



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 05-29-2026

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0803 0070 DOT2600000004 5	Change Order No:	3	Procurement Folder:	1632643
Document Name:	Equipment Division Shop Roof Replacement 70259029			Reason for Modification:	Change Order 03 To increase contract
Document Description:	Equipment Division Shop Roof Replacement 70259029				
Procurement Type:	Central Purchase Order				
Buyer Name:	John W Estep				
Telephone:	304-558-2566				
Email:	john.w.estep@wv.gov				
Shipping Method:	Best Way			Effective Start Date:	2025-10-15
Free on Board:	FOB Dest, Freight Prepaid			Effective End Date:	2026-06-27

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000021483 S G YOUNG CONTRACTING LLC 107 E FUDGE ST COVINGTON VA 24426 US Vendor Contact Phone: 5409655971 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Casey M Hamner Requestor Phone: 304-471-0137 Requestor Email: casey.m.hamner@wv.gov 
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS EQUIPMENT DIVISION RT 33 83 BRUSHY ROAD CROSSING, PO BOX 610 BUCKHANNON WV 26201 US	DIVISION OF HIGHWAYS EQUIPMENT DIVISION 83 BRUSHY FORK RD CROSSING BUCKHANNON WV 26201 US

CR 6-23-26

Total Order Amount: \$2,995,162.04

Purchasing Division's File Copy

JE 6/22/26

PURCHASING DIVISION AUTHORIZATION DATE: <i>JA 6-23-26</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>6-26-26</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order No. 03 is issued to increase the original contract and to extend the contract completion date to 06/27/26 for the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Effective Date of Change: 05/19/2026

Original Contract Price: \$2,947,500.00

Change Order No. 03

Increase: \$47,662.04

Contract New Total: \$2,995,162.04

Contract Term: 10/15/2025 to 06/27/2026

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72152601	0.00000	LS	2947500.000000	0.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: ROOFING SERVICE**Extended Description:**

NEW ROOF CONSTRUCTION FOR EQUIP. DIV. MECHANICS SHOP

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72152601	0.00000		0.000000	2995162.04
Service From	Service To	Manufacturer	Model No		
2025-10-15	2026-05-13				

Commodity Line Description: ROOFING SERVICE**Extended Description:**

NEW ROOF CONSTRUCTION FOR EQUIP. DIV. MECHANICS SHOP



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

Stephen T. Rumbaugh, P. E.
Secretary of Transportation
Commissioner of Highways

May 19, 2026

TO: John Estep, Buyer
WV Purchasing Division

FROM: Kristy James, Director
Procurement Division

A handwritten signature in cursive script, appearing to read "Kristy James", written over the printed name and title.

SUBJECT: Change Order Increase for CPO DOT26*04 & Extend Project Completion Date

Attached you will find documentation from S.G. Young Contracting LLC., requesting a change order increase to cover unforeseen costs associated with the roof replacement project at the Equipment Division in Buckhannon.

The increase is required due to significant damage found when removing the existing roofing along the parapet wall and gutter area. This damage is due to the roof decking, framing and drainage tie-ins which could not be seen until the exterior roofing was removed. The total requested change order increase is \$47,662.04 for a new CPO total of \$2,995,162.04.

In addition to the increase, we are also increasing the project completion by forty-five (45) days to a new completion date of June 27, 2026 as noted on the AIA document.

If you have questions regarding this request, please contact Kristy.E.James@WV.Gov.

AIA Document G701 - 2017

Change Order

PROJECT: (Name and address) WV DOH Buckhannon Equipment Division Shop Roof Replacement 83 Brushy Fork Rd. Crossing Buckhannon, WV 26201	CONTRACT INFORMATION: Contract For: Roof Replacement Date: 04-16-2026	CHANGE ORDER INFORMATION: Change Order Number: 001 Date: 04-20-2026
OWNER: (Name and address) State of West Virginia 2019 Washington St. East Charleston, WV 25305-0130	ARCHITECT: (Name and address) Christian Reeves 1000 10th Street Charleston, WV 25301	CONTRACTOR: (Name and address) S. G. Young Contracting, LLC 100 East Fudge Street Covington, VA 24426

THE CONTRACT IS CHANGED AS FOLLOWS:
 (Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
 Rotten Decking Replacement

The original Contract Sum was	\$ 2,947,500.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 2,947,500.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 47,662.04
The new Contract Sum including this Change Order will be	\$ 3,000,000.00

The Contract Time will be increased by Forty-Five (45) days.
 The new date of Substantial Completion will be 06-27-2026

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>Christian Reeves</u> ARCHITECT (Signature) Christian Reeves (Printed name, title, and license number if required) 04/27/26 Date	<u>[Signature]</u> CONTRACTOR (Signature) [Printed name and title] 4/20/26 Date	WV DOT <u>[Signature]</u> OWNER (Signature) Robert W. Stewart (Printed name and title) Robert Stewart Deputy Business Mgr 5/4/2026 Date
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S. G. YOUNG

Contracting, LLC

*107 E. Fudge St. Covington, VA. 24426 * (540)965-5971 (866)714-1581

*Fax (540)962-9339 * Roanoke (540)342-ROOF

COMMERCIAL & RESIDENTIAL ROOFING / 2705124030 A

S.G. Young Contracting

Roof Repair Report

Prepared For: **WVDOH**

Date: April 17, 2026

UNFORESEEN CONDITIONS & Roof Repair Work

1. Summary

While removing the existing roofing along the parapet wall and gutter area, we uncovered significant damage that was not visible prior to starting work.

This included:

- Rotten roof decking
- Deteriorated wood framing and nailers
- Failed flashing along the wall
- Water damage around drainage tie-ins

Because of this, additional work was required to properly repair the area and make it watertight.

2. Existing Conditions

Decking & Framing

Sections of the roof deck were severely deteriorated. The wood was soft and would not hold fasteners, making it unsuitable to leave in place.

Most of this was along the wall and low areas where water had been sitting.

Flashing at Wall

The existing flashing system had failed. It was relying on old sealants and was no longer keeping water out.

Water was getting behind the roofing and into the wood structure.

Water Intrusion

We found signs of long-term water entry at:

- Wall connections
- Corners
- Drain areas

This caused the rot that was uncovered during demo.

Drainage

Some of the piping and connections had to be adjusted due to condition and alignment issues found after opening the roof.

3. Work Performed

To fix these issues, we had to:

- Remove all rotten decking and damaged wood
- Replace with new lumber and plywood
- Reinforce framing where needed
- Install new fasteners into the existing structure

- Rebuild the roof edge at the parapet
- Adjust and reconnect drainage piping
- Tie everything back into the roofing system
- Seal all transitions and wall connections

This was not patch work—most areas required full replacement to get back to solid material.

4. Material Costs

Lumber & Decking

- 2x4x12 – 68 pcs
- 2x6x12 – 12 pcs
- 2x4x12 treated – 30 pcs
- 2x4x16 treated – 5 pcs
- 1x6x12 treated – 7 pcs
- 3/4" plywood – 72 sheets

Quantities include replacement framing, treated nailers, blocking, sistering, edge build-up, and waste associated with irregular demolition and fitting to existing conditions.

Subtotal: \$5,034.82

Fasteners

- 3.5" Tapcons – 4 boxes
- 3" screws – 2 boxes

Subtotal: \$504.37

Drainage Materials

- 4" Fernco – 10
- 3"x3" Fernco – 12
- 3"x4" Fernco – 6
- 45° fittings – 4
- 3" PVC (10')
- 4" PVC (10')

Subtotal: \$760.91

Total Materials:

\$6,850.42

5. Equipment & Disposal

- Equipment rental (lifts, safety equipment, tools): **\$1,285.60**
 - Disposal and hauling of debris: **\$1,042.35**
-

Equipment & Disposal Total:

\$2,327.95

6. Labor

Main Shop Work

- Total adjusted hours: **370 hrs**
- Rate: **\$65/hr**

\$24,050

Additional Work Areas

- Paint Shop: **\$3,396**
 - Decal Shop: **\$2,681**
 - Welding: **\$413**
-

Total Labor:

\$30,540

7. Additional Factors

The extra cost is due to conditions that were not visible before demo:

- Rotten wood that had to be fully removed
 - Extra time working along the roof edge
 - Slower work due to tight and unsafe areas
 - Irregular repairs (not straight runs or full sheets)
 - Additional cutting and material waste
 - Tying new work into existing conditions
 - Additional labor hours required to remove deteriorated materials and rebuild irregular areas to a solid substrate
 - Equipment usage, safety setup, and disposal of deteriorated materials
-

8. Cost Summary

Category	Cost
Materials	\$6,850.42
Equipment/Disposal	\$2,327.95
Labor	\$30,540.00
Subtotal	\$39,718.37
O&P (20%)	\$7,943.67

Total: \$47,662.04

9. Closing

The additional work was necessary to repair damage that could not be seen before starting.

All repairs were required to:

- Make the roof structurally sound

- Stop ongoing water intrusion
- Prevent further damage

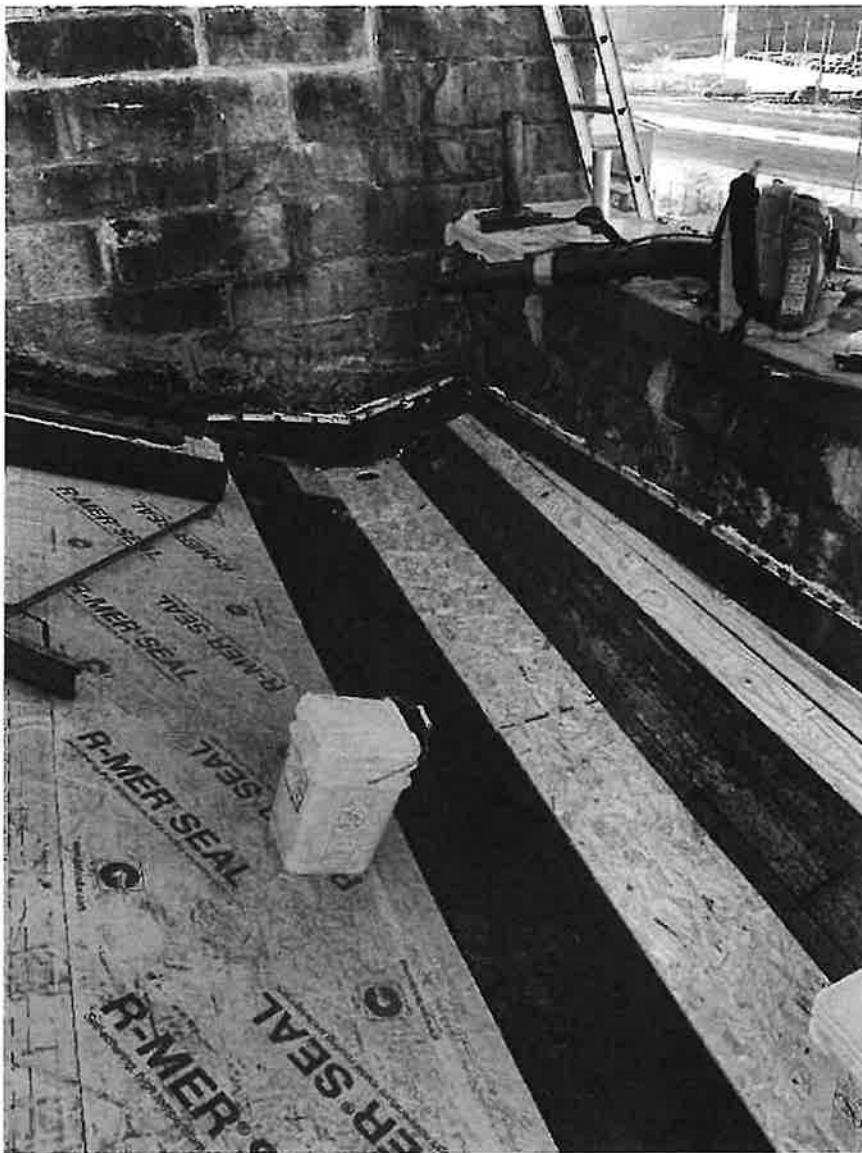
Respectfully Submitted,

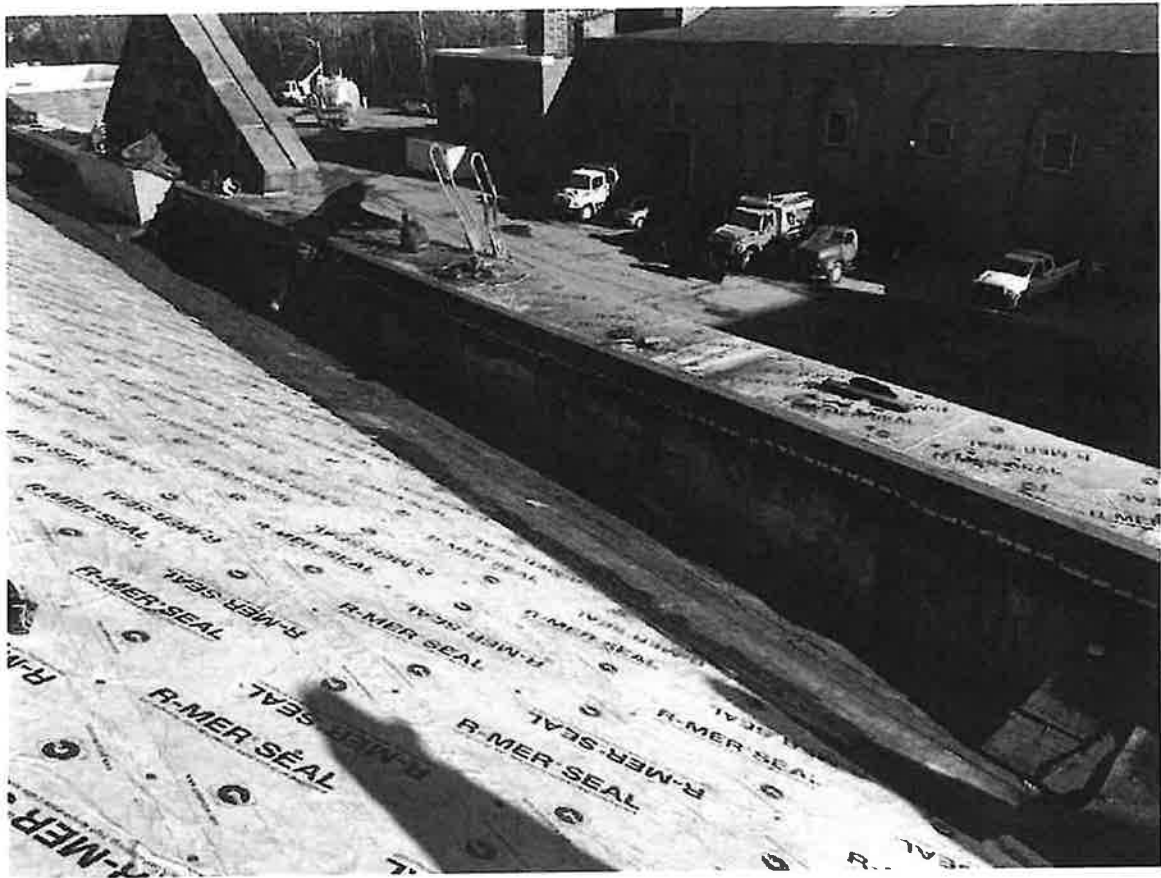
A handwritten signature in black ink, appearing to be 'Randy Phillips', with a long horizontal stroke extending to the right.

Randy Phillips, Project Manager
Cell: (540) 968-6388
Email: rop@sgycontracting.com

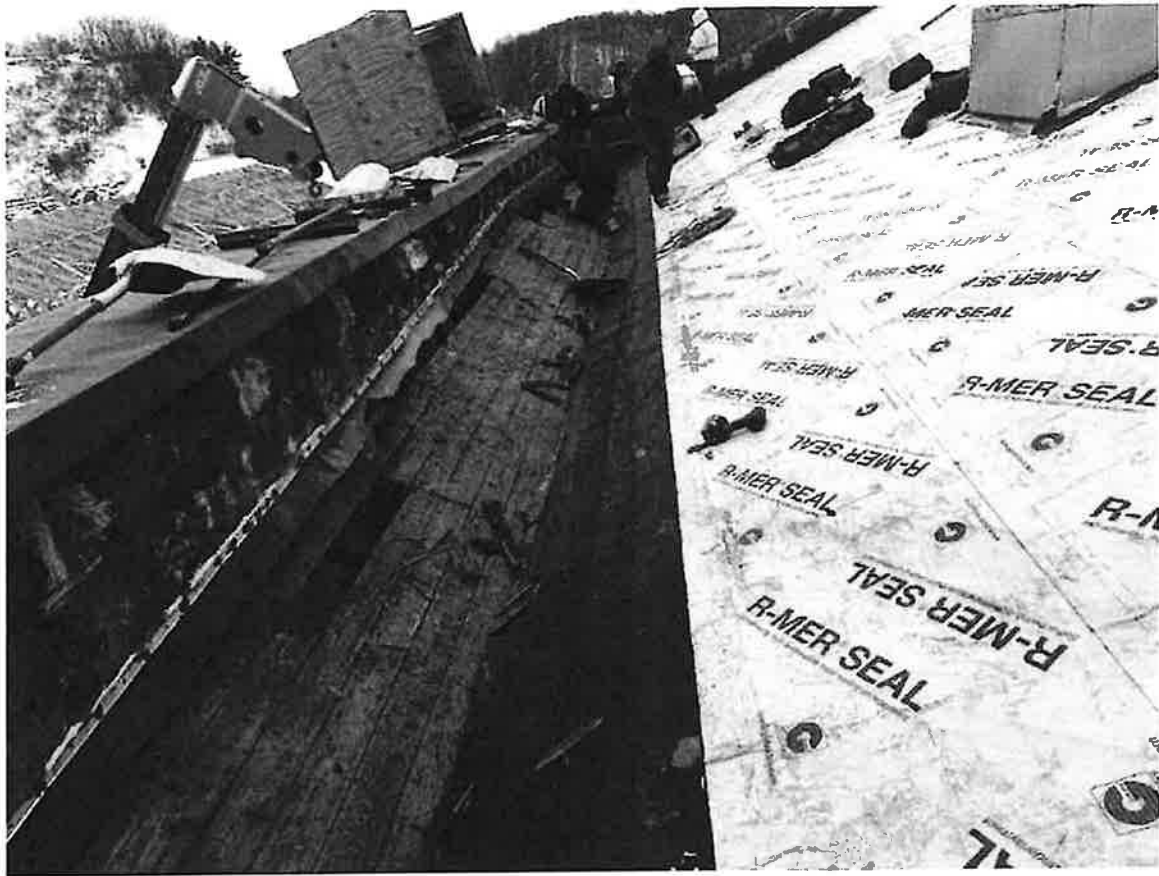
Per S.G. YOUNG CONTRACTING, LLC

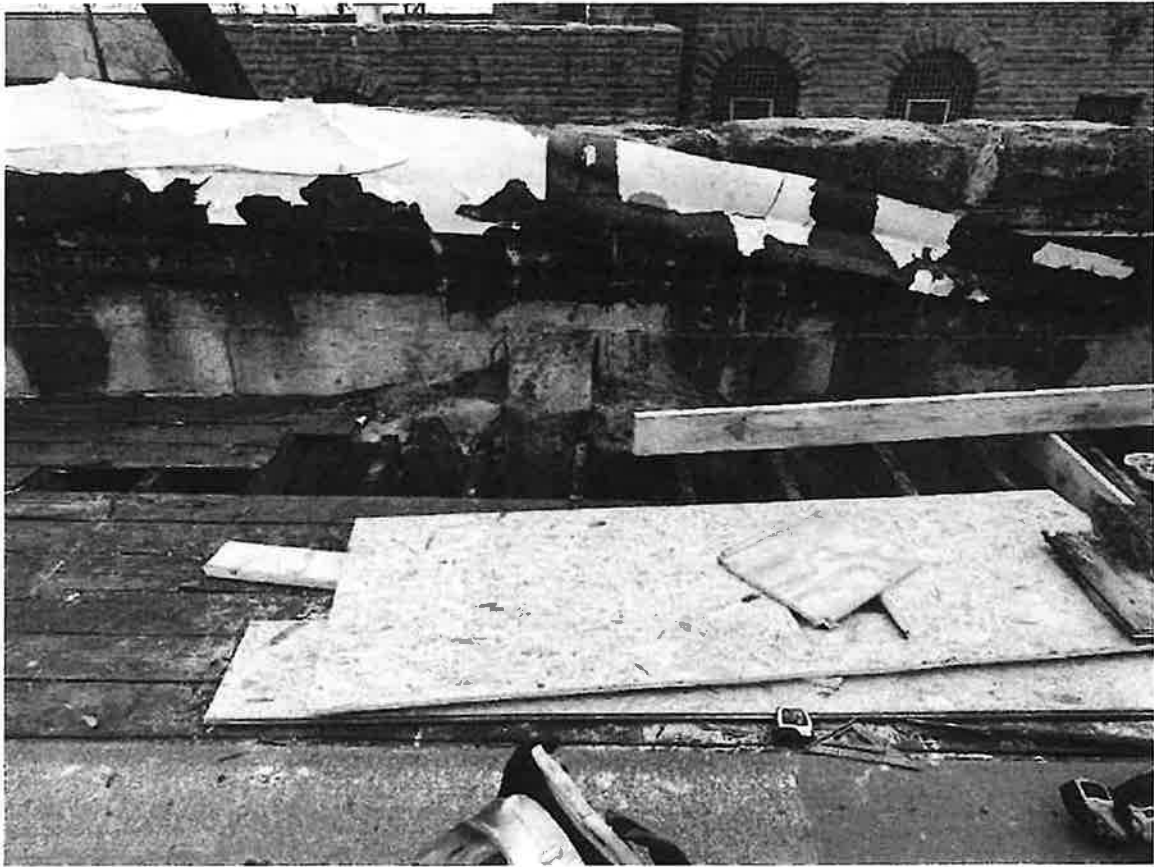






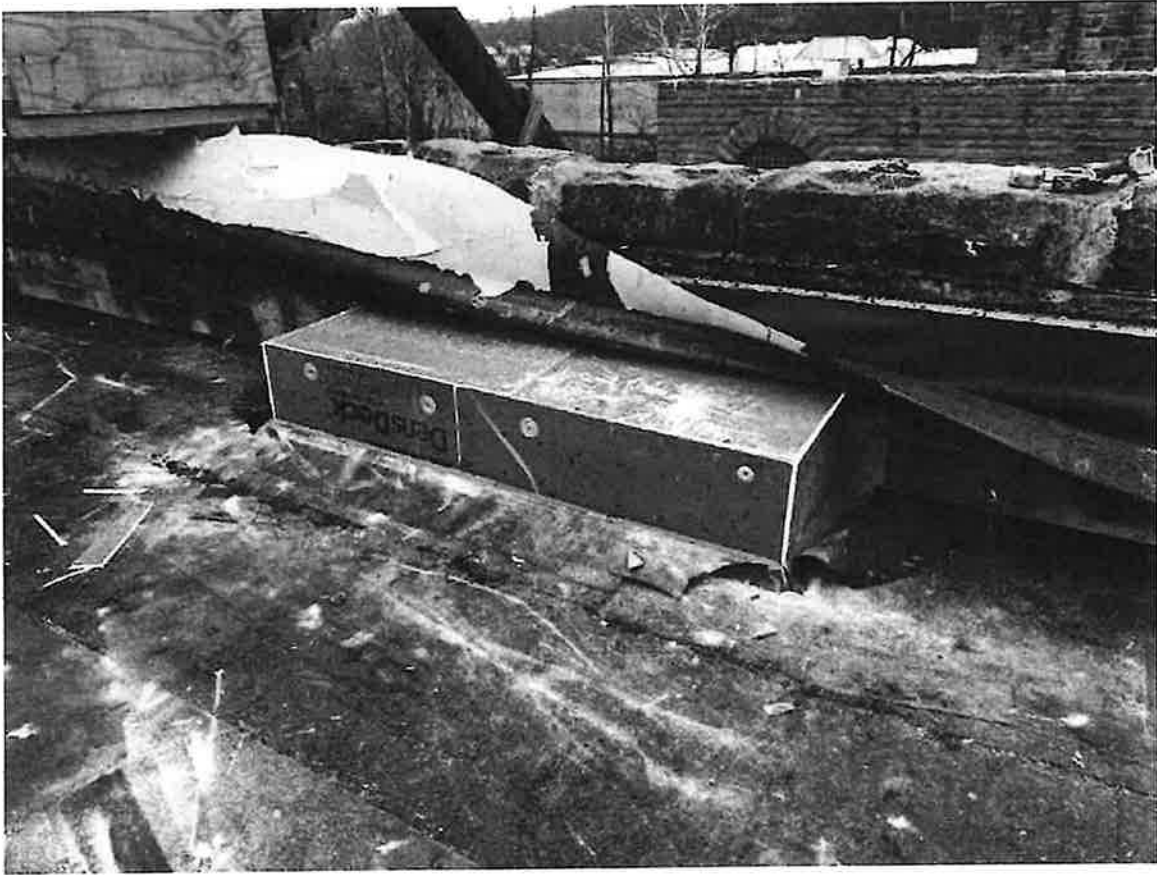
















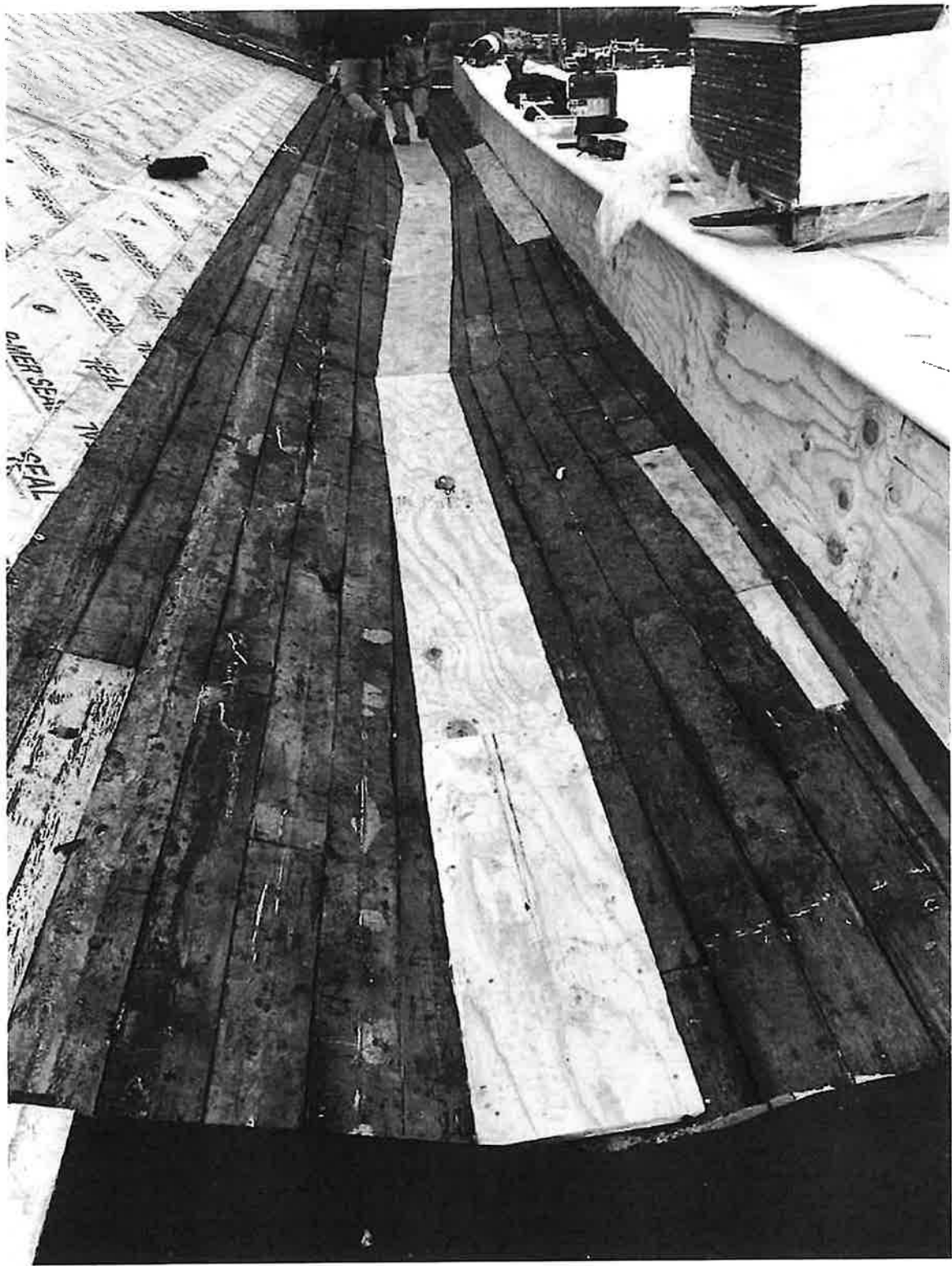




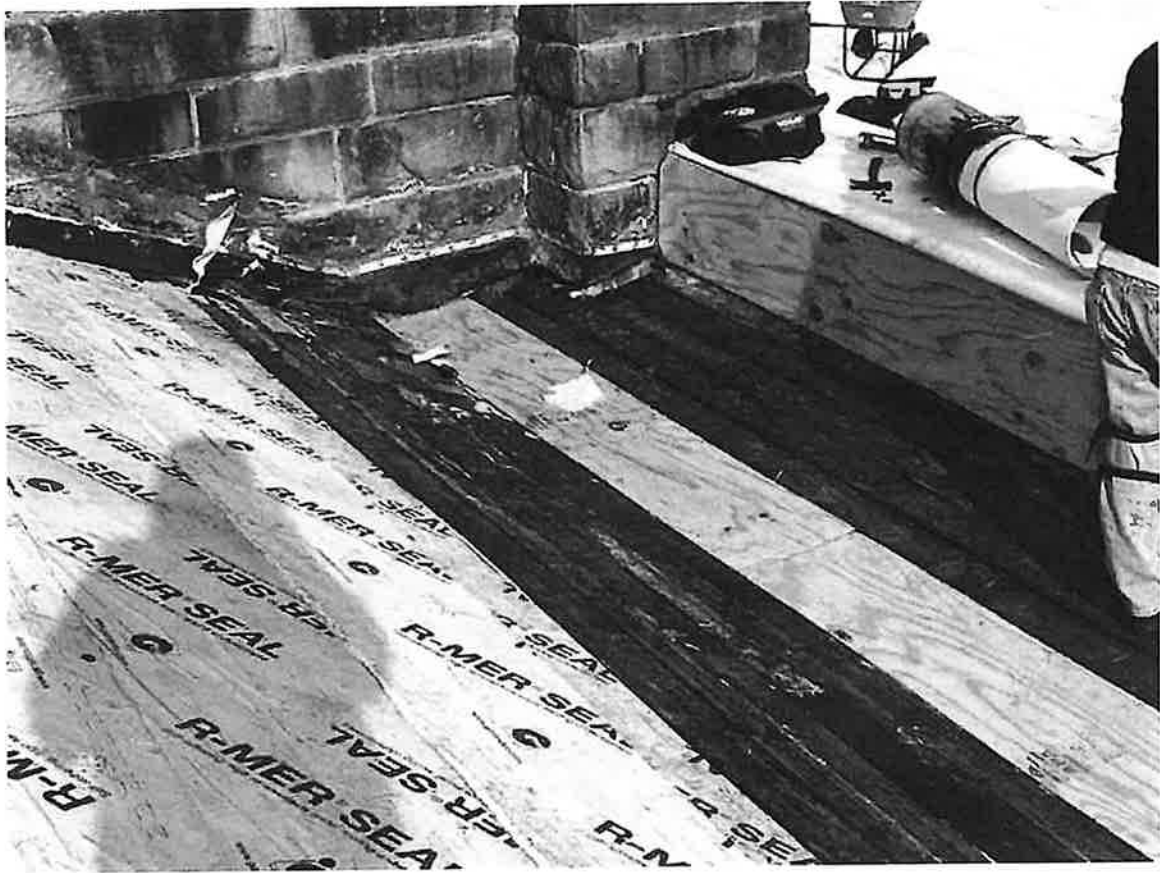


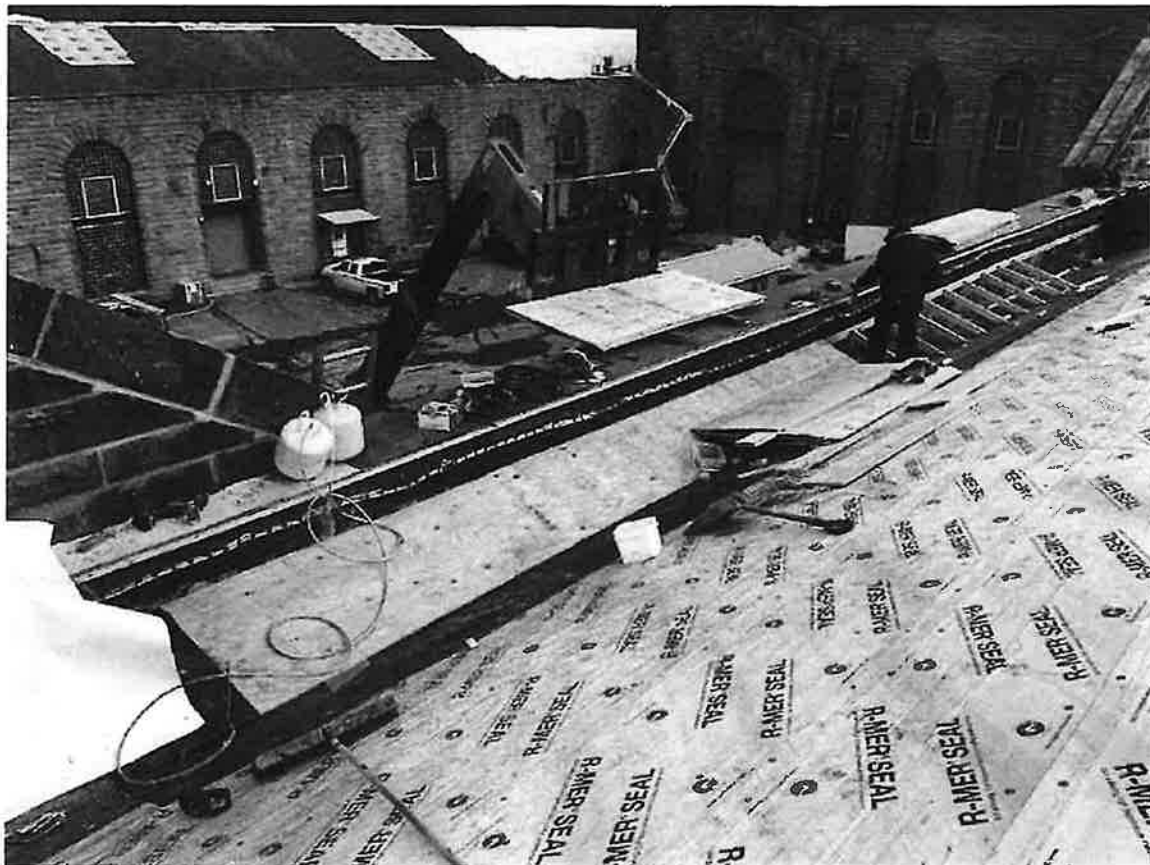




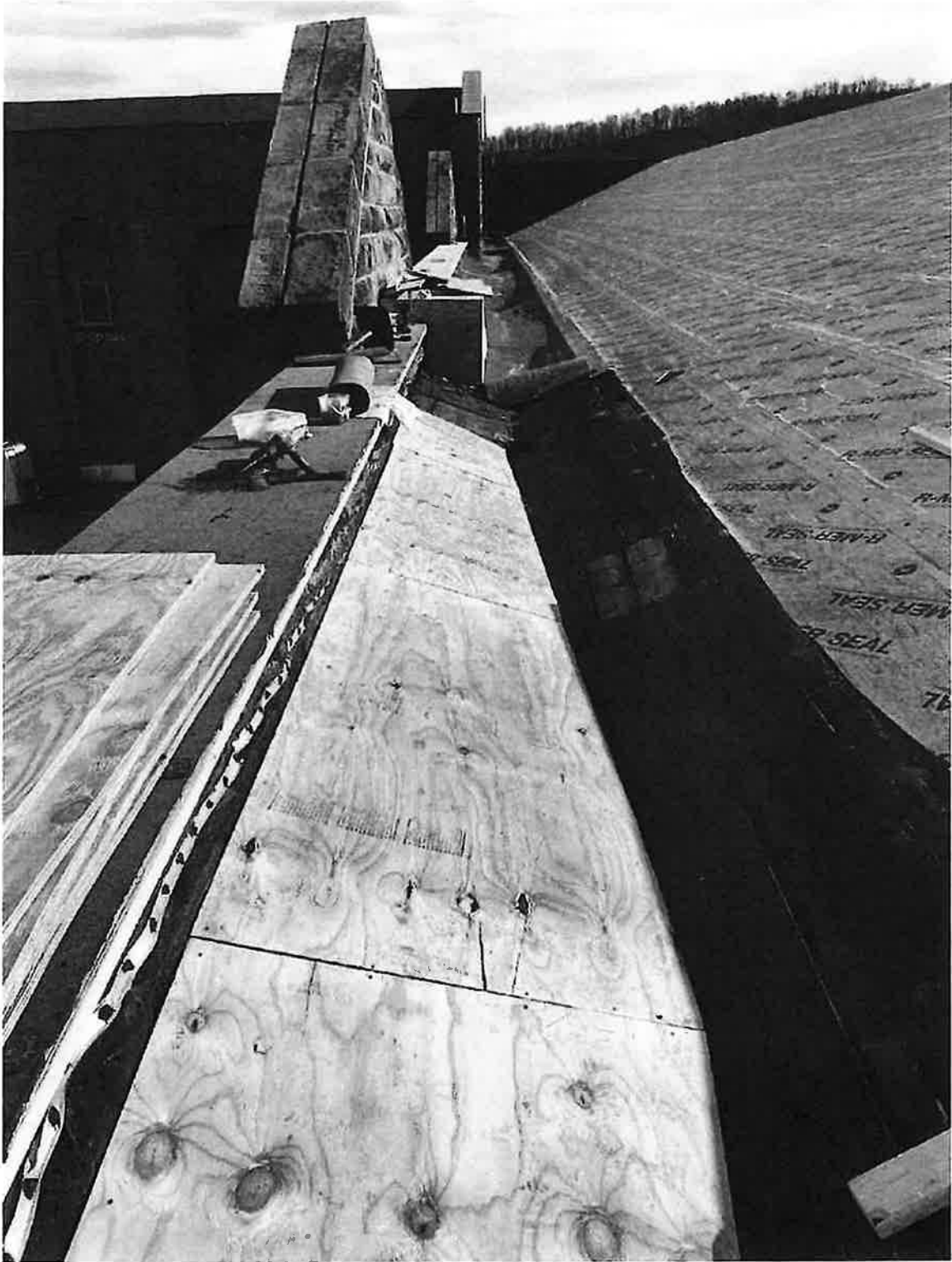


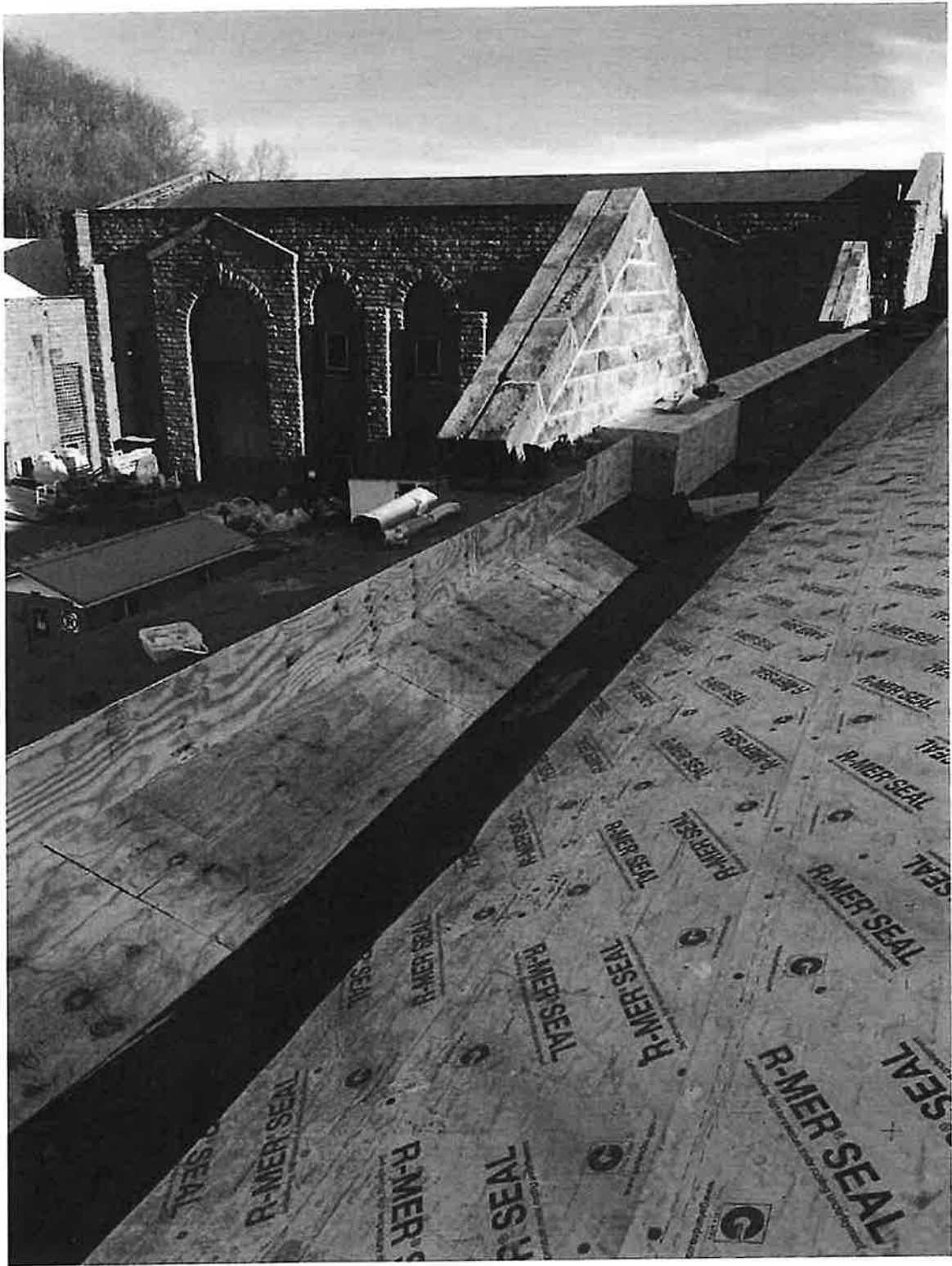


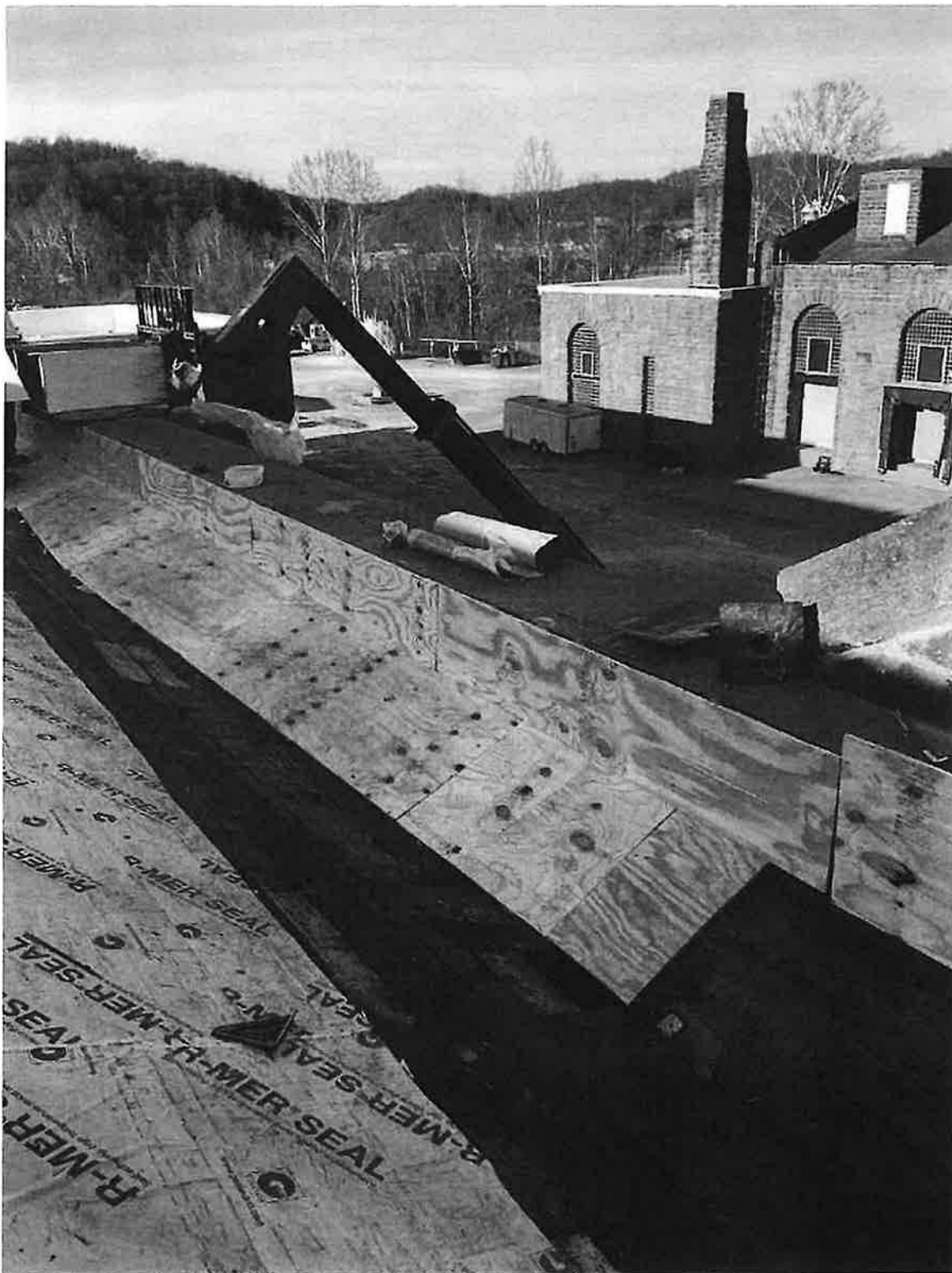








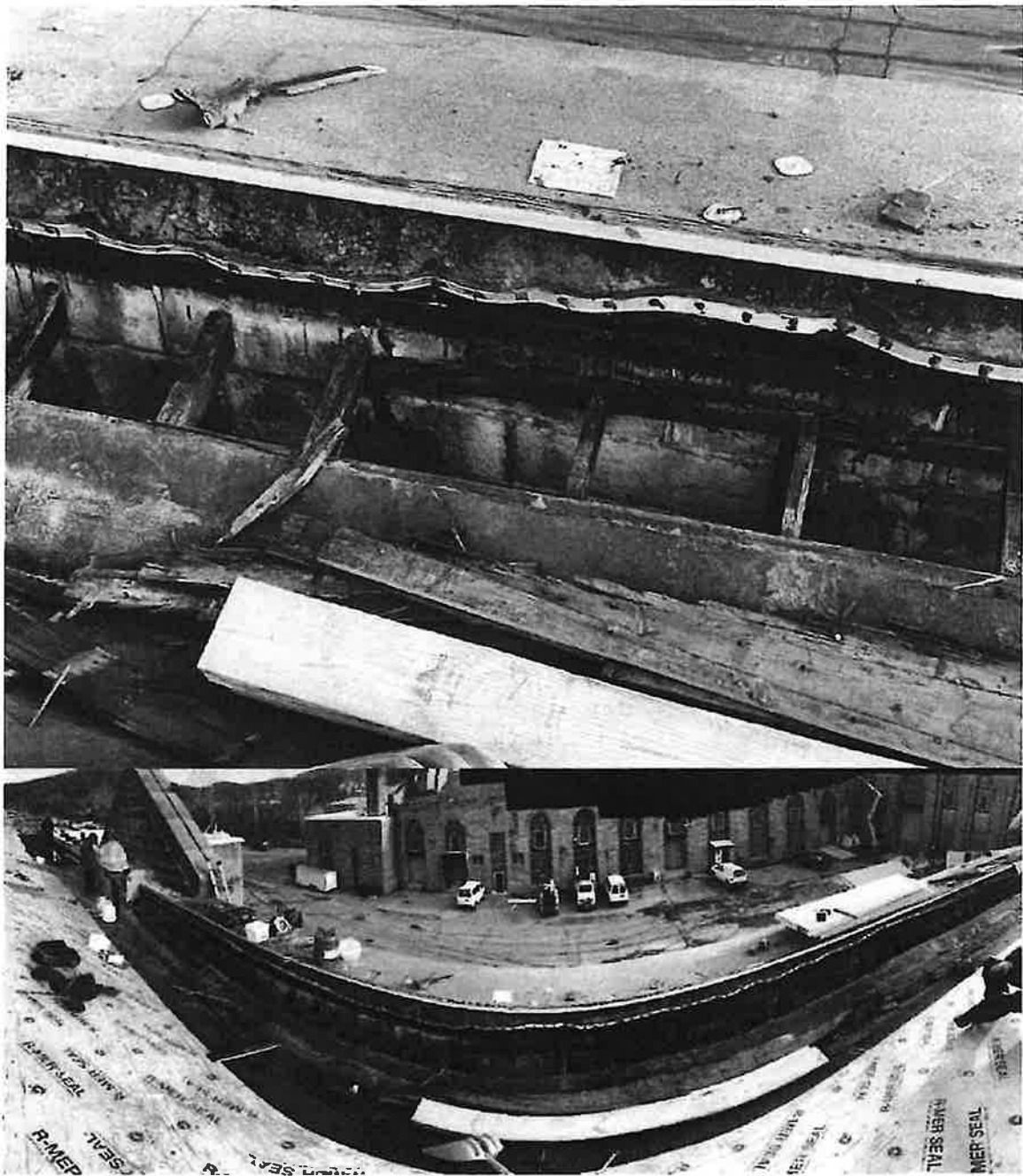


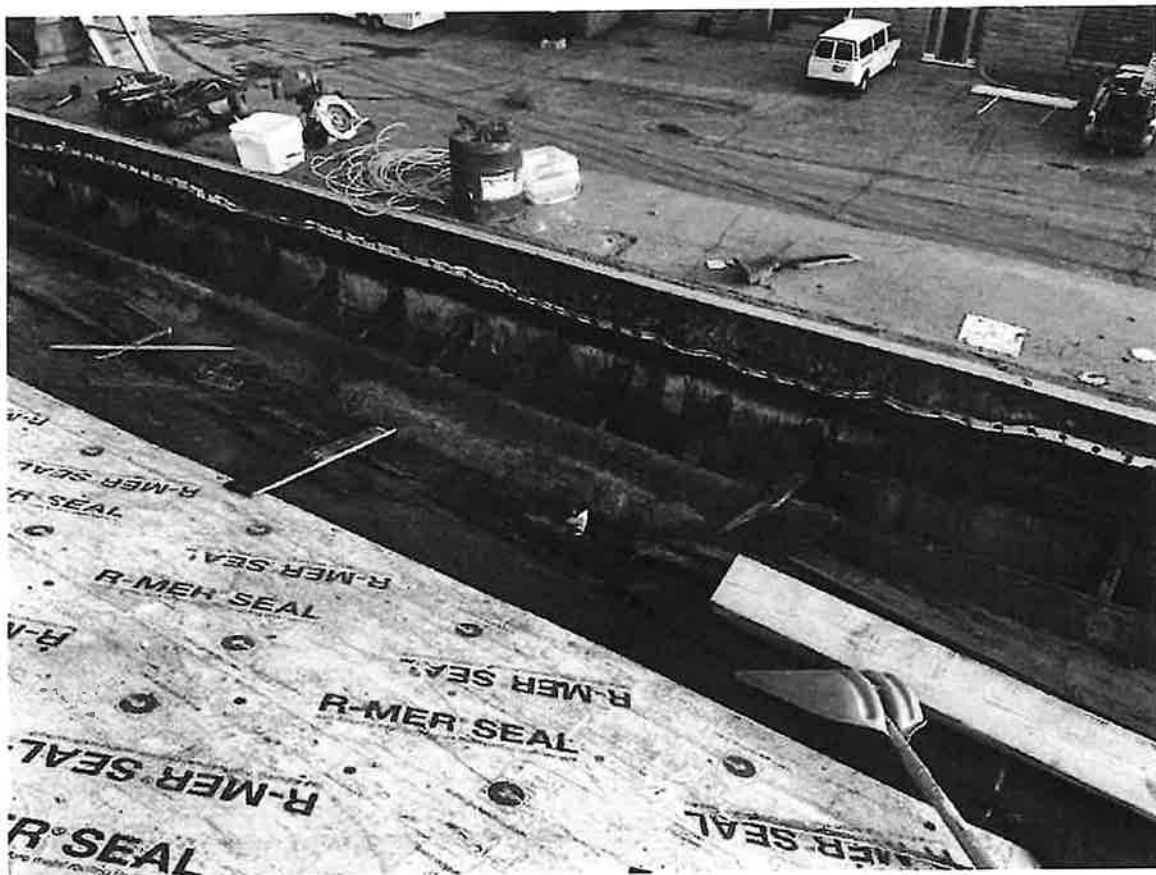






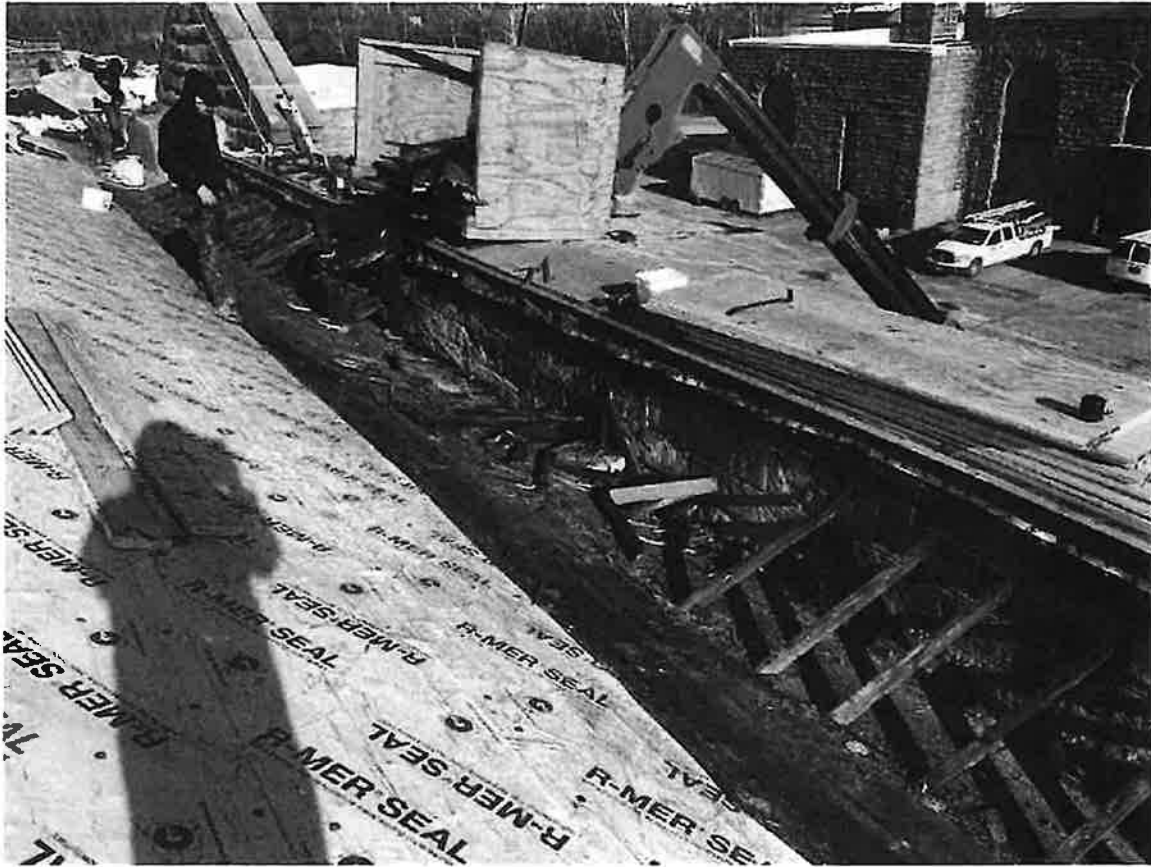


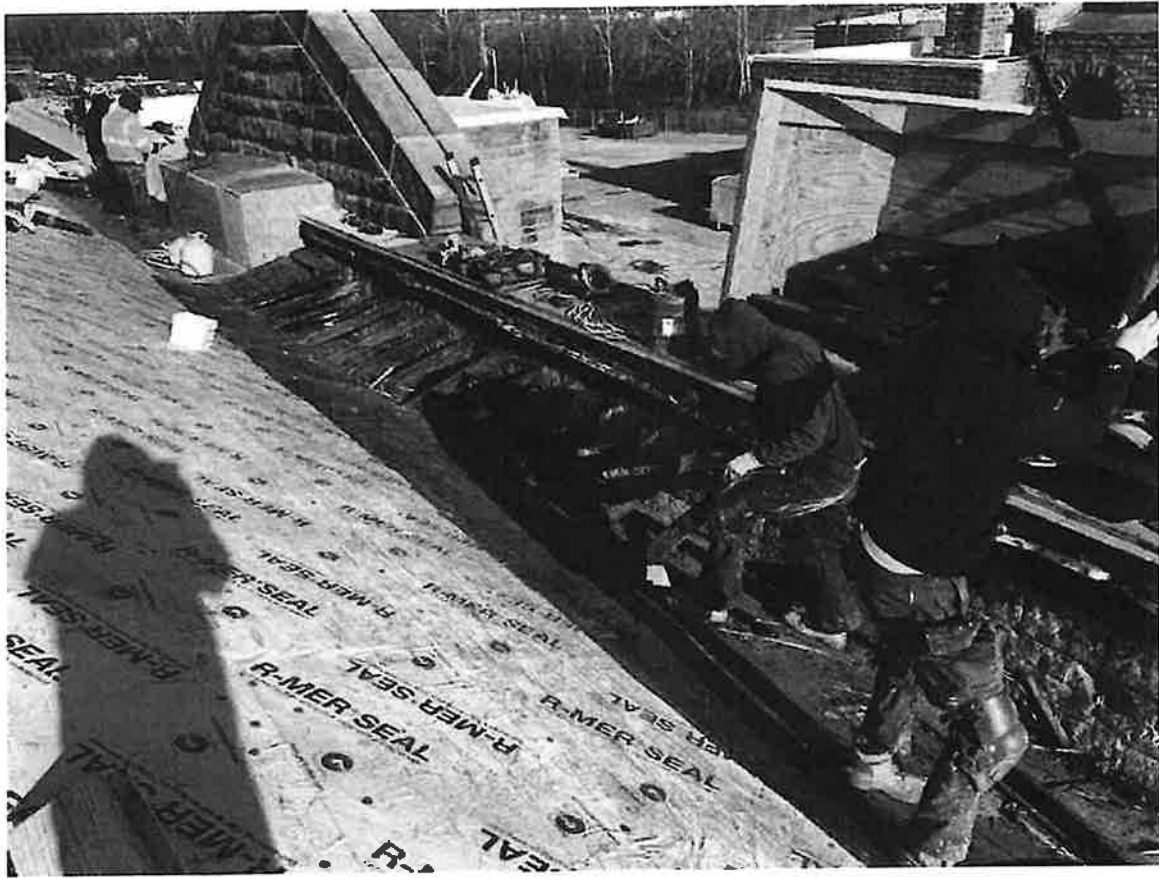


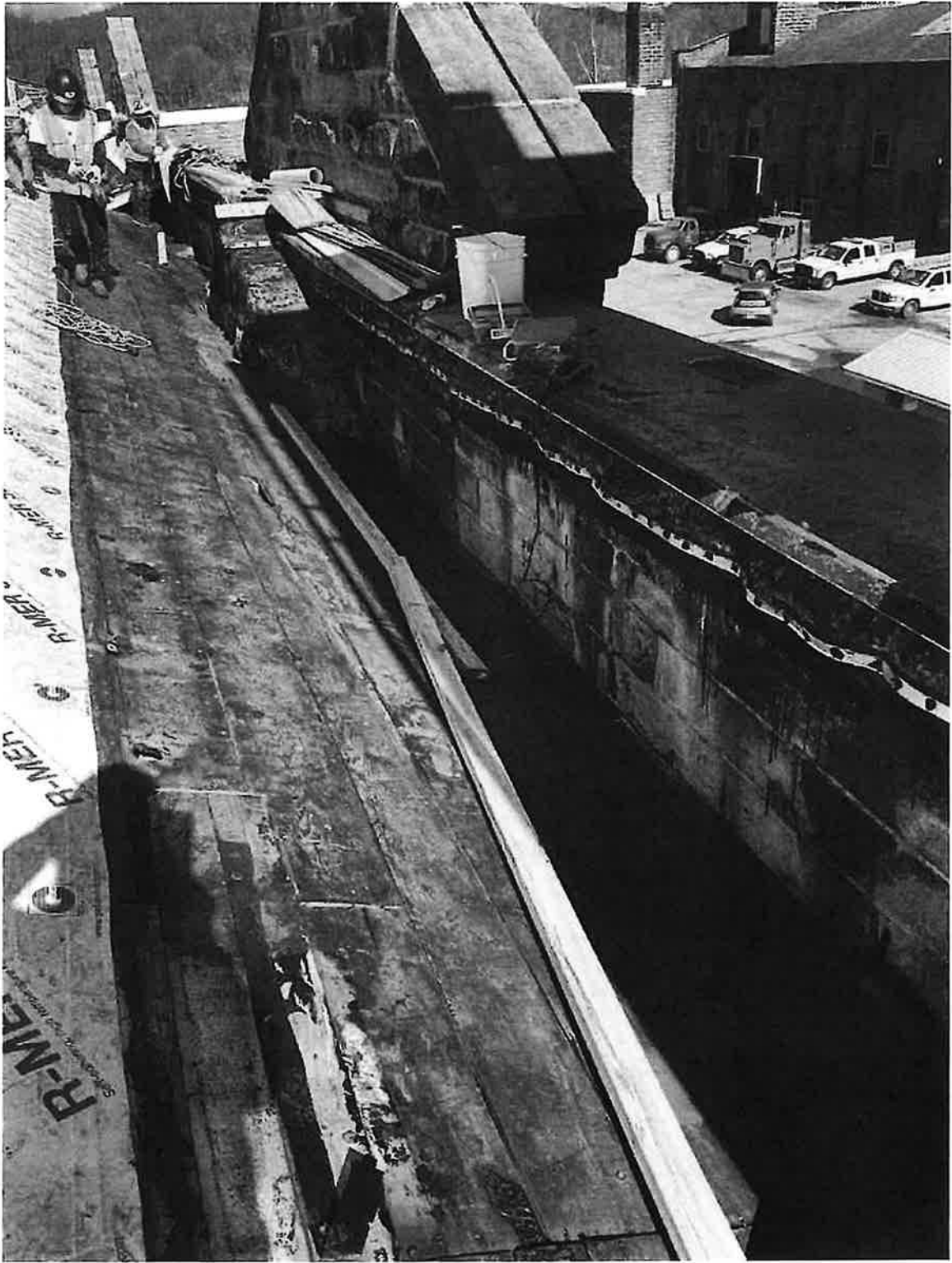












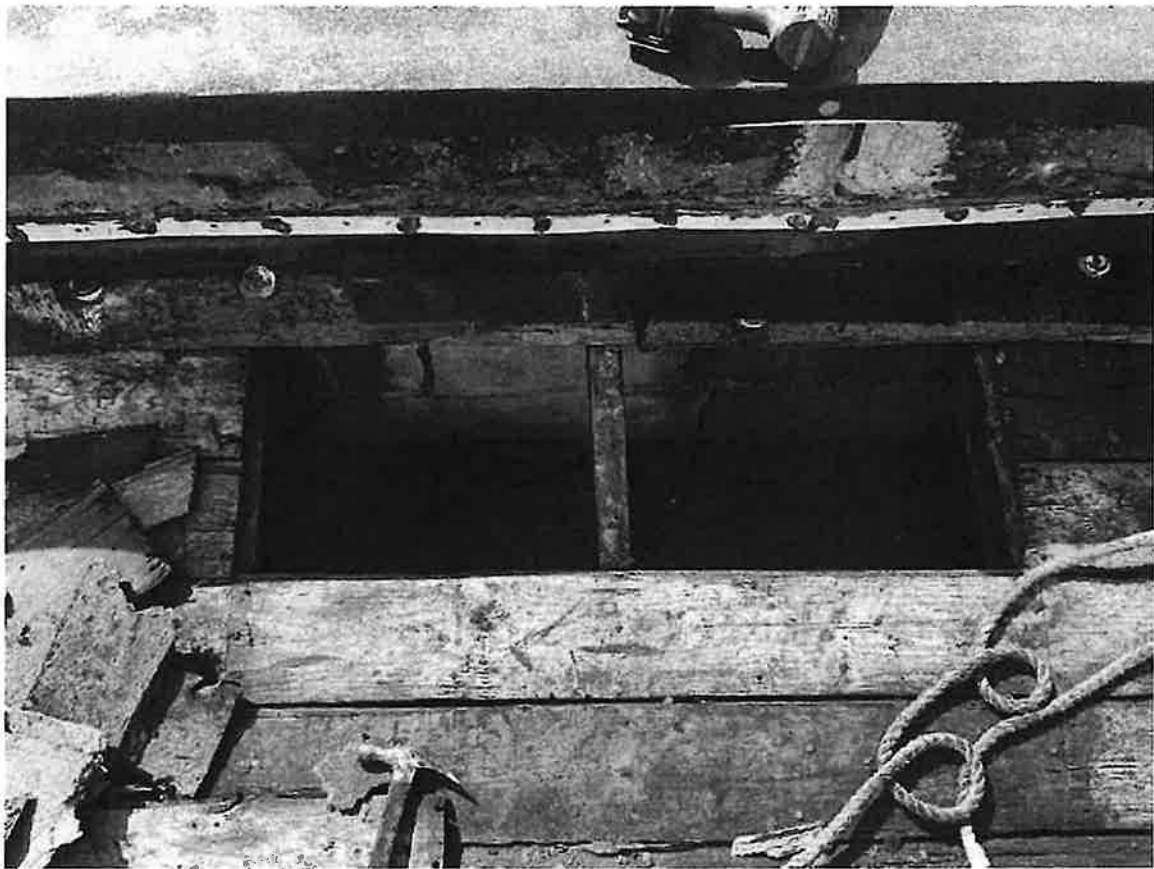








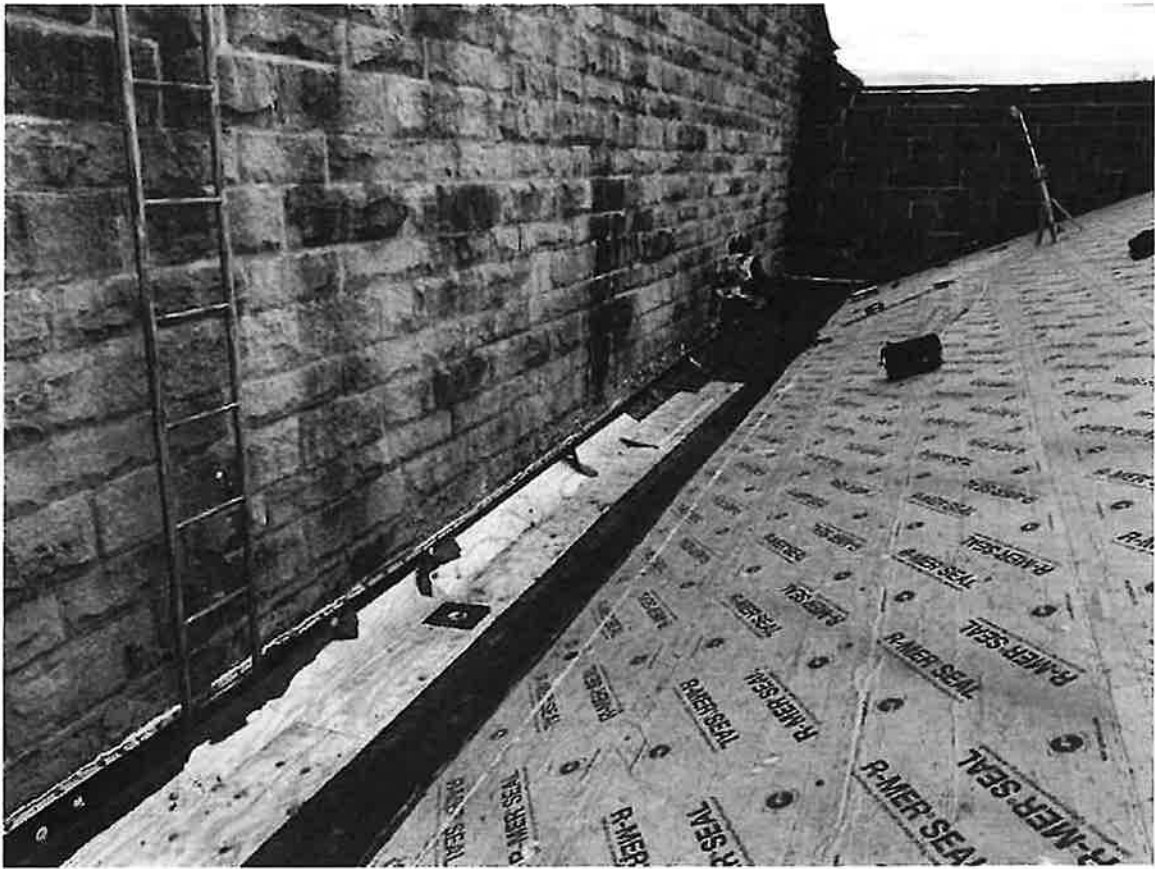












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Business Organization Detail

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S. G. YOUNG CONTRACTING, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	5/24/2013		5/24/2013	Foreign	Profit			

Organization Information					
Business Purpose	2389 - Construction - Special Trade Contractors - Other Specialty Trade Contractors (site prep, other specialty)		Capital Stock		
Charter County		Control Number			
Charter State	VA	Excess Acres			
At Will Term	A	Member Managed		MGR	
At Will Term Years		Par Value			
Authorized Shares		Young Entrepreneur		Not Specified	

Addresses	
Type	Address
Designated Office Address	107 E FUDGE STREET COVINGTON, VA, 24426
Notice of Process Address	WOODS ROGERS PLC 10 S JEFFERSON STREET SUITE 100 ROANOKE, VA, 24038
Principal Office Address	107 E FUDGE STREET COVINGTON, VA, 24426 USA
Principal Office Mailing Address	107 E FUDGE STREET COVINGTON, VA, 24426 USA
Type	Address

Officers	
Type	Name/Address
Manager	STANLEY YOUNG 314 E FUDGE STREET COVINGTON, VA, 24426
Type	Name/Address

Annual Reports	
Filed For	
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2025	
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, May 29, 2026 — 1:09 PM

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