



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 06-02-2026

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0803 0096 DOT2500000038 2	Procurement Folder:	1707005
Document Name:	Professional Technical Consulting	Reason for Modification:	Change Order 01 To Renew Contract
Document Description:	Professional Technical Consulting		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2025-07-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-06-30

VENDOR		DEPARTMENT CONTACT			
Vendor Customer Code:	VS0000049002	Requestor Name:	Carla Parent Rotsch		
EVISION PARTNERS INC 8522 SIX FORKS ROAD STE 102		Requestor Phone:	(304) 558-9240		
RALEIGH NC 27615		Requestor Email:	carla.j.rotsch@wv.gov		
US		<div style="font-size: 48px; font-weight: bold;">2026</div> <div style="font-weight: bold;">FILE LOCATION _____</div>			
Vendor Contact Phone:	9196051590			Extension:	
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
WVDOH PROCUREMENT DIVISION OF HIGHWAYS 1900 KANAWHA BLVD BLDG 6 RM 340A CHARLESTON WV 25405 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

CR 6-2-26
 Purchasing Division's File Copy

Total Order Amount:	Open End
----------------------------	----------

JE 6/2/26
PURCHASING DIVISION AUTHORIZATION
DATE: *JA 6-2-24*
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: *[Signature]*
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
[Signature]
DATE: *6-3-26*
ELECTRONIC SIGNATURE ON FILE

6/3/2026

Extended Description:

Change Order 01

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 07/01/2026 through 06/30/2027.

Renewal Years/Months Remaining: 2

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80101504			hour	170.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Onsite Consulting

Extended Description:

Onsite Consulting Services

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	80101504			hour	190.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Onsite Project Management

Extended Description:

Onsite Project Management

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	80101504			hour	120.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Onsite Technical Writing/Admin Support

Extended Description:

Onsite Technical Writing/Admin Support

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	80101504			hour	145.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Remote Consulting

Extended Description:

Remote Consulting Services

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	80101504			HOUR	165.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Remote Project Management

Extended Description:
Remote Project Management

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	80101504			HOUR	95.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Remote Technical Writing/Admin Support

Extended Description:
Remote Technical Writing/Admin Support



**WEST VIRGINIA
DEPARTMENT OF TRANSPORTATION**

1900 Kanawha Boulevard East • Building Five • Room 109
Charleston, West Virginia 25305-0440 • (304) 558-0444

Michael J. DeMers
Deputy Secretary of Transportation

Stephen T. Rumbaugh, P. E.
Secretary of Transportation
Commissioner of Highways

June 1, 2026

Subject: Renewal #1 eVisions Partners
Contract Renewal: CMA DOT25*38
Procurement Folder: PF 1707005

The West Virginia Department of Transportation is offering to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

The renewal dates are 7/1/2026 through 6/30/2027. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to:

Please contact the email listed above if you have any questions.

Thank you,

Kristy James
Procurement Officer
WVDOT

We agree to renew the contract for the period as stated above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.

DocuSigned by:

F5006A500055490

Name/Signature

6/1/2026

Date

President/CEO

Title

PROCUREMENT USE ONLY

Signature/Title/Date

You are viewing this page over a secure connection. Click here for more information.

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

EVISION PARTNERS, INC.

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C Corporation	5/18/2020		5/18/2020	Foreign	Profit				

Organization Information									
Business Purpose	5415 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Computer Systems Design and Related Services (design, programming, facilities mgmt)				Capital Stock				
Charter County	Kanawha			Control Number	9AUXB				
Charter State	NC			Excess Acres					
At Will Term					Member Managed				
At Will Term Years					Par Value				
Authorized Shares				Young Entrepreneur	Not Specified				

Addresses	
Type	Address
Notice of Process Address	INCorp SERVICES, INC. 5098 WASHINGTON ST. WEST, SUITE 407 CHARLESTON, WV, 25313
Principal Office Address	1412 COOLMORE DR RALEIGH, NC, 27614 USA
Principal Office Mailing Address	9660 FALLS OF NEUSE ROAD SUITE 138 #256 RALEIGH, NC, 27615 USA
Type	Address

Officers	
Type	Name/Address
Director	ROBERT C COONEY 1412 COOLMORE DRIVE RALEIGH, NC, 27614
Director	GLADYS P COONEY 1412 COOLMORE DRIVE RALEIGH, NC, 27614
President	ROBERT C COONEY 1412 COOLMORE DRIVE RALEIGH, NC, 27614
Secretary	GLADYS P COONEY 1412 COOLMORE DRIVE RALEIGH, NC, 27614
Type	Name/Address

Annual Reports	
Filed For	
2025	
2024	
2023	
2022	
2021	

Date filed

[File Your Current Year Annual Report Online Here](#)

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, June 2, 2026 — 1:20 PM

© 2026 State of West Virginia

Search All Words ▼ e.g. 1606N020Q02

Filter By —

Entity Information ^

All Entity Information



Entities

Disaster Response Registry

Responsibility

Keyword Search

For more information on how to use our keyword search, visit our [help guide](#)

Simple Search Search Editor

- Any Words
- All Words
- Exact Phrase

e.g. 123456789, Smith Corp

eVision Partners Inc. x

Entity >

Location >

Status <

- Active
- Inactive

Reset

No matches found

We couldn't find a match for your search criteria.

Please try another search or go back to previous results.

Go Back

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>6/2/26</u>	Agency: WVDOT/DOH
Solicitation No. <u>CMA DOT25#38</u> <div style="text-align: center; margin-top: 10px;"><u>CO#1</u></div>	Procurement Officer Submitting Requisition: Amber Heath
	Requisition No. CMA DOT25000000038
	PF No.: 1707005

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

