



State of West Virginia
Agency Purchase Order

Order Date: 06-12-2026

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES,
INVOICES, AND SHIPPING PAPERS.
QUESTIONS CONCERNING THIS
ORDER SHOULD BE DIRECTED TO
THE DEPARTMENT CONTACT.

Order Number:	APO 1600 1007 SOS2600000031 1	Change Order No:	0	Procurement Folder:	1988317
Document Name:	AAMVA	Reason for Modification:			
Document Description:	HAVV Maintenance FY27				
Procurement Type:	Agency Purchase Order				
Buyer Name:	Richard C Stricklen				
Telephone:	304-356-2685				
Email:	rstricklen@wvsos.com				
Shipping Method:	Best Way			Effective Start Date:	
Free on Board:	FOB Ship Pt, Freight Prepaid			Effective End Date:	

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000196641 AMERICAN ASSOCIATION OF MOTOR VEHICLE ADMINISTRATORS 4401 Wilson Blvd Arlington VA 22203-4195 US Vendor Contact Phone: 703-340-7376 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Richard C Stricklen Requestor Phone: 304-356-2685 Requestor Email: rstricklen@wvsos.com
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
CFO SECRETARY OF STATE BLDG 1 STE 157K 1900 KANAWHA BLVD E CHARLESTON WV 25305-0770 US	SUPPLY CLERK SECRETARY OF STATE BLDG 1 STE 157K 1900 KANAWHA BLVD E CHARLESTON WV 25305-0770 US

Total Order Amount:	\$6,200.00
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DEPARTMENT AUTHORIZED SIGNATURE SIGNED BY: Delilah M Barker DATE: 2026-06-12 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

HAVV Maintenance FY27

Exempt Purchase- WV Code 5A-3-1 and 153CSR57

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112201	0.00000		0.000000	4400.00
Service From	Service To	Manufacturer		Model No	
2026-07-01	2027-06-30				

Commodity Line Description: AAMVA HAVV Maintenance Fee

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112201	0.00000		0.000000	1800.00
Service From	Service To	Manufacturer		Model No	
2026-07-01	2027-06-30				

Commodity Line Description: SSA HAVV Maintenance Fee

Extended Description:

	Document Phase	Document Description	Page 3
SOS2600000031	Final	HAVV Maintenance FY27	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



April 30, 2026

Richard Stricklen
West Virginia Secretary of State
1900 Kanawha Blvd.
Charleston, WV 25305

Dear Mr. Sticklen,

The purpose of this letter is to provide a price quote for the subaccount WVSOS for the period of July 1, 2026 – June 30, 2027. The contents of this price quote are solely a price quote. This quote is for budgeting purposes only and should not be considered “Actual” costs for the period. Rates and costs are subject to change upon 30 days written notice from AAMVA.

Account: WVMST-WVSOS Price Quote Estimate for 07/01/26 - 06/30/27			
Service	Quarterly	Extended	Catalog
SSA HAVV Maintenance Fee	n/a	\$1,800.00	Page 13
AAMVA HAVV Maintenance Fee (Billed Quarterly)	\$1,100.00	\$4,400.00	Page 13
Total for WVSOS		\$6,200.00	

The total price quote for sub-account WVSOS is **\$6,200.00**. The fees for the HAVV Maintenance will be billed quarterly. Every AAMVA invoice has a net term of 60 days from the date on the invoice. If you have any questions, please contact me at your earliest convenience. I can be reached at (703) 908-2941 or via e-mail at wday@aamva.org.

Sincerely,

Wesley Day

Wesley Day
Director, Contracts Administration

3.2 VERIFICATION SERVICES

3.2.1 Social Security Number Online Verification (SSOLV)

The U.S. Social Security Administration (SSA), which currently provides a Social Security Number (SSN) batch verification service to government agencies, has expanded its service to allow online SSN verification.

Jurisdiction motor vehicle agencies (MVAs) are now authorized by the SSA to obtain SSN verification information either in batch or online mode. Online support allows a jurisdiction to verify an individual's SSN during the driver's license issuance or renewal process, while an applicant is still at the counter. Note that the SSA only verifies information transmitted by a MVA (that is, whether or not the MVA information did or did not match the SSA information); it does not disclose other data.

AAMVA has developed a Social Security Number Online Verification (SSOLV) package to assist jurisdictions in implementation. The package includes:

- SSA/State Memorandum of Agreement: The legal agreement between an interested motor vehicle agency and the SSA
- SSOLV Application System Specifications: Requirements for implementing the verification service.
- SSOLV Application Structured Test Plans: Structured testing procedures and test cases for testing with AAMVA and SSA

For More information go to <https://www.aamva.org/technology/systems/verification-systems/ssolv>

3.2.1.1 SSOLV Fees

Item Description	BEID	Unit	Rate
Transaction fee	SSV-SSN	Per successful Transaction	\$0.05

3.2.2 Help America Vote Verification (HAVV)

The Help America Vote Verification (HAVV) transaction allows a jurisdiction motor vehicle agency (MVA) to verify voter registration and identity information with the Social Security Administration (SSA). The MVA submits an inquiry to the SSA, and the SSA verifies the information and responds back to the MVA with the results.

For More information go to <https://www.aamva.org/technology/systems/verification-systems/havv>

3.2.2.1 HAVV Fees

Item Description	BEID	Unit	FY26 Rate
SSA HAVA/HAVV Yearly Maintenance Fee*	MVA-SSAHAVAYRL	Per Year	\$1,439.95
AAMVA HAVA/HAVV First Quarter Maintenance Fee	MVA-HAVVMNQ1	Per Quarter	\$1,100.00
AAMVA HAVA/HAVV Second Quarter Maintenance Fee	MVA-HAVVMNQ2	Per Quarter	\$1,100.00

Item Description	BEID	Unit	FY26 Rate
AAMVA HAVA/HAVV Third Quarter Maintenance Fee	MVA-HAVVMNQ3	Per Quarter	\$1,100.00
AAMVA HAVA/HAVV Fourth Quarter Maintenance Fee	MVA-HAVVMNQ4	Per Quarter	\$1,100.00

*SSA's FY2026 HAVV estimated fee for the period of October 1st, 2025, through September 30th, 2026, is \$1,439.95. This amount will appear on your September 2025 AAMVA invoice and must be made payable to AAMVA no later than November 1st, 2025. The \$1,439.95 amount is an estimate that AAMVA received from SSA for the FY26 period. Any differences resulting from the FY26 SSA calculation will be charged or rebated as necessary as soon as that calculation is made available by SSA.

3.2.3 Verification of Lawful Status (VLS)

The Verification of Lawful Status (VLS) application provides a solution to two requirements encountered by state motor vehicle agencies (MVAs):

Fake and altered immigration documents may be presented to MVAs, as proof of identity and proof of lawful status in the U.S. VLS allows the MVA to verify that the document matches the electronic record of the document held by the Department of Homeland Security (DHS) in the Systematic Alien Verification for Entitlements (SAVE) program.

Real ID-compliant driver licenses and ID cards can only be issued after an MVA has verified the lawful status of the applicant. VLS provides a means for MVAs to comply with this verification requirement.

VLS is designed to be integrated into MVA driver licensing and ID card issuing systems. Legacy AMIE messages or a Web service interface can be used for integration; both options allow the VLS requests and responses to operate in real time.

For More information go to <https://www.aamva.org/technology/systems/verification-systems/vls>

3.2.3.1 VLS Fees

AAMVA will charge a fee per successful Step 1 inquiry for using the VLS application. No fee will be charged for Step 2 and Step 3 inquiries.

Item Description	BEID	Unit	Rate
VLS Step 1 Implementation Fee - UNIOR Web Service	VLS-VLSIMPL	One time setup fee per Jurisdiction	\$32,000
VLS Steps 2 & 3 Implementation Fee - UNI or Web Service	VLS-VLS23SETUP	One time setup fee per Jurisdiction	\$13,500
VLS Transaction Fee	VLS-VL	Per successful Step 1 Inquiry	\$0.30

3.2.4 US Passport Verification Services (USPVS)

USPVS allows the Driver License Agencies' (DLA) to verify US Passport document data against the Department of Homeland Security's (DHS) backend systems and is established to assist states in issuing more secure driver licenses and identification cards.

When an applicant applies for a driving license, permit or ID Card, the applicant is required to present documents that prove their identity and legal (immigration) presence. The DLAs accept U.S. passports as



Non-Conflict of Interest Certification (WV-31) Page 2, Acknowledgements

West Virginia Code § 5A-3-31: "It shall be unlawful for any person to corruptly act alone or combine, collude or conspire with one or more other persons with respect to the purchasing or supplying of services, commodities or printing to the state under the provisions of this article if the purpose or effect of such action, combination, collusion or conspiracy is either to: (1) Lessen competition among prospective vendors; or (2) cause the state to pay a higher price for such services, commodities or printing than would be or would have been paid in the absence of such action, combination, collusion or conspiracy; or (3) cause one prospective vendor or vendors to be preferred over one or more other prospective vendor or vendors. Any person who violates any provision of this section is guilty of a felony and, upon conviction thereof, shall be imprisoned in a state correctional facility not less than one nor more than five years, and be fined not exceeding \$10,000."

West Virginia Code § 6B-2-5(b)(1): "A public official or public employee may not knowingly and intentionally use his or her office or the prestige of his or her office for his or her own private gain or that of another person."

West Virginia Code § 6B-2-5(d)(1): "[N]o elected or appointed public official or public employee or member of his or her immediate family or business with which he or she is associated may be a party to or have an interest in the profits or benefits of a contract which the official or employee may have direct authority to enter into, or over which he or she may have control"

The individual(s) listed below have been charged to evaluate or serve as members or advisors of an evaluation committee for the solicitation as specified [APO SOS2600000031].

By signing this form, each individual acknowledges that: (1) his or her service on the evaluation committee is not in violation of West Virginia Code § 5A-3-31, § 6B-2-5, or any other relevant code section; (2) his or her service on the evaluation committee does not create a conflict of interest with any of the participating vendors; and (3) he or she has not had or will not have contact relating to the solicitation identified above with any participating vendors between the time of the bid opening and the award recommendation without prior approval of the Purchasing Division.

NAME/TITLE	AGENCY	SIGNATURE	DATE
Richard Stricklen Procurement Officer	WVSOS		6/4/26
Delilah Barker CFO/Deputy COS	WVSOS		6/4/26

Purchase Order

Vendor	ItemID	Item	UnitPrice	Quantity	Total	AdditionalInformation	OrderDate	Approval Comment
AAMVA	1705	HAVV/HAVA Maintenance (Yearly)	\$6200.00	1	\$6200.00	Exempt- Required by State Code	2026-06- 15T14:50:58Z	

Approvals

Item	Manager	CFO	CoS	Approval	Created By
HAVV/HAVA Maintenance (Yearly)	Delilah Barker	Delilah Barker	Donald Kersey	Approved	Richard Stricklen

§3-2-12. Combined voter registration and driver licensing fund; transfer of funds.

(a) Fifty cents of each license fee collected pursuant to the provisions of section one, article three, chapter seventeen of this code shall be paid into the State Treasury to the credit of a special revenue fund to be known as the "Combined Voter Registration and Driver Licensing Fund." The moneys so credited to such fund may be used by the Secretary of State for the following purposes:

(1) Printing and distribution of combined driver licensing or other agency applications and voter registration forms, or for the printing of voter registration forms to be used in conjunction with driver licensing or other agency applications, or for implementing the automatic voter registration program authorized in section eleven of this article;

(2) Printing and distribution of mail voter registration forms for purposes of this article;

(3) Supplies, postage and mailing costs for correspondence relating to voter registration for agency registration sites and for the return of completed voter registration forms to the appropriate state or county election official;

(4) Reimbursement of postage and mailing costs incurred by clerks of the county commissions for sending a verification mailing, confirmation of registration or other mailings directly resulting from an application to register, change or update a voter's registration through a driver licensing or other agency;

(5) Reimbursement to state funded agencies, with the exception of the Division of Motor Vehicles, designated to provide voter registration services under this chapter for personnel costs associated with the time apportioned to voter registration services and assistance;

(6) The purchase, printing and distribution of public information and other necessary materials or equipment to be used in conjunction with voter registration services provided by state funded agencies designated pursuant to the provisions of this article;

(7) The development and continued maintenance of a statewide program of uniform voter registration computerization for use by each county registration office and the Secretary of State, purchase of uniform voter registration software, payment of software installation costs and reimbursement to the county commissions of not more than fifty percent of the cost per voter for data entry or data conversion from a previous voter registration software program;

(8) Efforts to maintain correct voter information and conduct general list maintenance to remove ineligible voters and ensure new residents receive voter registration information, including collaborating with other states and non-profit corporations dedicated to improving the election system;

(9) Payment of any dues or fees associated with a program to match and transfer data to and from other states;

(10) Resources related to voter registration and list maintenance; and

(11) Payment or reimbursement of other costs associated with implementation of the requirements of the National Voter Registration Act of 1993 (42 U. S. C. 1973gg): *Provided, That* revenue received by the fund in any fiscal year shall first be allocated to the purposes set forth in subdivisions (1) through (10), inclusive, of this subsection.

(b) The Secretary of State shall promulgate rules pursuant to the provisions of chapter twenty-nine-a of this code to provide for the administration of the fund established in subsection (a) of this section.

(c) Any balance in the fund created by subsection (a) of this section which exceeds \$100,000 as of June 30, 2017, and on June 30 of each year thereafter, shall be transferred to the General Revenue Fund.

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

AMERICAN ASSOCIATION OF MOTOR VEHICLE ADMINISTRATORS, THE

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	6/9/2004		6/9/2004	Foreign	Non-Profit			

Organization Information								
Business Purpose	9231 - Public Administration - Administration of Human Resource Programs - Administration of Human Resource Programs (educational, public health, HR, Veteran's Affairs)			Capital Stock				
Charter County				Control Number	67222			
Charter State	DC			Excess Acres				
At Will Term				Member Managed				
At Will Term Years				Par Value				
Authorized Shares				Young Entrepreneur	Not Specified			

Addresses	
Type	Address
Designated Office Address	209 WEST WASHINGTON STREET CHARLESTON, WV, 25302
Notice of Process Address	CORPORATION SERVICE COMPANY 808 GREENBRIER STREET CHARLESTON, WV, 25311
Principal Office Address	4401 WILSON BOULEVARD SUITE 700 ARLINGTON, VA, 22203 USA
Principal Office Mailing Address	4401 WILSON BOULEVARD SUITE 700 ARLINGTON, VA, 22203 USA
Type	Address

Officers	
Type	Name/Address
Director	JULIE BUTLER SUITE 700 4401 WILSON BOULEVARD ARLINGTON, VA, 22203
Director	CHRISTIAN JACKSTADT SUITE 700 4401 WILSON BOULEVARD ARLINGTON, VA, 22203
Director	RICHARD HOLCOMB - BOARD VICE CHAIR 4401 WILSON BOULEVARD SUITE 700 ARLINGTON, VA, 22203 USA
Director	JEAN SHIOMOTO - BOARD VICE CHAIR 4401 WILSON BOULEVARD SUITE 700 ARLINGTON, VA, 22203 USA
President	IAN GROSSMAN SUITE 700 4401 WILSON BOULEVARD ARLINGTON, VA, 22203
Secretary	MELISSA GILLET SUITE 700 4401 WILSON BOULEVARD ARLINGTON, VA, 22203
Treasurer	GABRIEL T. ROBINSON SUITE 700 4401 WILSON BOULEVARD ARLINGTON, VA, 22203

Type	Name/Address
------	--------------

DBA			
DBA Name	Description	Effective Date	Termination Date
THE AMERICAN ASSOCIATION OF MOTOR VEHICLE ADMINISTRATORS, INC	FORCED DBA	6/9/2004	
DBA Name	Description	Effective Date	Termination Date

Annual Reports
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, June 4, 2026 — 1:31 PM





DEBARRED AND SUSPENDED VENDOR LIST

Pursuant to West Virginia Code §5A-3-33c and 33d, the State of West Virginia and its political subdivisions may not solicit offers from, award contracts to, or consent to subcontract with a debarred vendor during the debarment period.

Below is a list of vendors who are currently debarred from doing business with the State of West Virginia.

Vendor Name	Vendor Address	Debarment Date	Debarment Period	Debarment Scope
Andrew P. Nichols	732 Nursery Lane Lesage, WV 25537 OR RR 1, 407H Lesage, WV 25537	October 13, 2017; updated April 29, 2022	Permanent	All Commodities and Services except for work as an employee of Marshall University and its affiliated research entities.
Arapaho Communications LP	840-A Kastrin St. El Paso, TX 79907-2724	June 10, 2022	Permanent	All Commodities and Services
Arapaho Communications Management LLC	840-A Kastrin St. El Paso, TX 79907-2724	June 10, 2022	Permanent	All Commodities and Services
Arapaho Pipe & Supply LP	840-A Kastrin St. El Paso, TX 79907-2724	June 10, 2022	Permanent	All Commodities and Services
Backwoods Trucking	P.O. Box 394 Raysal, WV 24879 90480 Jamie Drive Bradshaw, WV 24817	April 20, 2021	Permanent	All Commodities and Services
Bayliss & Ramey, Inc.	145 Vaughan Drive Fraziers	September 28, 2017	Permanent	All Commodities and Services

	Bottom, WV 25082			
Bruce E. Kenney, III	916 Vikingsfield TE Chesapeake, VA 23322	October 13, 2017	Permanent	All Commodities and Services
Clark A. Diehl	P.O. Box 20003 Charleston, WV 25362	January 6, 2012	Permanent	All Commodities and Services
Courtney Bowman	PO Box 394 Raysal, WV 24879 90480 Jamie Drive Bradshaw, WV 24817	June 1, 2021	Permanent	All Commodities and Services
Daniel R. Dennis, III	1800 Huger Street Columbia, SC 29201	October 13, 2017	Permanent	All Commodities and Services
Dennis Corporation	1800 Huger Street Columbia, SC 29201	September 28, 2017	Permanent	All Commodities and Services
Deniz Erdinc	580 Broadway St., Unit 202A Laguna Beach, CA 92651	August 5, 2019	Permanent	All Commodities and Services
Gerry E. Barton	Route 1, Box 185 Valls creek, WV 24815	February 23, 2011	Permanent	All Commodities and Services
Jack M. Kidd	840-A Kastrin St. El Paso, TX 79907-2724	June 10, 2022	Permanent	All Commodities and Services
James Travis Miller	65 Summit Ridge Road Hurricane, WV 25526	October 13, 2017	Permanent	All Commodities and Services
John Derek Riffe	P.O. Box 262 Raysal, WV 24879 OR Rt. 83 701	August 18, 2021	Permanent	All Commodities and Services

	Raysal, WV 24879			
Joyce Matney	P.O. Box 262 Raysal, WV 24879 Rt. 83 701 Raysal, WV 24879	July 29, 2021	Permanent	All Commodities and Services
KGH Development Inc.	840 Kastrin St. El Paso, TX 79907	June 10, 2022	Permanent	All Commodities and Services
Lighthouse Sourcing Solutions, LLC	580 Broadway St., Unit 202A Laguna Beach, CA 92651	August 5, 2019	Permanent	All Commodities and Services
Mark Rudolph Whitt	380 Cannery Lane Winfield, WV 25213	October 13, 2017	Permanent	All Commodities and Services
May Baqai Individually and as Notice of Process Recipient for Planet Cellular Inc.	1919 NW 137th Way Pembroke Pines, FL 33028	September 8, 2022	Permanent	All Commodities and Services
Mehwish Baqai Individually and as Vice President, Planet Cellular Inc.	17326 Edwards Road Ste. A207 Cerritos, CA 90703 1919 NW 137th Way Pembroke Pines, FL 33028	September 8, 2022	Permanent	All Commodities and Services
Mountaineer Trucking	P.O. Box 262 Raysal, WV 24879 Rt. 83 701 Raysal, WV 24879	July 29, 2021	Permanent	All Commodities and Services

Nancy Kennedy	P.O. Box 394 Raysal, WV 24879 90480 Jamie Drive Bradshaw, WV 24817	April 20,2021	Permanent	All Commodities and Services
Planet Cellular Inc.	13909 Bettencourt St. Cerritos, CA 90703	September 8, 2022	Permanent	All Commodities and Services
RNCR Trucking	PO Box 394 Raysal, WV 24879 90480 Jamie Drive Bradshaw, WV 24817	June 1, 2021	Permanent	All Commodities and Services
Russel Radach	580 Broadway St., Unit 202A Laguna Beach, CA 92651	August 5, 2019	Permanent	All Commodities and Services
Steven Hull	P.O. Box 434 Jane Lew, WV 26378	September 14, 2018	Permanent	All Commodities and Services
VMK/JMK Investment Holding LLC	400 Willow Glen Drive El Paso, TX 79922	June 10, 2022	Permanent	All Commodities and Services
Wallpapers In Stock, Inc.	1600 Kanawha Boulevard, West Charleston, WV 25362	January 6, 2012	Permanent	All Commodities and Services

Buying with Purpose—Delivering Value

West Virginia Purchasing Division | 2019 Washington Street, East - Charleston, WV 25305 | phone 304-558-2306 | fax 304-558-3970

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aamva ×

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