



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 06-02-2026

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0705 0705 LOT2600000001 4	Change Order No:	3	Procurement Folder:	1481773
Document Name:	WV Lottery - Building Security System Upgrades			Reason for Modification:	Change Order 03 - to increase contract per the attached documentation
Document Description:	WV Lottery - Building Security System Upgrades				
Procurement Type:	Central Purchase Order				
Buyer Name:	Toby L Welch				
Telephone:	(304) 558-8802				
Email:	toby.l.welch@wv.gov				
Shipping Method:	Best Way			Effective Start Date:	2025-10-20
Free on Board:	FOB Dest, Freight Prepaid			Effective End Date:	2026-07-27

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000200806 MASON & BARRY INC 301 SMILEY DR ST ALBANS WV 25177 US Vendor Contact Phone: 304-550-0659 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Thomas P Hymes Requestor Phone: 304-352-1831 Requestor Email: thymes@wvlottery.com 
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE LOTTERY PO BOX 2067 CHARLESTON WV 25327-2067 US	PURCHASING LOTTERY 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US

6/3/26 GL

Total Order Amount: \$475,600.00

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: 6/2/2026 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 6/29/2026 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: 6/29/26 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order
(Services for WV Lottery Security Upgrades Project)

Change Order No. 03 is issued to increase the contract pricing per the attached documentation according to all terms, conditions, and specifications contained in the original contract, including all authorized change orders. The increase of this contract is to provide This change order is to include cabling from cameras back to the switch only.

Effective Date of Change: 06/01/2026

Original Contract Price: \$450,000.00
Change Order No. 02 Increase: \$17,500.00
Change Order No. 03 Increase: \$ 8,100.00

Contract New Total: \$475,600.00

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72151700	0.00000		0.000000	320000.00
Service From		Service To		Manufacturer	Model No

Commodity Line Description: Physical Security Upgrades - Charleston, WV Headquarters

Extended Description:

Physical Security Upgrades - Charleston, WV Headquarters

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72151700	0.00000		0.000000	65000.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Physical Security Upgrades - Bridgeport, WV

Extended Description:

Physical Security Upgrades - Bridgeport, WV

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72151700	0.00000		0.000000	45000.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Physical Security Upgrades - Weirton, WV

Extended Description:

Physical Security Upgrades - Weirton, WV

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	72151700	0.00000		0.000000	20000.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Add Alternate #1 - Intrusion Detection System

Extended Description:

Add Alternate No 1 - Intrusion Detection System

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	72151700	0.00000		0.000000	17500.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: CO #2 Install 3-additional cameras Headquarters Facility

Extended Description:

CO #2 Install 3-additional cameras to provide full coverage and safety for the Lottery Headquarters facility per the attached documentation

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	72151700	0.00000		0.000000	8100.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: CO #3 Cabling from cameras back to the switch only at HQ

Extended Description:

CO #3 Cabling from cameras back to the switch only for the Lottery Headquarters facility per the attached documentation



P.O. BOX 2067
CHARLESTON, WV 25327

DAVID R. BRADLEY
ACTING DIRECTOR

PHONE: 304.558.0500
wvlottery.com

6/01/2026

TO: Toby L Welch, Senior Buyer, Purchasing Division
Brandon L Barr, Senior Buyer, Purchasing Division

FROM: Thomas Hymes, Procurement Specialist Senior, Lottery

SUBJECT: Change Order #3 Request - CPO LOT26*01 - WV Lottery Building Security System Upgrades

OK
Munich

The Lottery is requesting an increase to the subject purchase order. This change order is to include cabling from cameras back to the switch only. The cameras are identified on the project drawings as existing and per RFI #8 were already included in the original camera count.

AIA Document G701™ – 2017

Change Order

PROJECT: WV Lottery Security Upgrades

CONTRACT INFORMATION:

Contract For: WV Lottery
Security Upgrades
Date: 08/06/2025

CHANGE ORDER INFORMATION:

Change Order Number: CO #3
Date: 05/12/2026

OWNER: West Virginia Lottery
900 Pennsylvania Ave.
Charleston, WV 25302

ARCHITECT: AE Works
418 Beaver Street
Sewickley, PA 15143

CONTRACTOR: Mason & Barry, Inc.
301 Smiley Drive
St. Albans, WV 25177

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

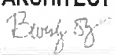
The original Contract Sum was	\$ 450,000.00
The net change by previously authorized Change Orders	\$ 17,500.00
The Contract Sum prior to this Change Order was	\$ 467,500.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 8,100.00
The new Contract Sum including this Change Order will be	\$ 475,600.00

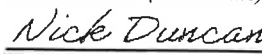
The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

AE Works
ARCHITECT (Firm name)

SIGNATURE
Beverly Shelby, Associate Principal
PRINTED NAME AND TITLE
05/20/2026
DATE

Mason & Barry, Inc.
CONTRACTOR (Firm name)

SIGNATURE
Nick Duncan, BAS & Security Director
PRINTED NAME AND TITLE
05/14/2026
DATE

West Virginia Lottery
OWNER (Firm name)

SIGNATURE
David R. Broadley
PRINTED NAME AND TITLE
6/2/2026
DATE



301 Smiley Drive ♦ St. Albans, WV 25177 ♦ (304) 755-0781 ♦ FAX (304) 755-4010

Quotation

To: AE Works

Quote No: MBSE 0407-26-1

Date: May 6, 2026

Re: WV Lottery CO #3

WE ARE PLEASED TO SUBMIT THE FOLLOWING QUOTATION:

1. Provide cabling to 4 Qty. cameras indicated on the project drawings as existing per RFI #8
2. Installation of Camera Conduit, Wiring, and Devices

Total Price: \$8,100.00

Clarification: This quote includes cabling from the cameras back to the switch only. The cameras identified in this RFI were already included in the original camera count.

PRICES ARE SUBJECT TO ACCEPTANCE WITHIN _____ DAYS FOR RELEASE WITHIN _____ WEEKS.
TERMS: _____ FOB: _____ DELIVERY: _____
SALES TAX NOT INCLUDED UNLESS OTHERWISE SPECIFIED

ACCEPTED BY:

SIGNATURE

COMPANY NAME

DATE

MASON & BARRY, INC.
— HVAC **S**olutions —

Nick Duncan

AUTHORIZED SIGNATURE

This offer will become a contract between us by your execution of the acceptance form above. By accepting this offer you assent to the terms and conditions of sale set forth on the reverse side thereof as well as those set forth on the face thereof. Any different or additional terms or conditions set forth in any acceptance of this offer or contained in any documents submitted by you in response to this offer are hereby objected to and rejected.



WV Lottery: Bi-Weekly OAC Meeting Notes

AE Works Project Number WVLO-001

Client Project Number CRFQ LOT2500000001

Project Name West Virginia Lottery Security Updates

Meeting Location Virtual-Teams

Meeting Date and Time March 24, 2026; 2:00 PM to 2:30 PM

Meeting Number-Type Bi-Weekly OAC Meeting

1. Attendance / Introductions:

AE Works, LTD will be attending via MS Teams.

Name	Company	Dept/Disc	Email Address	Phone #	Attend
Thomas Hymes	WV Lottery	Senior Procurement Specialist	thymes@wvlottery.com		
Steve Compston	WV Lottery	Security	scompston@wvlottery.com		
Russell Greene	WV Lottery	Lottery Security Systems Administrator	russell.greene@wvlottery.com		X
Joe Jones	WV Lottery		jjones@wvlottery.com		
David Bradley	WV Lottery	Director	dbradley@wvlottery.com		
Matthew Farley	WV Lottery		mfarley@wvlottery.com		X
Jonathon O'Quinn	WV Lottery	Security	jquinn@wvlottery.com		
Nick Duncan	Mason & Barry	Contractor	nduncan@masonbarry.com		X
Aaron Hanna	Mason & Barry	Contractor	ahanna@masonbarry.com		X
Hasan Jbara	Mason & Barry	Project Manager	Jhavey@masonbarry.com		X



Bobby Baxter	Baxter Electric	Electrician	Baxterelectricllc@gmail.com		
Beverly Shelby	AE Works	Principal in Charge	beverly@aeworks.com	412-478-1008	
Dave Sperry	AE Works	Security Designer			
Maggie Joyce	AE Works	Construction Management Representative	maggiej@aeworks.com		X

Current Meeting Discussion: 3-24-2026

1. **RFI #8:** The issue regarding discrepancies in camera locations listed on mechanical drawings versus actual site conditions remains unresolved. – Aaron will need to get prices on the Cat 6 camera pulls from Baxter Electric. AE Works confirmed with WVLO that this will be considered CO #3 for cabling.
2. **RFI #9:** Regarding card access server management, WVLO will work with Mason & Barry after the 1st year warranty is up to discuss how they will manage the card access server.
3. **Schedule Update for Bridgeport Building:** Noted in 2-week look ahead that an updated schedule will be provided by Hasan Jbara at Mason & Barry.
4. **Clearance for Additional Personnel:** Nick Duncan plans to send names of additional personnel requiring clearance to Russell Greene. – they will be fingerprinting today.
5. **Final CO #2** was signed and approved by WVLO and sent to Mason & Barry.
6. **2 Week Look-Back:** All cameras have been pulled in for floors 1-13 except for those that need a new cable pull. The PTZ camera in the warehouse has been installed and pulled in. Installation of garage cameras has begun.
7. **Two Week Look-Ahead:** New cable pulls for HQ cameras and garage cameras as needed by Baxter Electric. Mason & Barry will continue pulling in garage cameras and HQ cameras that need cable pulls as well the warehouse cameras. The new PoE switches at the HQ location will be installed. Transition of Mason & Barry PM duties from J. Havey to Hasan Jbara and Phil Summers has taken place and they are awaiting access to work on-site.

Previous Meeting Discussion: 3-10-2026

8. **RFI #8:** The issue regarding discrepancies in camera locations listed on mechanical drawings versus actual site conditions remains unresolved. Aaron Hanna committed to revisiting the matter with Josh for further clarification. Maggie Joyce will also follow up with Dave Sperry for updates.



9. Schedule Update for Bridgeport Building: Maggie Joyce suggested updating the project schedule to reflect the tentative timeline for work at Bridgeport. Mason & Barry agreed to provide an updated schedule.
10. Personnel Changes in Mason & Barry Team: Josh Havey is leaving Mason & Barry. Hassan Jbara will take over Josh's responsibilities for this project. Maggie Joyce added Hassan to the meeting roster to ensure continuity.- Noted.
11. Clearance for Additional Personnel: Nick Duncan plans to send names of additional personnel requiring clearance to Russell Greene.- Noted
12. 2 Week Look-Back: Mason & Barry work with WVLO IT on Card Access and Network Infrastructure. Mason & Barry configured VMS Card Server and Install at WVLO HQ location. Mason & Barry completed card access database conversion. Mason & Barry acknowledged delivery of cameras for the parking garage. Mason & Barry began pulling in cameras to the new VMS system.
13. Two Week Look-Ahead: Mason & Barry will begin pulling in parking garage cameras. Mason & Barry will continue pulling in HQ cameras.

Action Items:

#	Action Item Description	Owner	Date Opened	Date Due	Date Closed	Status/Comments
1-22	Clarify RFI #8 with Dave Sperry	AEW	3/10/2026	3/31/2026		Dave Sperry will provide a response to RFI #8
1-23	Mason and Barry will provide an updated construction schedule	Mason & Barry	3/10/2025	3/31/2026		Mason & Barry will submit the schedule in Procore

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>10 - Brandon Barr</u> Date: <u>6/2/26</u> Solicitation No. <u>CPO LOT26*01</u>	Agency: WV Lottery - Finance Division Procurement Officer Submitting Requisition: Thomas Hymes Requisition No. CPO LOT2600000001 (Change Order #3) PF No.: 1481773
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	☒	☐	☐	☐
2	Use of correct specification template	☒	☐	☐	☐
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	☒	☐	☐	☐
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	☒	☐	☐	☐
5	Maximum budgeted amount in wvOASIS	☒	☐	☐	☐
6	Suggested vendors in wvOASIS	☒	☐	☐	☐
7	Capitol Building Commission pre-approval	☐	☐	☐	☐
8	Financing (Governor's Office) pre-approval	☐	☐	☐	☐
9	Fleet Management Division pre-approval	☐	☐	☐	☐

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	☐	☐	☐	☐
	Automobile Liability	☐	☐	☐	☐
	Workers' Compensation/Employer's Liability	☐	☐	☐	☐
	Cyber Liability	☐	☐	☐	☐
	Builder's Risk/Installation Floater	☐	☐	☐	☐
	Professional Liability	☐	☐	☐	☐
	Other (specify)	☐	☐	☐	☐
11	Office of Technology CIO pre-approval	☐	☐	☐	☐
12	Treasurer's Office (banking) pre-approval	☐	☐	☐	☐

FOR CHANGE ORDERS/RENEWALS:

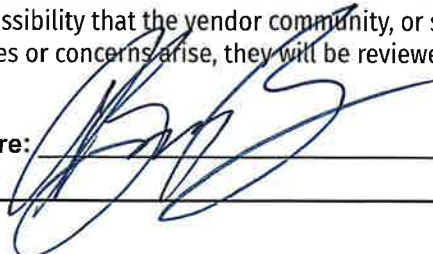
1	Two-party agreement	☒	☒	☐	☒
2	Standard change order language	☒	☒	☐	☒
3	Office of Technology CIO approval	☐	☐	☒	☐
4	Justification for price increases/backdating/other	☒	☒	☐	☒
5	Bond Rider (Construction)	☐	☐	☒	☐
6	Secretary of State Verification	☒	☒	☐	☒
7	State debarment verification	☒	☒	☐	☒
8	Federal debarment verification	☒	☒	☐	☒

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature:

 6/21/2026

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

MASON & BARRY, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	5/26/1959		5/26/1959	Domestic	Profit			

Organization Information			
Business Purpose	4237 - Wholesale Trade - Merchant Wholesalers, Durable Goods - Hardware and Plumb and Heating Equipment & Supplies Merchant Wholesale		Capital Stock 20000.0000
Charter County	Putnam	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term	Member Managed		
At Will Term Years	Par Value		50.000000
Authorized Shares 400	Young Entrepreneur		Not Specified

Addresses	
Type	Address
Designated Office Address	301 SMILEY DRIVE SAINT ALBANS, WV, 25177
Notice of Process Address	DAN S DUNCAN 301 SMILEY DRIVE SAINT ALBANS, WV, 25177
Principal Office Address	301 SMILEY DRIVE SAINT ALBANS, WV, 25177 USA
Principal Office Mailing Address	301 SMILEY DRIVE SAINT ALBANS, WV, 25177 USA
Type	Address

Officers	
Type	Name/Address
Director	DAN S. DUNCAN 425 COBBLESTONE BLVD SCOTT DEPOT, WV, 25560
Incorporator	JAMES R. MASON P.O. BOX 3043 CHARLESTON, WV, 25301
Incorporator	DAVID BARRY, III P.O. BOX 3043 CHARLESTON, WV, 25301
President	MATTHEW A. DUNCAN 40 WILDROSE LANE SCOTT DEPOT, WV, 25526
Secretary	BENITA JILL TURNER 5644 US ROUTE 60 HURRICANE, WV, 25526

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Simple Search

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- ☐ All Words
- ☐ Exact Phrase

e.g. 123456789, Smith Corp

"MASON & BARRY, INC."

Entity

Location

Status

- ☒ Active
- ☐ Inactive

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