rd Floor Reception areas (3 total), receptacles from stairwells (6 total), and associated conduit/cabling.

Inclusions:

1. Additive Changes:
 - a. Raceway and Boxes.
 - b. Wire
 - c. Receptacles
2. Deductive Changes:
 - a. Race and Boxes
 - b. Wire (Power & Data)
 - c. Floor Boxes
 - d. Receptacles

Exclusions

1. Bonding unless specifically addressed in the Inclusions.
2. Purchase and installation of equipment, instruments, etc., unless specifically addressed in Inclusions.
3. Furnishing and/or installing HVAC controls, unless specifically addressed in Inclusions.
4. All Civil and Structural work
5. Lifting equipment for material handling.
6. Painting, Patching and Repairs.
7. Electrical utility costs.
8. All temporary facilities.
9. Scaffolding.
10. Liquidated Damages
11. Any hazardous waste testing, removal, or abatement.



HATZEL & BUEHLER, INC.

Electrical Construction Since 1884

BUILDING 74 RENOVATIONS – PROPOSED CHANGE ORDER

Date: 05/14/2026

To: Tanner Boster
March Westin

Hatzel & Buehler, Inc. (H&B) is pleased to offer the following proposal for the change in electrical scope of work on the BUILDING 74 RENOVATIONS Project:

TWO THOUSAND NINE HUNDRED SEVENTY-FOUR DOLLARS AND SEVENTY-ONE CENTS \$2,974.71

LABOR ADD \$2,184.95

MATERIAL ADD \$731.43

B&O TAX: \$58.33

Hatzel & Buehler appreciates the opportunity to provide this proposal, and we hope it meets with your approval.

Sincerely,
Ian Haddox
Office: 681.305.1070
Mobile: 304.563.4557
i.haddox@hatzelandbuehler.com



HATZEL & BUEHLER, INC.

Electrical Construction Since 1884

Clarifications

1. Proposal is based on:
 - a. Working four (4) 10-hour days per week. Premium time included.
2. Proposal is valid for acceptance within 30 days. H&B reserves the right to revise pricing based on materials and equipment costs if the change order is not awarded within this period.
3. This proposal is for owner directed revisions to add (3) duplex receptacles in the First Floor Conference Room.

Inclusions:

1. Additive Changes:
 - a. Raceway and Boxes.
 - b. Wire
 - c. Receptacles

Exclusions

1. Bonding unless specifically addressed in the Inclusions.
2. Purchase and installation of equipment, instruments, etc., unless specifically addressed in Inclusions.
3. Furnishing and/or installing HVAC controls, unless specifically addressed in Inclusions.
4. All Civil and Structural work
5. Lifting equipment for material handling.
6. Painting, Patching and Repairs.
7. Electrical utility costs.
8. All temporary facilities.
9. Scaffolding.
10. Liquidated Damages
11. Any hazardous waste testing, removal, or abatement.



HATZEL & BUEHLER, INC.

Electrical Construction Since 1884

BUILDING 74 RENOVATIONS – PROPOSED CHANGE ORDER

Date: 05/22/2026

To: Tanner Boster
March Westin

Hatzel & Buehler, Inc. (H&B) is pleased to offer the following proposal for the change in electrical scope of work on the BUILDING 74 RENOVATIONS Project:

NINE HUNDRED SIXTY-ONE DOLLARS AND FIFTY-SIX CENTS	\$961.56
<i>MATERIAL ADD</i>	<i>\$942.70</i>
<i>B&O TAX:</i>	<i>\$18.86</i>

Hatzel & Buehler appreciates the opportunity to provide this proposal, and we hope it meets with your approval.

Sincerely,
Ian Haddox
Office: 681.305.1070
Mobile: 304.563.4557
i.haddox@hatzelandbuehler.com

Clarifications



HATZEL & BUEHLER, INC.

Electrical Construction Since 1884

1. Proposal is based on:
 - a. Working four (4) 10-hour days per week. Premium time included.
2. Proposal is valid for acceptance within 30 days. H&B reserves the right to revise pricing based on materials and equipment costs if the change order is not awarded within this period.
3. This proposal is for owner directed revisions to add a 4-Post Data rack to the 2nd Floor.

Inclusions:

1. Additive Changes:
 - a. 4-Post Data Rack

Exclusions

1. Bonding unless specifically addressed in the Inclusions.
2. Purchase and installation of equipment, instruments, etc., unless specifically addressed in Inclusions.
3. Furnishing and/or installing HVAC controls, unless specifically addressed in Inclusions.
4. All Civil and Structural work
5. Lifting equipment for material handling.
6. Painting, Patching and Repairs.
7. Electrical utility costs.
8. All temporary facilities.
9. Scaffolding.
10. Liquidated Damages
11. Any hazardous waste testing, removal, or abatement.



HATZEL & BUEHLER, INC.

Electrical Construction Since 1884

BUILDING 74 RENOVATIONS – PROPOSED CHANGE ORDER

Date: 06/08/2026

To: Tanner Boster
March Westin

Hatzel & Buehler, Inc. (H&B) is pleased to offer the following proposal for the change in electrical scope of work on the BUILDING 74 RENOVATIONS Project:

ELEVEN THOUSAND FOUR HUNDRED FIFTY-THREE DOLLARS AND EIGHT CENTS	\$11,453.08
<i>LABOR ADD</i>	<i>\$8,418.07</i>
<i>MATERIAL ADD</i>	<i>\$2,810.44</i>
<i>B&O TAX:</i>	<i>\$224.57</i>

Hatzel & Buehler appreciates the opportunity to provide this proposal, and we hope it meets with your approval.

Sincerely,
Ian Haddox
Office: 681.305.1070
Mobile: 304.563.4557
i.haddox@hatzelandbuehler.com



HATZEL & BUEHLER, INC.

Electrical Construction Since 1884

Clarifications

1. Proposal is based on:
 - a. Working four (4) 10-hour days per week. Premium time included.
2. Proposal is valid for acceptance within 30 days. H&B reserves the right to revise pricing based on materials and equipment costs if the change order is not awarded within this period.
3. This proposal is for owner directed revisions to add (2) duplex GFCI receptacles at each kitchen location.

Inclusions:

1. Additive Changes:
 - a. Raceway and Boxes.
 - b. Wire
 - c. Receptacles

Exclusions

1. Bonding unless specifically addressed in the Inclusions.
2. Purchase and installation of equipment, instruments, etc., unless specifically addressed in Inclusions.
3. Furnishing and/or installing HVAC controls, unless specifically addressed in Inclusions.
4. All Civil and Structural work
5. Lifting equipment for material handling.
6. Painting, Patching and Repairs.
7. Electrical utility costs.
8. All temporary facilities.
9. Scaffolding.
10. Liquidated Damages
11. Any hazardous waste testing, removal, or abatement.



MARCH-WESTIN
COMPANY, INC.

May 27, 2026

Kari Westfal
WV General Service Division
Building 4
112 California Ave
Charleston, WV 25305

EST – 2026-284

Reference: Building 74 Renovation

Dear Kari,

Please find below the pricing for the new details shown at the curtainwall location on 2nd and 3rd floor.

Scope of work:

- Install Hilti End of Wall fire proofing between concrete floor and spandrel panel (specifications attached)
- Install new 4" metal stud wall with drywall around storefront to cover exposed curtainwall base section and return drywall it mullions.
- install 2 window sills to match all windows

Contract Amount Increase from this Add

\$4,185.88

Contract Days Added to the project from this COR

0 Days

Pricing does not include a second mobilization to site, we are assuming to complete all work while on site.

Please let me know if you have any questions or need anything further.

Sincerely,

Tanner Boster

360 Frontier Street
Morgantown, WV 26505
304.599.4880 phone
info@marchwestin.com

marchwestin.com



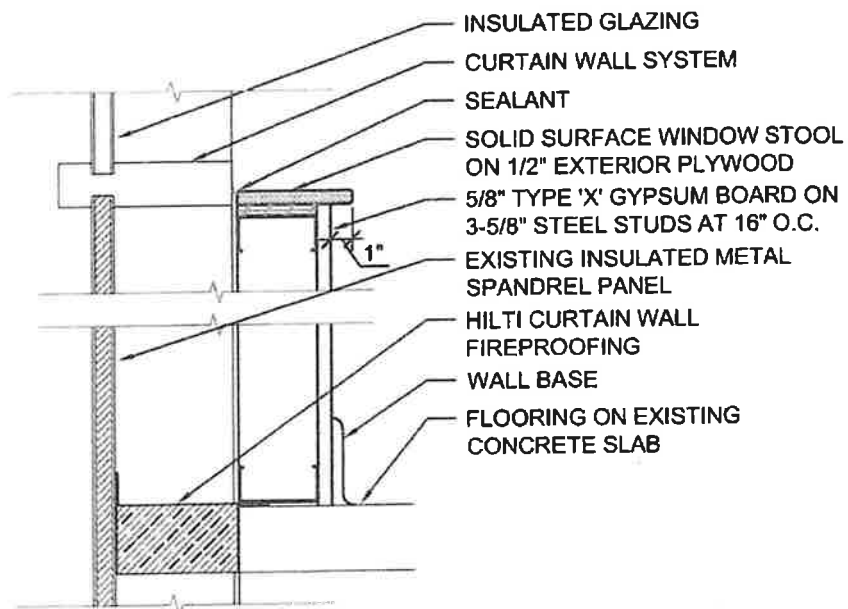
ESTIMATES 2026

Takeoff Worksheet
bid price
Job# 284 to 284

Takeoff Worksheet

05/27/26

Assembly#	Part#	Description	Unit	Extended Quantity	Bid Price
Job: 284					
THIS PRICING IS FOR THE NEW DETAILS ON CURTAIN WALL NOT SHOWN IN BASE BID P					
SUBS/MMS					
	921000	DRYWALL/FRAMING SUB	LS	1.00	1,320.00
	852100	WINDOW SILL MMS	LS	2.00	588.50
MW COSTS					
INSTALL HILTI FIREPROOFING AT FLOOR LI					
	780101	Fireseal Mat	LS	1.00	1,650.00
	780102	Fireseal Lbr	LS	1.00	264.00
INSTALL WINDOW SILLS					
	659901	Misc. Rough Carpentry Mat - 1/2" PLYWOOD	LS	1.00	52.97
	659902	Misc. Rough Carpentry Lbr - 1/2" PLYWOOD	LS	1.00	145.20
	659903	Misc. Rough Carpentry Eqt	LS	1.00	5.89
	677001	Window Stool Mat - ADHESIVE	EA	2.00	14.12
	677002	Window Stool Lbr	EA	2.00	145.20
Grand Total:					4,185.88



1
SK-2

WINDOW DETAIL

SCALE: 1-1/2"=1'-0"



AIRPORT PLANNING / DEVELOPMENT
ARCHITECTURE / INTERIOR DESIGN
CIVIL ENGINEERING / SITE DEVELOPMENT
ENVIRONMENTAL ENGINEERING
LANDSCAPE ARCHITECTURE
SURVEYING

St. Albans, WV
(304) 727-5501
Buckhannon, WV
(304) 472-8914

www.chaptech.com

**BUILDING 74 RENOVATIONS
CONTRACT 2
BUILDING FITOUT PROJECT
WINDOW DETAIL**

JOB NUMBER:	24024
SOLD:	AS NOTED
DATE:	MAY 2026
DRAWN BY:	RJW
DESIGNED BY:	PAW
CHECKED BY:	PAW
SHEET NO.	SK-2
REVISION	A



EDGE OF SLAB WATERSTOP CFS-EOS WS

Product description

- The ultimate solution for water tightness at the edge of slab helps reduces delays caused by weather, while improving your productivity and helping reduce the risk of water damage.

Applications for use

- Optional water tightness solution when using CFS-EOS QuickSeal at brackets and butt joints

Advantages

- Fast cure sealant
- Superior temperature ranges: 23°F to 104°F
- Suitable for below freezing temperatures

Installation instructions

- See Hilti literature or third-party listings for complete application and installation details



Technical Data

Application temperature	23°F to 104°F (-5° to 40°C)
Storage and transportation temperature range	23°F to 104°F (-5° to 40°C)
Temperature resistance range	-30°F to 248°F (-35 to 120°C)
Tested in accordance with	ASTM E2307, CAN/ULC-S115, ASTM D6904 (rain resistance)
LEED VOC	72g/l
Base material	Concrete
Chemical basis	Silicone
Color	White
Surface burning characteristics (ASTM E 84)	Flame Spread: 5 Smoke Development: 10
Mold & Mildew performance (ASTM G 21)	Class 1
Shelf life	12 months at 23°F - 104°F
Curing time	Approx. 5 hours at 73°F, 50% humidity for 2 mm depth
Tack free time	55 min at 73°F, 50% humidity for 2 mm depth

Optional Water Tightness:

- CFS-EOS WS Edge of Slab WaterStop (for QuickSeal only)

Order designation	Item number
CFS-EOS WS	2242385





EDGE OF SLAB QUICKSEAL CFS-EOS QS

Product description

- The industry's first preformed solution for edge of slab and curtain wall firestopping, the new CFS-EOS QuickSeal represents Hilti's leading innovation that is redefining the future of firestop safety.

Applications for use

- Sealing building perimeter gaps between floor slabs and exterior curtain wall facades

Advantages

- Easy, dry, and clean installation — no mineral wool fiber, spray or equipment required.
- Fast inspection — preformed firestop solutions may not require destructive testing
- Zero waste — controlled material cost / easy to bid
- Superior temperature ranges compared to traditional sprays and sealants
- Low VOC to meet owners sustainability requirements — LEED V4 and Living Building Challenge

Installation instructions

- Use minimum 1" width metal roller for concrete floor and pre-cast concrete walls to ensure flap glue adhesion. See Hilti's literature for third-party listings for complete application and installation for use.



Technical Data

Chemical basis	Polyurethane foam
Color	Silver/ Red
Recommended Application temperature	23° to 122°F (-5° to 50°C)
Storage and transportation temperature range	14° to 122°F (-10° to 50°C)
Temperature resistance range	-31° to 140°F (-35° to 60°C)
Movement	Yes
Mold and mildew performance	Class 1 (ASTM G21-96)
Tested in accordance with	ASTM E2307, CAN/ULC S115, ASTM D6904 (rain resistance)
LEEDv4.1 Compliant	CDPH Standard Method v1.2-2017
LEED VOC	2 g/L
Length	60 in (5ft)
Acoustics performance	52 (relates to specific construction) ASTM E90
Shelf Life	36 months at 23°F - 122°F
Joint Width	1.5" - 5" (compatible with Hilti Spray for joints outside the allowable range)

Specifications

- For the edge of slab conditions use pre-formed polyurethane foam based material for use as part of a perimeter fire barrier between fire resistance rated floors and exterior wall assemblies. Use tested systems HI/BPF 120-18 and 19, HI/BPF 120-20 and 21, HI/BPF 120-22 & 23, and HI/BPF 120-27 issued by Intertek Laboratories.

Order designation	Sales pack quantity	Item number
CFS-EOS QS Small (Joints 1.5" - 3")	28	2223950
CFS-EOS QS Medium (Joints 2" - 4")	21	2223951
CFS-EOS QS Large (Joints 3" - 5")	15	2223952



Instructions above are general guidelines – Always refer to 3rd party published listings or Hilti firestop system guide for complete installation information

Optional Water Tightness:

- CFS-EOS WS Edge of Slab WaterStop (for QuickSeal only)



Order designation	Item number
CFS-EOS WS	2242385

Specified Divisions

- DIV. 7: 07 84 43 Joint Firestopping
- DIV. 7: 07 84 53 Building Perimeter Firestopping
- DIV. 8: 08 44 00 Curtain Wall and Glazed Assemblies



Hilti Firestop
Saving lives
through innovation
and education





MARCH-WESTIN
COMPANY, INC.

May 27, 2026

Kari Westfal
WV General Service Division
Building 4
112 California Ave
Charleston, WV 25305

EST – 2026-283

Reference: Building 74 Renovation

Dear Kari,

Please find below the pricing for the HVAC rework needed on the 3rd floor to work around the existing rain leader. Cost are for relocating the 20x14" duct already installed to the south side of the building to allow more room for widening the 32x14" duct enough to get over top of the existing rain leader. Also includes reworking supply from RTU #2 to new joist bays to make room for a clear path. Includes moving already installed electrical to clear the new path for the 20x14" duct.

360 Frontier Street
Morgantown, WV 26505
304.569.4880 phone
info@marchwestin.com

marchwestin.com

Contract Amount Increase from this Add	\$19,711.46
Contract Days Added to the project from this COR	0 Days

Pricing does not include a second mobilization to site, we are assuming to complete all work while on site.

Please let me know if you have any questions or need anything further.

Sincerely,

Tanner Boster



ESTIMATES 2026

Takeoff Worksheet

05/27/26

Takeoff Worksheet

bid price
Job# 283 to 283

Assembly#	Part#	Description	Unit	Extended Quantity	Bid Price
Job: 283					
		THIS ESTIMATE IS FOR REWORK COMPLET ON THE 3RD FLOOR FOR HVAC DUE TO THE EXISTING RAIN LEADER			
	1550000	HVAC SUB	LS	1.00	11,797.98
	1600000	ELECTRICAL SUB	LS	1.00	7,913.48
				Grand Total:	19,711.46



HATZEL & BUEHLER, INC.

Electrical Construction Since 1884

BUILDING 74 RENOVATIONS – PROPOSED CHANGE ORDER

Date: 05/18/2026

To: Tanner Boster
March Westin

Hatzel & Buehler, Inc. (H&B) is pleased to offer the following proposal for the change in electrical scope of work on the BUILDING 74 RENOVATIONS Project:

THREE THOUSAND FOUR HUNDRED FIFTY-NINE DOLLARS AND FORTY-FIVE CENTS \$7,194.07

LABOR ADD \$6,065.96

MATERIAL ADD \$987.05

B&O TAX: \$141.06

Hatzel & Buehler appreciates the opportunity to provide this proposal, and we hope it meets with your approval.

Sincerely,
Ian Haddox
Office: 681.305.1070
Mobile: 304.563.4557
i.haddox@hatzelandbuehler.com



HATZEL & BUEHLER, INC.

Electrical Construction Since 1884

Clarifications

1. Proposal is based on:
 - a. Working four (4) 10-hour days per week. Premium time included.
2. Proposal is valid for acceptance within 30 days. H&B reserves the right to revise pricing based on materials and equipment costs if the change order is not awarded within this period.
3. This proposal is for reworking third floor conduit that interferes with HVAC duct changes.

Inclusions:

1. Additive Changes:
 - a. Raceway and Boxes.

Exclusions

1. Bonding unless specifically addressed in the Inclusions.
2. Purchase and installation of equipment, instruments, etc., unless specifically addressed in Inclusions.
3. Furnishing and/or installing HVAC controls, unless specifically addressed in Inclusions.
4. All Civil and Structural work
5. Lifting equipment for material handling.
6. Painting, Patching and Repairs.
7. Electrical utility costs.
8. All temporary facilities.
9. Scaffolding.
10. Liquidated Damages
11. Any hazardous waste testing, removal, or abatement.



515 3rd Avenue • South Charleston, WV 25303
Phone: 304-744-8479 • Fax: 304-744-8491 • Lic# WV050370
milaughlin@dsomech.com

05/19/2026

To: March-Westin Construction
Re: Bldg. 74 – Rework Duct From RTU-11
Attn: Tanner Boster

DSO Mechanical is pleased to provide you with the following change proposal for the demolition and re-install of the supply trunk line from RTU-11 to suffice existing field conditions as described on the site meeting between AE, owner, and contractor on 05/05/2026.

Field Labor: 77 hours X \$77.53 = \$5,969.81
Shop Labor: 26 Hours X \$77.53 = \$2,015.78
Materials: \$1,158

Subtotal: \$9,143.59
OH&P @ 15% = \$1,371.54
B&O Tax at 2% = \$210.31

Total Change Proposal: \$10,725.44

Please do not hesitate to call with any questions or concerns.

Sincerely,
Mike Laughlin
Mike Laughlin
Project Manager



MARCH-WESTIN
COMPANY, INC.

April 16, 2026

EST – 2026-161 Rev 1

Kari Westfal
WV General Service Division
Building 4
112 California Ave
Charleston, WV 25305

Reference: Building 74 Renovation

Dear Kari,

Please find below information regarding Change Order Request (COR) #02. This COR is for moving the generator closer to the building and installing fencing around it.

Change Order Request #02

Item #1 -Relocate Genset and Add Fencing **\$1,533.88**

Scope of work:

- Relocate generator pad as shown closer to building 74 (deduct for shorter conduit run)
- Install 6' tall Galvanized 9 gauge chain-link fencing around generator with PVC privacy slats and 4' wide access gate.
- Chain-link fencing to be installed as shown on plans with 3' post depth and concrete, 3" corner and gate posts, 2.5" line posts

Contract Amount Increase from this COR **\$1,533.88**

Contract Days Added to the project from this COR **0 Days**

Pricing does not include a second mobilization to site, we are assuming to complete all work while on site.

Please let me know if you have any questions or need anything further.

Sincerely,

Tanner Boster

360 Frontier Street
Morgantown, WV 26505
304.599.4880 phone
info@marchwestin.com

marchwestin.com



ESTIMATES 2026

Takeoff Worksheet

04/16/26

Takeoff Worksheet

bid price

Job# 161 to 161

Assembly#	Part#	Description	Unit	Extended Quantity	Bid Price
Job: 161					
PRICE TO RELOCATE THE NEW GENSET CLOSER TO THE BUILDING					
	1600000	ELECTRICAL SUB	LS	-1.00	-10,800.00
CHAINLINK FENCE ENCLOSURE					
3110		Concrete Base	EA	10.00	
L	221252	Auger Holes Lbr	LF	30.00	580.80
L	221253	Auger Holes Eqt	LF	30.00	423.72
L	221202	Machine Haul Off Lbr	CY	0.87	21.12
L	221203	Machine Haul Off Eqt	CY	0.87	12.33
L	221552	Hand Trenching Lbr	CY	0.87	73.91
L	343011	Piers Mat	CY	0.87	256.78
L	343012	Piers Lbr	CY	0.87	253.42
	283051	Chain Link Fence Mat - Galvanized 6' 9Gauge	LS	1.00	5,296.50
	283051	Chain Link Fence Mat - privacy slat	LS	1.00	882.75
	283052	Chain Link Fence Lbr	LS	1.00	4,356.00
	283053	Chain Link Fence Eqt	LF	1.00	176.55
Grand Total:					1,533.88



HATZEL & BUEHLER, INC.

Electrical Construction Since 1884

BUILDING 74 RENOVATIONS – PROPOSED CHANGE ORDER

Date: 4/1/2026

To: Tanner Boster
March Westin

Hatzel & Buehler, Inc. (H&B) is pleased to offer the following proposal for the change in electrical scope of work on the BUILDING 74 RENOVATIONS Project:

Reason for Change:

Relocation of Genset, closer to building.

Deduct

NEGATIVE TEN THOUSAND EIGHT HUNDRED DOLLARS

\$-10,800.00

Hatzel & Buehler appreciates the opportunity to provide this proposal, and we hope it meets with your approval.

Sincerely,
Ian Haddox

Office: 681.305.1070
Mobile: 304.563.4557
i.haddox@hatzelandbuehler.com



June 10, 2026

Kari Westfal
WV General Service Division
Building 4
112 California Ave
Charleston, WV 25305

EST – 2026-314

Reference: Building 74 Renovation

Dear Kari,

Please find below information regarding the material change for the property line fence to move from 4' chain-link to a black aluminum decorative fence.

Property line fence upgrade

Scope of work:

-Base bid shows installing 4' tall chain link fencing at the neighbors property line, this add is for material increase only to move to a 5' tall weatherable black aluminum Mansfield fencing as shown.

Contract Amount Increase from this Add **\$1500.00**

Contract Days Added to the project from this COR **0 Days**

Pricing does not include a second mobilization to site, we are assuming to complete all work while on site.

Please let me know if you have any questions or need anything further.

Sincerely,

Tanner Boster

360 Frontier Street
Morgantown, WV 26505
304.599.4880 phone
info@marchwestin.com

marchwestin.com



ESTIMATES 2026

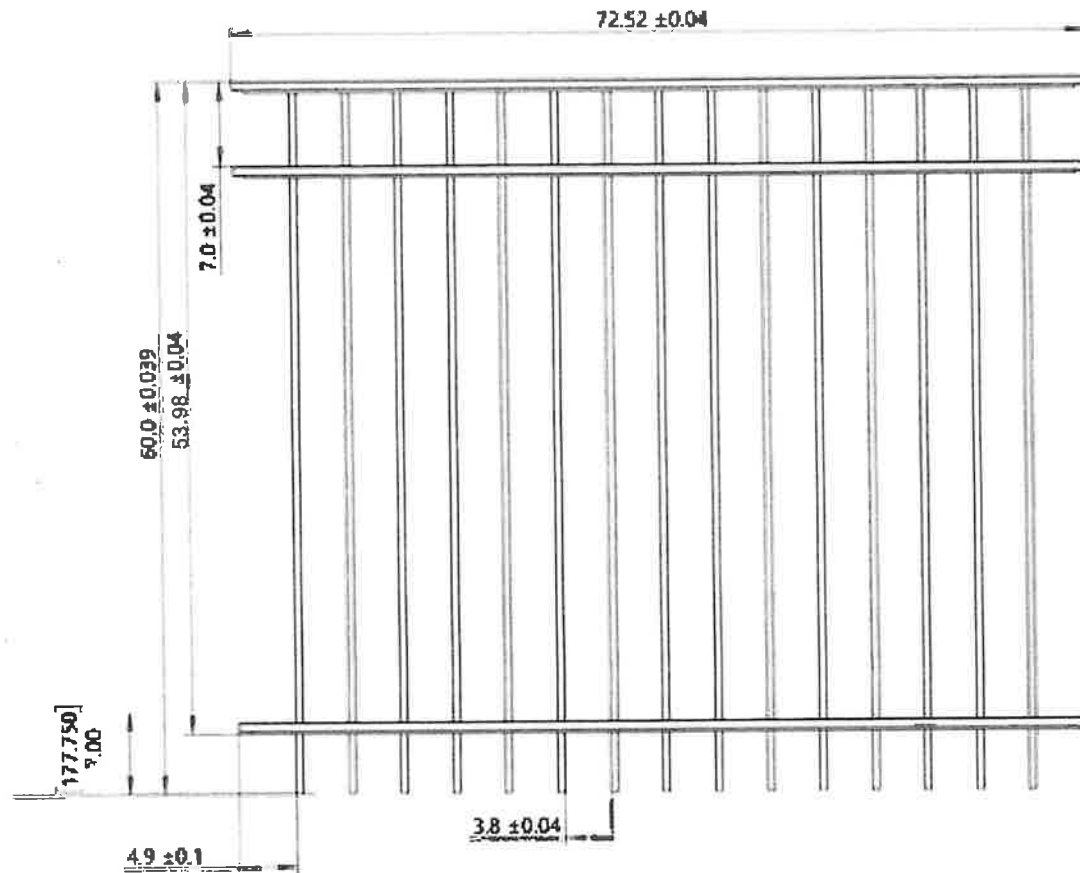
Takeoff Worksheet

06/11/26

Takeoff Worksheet
by Phase w/ profit; with Notes
Job# 314 to 314

Assembly#	Part#	Description	Unit	Extended Quantity	Cost	Ext. Cost	Profit/OH	Ext. Price
Job: 314								
Phase: 0 - None								
THIS QUOTE IS FOR INSTALLING ALUMINUM MANSFIELD FENCING AT THE PROPERTY LINE WHERE THE BASE BID HAS 4' TALL CHAIN LINK								
	283051	Chain Link Fence Mat	LS	-1.00	1,452.660000	-1,452.66	10	-1,709.78
	283051	ALUMINUM Fence Mat	LS	1.00	2,727.085800	2,727.09	10	3,209.78
Phase Totals:						1,274.43		1,500.00
Grand Totals:						1,274.43		1,500.00

PBAL-FLTP-5X6



Rails Top Wall: 1" Square, .055"
 Rail & Side Wall: 1" Square, .042"
 Pickets: .625" Square, .051"

Alloy 6063-T5
 Powder Coat AAMA-2604-13

Product Code:

PBAL-FLTP-5X6

INCREASE PENALTY RIDER

BOND AMOUNT \$8,143,300.00 BOND NO. PB00259700103

To be attached and form a part of Bond No. PB00259700103 dated the 20th Day of February, 2026, executed by Philadelphia Indemnity Insurance Company as surety, on behalf of March-Westin Company, Inc. as current principal of record, and in favor of WV General Services Division, as Obligee for Building 74 Renovation; Contract 2 - Building Fitout Package CRFQ 0211 GSD26*17, and in the amount of Eight Million One Hundred Forty Three Thousand Three Hundred Dollars and 00/100 (\$8,143,300.00).

In consideration of the agreed premium charged for this bond, it is understood and agreed that Philadelphia Indemnity Insurance Company hereby consents that effective from the 18th Day of June, 2026, said bond shall be amended as follows:

THE BOND PENALTY SHALL BE INCREASED:

FROM: Eight Million One Hundred Forty Three Thousand Three Hundred Dollars and 00/100 (\$8,143,300.00)

TO: Eight Million Two Hundred Seventy Two Thousand Seven Hundred Thirty One Dollars and 58/100 (\$8,272,731.58)

The INCREASE of said bond penalty shall be effective as of the 18th Day of June, 2026, and does hereby agree that the continuity of protection under said bond subject to changes in penalty shall not be impaired hereby, provided that the aggregate liability of the above mentioned bond shall not exceed the amount of liability assumed by it at the time the act and/or acts of default were committed and in no event shall such liability be cumulative.

Signed, sealed and dated this 30th Day of June, 2026



March-Westin Company, Inc.
PRINCIPAL

BY

A handwritten signature in black ink, appearing to be "J. Westin", written over a horizontal line.

Philadelphia Indemnity Insurance Company
SURETY

BY

A handwritten signature in blue ink, "Lloyd Randall Cober", written over a horizontal line.

Lloyd Randall Cober, ATTORNEY-IN-FACT

THE ABOVE BOND IS HEREBY AGREED TO AND ACCEPTED BY:

WV General Services Division
OBLIGEE

BY

A handwritten signature in black ink, "James Ridgeway", written over a horizontal line.

TITLE

ACKNOWLEDGMENTS

Acknowledgment by Principal if Individual or Partnership

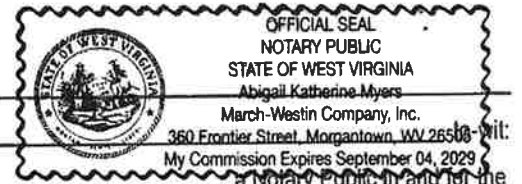
1. STATE OF _____
2. County of _____ to-wit: _____
3. I, _____, a Notary Public in and for the
4. county and state aforesaid, do hereby certify that _____
whose name is signed to the foregoing writing, has this day acknowledged the same before me in my said county.
5. Given under my hand this _____ day of _____ 20 _____
6. Notary Seal _____ 7. _____
(Notary Public)
8. My commission expires on the _____ day of _____ 20 _____

Acknowledgment by Principal if Corporation

9. STATE OF West Virginia
10. County of Monongalia to-wit: _____
11. I, Abigail Myers, a Notary Public in and for the
12. county and state aforesaid, do hereby certify that James Ridgeway
13. who as, President signed the foregoing writing for
14. March-Westin Company, Inc. a corporation,
has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
15. Given under my hand this 30th day of June 20 26
16. Notary Seal _____ 17. Abigail Myers
(Notary Public)
18. My commission expires on the 4th day of September 20 29

Acknowledgment by Surety

19. STATE OF West Virginia
20. County of Ohio
21. I, Catherine M. Barry
22. county and state aforesaid, do hereby certify that Lloyd Randall Cober
23. who as, Attorney-In-Fact signed the foregoing writing for
24. Philadelphia Indemnity Insurance Copany a corporation,
has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.



25. Given under my hand this 30th day of June 20 26
26. Catherine M. Barry
(Notary Public)
27. _____ day of September 20 28



Sufficiency in Form and Manner
of Execution Approved

Attorney General

This _____ day of _____ 20 _____

By: _____
(Deputy Attorney General)

Surety Bond Number: PB00259700103
Principal: March-Westin Company, Inc.
Obligee: WV General Services Division

PHILADELPHIA INDEMNITY INSURANCE COMPANY
One Bala Plaza, Suite 100
Bala Cynwyd, PA 19004-0950

Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: That **PHILADELPHIA INDEMNITY INSURANCE COMPANY** (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint Lloyd Randall Cober its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances, consents of surety and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed \$ 75,000,000.00.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of **PHILADELPHIA INDEMNITY INSURANCE COMPANY** on the 14th of November 2016.

RESOLVED: That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto; and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

FURTHER RESOLVED: That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, **PHILADELPHIA INDEMNITY INSURANCE COMPANY** HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 21ST DAY OF AUGUST 2025.

(Seal)



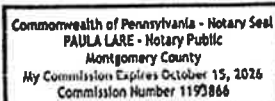
John Glomb
John Glomb, President & CEO

Philadelphia Indemnity Insurance Company

On this 21st day of August, 2025, before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the **PHILADELPHIA INDEMNITY INSURANCE COMPANY**; that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.

Notary Public:

Paula Lare



residing at:

Bala Cynwyd

My commission expires:

October 15, 2026

I, Angelique Cooper, Corporate Secretary of **PHILADELPHIA INDEMNITY INSURANCE COMPANY**, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 21st day of August, 2025 are true and correct and are still in full force and effect. I do further certify that John Glomb, who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of **PHILADELPHIA INDEMNITY INSURANCE COMPANY**.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 30th day of June, 2026.



Angelique Cooper

Angelique Cooper, Corporate Secretary
PHILADELPHIA INDEMNITY INSURANCE COMPANY



Subcontracting Plan Reporting system issues resolved

Jun 10, 2026

GSA deployed updates to SAM.gov to resolve known issues with the Subcontracting Plan Reporting system. Contractor users should review their Workspaces to ensure they can successfully create and submit their Individual Subcontracting Reports (ISR). Mid-year ISRs are due July 14, 2026. Visit sam.gov/esrs for more information.



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Simple Search

Search Editor

- ☐ Any Words 
- ☒ All Words 
- ☐ Exact Phrase 

e.g. 123456789, Smith Corp

"MARCH-WESTIN COMPANY, INC."



Entity



Location



Zip Code

e.g. 20001

State / Territory

Select State / Territory



West Virginia



City

Select State (Optional)



Select City ▼

Country

Select Country ▼

Status

☒ Active

☐ Inactive

Reset ↻

Entity Information ^



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualifications



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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

MARCH-WESTIN COMPANY, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	6/13/1984		6/13/1984	Domestic	Profit			

Organization Information			
Business Purpose	2362 - Construction - Construction of Buildings - Nonresidential Building Construction (industrial, commercial & institutional building)		Capital Stock 100000.0000
Charter County	Monongalia	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Par Value	1.000000
Authorized Shares	100000	Young Entrepreneur	Not Specified



Addresses	
Type	Address
Designated Office Address	360 FRONTIER AVENUE MORGANTOWN, WV, 26505
Notice of Process Address	ANDREA SHRIVER 360 FRONTIER AVENUE MORGANTOWN, WV, 26505
Principal Office Address	360 FRONTIER AVENUE MORGANTOWN, WV, 26505 USA
Principal Office Mailing Address	360 FRONTIER AVENUE MORGANTOWN, WV, 26505 USA
Type	Address

Officers	
Type	Name/Address
Director	JAMES RIDGEWAY 360 FRONTIER STREET MORGANTOWN, WV, 26505
Director	MATTHEW BOURNE 360 FRONTIER STREET MORGANTOWN, WV, 26505
Incorporator	LARRY KOPELMAN 526 CHAS. NAT'L. PLAZA CHARLESTON, WV, 25301
President	JAMES B RIDGEWAY 360 FRONTIER STREET MORGANTOWN, WV, 26505
Secretary	MARGUERITE HORVATH 360 FRONTIER STREET MORGANTOWN, WV, 26505
Treasurer	KEVIN SALISBURY 360 FRONTIER STREET MORGANTOWN, WV, 26505
Vice-President	MATTHEW BOURNE 360 FRONTIER AVENUE MORGANTOWN, WV, 26505
Type	Name/Address

Date	Amendment

1/27/2000	INCREASE IN AUTH CAP STK FROM \$100,000 WITH 100,000 AT \$1.00 PAR TO \$125,000 AUTH CAP WITH 125,000 SHARES AT A \$1.00 PAR VALUE.
12/1/1993	INCREASE IN AUTH. CAP. STK FROM \$5000 WITH 5000 SHARES AT A \$1.00 PAR TO \$100,000 WITH 100,000 SHARES AT \$1.00 PAR
Date	Amendment

Annual Reports
Filed For
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2025
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Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, June 24, 2026 — 9:18 AM

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CONTRACTOR LICENSE

AUTHORIZED BY THE
West Virginia Contractor
Licensing Board

NUMBER: WV001838

CLASSIFICATION:

ELECTRICAL
GENERAL BUILDING
GENERAL ENGINEERING
HVAC
PIPING
PLUMBING
SPECIALTY

MARCH WESTIN COMPANY INC
360 FRONTIER AVENUE
MORGANTOWN, WV 26505

DATE ISSUED

AUGUST 21, 2025

EXPIRATION DATE

AUGUST 21, 2026


Authorized Signature
Chair, West Virginia Contractor
Licensing Board

A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>#13</u> Date: <u>8/10/2026</u> Solicitation No. <u>CPO ASD 26#13</u>	Agency: General Services Division Procurement Officer Submitting Requisition: Jamie Jones Requisition No. PF No.: 1637530
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	☒	☐	☐	☐
2	Use of correct specification template	☒	☐	☐	☐
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	☒	☐	☐	☐
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	☒	☐	☐	☐
5	Maximum budgeted amount in wvOASIS	☒	☐	☐	☐
6	Suggested vendors in wvOASIS	☒	☐	☐	☐
7	Capitol Building Commission pre-approval	☐	☐	☐	☐
8	Financing (Governor's Office) pre-approval	☐	☐	☐	☐
9	Fleet Management Division pre-approval	☐	☐	☐	☐

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	☐	☐	☐	☐
	Automobile Liability	☐	☐	☐	☐
	Workers' Compensation/Employer's Liability	☐	☐	☐	☐
	Cyber Liability	☐	☐	☐	☐
	Builder's Risk/Installation Floater	☐	☐	☐	☐
	Professional Liability	☐	☐	☐	☐
	Other (specify)	☐	☐	☐	☐
11	Office of Technology CIO pre-approval	☐	☐	☐	☐
12	Treasurer's Office (banking) pre-approval	☐	☐	☐	☐

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	☒	☒	☐	☒
2	Standard change order language	☒	☒	☐	☒
3	Office of Technology CIO approval	☐	☐	☒	☐
4	Justification for price increases/backdating/other	☐	☐	☒	☐
5	Bond Rider (Construction)	☒	☒	☐	☒
6	Secretary of State Verification	☒	☒	☐	☒
7	State debarment verification	☒	☒	☐	☒
8	Federal debarment verification	☒	☒	☐	☒

— March
Westin

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____