



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 07-29-2026

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0211 4001 GSD2500000004 11	Change Order No:	7	Procurement Folder:	1422793
Document Name:	WV State Capitol Exterior Lighting (Phase 3)			Reason for Modification: Change Order No. 7 - To Increase and Extend Contract per the attached documentation.	
Document Description:	WV State Capitol Exterior Lighting (Phase 3)				
Procurement Type:	Central Purchase Order				
Buyer Name:	Crystal G Hustead				
Telephone:	(304) 558-2402				
Email:	crystal.g.hustead@wv.gov				
Shipping Method:	Best Way			Effective Start Date:	2024-09-16
Free on Board:	FOB Dest, Freight Prepaid			Effective End Date:	2026-09-01

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000204212 SPECIALTY GROUPS INC PO BOX 96 BRIDGEPORT WV 26330 US Vendor Contact Phone: 999-999-9999 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: David K Parsons Requestor Phone: 304-352-5486 Requestor Email: david.k.parsons@wv.gov 2027 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
GENERAL SERVICES DIVISION DEPARTMENT OF ADMINISTRATION 112 CALIFORNIA AVENUE BLDG 4, 6TH FLOOR CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 1 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

CR 7-31-26

Total Order Amount: \$7,700,837.90

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: <i>7/31/26</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>8/13/2026</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>8-14-26</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order No. 7 is issued to extend and increase the current contract to September 1, 2026 (154 Days), according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is provided to provide the vendor time for the additional work per the attached documentation.

Effective Date of Increase: 7/9/2026

Extend Contract from 04/01/2026 to 09/01/2026

Original Contract Price: \$7,187,379.00
Change Order 1 - NTP
Change Order 2 - Admin change
Change Order 3 (Increase): \$30,000.00
Change Order 4 (Increase): \$56,760.00
Change Order 5 (Increase): \$110,300.00
Change Order 6 (Increase): \$167,390.00
Change Order 7 (Increase): \$149,008.90

New Contract Total: \$7,700,837.90

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72151501	0.00000		0.000000	7187379.00
Service From	Service To	Manufacturer		Model No	
2024-09-16	2026-09-01				

Commodity Line Description: Lighting installation services

Extended Description:

Lighting installation services

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72151501	0.00000		0.000000	30000.00
Service From	Service To	Manufacturer		Model No	
2024-09-16	2026-09-01				

Commodity Line Description: Change Order 3

Extended Description:

Lighting installation services

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72151501	0.00000		0.000000	56760.00
Service From	Service To	Manufacturer		Model No	
2024-09-16	2026-09-01				

Commodity Line Description: Change Order 4

Extended Description:

Lighting installation services

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	72151501	0.00000		0.000000	110300.00
Service From	Service To	Manufacturer	Model No		
2024-09-16	2026-09-01				

Commodity Line Description: Change Order 5

Extended Description:

Lighting installation services

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	72151501	0.00000		0.000000	167390.00
Service From	Service To	Manufacturer	Model No		
2024-09-16	2026-09-01				

Commodity Line Description: Change Order 6

Extended Description:

Lighting installation services

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	72151501	0.00000		0.000000	149008.90
Service From	Service To	Manufacturer	Model No		
2024-09-16	2026-09-01				

Commodity Line Description: Change Order 7

Extended Description:

Lighting installation services

AIA® Document G701® – 2017

Change Order

PROJECT: <i>(Name and address)</i> West Virginia Capitol Exterior Lighting Upgrades - Phase 3 Capitol Campus, Charleston WV P.O. #GSD2500000004 1	CONTRACT INFORMATION: Contract For: General Construction Date: WV PO Date: 08/21/2024	CHANGE ORDER INFORMATION: Change Order Number: 007 Date: 03/28/2026
OWNER: <i>(Name and address)</i> WV General Services Division Capitol Complex Building 4 112 California Ave. Charleston, WV 25305	ARCHITECT: <i>(Name and address)</i> Silling Associates, Inc. 405 Capitol Street, Upper Atrium Charleston, WV 25301	CONTRACTOR: <i>(Name and address)</i> Specialty Group, Inc. P.O. Box 96 Bridgeport, WV 26330

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Provide all labor material and equipment to complete the work detailed in the attached descriptions

Increase contract amount by \$149,008.90

Increase contract time by 154 calendar days.

See attached detailed request.

The original Contract Sum was	\$	7,187,379.00
The net change by previously authorized Change Orders	\$	364,450.00
The Contract Sum prior to this Change Order was	\$	7,551,829.00
The Contract Sum will be unchanged by this Change Order in the amount of	\$	149,008.90
The new Contract Sum including this Change Order will be	\$	7,700,837.90

The Contract Time will be increased by one hundred fifty four (154) days.

The new date of Substantial Completion will be August 2, 2026 and Final completion will be September 1, 2026

NOTE:

This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

 _____ ARCHITECT <i>(Signature)</i>	 _____ CONTRACTOR <i>(Signature)</i>	 _____ OWNER <i>(Signature)</i>
BY: Glenn Savage-Construction Administrator <i>(Printed name, title, and license number if required)</i>	BY: Specialty Group, Inc. <i>(Printed name and title)</i>	Procurement Specialist Sr. BY: WV General Services Division <i>(Printed name and title)</i>
March 28, 2026 Date	March 28, 2026 Date	7/9/26 Date



Specialty Groups, Inc.

Electrical Division



FROM: Adam Martin x309
DATE: June 25, 2026

**RE: West Virginia State Capitol Exterior Lighting Phase 3
Change Order Request – Rewiring RF fixtures and Fixture Repairs Rev 4**

Specialty Groups, Inc., will supply all material, labor, and equipment to provide the following contract modifications. We have found the wiring to be in unusable condition for the RF lights that are mounted above the Attorney General and the Governor's entrances. They are shorting out the breakers and have exposed wiring in boxes like the other historic fixture wiring we have replaced already. We propose to pull new home run electrical feeds into the power panel.

Specialty Groups, Inc. has been requested to add 16 additional lights in the portal windows. These will include new jelly jar style fixtures and wiring back to the control cabinet in the dome area.

After reinstalling the renovated RG fixtures at the east and west entrances we had two of the existing mounting brackets bend and fail. We have concluded by checking similar mounts that they were under rated for the weight of the fixtures. The two fixtures are scheduled to be repaired by acu-bright along with new safety cables and redesigned mounts for all 6 fixtures. The RG fixtures will be paid for directly by GSD.

While aiming the SH fixtures on the 4th floor a large shadow was identified. We have been requested to fabricate and install an extension bracket to raise the 8 lights approximately 3'.

There have been 2 separate historic glass globes crack and fall from the time of installation. The cost to access and reinstall these RJ and RF fixtures includes manlifts, bird netting removal, and scaffold erection on the colonnade.

We are requesting a contract extension until September 1st to allow for added labor time and subcontractor scheduling.

Our price for this work is as follows:

Line No.	Item ID & Description	Qty	Unit	Unit Price	Bid Amount
25	RF Fixture New Wiring				
	Labor Hrs	366	Hr	\$ 93.00	\$ 34,038.00
	Material Description - 4,400' of wire, Splice kits, 1,000' Conduit	1	LS	\$ 12,300.00	\$ 12,300.00
	Equipment Description 2 Serv Trucks	1	LS	\$ 6,300.00	\$ 6,300.00
30	Eyebrow Lights with Wiring				
	Labor Hrs	140	Hr	\$ 93.00	\$ 13,020.00
	Material Description - 16 lights, 200' conduit, 1200' wire	1	LS	\$ 4,923.00	\$ 4,923.00
	Equipment Description - 2 Serv Trucks, 1 Trailer	1	LS	\$ 3,100.00	\$ 3,100.00



WV 005768
PO Box 96 Bridgeport, WV 26330
Phone (304) 623-3844 Fax (304) 623-3843
www.SpecialtyGroups.com
Equal Opportunity Employer





Specialty Groups, Inc.

Electrical Division



35	Repair and Mount RG Fixtures				
	Labor Hrs	36	Hr	\$ 93.00	\$ 3,348.00
	Acu-Bright RG Brackets	6	EA	\$ 650.00	\$ 3,900.00
	Acu-Bright RG Repairs – by others		EA		
	Equipment Description - 2 Serv Trucks	1	LS	\$ 1,200.00	\$ 1,200.00
40	SH Light Bracket				
	Labor Hrs	16	Hr	\$ 93.00	\$ 1,488.00
	Material Description - 8 Painted Light Mount Extensions	1	LS	\$ 1,830.00	\$ 1,830.00
	Equipment Description - 2 Serv Trucks	1	LS	\$ 555.00	\$ 555.00
45	Brocken Globe Replacement				
	Labor Hrs	74	Hr	\$ 93.00	\$ 6,882.00
	Material Description - 2 Glass Globe Replacements	1	LS	\$ 760.00	\$ 760.00
	Equipment Description- Serv Truck, 135 Manlift	1	LS	\$ 2,400.00	\$ 2,400.00
	Scaffolding Subcontractor	1	LS	\$ 30,363.00	\$ 30,363.00
	Overhead and Profit on Self Perform	15%	%	\$ 92,144.00	\$ 13,821.60
	Overhead and Profit on Subs	10%	%	\$ 34,263.00	\$ 3,426.30
	Bond and Insurance	1	LS	\$ 5,354.00	\$ 5,354.00
				Total:	\$ 149,008.90

Specialty Groups, Inc. quote and the American Subcontractors Association "Addendum to Subcontract" shall be incorporated into the contract documents and their terms and conditions shall take precedence should an award be made.

Thank you for considering our quote for this work. Should you need our scope of work changed please allow us the consideration to re-price the work. If you have any questions or need additional information, please feel free to call me anytime.

Sincerely,

Adam Martin
Estimator / Sr. Project Manager



WV 005768
PO Box 96 Bridgeport, WV 26330
Phone (304) 623-3844 Fax (304) 623-3843
www.SpecialtyGroups.com
Equal Opportunity Employer





APPROVED

BY: FW DATE: 7/30/26

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Eric L. Householder
Cabinet Secretary

Bob Kilpatrick
Acting Director

M E M O R A N D U M

To: David Pauline, Senior Buyer, State Purchasing Division

From: Cody Taylor, Procurement Specialist Sr., General Services Division

Date: July 9, 2026

Ref: Change Order # 7 – CPO GSD2500000004 – WV Capitol Exterior Lighting (Phase 3)

David:

Please accept this memorandum as our explanation and justification for our request for a Change Order #7 to our contract (CPO GSD2500000004) with Specialty Group, Inc. for West Virginia Capitol Exterior Lighting (Phase 3). The following will be addressed in this change order:

1. The wiring for the RF Lights that are mounted above the AG's Office and Governor's Entrances were found to be unusable and needed replacement (\$52,638.00)
2. WV GSD discovered the lights in the portal windows to be in a state of disrepair and have requested 16 additional lights to replace those in bad shape. (\$21,043.00)
3. After reinstalling the RG Fixtures, the designed mounting hardware failed and needed remounted with new/different mounting hardware. This issue was caused by the weight rating on the mounts being lower than the weight of the supported lighting fixtures themselves. (\$8,448.00)
4. While aiming the SH fixture on the 4th floor, a large shadow was identified. SGI was requested to fabricate and install an extension bracket to raise the 8 lights approximately 3". (\$3,873.00)
5. Replacement of two Historic Glass Globes that cracked and fell during this project, due to glass fatigue that was to be reused as part of this project. (\$40,405.00)
6. Allowable overhead and mark-up. (\$22,601.90)

The additional equipment and work will have a cost of \$149,008.90 and require an extension of 154 days.

Original Contract Price: \$7,187,379.00
Change Order 3 (Increase): \$ 30,000.00
Change Order 4 (Increase): \$ 56,760.00
Change Order 5 (increase): \$110,300.00
Change Order 6 (increase): \$167,390.00
Change Order 7 (Increase): \$149,008.90
New Contract Total: \$7,700,837.90



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

Eric L. Householder
Cabinet Secretary

Bob Kilpatrick
Acting Director

Current Final Completion Date: April 1st, 2026
New Final Completion Date: September 1st, 2026

If you have any questions, or need additional information, please contact me via email at Cody.G.Taylor@wv.gov or by phone at (304) 352-5531.

ERIC L. HOUSEHOLDER
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

SAMANTHA WILLIS
PURCHASING DIRECTOR

To: All State Agencies Under Purchasing Division
From: Samantha Willis, Director & General Counsel
WV Purchasing *SLW*
Date: January 23, 2025
Re: \$100,000 Spending Requests

MEMORANDUM

Pursuant to Executive Order 4-25, signed into effect by Governor Morrisey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

CPO 0211 GSD2500000004, WV Capitol Exterior Lighting (Phase 3) CO#7

The Accompanying Request has been reviewed and approved by the following:

Agency Head

Eric Householder

Cabinet Secretary/Department Head

7/27/26

Date

7/28/26

Date

~~Governor's Office Representative~~

~~Date~~

Total Cost:

Change Order 7 = \$149,008.90 (New) Contract total = \$7,700,837.90

Award/Requisition Document Number:

CPO 0211 GSD250000004

Description of Action/Purpose of Procurement

Requesting approval to submit Change Order #7 for the WV Capitol Exterior Lighting (Phase 3), an increase of \$149,008.90 to the current contract value of \$7,551,829.00 resulting in a new contract total of \$7,700,837.90 The following scope changes are needed:

1. The wiring for the RF Lights that are mounted above the AG's Office and Governor's Entrances were found to be unusable and needed replacement (\$52,638.00)
2. WV GSD discovered the lights in the portal windows to be in a state of disrepair and have requested 16 additional lights to replace those in bad shape. (\$21,043.00)
3. After reinstalling two of the six RG Fixtures (ceilings of the East and West porticos), the pre-existing mounting hardware failed and needed remounted with new/different mounting hardware. It was discovered that a new mounting bracket, with redundant cabled connection, would prevent future failure. GSD is saving (approximately \$4k) the contractor markup for repairing the two damaged fixtures by contracting directly with Acubright (\$8,448.00)
4. While aiming the SH fixture on the 4th floor, a large shadow was identified. SGI was requested to fabricate and install an extension bracket to raise the 8 lights approximately 3". (\$3,873.00)
5. Replacement of two Historic Glass Globes that fell and cracked after their reinstallation due to glass fatigue. (\$40,405.00). As part of this change order, new mounting devices are being fabricated to prevent further problem.
6. Allowable overhead and mark-up for all items listed above, per AIA A201 and WV Supplementary Conditions of contract. (\$22,601.90)

The additional equipment and work will have a cost of \$149,008.90 and require an extension of 154 days (new substantial completion date of August 2, 2026).

Original Contract Price:	\$7,187,379.00
Change Order 3 (Increase):	\$ 30,000.00
Change Order 4 (Increase):	\$ 56,760.00
Change Order 5 (increase):	\$110,300.00
Change Order 6 (increase):	\$167,390.00
Change Order 7 (Increase):	\$149,008.90
New Contract Total:	\$7,700,837.90

Project: WV Capitol Lighting (Phase 3)

Funding: Appropriated Special Revenue (Fund 2462)

Increase PENALTY RIDER

To be attached to and form part of:

Bond Number 9420296

Dated 08/05/2024

Issued by the Fidelity and Deposit Company of Maryland

(Surety)

On behalf of Specialty Groups, Inc.

Principal)

And in favor of State of West Virginia Department of Administration Purchasing Division
(Obligee)

Now therefore, it is agreed that in consideration of the premium charged, the original bond shall be amended as follows:

THE BOND PENALTY SHALL BE Increased:

TO: Seven Million Seven Hundred Thousand Eight Hundred Thirty Seven Dollars and 90/100

(\$7,700,837.90)

It is further understood and agreed that all other terms and conditions of this bond shall remain unchanged.

This Rider is to be Effective this 28th day of March, 2026

Signed, Sealed & Dated this 28th day of March, 2026

BY: _____

Specialty Groups, Inc.
Fidelity and Deposit Company of Maryland

BY: _____

Patricia A. Moye
Patricia A. Moye, WV Resident Agent, ATTORNEY-IN-FACT

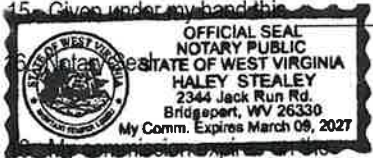


ACKNOWLEDGMENTS

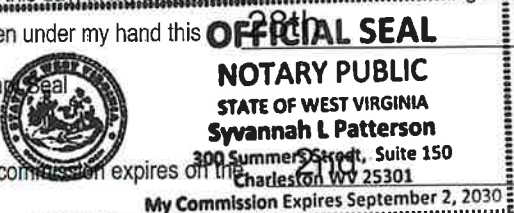
Acknowledgment by Principal if individual or Partnership

1. STATE OF _____
2. County of _____ to-wit: _____
3. I, _____, a Notary Public in and for the
4. county and state aforesaid, do hereby certify that _____
whose name is signed to the foregoing writing, has this day acknowledged the same before me in my said county.
5. Given under my hand this _____ day of _____ 20 _____
6. Notary Seal _____
7. _____
(Notary Public)
8. My commission expires on the _____ day of _____ 20 _____

Acknowledgment by Principal if Corporation

9. STATE OF West Virginia
10. County of Harrison to-wit: _____
11. I, Haley Stealey, a Notary Public in and for the
12. county and state aforesaid, do hereby certify that James E. Herron
13. who as, Principal signed the foregoing writing for
14. a corporation, has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
15. Given under my hand this 28th day of March 20 26
16.  Haley Stealey
(Notary Public)
17. 9th day of March 20 27

Acknowledgment by Surety

19. STATE OF West Virginia
20. County of Kanawha to-wit: _____
21. I, Syvannah L. Patterson, a Notary Public in and for the
22. county and state aforesaid, do hereby certify that Patricia A. Moye
23. who as, Attorney-in-fact and WV Resident Agent signed the foregoing writing for
24. Fidelity and Deposit Company of Maryland a corporation,
has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
25. Given under my hand this 28th day of March 20 26
26.  Syvannah L. Patterson
(Notary Public)
27. 13th day of September 20 30
28. My commission expires on the 21st day of September 20 30
- Sufficiency in Form and Manner of Execution Approved
- This 13th day of August 20 26
- By: [Signature]
(Deputy Attorney General)

**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Christopher Nolan, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Gregory T. GORDON, Jeremy B. STANLEY, Patricia A. MOYE, Terri L. DODRILL, Syvannah L. PATTERSON of Charleston, West Virginia**, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: any and all bonds and undertakings, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 05th day of September, A.D. 2025.



ATTEST:
**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**

By: *Christopher Nolan*
Vice President

By: *Dawn E. Brown*
Secretary

**State of Maryland
County of Baltimore**

On this 05th day of September, A.D. 2025, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Christopher Nolan, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Genevieve M. Maison
Notary Public
My Commission Expires January 27, 2029



Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 28th day of March, 2026.



Mary Jean Pethick
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
reportsfclaims@zurichna.com
800-626-4577

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790



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e.g. 1606N020Q02

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Simple Search

Search Editor

- ☐ Any Words 
- ☐ All Words 
- ☐ Exact Phrase 

e.g. 123456789, Smith Corp

Specialty Groups Inc*



Entity



Location



Status



- ☒ Active
- ☐ Inactive

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

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SPECIALTY GROUPS, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	5/7/1981		5/7/1981	Domestic	Profit			

Organization Information			
Business Purpose	2389 - Construction - Special Trade Contractors - Other Specialty Trade Contractors (site prep, other specialty)		Capital Stock 10000.0000
Charter County	Harrison		Control Number 0
Charter State	WV		Excess Acres 0
At Will Term	Member Managed		
At Will Term Years			Par Value 1.000000
Authorized Shares	10000	Young Entrepreneur	Not Specified

Addresses	
Type	Address

Designated Office Address	10771 BUCKHANNON PIKE LOST CREEK, WV, 26385
Notice of Process Address	JAMES E. HERRON P. O. BOX 96 BRIDGEPORT, WV, 26330
Principal Office Address	10771 BUCKHANNON PIKE LOST CREEK, WV, 26385 USA
Principal Office Mailing Address	PO BOX 96 BRIDGEPORT, WV, 26330 USA
Type	Address

Officers	
Type	Name/Address
Director	JAMES E. HERRON P.O. BOX 96 BRIDGEPORT, WV, 26330
Incorporator	JAMES E. HERRON PO BOX 96 BRIDGEPORT, WV, 26330 USA
President	JAMES E. HERRON P. O. BOX 96 BRIDGEPORT, WV, 26330
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
ADVANCED COATINGS	TRADENAME	4/21/1993	
SPECIALTY PAINTING SYSTEMS	TRADENAME	4/21/1993	
SPECIALTY SUPPLY AND EQUIPMENT	TRADENAME	8/4/1999	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
4/19/1993	CHANGE OF NAME FROM CLARKSBURG JIMBO & ASSOCIATES, INC. TO SPECIALTY GROUPS, INC.
Date	Amendment

Annual Reports

Filed For
2026
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Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, July 30, 2026 — 11:24 AM

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CONTRACTOR LICENSE

AUTHORIZED BY THE
West Virginia Contractor
Licensing Board

NUMBER: WV005768

CLASSIFICATION:

ELECTRICAL
GENERAL BUILDING
GENERAL ENGINEERING
HVAC
MULTIFAMILY
PIPING
PLUMBING
RESIDENTIAL
SPECIALTY

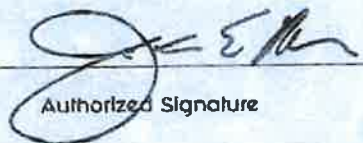
SPECIALTY GROUPS INC
DBA SPECIALTY SUPPLY & EQUIPMENT
PO BOX 96
BRIDGEPORT, WV 26330-0096

DATE ISSUED

SEPTEMBER 20, 2025

EXPIRATION DATE

SEPTEMBER 20, 2026



Authorized Signature



Chair, West Virginia Contractor
Licensing Board



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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>#13</u> Date: <u>7/30/2026</u> Solicitation No. <u>CRFQ-GSD24*26</u>	Agency: West Virginia General Services Division Procurement Officer Submitting Requisition: Cody Taylor Requisition No. CPO GSD250000004 PF No.: 1422793
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	☒	☐	☐	☐
2	Use of correct specification template	☒	☐	☐	☐
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	☒	☐	☐	☐
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	☒	☐	☐	☐
5	Maximum budgeted amount in wvOASIS	☒	☐	☐	☐
6	Suggested vendors in wvOASIS	☒	☐	☐	☐
7	Capitol Building Commission pre-approval	☐	☐	☐	☐
8	Financing (Governor's Office) pre-approval	☐	☐	☐	☐
9	Fleet Management Division pre-approval	☐	☐	☐	☐

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	☐	☐	☐	☐
	Automobile Liability	☐	☐	☐	☐
	Workers' Compensation/Employer's Liability	☐	☐	☐	☐
	Cyber Liability	☐	☐	☐	☐
	Builder's Risk/Installation Floater	☐	☐	☐	☐
	Professional Liability	☐	☐	☐	☐
	Other (specify)	☐	☐	☐	☐
11	Office of Technology CIO pre-approval	☐	☐	☐	☐
12	Treasurer's Office (banking) pre-approval	☐	☐	☐	☐

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	☒	☒	☐	☒
2	Standard change order language	☒	☒	☐	☒
3	Office of Technology CIO approval	☐	☐	☒	☐
4	Justification for price increases/backdating/other	☒	☒	☐	☒
5	Bond Rider (Construction)	☒	☒	☐	☒ -copy
6	Secretary of State Verification	☒	☒	☐	☒
7	State debarment verification	☒	☒	☐	☒
8	Federal debarment verification	☒	☒	☐	☒

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: 