




Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Delivery Order

Order Date: 05-29-2026

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CDO 0810 0805 DMT2600000032 1	<b>Change Order No:</b>	0	<b>Procurement Folder:</b>	1978765
<b>Document Name:</b>	CDO off CMA MV26C to Purchase (1) Vehicle			<b>Reason for Modification:</b>	
<b>Document Description:</b>	CDO off CMA MV26C to Purchase (1) Vehicle				
<b>Procurement Type:</b>	Central Delivery Order				
<b>Buyer Name:</b>	Amber J Heath				
<b>Telephone:</b>	304-558-0408				
<b>Email:</b>	amber.j.heath@wv.gov				
<b>Shipping Method:</b>	Best Way			<b>Master Agreement Number:</b> CMA 0212 MV26C 1	
<b>Free on Board:</b>	FOB Dest, Freight Prepaid				

VENDOR		DEPARTMENT CONTACT		
<b>Vendor Customer Code:</b>	000000199714	<b>Requestor Name:</b>	Jacob S Kidd	
STEPHENS AUTO CENTER PO BOX 278		<b>Requestor Phone:</b>	304-414-6473	
DANVILLE WV 25053278		<b>Requestor Email:</b>	jacob.s.kidd@wv.gov	
US				
<b>Vendor Contact Phone:</b>	999-999-9999			<b>Extension:</b>
<b>Discount Details:</b>				
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>	
#1	No	0.0000	0	
#2	No			
#3	No			
#4	No			

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US	GENERAL MANAGER PUBLIC TRANSIT DIVISION OF KANAWHA VALLEY REGIONAL TRANSPORTATION AUTHORITY 1550 FOURTH AVE CHARLESTON WV 25324 US

<b>Total Order Amount:</b>	\$33,129.00
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Purchasing Division's File Copy

*JE 6/2/26*  
 PURCHASING DIVISION AUTHORIZATION  
 DATE: *6-2-26*  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *6-2-26*  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

CDO off CMA MV26C to purchase (1) Class 6 Jeep Compass Trailhawk 4x4

The color code is PW7 (White).

To be utilized and titled to:

Council on Aging Inc.  
695 Mountaineer Highway  
Mullens, WV 25882

This vehicle is being purchased to provide transportation services to the elderly and disabled citizens in its area of service.

This vehicle is being purchased under the Federal Transit Administration's Section 5310 Program. It is not considered a state asset.

The one (1) vehicle is an replacement vehicle, replacement VIN 1FDEE3FL2EDA71996

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	1.00000	EA	\$33,129.0000	\$33,129.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
				2026-12-31	

**Commodity Line Description:** One (1) Replacement AWD Dodge Durango

**Extended Description:**

CDO off CMA MV26C to purchase (1) Class 6 Jeep Compass Trailhawk 4x4

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**Class 6 - Automobile  
Compact Utility**

Vendor Name: STEPHENS AUTO CENTER Vendor Contact: MIKE BALLARD  
 Manufacturer/Brand: JEEP COMPASS TRAILHAWK 4X4 Phone No.: 304-369-2411  
 Model Name & Number: MPJH74 Email: mballard@stephensauto.com

<b>Vehicle Requirements:</b>	<b>Compact Utility</b>		
<b>Classification:</b>	Compact Utility		
<b>Drive:</b>	4 Wheel/All Wheel with High & Low Range	<b>Manufacturer's Standard Available Colors</b>	
<b>Passenger seating:</b>	5 (including driver)	<b>Standard Color Code</b>	<b>Color Description</b>
<b>Doors:</b>	4, minimum	PW7	WHITE
<b>Wheelbase:</b>	102 in., minimum		
<b>GVWR:</b>	4350 lbs. min, 5600 lbs. max.		
<b>Engine:</b>	4 cylinder minimum		
<b>Off Road Package:</b>	Includes but not limited to: Limited Slip rear axle, traction lock differential, heavy duty engine cooling, skid plates, heavy duty suspension with gas shocks, tow hooks and all terrain tires.		
<b>Tow Package:</b>	Installed Hitch & Wiring		
<b>Slush/All-Weather Mats:</b>	Installed: Driver, Passenger, Cargo Areas		
The vehicle bid shall include the standard equipment requirements as required in section 8.1.1.1 of the specification.			

**Vendor Bid Response:**

Vehicle fuel type	Unit Price
Gasoline	\$ 33,129.00
Flex-Fuel	\$ -
Diesel	\$ -
CNG/Bifuel	\$ -
Hybrid	\$ -

**\*Options:**

F08 Dealership: (Deduct)

N/A

F06 Other than Metro Charleston - Per Mile

\$ 2.00

\*Note - The above delivery "options" above are not evaluated as part of the award.

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### BOONE MOTOR SALES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	4/17/1934		4/17/1934	Domestic	Profit			

Organization Information			
<b>Business Purpose</b>	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)		<b>Capital Stock</b> 5000.0000
<b>Charter County</b>	Boone		<b>Control Number</b> 0
<b>Charter State</b>	WV		<b>Excess Acres</b> 0
<b>At Will Term</b>	<b>Member Managed</b>		
<b>At Will Term Years</b>	<b>Par Value</b> 0.200000		
<b>Authorized Shares</b>	25000		<b>Young Entrepreneur</b> Not Specified

Addresses
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Type	Address
<b>Notice of Process Address</b>	RICHARD STEPHENS PO BOX 278 DANVILLE, WV, 25053
<b>Principal Office Address</b>	104 STEPHENS DRIVE DANVILLE, WV, 25053 USA
<b>Principal Office Mailing Address</b>	P.O. BOX 278 DANVILLE, WV, 25053 USA
Type	Address

<b>Officers</b>	
Type	Name/Address
<b>Incorporator</b>	HARRY HATFIELD MADISON, WV, 25130 USA
<b>Incorporator</b>	O. L. MULLINS MADISON, WV, 25130 USA
<b>President</b>	RICHARD STEPHENS 115 POTTERFIELD DR CHARLESTON, WV, 25314
<b>Secretary</b>	PAULA BALLARD 141 FRANKLIN AVENUE MADISON, WV, 25130
<b>Treasurer</b>	CHASE BARTON 140 INGERSOLL DR OAK HILL, WV, 25901
<b>Vice-President</b>	MIKE W BALLARD 85 MOUNTAINVIEW DRIVE MADISON, WV, 25130
Type	Name/Address

<b>DBA</b>			
DBA Name	Description	Effective Date	Termination Date
AUTO BUYERS	TRADENAME	4/10/2023	
AUTO BUYERS OF BECKLEY	TRADENAME	4/10/2023	
AUTO BUYERS OF SOUTHERN WEST VIRGINIA	TRADENAME	4/10/2023	

AUTO BUYERS OF SOUTHERN WV	TRADENAME	4/10/2023	
AUTO BUYERS OF WEST VIRGINIA	TRADENAME	9/9/2020	
AUTO BUYERS OF WV	TRADENAME	4/10/2023	
BECKLEY AUTO BUYERS	TRADENAME	4/10/2023	
BECKLEY BUYERS AUTO	TRADENAME	4/10/2023	
BUYERS AUTO	TRADENAME	4/10/2023	
BUYERS AUTO OF BECKLEY	TRADENAME	4/10/2023	
BUYERS AUTO OF SOUTHERN WEST VIRGINIA	TRADENAME	4/10/2023	
BUYERS AUTO OF SOUTHERN WV	TRADENAME	4/10/2023	
BUYERS AUTO OF WEST VIRGINIA	TRADENAME	4/10/2023	
BUYERS AUTO OF WV	TRADENAME	4/10/2023	
BUYERS OF BECKLEY	TRADENAME	4/10/2023	
BUYERS OF SOUTHERN WV	TRADENAME	4/10/2023	
STEPHENS AUTO CENTER	TRADENAME	6/12/1990	
STEPHENS AUTOMOTIVE GROUP	TRADENAME	4/8/2022	
STEPHENS PRE-OWNED OF BECKLEY	TRADENAME	2/11/2026	
STEPHENS PRE-OWNED OF NITRO	TRADENAME	2/5/2024	
WEST VIRGINIA AUTO BUYERS	TRADENAME	4/10/2023	
WV AUTO BUYERS	TRADENAME	4/10/2023	
<b>DBA Name</b>	<b>Description</b>	<b>Effective Date</b>	<b>Termination Date</b>

<b>Date</b>	<b>Amendment</b>
<b>6/23/2020</b>	UPDATED CAPITAL STOCK.
<b>Date</b>	<b>Amendment</b>

<b>Annual Reports</b>
<b>Filed For</b>
2026
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**Entity Information** ^ < **All Entity Information** Entities Disaster Response Registry Responsibility / Q...

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**Stephens Auto Center** ×

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