



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 06-16-2026

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0511 2548 BSS2600000009 1	Change Order No:	0	Procurement Folder:	1996005
Document Name:	SAFE PRACTICE MODEL IMPLEMENTATION - Year 2			Reason for Modification:	
Document Description:	SAFE PRACTICE MODEL IMPLEMENTATION				
Procurement Type:	Central Delivery Order				
Buyer Name:	Crystal G Hustead				
Telephone:	(304) 558-2402				
Email:	crystal.g.hustead@wv.gov				
Shipping Method:	Best Way			Master Agreement Number: CMA 0511 BSS2500000004 1	
Free on Board:	FOB Dest, Freight Prepaid				

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000213911 ACTION FOR CHILD PROTECTION INC 8920 Lawyers Road Charlotte NC 28227 US Vendor Contact Phone: 7022658436 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Anthony J Walizer Requestor Phone: (304) 356-2915 Requestor Email: anthony.j.walizer@wv.gov 
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ADMINISTRATIVE SERVICES ASSISTANT - 304-356-4528 HEALTH AND HUMAN RESOURCES BSS - COMMISSIONER'S OFFICE 350 CAPITOL ST, RM 730 CHARLESTON WV 25301-3711 US	ADMINISTRATIVE SERVICES ASSISTANT - 304-356-4528 HEALTH AND HUMAN RESOURCES BSS - COMMISSIONERS OFFICE 350 CAPITOL ST, RM 730 CHARLESTON WV 25301-3711 US

Purchasing Division's File Copy

Total Order Amount: \$1,514,362.50

CH 6/17/26
PURCHASING DIVISION AUTHORIZATION
DATE: 
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: 
ELECTRONIC SIGNATURE ON FILE 6-17-26

Extended Description:

Delivery Order for SAFE PRACTICE MODEL IMPLEMENTATION Year 2

Service Period: 7/01/2026 - 06/30/2027

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80101607	0.00000		\$0.0000	\$19,800.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-07-01	2027-06-30				

Commodity Line Description: Project Mgmt Infrastructure Year 2
Comprehensive Plan

Extended Description:

Project Management Infrastructure Year 2

Maintain a comprehensive implementation plan and develop on-going sustainability plan

Hourly Rate: \$247.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80101607	0.00000		\$0.0000	\$12,375.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-07-01	2027-06-30				

Commodity Line Description: Project Mgmt Infrastructure Year 2
Steering Committee

Extended Description:

Project Management Infrastructure Year 2

Support on-gong steering committee activities.

Hourly Rate: \$247.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80101607	0.00000		\$0.0000	\$6,187.50
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-07-01	2027-06-30				

Commodity Line Description: Project Mgmt Infrastructure Year 2
Judicial Leadership Team

Extended Description:

Project Management Infrastructure Year 2

Support on-gong Judicial Leadership Team activities.

Hourly Rate: \$247.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80101607	0.00000		\$0.0000	\$18,562.50
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-07-01	2027-06-30				

Commodity Line Description: Project Mgmt Infrastructure Year 2
Implementation Teams

Extended Description:

Project Management Infrastructure Year 2

Support implementation teams.

Hourly Rate: \$247.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	80101607	0.00000		\$0.0000	\$6,187.50
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-07-01	2027-06-30				

Commodity Line Description: Project Mgmt Infrastructure Year 2
Coordinating Meetings

Extended Description:

Project Management Infrastructure Year 2
Aid in coordinating and convening meetings with stakeholders.
Hourly Rate: \$247.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	80101607	0.00000		\$0.0000	\$6,187.50
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-07-01	2027-06-30				

Commodity Line Description: Project Mgmt Infrastructure Year 2
SAFE Practice Model

Extended Description:

Project Management Infrastructure Year 2
Deliver SAFE Practice Model overview education session materials.
Hourly Rate: \$247.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	80101607	0.00000		\$0.0000	\$43,312.50
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-07-01	2027-06-30				

Commodity Line Description: Practice and Policy Supports Year 2
Child Welfare Policies

Extended Description:

Practice and Policy Supports Year 2
Review and revise existing child welfare policies and procedures.
Hourly Rate: \$247.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	80101607	0.00000		\$0.0000	\$43,312.50
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-07-01	2027-06-30				

Commodity Line Description: Technology Integrations Year 2
Child Welfare System

Extended Description:

Technology Integrations Year 2
Facilitate child welfare system integrations for each phase of the model implementation.
Hourly Rate: \$247.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	80101607	0.00000		\$0.0000	\$1,080,000.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-07-01	2027-06-30				

Commodity Line Description: Staff Professional Development Year 2
Train, Support Staff

Extended Description:

Training Delivery Year 2
Deliver SAFE Practice Model training to front-line staff.
Per Person Per Day Rate: \$450.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	80101607	0.00000		\$0.0000	\$185,625.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-07-01	2027-06-30			2026-06-30	

Commodity Line Description: Continuous Quality Improvement Year 2
Develop review tools

Extended Description:

Continuous Quality Improvement Year 2
Develop fidelity review tools and processes.
Hourly Rate: \$247.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	80101607	0.00000		\$0.0000	\$92,812.50
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-07-01	2027-06-30				

Commodity Line Description: Continuous Quality Improvement Year 2
Develop review tools

Extended Description:

Continuous Quality Improvement Year 2
Develop fidelity review tools and processes.
Hourly Rate: \$247.50



PROJECT INFORMATION

Project Name:	West Virginia: Department of Human Services
Project Location:	West Virginia State Wide
Project Background:	West Virginia: Department of Human Services, Bureau for Children and Families is seeking technical assistance and support services to ensure fidelity to the SAFE Practice Model state-wide. Implementation will include Intake, Initial Assessment, Protective Capacity Family Assessment, and Protective Capacity Progress Assessment.
Contract Initiation Date (tentative):	1-Jul-25
Primary Client Contact:	Kendra Boley-Rogers, MSW/LSW
Title:	Senior Program Manager
Contact E-mail:	kendra.f.boleyn-rogers@wv.gov
Billing /Travel Cost Estimates:	Action for Child Protection charges a billable rate of \$247.50 / hour. All activities, except for Training Delivery activities, are billed according to the time worked and based on this hourly rate. Travel costs will be billed based on actual expenses, and are estimated here to ensure project expenses/cost are appropriately calculated.

PROJECT BUDGET SUMMARY

YEAR 1		
MAJOR ACTIVITY AREAS	PROJECTED HOURS	COST
Project Management/Infrastructure	1,125	\$278,437.50
Practice and Policy Supports	650	\$160,875.00
Technology Integrations	425	\$105,187.50
Training Program Review and Redevelopment	375	\$92,812.50
Staff Professional Development and Expertise Building	1,350	\$334,125.00
Travel	-	\$178,562.50
TOTAL	3,925	\$1,150,000.00
YEAR 2		
MAJOR ACTIVITY AREAS	PROJECTED HOURS/DAYS	COST
Project Management/Infrastructure	280	\$69,300.00

Practice and Policy Supports	175	\$43,312.50
Technology Integrations	175	\$43,312.50
Training Delivery (in participant days)	2,400	\$1,080,000.00
Staff Professional Development and Expertise Building	750	\$185,625.00
Continuous Quality Improvement	375	\$92,812.50
Travel	-	\$235,637.50
TOTAL	4,155	\$1,750,000.00
YEAR 3		
MAJOR ACTIVITY AREAS	PROJECTED HOURS/DAYS	COST
Project Management/Infrastructure	195	\$48,262.50
Practice and Policy Supports	85	\$21,037.50
Technology Integrations	85	\$21,037.50
Training Delivery (in participant days)	250	\$112,500.00
Staff Professional Development and Expertise Building	350	\$86,625.00
Continuous Quality Improvement	900	\$222,750.00
Travel	-	\$87,787.50
TOTAL	1,865	\$600,000.00
		TOTAL COST
GRAND TOTAL		\$3,500,000.00

	Year 1: Project Infrastructure and Initiation					
Scope of Work:						
General Description of Activities and Efforts:	The activities outlined below represent the core work to be completed during the first year of the SAFE Practice Model implementation. Beginning July 1, 2025, the focus will be on developing a comprehensive implementation plan and establishing key working groups to lead and guide ongoing efforts. This foundational phase will include a full review and alignment of current practice and policy frameworks to ensure fidelity to the SAFE Practice Model. Concurrently, initial training, coaching, and support activities will be launched to begin building the internal staff capacity necessary to drive and sustain meaningful practice change.					
Project Management/Infrastructure						
	• Project Plan (electronic file) • Project Steering and Judicial Leadership Team Committee Charter(s) (electronic file) • Implementation Team Material(s) (electronic file(s)) • Partner Inventory (electronic file) • Model Overview Presentation Materials (electronic file(s))					
CONTRACTED DELIVERABLES						
Activity	Description	Start Date	End Date	Total Projected Hours	COST (travel not incl.)	Assumptions/Notes
Develop and maintain comprehensive implementation plan (project plan).	Develop and finalize a multi-year comprehensive project plan that includes a schedule of activities, responsible parties, and due dates for all project deliverables and represents the implementation of the SAFE Practice Model state-wide. Maintain project plan throughout life of implementation.	Jul-25	Sep-25	200	\$49,500.00	Development of comprehensive project plan will occur in the first quarter of the fiscal year. Maintenance of the project plan, including adjustment to implementation activities as needed, will occur monthly throughout the duration of the project.
Develop working charter for project steering committee. Support steering committee activities.	Partner to identify project management team and to identify key decision makers and decision making processes for project implementation. Develop a team charter which outlines roles and responsibilities for team members and includes process flow and timelines for project related decision making. Support on-going steering committee activities.	Jul-25	Sep-25	150	\$37,125.00	Project steering committee will be established in the first quarter of the fiscal year. Membership is likely to include administrators and those with authority over critical or key implementation decisions. May also include critical systems partners and stakeholders. Costs include participation in on-going steering committee activities throughout the year.
Develop working charter for Judicial Leadership Team. Support team activities.	Partner to establish Judicial Leadership Team members and to develop a team charter which outlines roles and responsibilities for team members and how decision making flows to and from the project steering committee. Support on-going committee activities.	Oct-25	Dec-25	150	\$37,125.00	Preliminary discussion regarding members for Judicial Leadership Team will occur in the first quarter. It is anticipated that the team will be formed, including the development of the team charter, by the second quarter of the fiscal year.
Convene implementation teams and implement working charter.	Convene and support Intake, Initial Family Assessment, and On-going Services Implementation teams. Facilitate regular meetings with each team to review project plans, provide status updates, and identify and escalate issues for timely decision-making.	Jul-25	Sep-25	250	\$61,875.00	Anticipated implementation teams include Intake, Initial Family Assessment, and On-going Services. Implementation teams will be established in the first quarter of the fiscal year. Note, costs include on-going support and participation in team activities throughout the year.
Create an inventory of community groups, stakeholders, and service delivery partners.	Partner to create a master list of community groups, stakeholders, and service delivery partners.	Jul-25	Dec-25	100	\$24,750.00	Inventory will also identify how the SAFE model will impact the partners, and mitigation strategies will be added to the sustainability plans.
Aid in coordinating and convening meetings with stakeholders.	Provide support in convening and educating key stakeholders to facilitate buy-in and support of the SAFE Practice Model implementation.	Oct-25	Mar-26	125	\$30,937.50	Meetings can be held virtually or face-to-face.
Develop and deliver SAFE Practice Model overview education session materials.	At project onset, develop model overview and education sessions for key stakeholders and to increase awareness about overall implementation and the practice model. These materials will be developed for in-person and electronic delivery.	Jul-25	Jun-26	150	\$37,125.00	Overview sessions are designed to provide general model information and to provide an overview of the project implementation plan. Action staff can lead or guide these sessions.
TOTALS				1,125	\$278,437.50	
Practice and Policy Supports						
	• Document(s) related to policy/practice change recommendations (electronic file(s))					
CONTRACTED DELIVERABLES						

Activity	Description	Start Date	End Date	Total Projected Hours	COST (travel not Incl.)	Assumptions/Notes
Conduct a comprehensive review of all existing child welfare policies and procedures.	Conduct a review of current policies and procedures to develop an understanding of current practices. This will inform the analysis of current practices that may be impacted by the SAFE Practice Model Implementation and support remaining project activities. This will include a review of the integration of outside providers in the overall case management lifecycle.	Jul-25	Mar-26	650	\$160,875.00	Comprehensive review of current policies and procedures will begin at the onset of the project. It is anticipated that review of current practices and analysis of implications for SAFE model implementation will occur through the second quarter of fiscal year. Action will collaborate with WV DHS on considering revisions to policy and procedures to align with SAFE model intervention manual in second and third quarter of fiscal year.
TOTALS				650	\$160,875.00	
Technology Integrations						
CONTRACTED DELIVERABLES: SAFE-related CCWIS/SACWIS documentation and files (electronic files(s))						
Activity	Description	Start Date	End Date	Total Projected Hours	COST (travel not Incl.)	Assumptions/Notes
Facilitate child welfare system integrations for each phase of the model implementation (Intake Assessment, Initial Family Assessment, and On-going Services).	Partner to ensure child welfare related IT systems incorporate SAFE Practice Model implementation changes and partner to develop system processes that align with SAFE (tools, forms, process and/or field customization).	Jul-25	Jun-26	425	\$105,187.50	
TOTALS				425	\$105,187.50	
Training Program Review and Redevelopment						
CONTRACTED DELIVERABLES: Training Model Report (electronic files(s))						
Activity	Description	Start Date	End Date	Total Projected Hours	COST (travel not Incl.)	Assumptions/Notes
Review existing training programs and related materials.	Review existing training programs and evaluate potential options for program improvement to support fidelity to the SAFE Practice Model.	Jul-25	Dec-25	375	\$92,812.50	
TOTALS				375	\$92,812.50	
Staff Professional Development and Expertise Building						
CONTRACTED DELIVERABLES: - Training Presentations and Participant Materials (electronic files(s)) - Training and Coaching Schedules (electronic files(s))						
Activity	Description	Start Date	End Date	Total Projected Hours	COST (travel not Incl.)	Assumptions/Notes
Train, coach, and support staff in becoming SAFE Practice Model experts.	Partner to build designated staff capacity on the SAFE Practice Model. This will include a combination of coaching training and activities for agency leadership and supervisors as well as focused efforts with staff designated as safety practice experts. This will also include the development of an implementation plan for workforce competency assessments on the SAFE Practice Model.	Oct-25	Jun-26	1,350	\$334,125.00	Activities to develop internal staff capacity and expertise in the SAFE model will begin in the second quarter of the fiscal year. Concerted efforts to develop competency of designated safety practice experts will occur through the first year of the project.
TOTALS				1,350	\$334,125.00	

Year 2: Project Infrastructure and Initiation						
Scope of Work:						
General Description of Activities and Efforts:						
In Year 2, the project transitions into full-scale implementation of the SAFE Practice Model. Key efforts will center on delivering comprehensive staff training, including direct instruction and a train-the-trainer model to ensure internal sustainability. Building upon the foundational work of Year 1, this phase will also focus on refining and institutionalizing practice and policy changes, continuing integration with child welfare technology systems, and expanding coaching and professional development supports. Workforce competency assessments and fidelity tools will be introduced to monitor the quality and consistency of practice across the agency. These coordinated efforts aim to embed the SAFE model into daily operations and practice at all levels of the system.						
Project Management/Infrastructure						
• Updated Project Plan (electronic file) • Project Steering Committee Material(s) (electronic file) • Implementation Team Material(s) (electronic file(s)) • Model Overview Presentation Materials (electronic file(s)) • Sustainability Plan (electronic file(s))						
CONTRACTED DELIVERABLES						
Activity	Description	Start Date	End Date	Total Projected Hours	COST (travel not incl.)	Assumptions/Notes
Maintain a comprehensive implementation plan and develop an on-going sustainability plan.	Maintain a comprehensive implementation plan and support leadership and other internal and external stakeholder groups in decision making. Partner to develop an on-going sustainability plan.	Jul-26	Jun-27	80	\$19,800.00	
Support on-going steering committee activities.	Support ongoing Steering Committee functions, including facilitation of regular meetings, documentation of key decisions, and coordination of stakeholder engagement to guide implementation progress and resolve emerging issues.	Jul-26	Jun-27	50	\$12,375.00	
Support on-going Judicial Leadership Team activities.	Support ongoing Judicial Leadership Team functions, including facilitation of regular meetings, documentation of key decisions, and coordination of stakeholder engagement to guide implementation progress and resolve emerging issues.	Jul-26	Jun-27	25	\$6,187.50	
Support implementation teams.	Support the Intake, Initial Family Assessment, and Ongoing Services Implementation Teams. Facilitate regular meetings with each team to review project plans, provide status updates, and identify and escalate issues for timely decision-making.	Jul-26	Jun-27	75	\$18,562.50	
Aid in coordinating and convening meetings with stakeholders.	Provide support in convening and educating key stakeholders to facilitate buy-in and support of the SAFE Practice Model implementation.	Jul-26	Jun-27	25	\$6,187.50	
Deliver SAFE Practice Model overview education session materials.	Deliver and/or support the delivery of overview and education sessions for key stakeholders and to increase awareness about overall implementation and the practice model.	Jul-26	Jun-27	25	\$6,187.50	
TOTALS				280	\$69,300.00	
Practice and Policy Supports						
• Document(s) related to policy/practice change recommendations (electronic file(s))						
CONTRACTED DELIVERABLES						
Activity	Description	Start Date	End Date	Total Projected Hours	COST (travel not incl.)	Assumptions/Notes
Review and revise existing child welfare policies and procedures.	Support the ongoing review of statutory requirements, policies, procedures, and other related practice documentation. Revise and finalize practice and policy materials to ensure continued alignment with the SAFE Practice Model standards and to support consistent application across all phases of child welfare intervention.	Jul-26	Jun-27	175	\$43,312.50	
TOTALS				175	\$43,312.50	

Technology Integrations						
SAFE-related CCWIS/SACWIS documentation and files (electronic files(s))						
CONTRACTED DELIVERABLES						
Activity	Description	Start Date	End Date	Total Projected Hours	COST (travel not incl.)	Assumptions/Notes
Facilitate child welfare system integrations for each phase of the model implementation (Intake Assessment, Initial Family Assessment, and On-going Services).	Partner to ensure child welfare related IT systems incorporate SAFE Practice Model Implementation changes and partner to develop system processes that align with SAFE (tools, forms, process and/or field customization).	Jul-26	Jun-27	175	\$49,312.50	
TOTALS				175	\$49,312.50	
Training Delivery						
- Training Presentations and Participant Materials (electronic files(s)) - Training Schedules (electronic files(s))						
CONTRACTED DELIVERABLES						
Activity	Description	Start Date	End Date	Total Number Participant Training Days	COST (travel not incl.)	Assumptions/Notes
Deliver SAFE Practice Model training to front-line staff.	Partner to deliver training to all staff on the SAFE Practice Model. Will incorporate a train-the-trainer approach to delivery of training materials and the estimate includes Action for Child Protection delivering majority of the training during initial rollout to staff.	Jul-26	Jun-27	2,400	\$1,080,000.00	Expenses for formal trainings delivered are billed at \$450/per person per day plus travel expenses. Train the trainer and other transition and sustainability training activities are billed at the standard hourly rates and included under Staff Professional Development and Expertise Building. Costs for training here are estimates based on known variables
TOTALS				2,400	\$1,080,000.00	
Staff Professional Development and Expertise Building						
- Training Presentations and Participant Materials (electronic files(s)) - Training and Coaching Schedules (electronic files(s)) - Workforce Competency Assessment Process Documents (electronic files(s)) - Workforce Competency Assessment Tools Documents (electronic files(s))						
CONTRACTED DELIVERABLES						
Activity	Description	Start Date	End Date	Total Projected Hours	COST (travel not incl.)	Assumptions/Notes
Train, coach, and support staff in becoming SAFE Practice Model experts.	Continue to build designated staff capacity on the SAFE Practice Model. This will include a combination of coaching training and activities for agency leadership and supervisors as well as focused efforts with staff designated as safety practice experts. This will include train the trainer activities for designated training staff. This will also include the full implementation of workforce competency assessments on the SAFE Practice Model.	Jul-26	Jun-27	750	\$185,625.00	
TOTALS				750	\$185,625.00	
Continuous Quality Improvement						
- Fidelity Review Process Documents (electronic files(s)) - Fidelity Review Tools (electronic files(s))						
CONTRACTED DELIVERABLES						
Activity	Description	Start Date	End Date	Total Projected Hours	COST (travel not incl.)	Assumptions/Notes
Develop fidelity review tools and processes.	Develop fidelity criteria and related tools for SAFE Practice Model case reviews for each phase of the model implementation (Intake Assessment, Initial Family Assessment, and On-going Services).	Jul-26	Jun-27	375	\$92,812.50	
TOTALS				375	\$92,812.50	

Year 3: Project Sustainability and Closeout						
Scope of Work:						
General Description of Activities and Efforts:						
Project Management/Infrastructure						
CONTRACTED DELIVERABLES:						
Activity						
Description						
Start Date						
End Date						
Total Projected Hours						
COST (travel not incl.)						
Assumptions/Notes						
Maintain a comprehensive implementation plan and support leadership and other internal and external stakeholder groups in decision making. Maintain / finalize sustainability plan.						
Support ongoing Steering Committee functions, including facilitation of regular meetings, documentation of key decisions, and coordination of stakeholder engagement to guide implementation progress and resolve emerging issues.						
Support ongoing Judicial Leadership Team functions, including facilitation of regular meetings, documentation of key decisions, and coordination of stakeholder engagement to guide implementation progress and resolve emerging issues.						
Support the Intake, Initial Family Assessment, and Ongoing Services Implementation Teams. Facilitate regular meetings with each team to review project plans, provide status updates, and identify and escalate issues for timely decision-making.						
Aid in coordinating and convening meetings with stakeholders.						
Deliver and/or support the delivery of overview and education sessions for key stakeholders and to increase awareness about overall implementation and the practice model.						
TOTALS						
Practice and Policy Supports						
CONTRACTED DELIVERABLES:						
Document(s) related to policy/practice change recommendations (electronic file(s))						
Activity						
Description						
Start Date						
End Date						
Total Projected Hours						
COST (travel not incl.)						
Assumptions/Notes						
Review and revise existing child welfare policies and procedures.						

			TOTALS	85	\$21,037.50	
Technology Integrations						
CONTRACTED DELIVERABLES			• SAFE-related CCWIS/SACWIS documentation and files (electronic files(s))			
Activity	Description	Start Date	End Date	Total Projected Hours	COST (travel not Incl.)	Assumptions/Notes
Facilitate child welfare system integrations for each phase of the model implementation (Intake Assessment, Initial Family Assessment, and On-going Services).	Partner to ensure child welfare related IT systems incorporate SAFE Practice Model implementation changes and partner to develop system processes that align with SAFE (tools, forms, process and/or field customization).	Jul-27	Jun-28	85	\$21,037.50	
TOTALS				85	\$21,037.50	
Training Delivery						
CONTRACTED DELIVERABLES			• Training Presentations and Participant Materials (electronic files(s)) • Training Schedules (electronic files(s))			
Activity	Description	Start Date	End Date	Total Number Participant Training Days	COST (travel not Incl.)	Assumptions/Notes
Deliver SAFE Practice Model training to front-line staff.	Deliver SAFE Practice Model training, providing support and coaching to agency staff in delivery.	Jul-27	Jun-28	250	\$112,500.00	Expenses for formal trainings delivered are billed at \$450/per person per day plus travel expenses. Train the trainer and other transition and sustainability training activities are billed at the standard hourly rates and included under Staff Professional Development and Expertise Building. Costs for training here are estimates based on known variables.
TOTALS				250	\$112,500.00	
Staff Professional Development and Expertise Building						
CONTRACTED DELIVERABLES			• Training Presentations and Participant Materials (electronic files(s)) • Training and Coaching Schedules (electronic files(s)) • Workforce Competency Assessment Process Documents (electronic files(s)) • Workforce Competency Assessment Tools Documents (electronic files(s))			
Activity	Description	Start Date	End Date	Total Projected Hours	COST (travel not Incl.)	Assumptions/Notes
Train, coach, and support staff in becoming SAFE Practice Model experts.	Continue to build designated staff capacity on the SAFE Practice Model. This will include a combination of coaching training and activities for agency leadership and supervisors as well as focused efforts with staff designated as safety practice experts. This will include train the trainer activities for designated training staff. This will also include the full implementation of workforce competency assessments on the SAFE Practice Model.	Jul-27	Jun-28	350	\$86,625.00	
TOTALS				350	\$86,625.00	
Continuous Quality Improvement						
CONTRACTED DELIVERABLES			• Fidelity Review Process Documents (electronic files(s)) • Fidelity Review Tools (electronic files(s))			
Activity	Description	Start Date	End Date	Total Projected Hours	COST (travel not Incl.)	Assumptions/Notes
Conduct fidelity reviews and processes.	Partner to assess SAFE Practice Model intervention fidelity and provide a summary of findings for 6-12 months post implementation. Intervention fidelity assessments will support full model implementation and the achievement of practice outcomes.	Jul-27	Jun-28	900	\$222,750.00	
TOTALS				900	\$222,750.00	

OK
Althea Greenhowe



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- ☐ All Words 
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"action for child protection inc" 

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Business Organization Detail

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ACTION FOR CHILD PROTECTION, INC.

See Attached

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C Corporation	5/30/2025		5/30/2025	Foreign	Non-Profit				

Organization Information			
Business Purpose	6241 - Health Care and Social Assistance - Social Assistance - Individual and Family Services (child, youth, elderly, disabled)		Capital Stock
Charter County		Control Number	9BBT0
Charter State	NC	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	
Authorized Shares	Young Entrepreneur		Not Specified

Addresses	
Type	Address
Notice of Process Address	CT CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561
Principal Office Address	2101 SARDIS RD N STE 204 CHARLOTTE, NC, 28227 USA
Principal Office Mailing Address	2101 SARDIS RD N STE 204 CHARLOTTE, NC, 28227 USA
Type	Address

Officers	
Type	Name/Address
Director	KAY THOMAS 2101 SARDIS RD N STE 204 CHARLOTTE, NC, 28227
President	THERESA COSTELLO 2101 SARDIS RD N STE 204

	CHARLOTTE, NC, 28227
Secretary	THERESA COSTELLO 2101 SARDIS RD N STE 204 CHARLOTTE, NC, 28227
Treasurer	KATHY DARWIN 2101 SARDIS RD N STE 204 CHARLOTTE, NC, 28227
Type	Name/Address

Annual Reports
Filed For
2026
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, June 17, 2026 — 9:35 AM

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Address

Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
✓ Payment	8920 LAWYERS RD	CHARLOTTE	NC	28227	Sharman Burnside
Billing	8920 Lawyers Road	Charlotte	NC	28227	Sharman Burnside
Ordering	8920 Lawyers Road	Charlotte	NC	28227	Lisa S Ruiz-Lee
Payment	2101 SARDIS RD N STE 204	CHARLOTTE	NC	28227	Sharman Burnside
Ordering	2101 SARDIS RD N STE 204	CHARLOTTE	NC	28227	Sharman Burnside

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Vendor/Customer : 000000213911

ACTION FOR CHILD PROTECTION INC

Address Type : Payment 

Division/Department :

Additional Address Info. :

Prevent New Spending :

Default Currency : USD - US Dollar 

Active From : 05/15/2025 

Active To : 

Default Record : 

Mail Returned :

Active Address : Yes

▼ Address Information

Address ID : AD000034 	Country Phone Code : 1
Street 1 : 8920 LAWYERS RD	Phone : 775-762-6015
Street 2 : PO BOX 691210	Phone Extension :
City : CHARLOTTE	County : 
State/Province : NC 	County Name :
Zip/Postal Code : 28227	Country : US 
DUNS :	
Extended DUNS :	
Unique Entity Identifier :	
CAGE Code :	

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