



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Date: 05-22-2026

Order Number:	CMA 0511 2632 HHR2600000002 3	Procurement Folder:	1666671
Document Name:	ELECTRONIC BENEFITS TRANSFER (EBT) SYSTEM	Reason for Modification:	Change Order 02 To add Summer EBT processing per CA EBTGOVS-15256
Document Description:	ELECTRONIC BENEFITS TRANSFER (EBT) SYSTEM		
Procurement Type:	Central Sole Source		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2025-12-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2030-11-30

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VC0000051921 FIDELITY INFORMATION SERVICES LLC 601 RIVERSIDE AVE JACKSONVILLE FL 32204 US Vendor Contact Phone: 904-438-6090 Extension: Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Lynette A Terrell Requestor Phone: (304) 558-0458 Requestor Email: lynette.a.terrell@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">2026</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES ADMINISTRATION AND FINANCE ONE DAVIS SQUARE, RM 300 CHARLESTON WV 25301 US	BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES ADMINISTRATION AND FINANCE ONE DAVIS SQUARE, RM 300 CHARLESTON WV 25301 US

CR 5-27-26
 Purchasing Division's File Copy

Total Order Amount: _____ **Open End**

CH 5/26/26
 PURCHASING DIVISION AUTHORIZATION
[Signature]
 DATE: 5/27/26
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
[Signature]
 DATE: 5/28/2026
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
[Signature]
 DATE: 5-28-26
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order No. 2

This change order is to modify the contract to include terms related to the processing of Summer EBT as outlined by CA EBTGOVS-15256

No other changes.

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	93150000				0.000000
	Service From	Service To		Service Contract Amount	
	2025-12-01	2030-11-30		0.00	

Commodity Line Description: ELECTRONIC BENEFITS TRANSFER (EBT) SYSTEM

Extended Description:

See Exhibit A Cost Sheets for pricing

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	93150000				0.000000
	Service From	Service To		Service Contract Amount	
	2026-05-26	2027-03-31		15000.00	

Commodity Line Description: Summer EBT Implementation Fee

Extended Description:

CA EBTGOVS-15256

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	93150000			EA	8.250000
	Service From	Service To		Service Contract Amount	
	2026-05-26	2027-03-31		0.00	

Commodity Line Description: Summer EBT Processing Fee

Extended Description:

CA EBTGOVS-15256

Per Summer EBT Case

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	93150000				0.000000
	Service From	Service To		Service Contract Amount	
	2026-05-26	2027-03-31		0.00	

Commodity Line Description: Summer EBT Summer Combo Fee

Extended Description:

CA EBTGOVS-15256

Per Summer Combo EBT Case

\$5.25 + CPCM

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	93150000			EA	3.000000
	Service From	Service To	Service Contract Amount		
	2026-05-26	2027-03-31	0.00		

Commodity Line Description: Summer EBT Additional Child Fee

Extended Description:
CA EBTGOVS-15256

Per case with more than one child received Summer EBT

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	93150000			EA	2500.000000
	Service From	Service To	Service Contract Amount		
	2026-05-26	2027-03-31	0.00		

Commodity Line Description: Summer EBT Data Correction Fee

Extended Description:
CA EBTGOVS-15256

Per Event



Customer Authorization (CA)

West Virginia – Implement Summer EBT 2026 V2
No. EBTGOVS-15256 | 05/18/2026

Customer State of West Virginia, DHHR Office of Banking Services
 Attn: Lynette Terrell
 One Davis Square, Suite 402
 Charleston, WV 25301

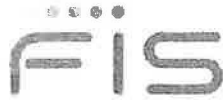
FIS Contact Fabiola Benavides fabiola.benavides@fisglobal.com 414-520-9714

Project Overview This Customer Authorization (CA), issued pursuant to the the West Virginia Office of Shared Administration Contract No. CSSD HHR 2600000002, dated March 23, 2026, between West Virginia Office of Shared Administration (“Customer”) and Fidelity Information Services, LLC (FIS) (as amended, the “Agreement”), provides authorization for FIS to:

- Implement Summer Electronic Benefit Transfer (EBT) Program for Summer 2026 as part of the Fiscal Responsibility Act of 2023

Deliverables FIS will:

- Expire FSSB benefits 122 days from date of issuance/availability.
- Exclude FSSB benefits from food share aging program.
- Exclude FSSB benefits from the aging file and reports.
- Ensure benefits are disbursed per the State’s defined spend order, with FSSB first out.
- Run the expired benefit sweep process that will change the Summer Benefit status to deactivated after 62 days from the expiration date, if there is any remaining balance on the benefit authorization.
- Provide monthly Summer Billing Report (EBTMS516-10) on the ebtEDGE Report portal.
- Provide daily Summer Benefit Expiration Report (EBTDS228-1) on the ebtEDGE Report portal.
- Provide daily Summer Benefit Expiration flat file transmitted to the State
- Provide monthly Unpinned Summer Card Report (EBTMS213-1) on the ebtEDGE Report portal.
- Ensure the Summer EBT Benefit type code displays in all existing reports where Benefit Codes are displayed.
- Update Call Center scripting to include information about Summer EBT.
- Ensure enough card stock exists for new Summer EBT cases.
- Provide Package A that consists of:
 - Existing EBT Card
 - Summer Benefit Type
 - Existing Mailer



- Show on existing reports the same as other benefits. However, on the settlement report, the benefit will show in a separate group under Cash Benefits.
- Be comingled with existing food benefits when issued to a combo case and will be tracked within the same case according to the benefit type rules.
- Provide FIS no later than May 1, 2026:
 - Projected number of EBTS only cases and updated numbers a week before the issuance
- Inform and educate existing cardholders regarding the Summer EBT 2026 program.
- Share cardholder communications for Summer EBT 2026 with FIS.
- Share FNS approved Summer EBT 2026 plan with FIS once approved.
- Ensure their eligibility system can:
 - Issue FSSB benefits using standard daily /monthly demographic and benefit file layouts and transfer protocols.
 - Receive Activity files from FIS that contain FSSB benefit related records.
- The State of West Virginia’s Summer EBT period is May 26, 2026 through March 31, 2027.
- Receipt by FIS of the signed CA.
- State of West Virginia’s performance of its obligations set forth herein and in the Agreement to the extent necessary for FIS to perform.
- Acceptance of the deliverables hereunder is upon delivery by FIS.
- FIS is not responsible for issues or delays outside of FIS’ reasonable control.
- Fulfillment of the payment terms listed below.

Project Pricing

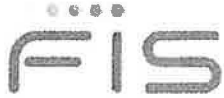
Description	Cost
Implementation fee	\$15,000.00
Processing Fee per Summer EBT Case	\$8.25
Processing Fee per Summer Combo EBT Case	\$5.25 + CPCM
Additional Child Fee per case with more than one child receiving Summer EBT	\$3.00
Data Correction Fee (per event)	\$2,500.00

- Each case receiving a Summer EBT benefit will be charged only once, the first month the summer benefit is received for that program year; there will be no additional summer EBT charge for the case in the following months.

Payment Terms

This CA is payable as follows:

- 100% of the one-time Implementation Fee (\$15,000.00) to be invoiced separately from West Virginia’s monthly invoice following execution of this CA.



Fidelity Information Services, LLC

**West Virginia Office of Shared
Administration for Department of Health,
Health Facilities and Human Services**

Signed by:
by: Prashant Gupta
01D0880102ED435...

by: Lynette Terrell

Prashant Gupta
please print name

Lynette A Terrell
please print name

SVP, Government Solutions
title

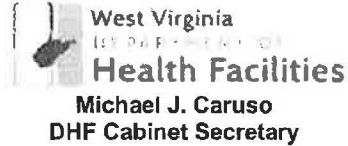
Director, EBT Banking Services
title

19-May-2026 | 12:12 PM PDT
date

5/19/2026
date

Agreed

Heather White



STATE OF WEST VIRGINIA
DEPARTMENTS OF HEALTH, HEALTH FACILITIES, AND HUMAN SERVICES

Office of Shared Administration
Lynette Terrell
Director, EBT Banking Services

Bryan Rosen
Interim Director of Operations
Office of Shared Administration
mailto: Bryan.D.Rosen@wv.gov

RE: Justification for 2026 Summer EBT Program

The West Virginia Office of Shared Administration, Office of EBT Banking Services requests approval for the implementation of the 2026 Summer EBT (SEBT) program with minimal changes from the 2025 SEBT program. This program is administered by the Bureau for Family Assistance (BFA) as part of the Fiscal Responsibility Act of 2023. The program provides additional food benefit support for eligible families with school-aged children during the out of school months, allowing them to access benefits when they are not in school to access school meals. This includes the vulnerable populations of students experiencing homelessness, in foster placement, in households with limited English proficiency, in households without internet access and with disabilities.

The program runs June 1, 2026- August 20, 2026. The primary issuance will be completed via a streamlined certification, by which benefits will be auto issued. Additional issuances will be determined by an application process.

The Office of EBT Banking Services partners with BFA and local offices and plays a critical role in the administration of the program. The Office of EBT staff offers crucial assistance with the increased volume of client inquiries during the busy season of SEBT by fielding increased numbers of phone calls, assisting with questions, making necessary referrals for additional assistance, and serving as a reference for use of SEBT.

Please let me know if you have questions or concerns. Thank you.

Sincerely,

Lynette Terrell
Director, EBT Banking Services





Contract Award Data Processing Delay Show Details
May 4, 2026



See All Alerts

Subcontracting Plan Reporting Contract Retrieval Issue Show Details
Apr 17, 2026



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e.g. 123456789, Smith Corp

"fidelity information services llc" ×

Entity ∨

Location ∨

Status ∧

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- Inactive

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Entity Information ∧



All Entity Information

Entities

Disaster Response Registry

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

FIDELITY INFORMATION SERVICES, LLC

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
LLC Limited Liability Company	5/21/1999		5/21/1999	Foreign	Profit				

Organization Information			
Business Purpose	5182 - Information - Data Processing, Hosting, and Related Services - Data Processing, Hosting and Related Services		Capital Stock
Charter County		Control Number	0
Charter State	AR	Excess Acres	0
At Will Term	A	Member Managed	MBR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses	
Type	Address
Notice of Process Address	C T CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561
Principal Office Address	347 RIVERSIDE AVENUE JACKSONVILLE, FL, 32202 USA
Principal Office Mailing Address	347 RIVERSIDE AVENUE JACKSONVILLE, FL, 32202 USA
Type	Address

Officers	
Type	Name/Address
Member	FIDELITY NATIONAL INFORMATION SERVICES, INC. 347 RIVERSIDE AVENUE JACKSONVILLE, FL, 32202

Member	JULIE HALPERIN 347 RIVERSIDE AVENUE JACKSONVILLE, FL, 32202
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
ATELIO	TRADENAME	5/9/2025	
ATELIO BY FIS	TRADENAME	5/9/2025	
BOND FINANCIAL TECHNOLOGIES	TRADENAME	5/12/2025	
DBA Name	Description	Effective Date	Termination Date

Name Changes	
Date	Old Name
8/30/2011	FIDELITY INFORMATION SERVICES, INC.
4/4/2003	ALLTEL INFORMATION SERVICES, INC.
Date	Old Name

Mergers				
Merger Date	Merged	Merged State	Survived	Survived State
9/27/2001	SOUTHERN DATA, INC.	GA	ALLTEL INFORMATION SERVICES, INC.	AR
7/14/2003	HAMILTON & SULLIVAN, LTD.	MO	FIDELITY INFORMATION SERVICES, INC.	AR
10/17/2017	FINANCIAL SERVICES, INC.	NJ	FIDELITY INFORMATION SERVICES, LLC	AR
5/31/2019	VECTORS GI, INC.	DE	FIDELITY INFORMATION SERVICES, LLC	AR
5/31/2019	TREEV LLC	NV	FIDELITY INFORMATION SERVICES, LLC	AR
5/31/2019	CREDIT MANAGEMENT SOLUTIONS, INC.	DE	FIDELITY INFORMATION SERVICES, LLC	AR
5/31/2019	AURUM TECHNOLOGY LLC	DE	FIDELITY INFORMATION SERVICES, LLC	AR
6/3/2019	ADVANCED FINANCIAL SOLUTIONS, INC.	OK	FIDELITY INFORMATION SERVICES, LLC	AR
6/5/2019	PRONET SOLUTIONS, INC.	AZ	FIDELITY INFORMATION SERVICES, LLC	AR
Merger Date	Merged	Merged State	Survived	Survived State

Subsidiaries	
Name	Address
	AURUM TECHNOLOGY, INC. 601 RIVERSIDE AVENUE JACKSONVILLE, FL, 32204 USA
	FIDELITY INTERNATIONAL RRSOURCE MGMT 601 RIVERSIDE AVENUE JACKSONVILLE, FL, 32204 USA
Name	Address

Date	Amendment
6/6/2019	MERGER: MERGING PRONET SOLUTIONS, INC., A QUALIFIED AZ CORPORATION WITH AND INTO FIDELITY INFORMATION SERVICES, LLC, A QUALIFIED AR LIMITED LIABILITY COMPANY, THE SURVIVOR
6/5/2019	MERGER: MERGING PRONET SOLUTIONS, INC., A QUALIFIED AZ CORPORATION WITH AND INTO FIDELITY INFORMATION SERVICES, LLC, A QUALIFIED AR LIMITED LIABILITY COMPANY, THE SURVIVOR
6/4/2019	MERGER: MERGING ADVANCED FINANCIAL SOLUTIONS, INC. , A QUALIFIED OK CORPORATION WITH AND INTO FIDELITY INFORMATION SERVICES, LLC, A QUALIFIED AR LIMITED LIABILITY COMPANY, THE SURVIVOR
6/4/2019	MERGER: MERGING ADVANCED FINANCIAL SOLUTIONS, INC. , A QUALIFIED OK CORPORATION WITH AND INTO FIDELITY INFORMATION SERVICES, LLC, A QUALIFIED AR LIMITED LIABILITY COMPANY, THE SURVIVOR
6/3/2019	MERGER: MERGING ADVANCED FINANCIAL SOLUTIONS, INC. , A QUALIFIED OK CORPORATION WITH AND INTO FIDELITY INFORMATION SERVICES, LLC, A QUALIFIED AR LIMITED LIABILITY COMPANY, THE SURVIVOR
5/31/2019	MERGER: MERGING AURUM TECHNOLOGY LLC, A QUALIFIED DE LIMITED LIABILITY COMPANY WITH AND INTO FIDELITY INFORMATION SERVICES, LLC, A QUALIFIED AR LIMITED LIABILITY COMPANY, THE SURVIVOR
5/31/2019	MERGER: MERGING CREDIT MANAGEMENT SOLUTIONS, INC., A QUALIFIED DE CORPORATION WITH AND INTO FIDELITY INFORMATION SERVICES, LLC, A QUALIFIED AR LIMITED LIABILITY COMPANY, THE SURVIVOR
5/31/2019	MERGER: MERGING TREEV LLC, A QUALIFIED NV LIMITED LIABILITY COMPANY WITH AND INTO FIDELITY INFORMATION SERVICES, LLC, A QUALIFIED AR LIMITED LIABILITY COMPANY, THE SURVIVOR
5/31/2019	MERGER: MERGING VECTORSGI, INC., A QUALIFIED DE CORPORATION WITH AND INTO FIDELITY INFORMATION SERVICES, LLC, A QUALIFIED AR LIMITED LIABILITY COMPANY, THE SURVIVOR
10/17/2017	MERGER: MERGING FINANCIAL SERVICES, INC., A QUALIFIED NJ CORPORATION WITH AND INTO FIDELITY INFORMATION SERVICES, LLC, A QUALIFIED AR LIMITED LIABILITY COMPANY, THE SURVIVOR
8/30/2011	CONVERSION: FROM FIDELITY INFORMATION SERVICES, INC. TO FIDELITY INFORMATION SERVICES, LLC
7/14/2003	MERGER: MERGING HAMILTON & SULLIVAN, LTD., A NON-QUALIFIED MO ORGANIZATION WITH AND INTO FIDELITY INFORMATION SERVICES, INC., A QUALIFIED AR CORPORATION, THE SURVIVOR
4/4/2003	NAME CHANGE: FROM ALLTEL INFORMATION SERVICES, INC.
9/27/2001	MERGER: MERGING SOUTHERN DATA, INC., A QUALIFIED GA CORPORATION WITH AND INTO ALLTEL INFORMATION SERVICES, INC., A QUALIFIED AR CORPORATION, THE SURVIVOR
Date	Amendment

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, May 26, 2026 — 8:19 AM

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Crystal Hustead</u> Date: <u>5/26/26</u> Solicitation No. <u>CMA HHR26*02</u>	Agency: WV Office of Shared Administration Procurement Officer Submitting Requisition: Heather White Requisition No. CCT HHR23*1 CO1 PF No.: 1201612
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

