



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 06-10-2026

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0511 3065 BBH2600000003 1	Change Order No:	Procurement Folder:	1984763
Document Name:	Kepro BBH Mandatory Services		Reason for Modification:	
Document Description:	Kepro BBH Mandatory Services			
Procurement Type:	Central Delivery Order			
Buyer Name:	Crystal G Hustead			
Telephone:	(304) 558-2402			
Email:	crystal.g.hustead@wv.gov			
Shipping Method:	Best Way		Master Agreement Number: CMA 0511 BMS2300000007 1	
Free on Board:	FOB Dest, Freight Prepaid			

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000125086 KEYSTONE PEER REVIEW ORGANIZATION LLC 424 CHURCH STREET NASHVILLE TN 37219 US Vendor Contact Phone: 717-265-7038 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Jennifer L Fletcher Requestor Phone: 304-352-5598 Requestor Email: jennifer.l.fletcher@wv.gov 2026 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
PURCHASING AGENT - 304-356-4802 HEALTH AND HUMAN RESOURCES BBH/HF 350 CAPITOL ST, RM 350 CHARLESTON WV 25301-3702 US	PURCHASING AGENT - 304-356-4802 HEALTH AND HUMAN RESOURCES BBH/HF 350 CAPITOL ST, RM 350 CHARLESTON WV 25301-3702 US

Purchasing Division's File Copy

Total Order Amount: \$551,460.24

CH 6/11/26

PURCHASING DIVISION AUTHORIZATION
DATE: <i>[Signature]</i> 6/11/26
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: <i>[Signature]</i> 6-11-26
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Prospective CDO for Kepro for BBH using CMA BMS23*07

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80000000	12.00000	EA	\$44,201.2500	\$530,415.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-05-01	2027-04-30	KEPRO		2026-06-12	

Commodity Line Description: BBH Mandatory Services-Base Year Four-BBH Comprehensive Serv**Extended Description:**

Utilization Management and Prior Authorization Services

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80000000	12.00000	EA	\$1,753.7700	\$21,045.24
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-05-01	2027-04-30	KEPRO		2026-06-12	

Commodity Line Description: BBH Mandatory Services-Base Year Four-Satisfaction Surveys**Extended Description:**

Utilization Management and Prior Authorization Services

VENDOR CUSTOMER CODE	QUANTITY MAN NUMBER	SUPPLIER NAME	MANUFACTURER NAME	MANUFACTURER PART NUMBER	COMMODITY CODE	ITEM DESCRIPTION	EXTENDED DESCRIPTION	UNIT OF MEASURE	LIST PRICE	DELIVERY DAYS
000000125086	341A	KEPRO	KEPRO	341	80000000	BSH Mandatory Services-Base Year Four-BSH Comprehensive Service Data Collection	BSH Mandatory Services-Base Year Four-BSH Comprehensive Service Data Collection	EA	44201.3	1
000000125086	342A	KEPRO	KEPRO	342	80000000	BSH Mandatory Services-Base Year Four-Satisfaction Surveys	BSH Mandatory Services-Base Year Four-Satisfaction Surveys	EA	1753.77	1

Ok

Althes Greenhowe



WEST VIRGINIA DEPARTMENT OF

**HUMAN
SERVICES**

STATE OF WEST VIRGINIA
DEPARTMENT OF HUMAN SERVICES
BUREAU FOR BEHAVIORAL HEALTH

Elizabeth M. Hardy
Commissioner

MEMORANDUM

DATE: June 11, 2026
TO: Bryan Rosen, OSA Deputy Secretary of Administration
FROM: Jennifer Fletcher
RE: CDO, 0511, BBH26*03

Director Rosen,

Please accept this late justification memo regarding CDO, 0511, BBH26*03. As we are currently working on various projects and contracts, this CDO fell between the cracks unfortunately. Going forward we will make sure to keep a better tracking system so this does not happen again. We apologize for the oversight and will do better going forward.

Thank you so much,

Jennifer

Ok

Althea Greenhowe





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"keystone peer review organization llc"

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- ☐ Inactive

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Business Organization Detail

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KEYSTONE PEER REVIEW ORGANIZATION, LLC

** See Attached **

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
LLC Limited Liability Company	1/17/2023		1/17/2023	Foreign	Profit				

Organization Information			
Business Purpose	5416 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Management, Scientific and Tech Consulting Services (administrative, general, HR, marketing, process, physical distribution, logistics, environmental)		Capital Stock
Charter County	Kanawha	Control Number	9B3T8
Charter State	PA	Excess Acres	
At Will Term	A	Member Managed	MBR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	1007 BULLITT ST. SUITE 200 CHARLESTON, WV, 25301 USA
Notice of Process Address	CORPORATION SERVICE COMPANY 808 GREENBRIER STREET CHARLESTON, WV, 25311
Principal Office Address	1600 TYSONS BLVD SUITE 1000 MCLEAN, VA, 22102 USA
Principal Office Mailing Address	1600 TYSONS BLVD SUITE 1000 MCLEAN, VA, 22102 USA
Type	Address

Officers	
Type	Name/Address
Member	KEYSTONE PEER REVIEW ORGANIZATION HOLDINGS, LLC 1600 TYSONS BLVD SUITE 1000 MCLEAN, VA, 22102
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
ACENTRA HEALTH	TRADENAME	8/8/2023	
DBA Name	Description	Effective Date	Termination Date

Annual Reports	
Filed For	
2026	
2025	
2024	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, June 11, 2026 — 12:27 PM

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Address

Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
✓ Ordering	424 CHURCH STREET	NASHVILLE	TN	37219	
Payment	1600 TYSONS BLVD STE 1000	MCLEAN	VA	22102	Mark Erb
Ordering	1600 TYSONS BLVD STE 1000	MCLEAN	VA	22102	Beth Lutz

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Vendor/Customer : 000000125086

KEYSTONE PEER REVIEW ORGANIZATION LLC

Active From : 06/08/2023 Active To : Address Type : Ordering 

Default Record : !

Division/Department :

Mail Returned :)

Additional Address Info. :

Active Address : Yes

Prevent New Spending :

Default Currency : USD - US Dollar 

▼ Address Information

Address ID : AD000001  Country Phone Code : 1
Street 1 : 424 CHURCH STREET Phone : 216-392-2833
Street 2 : SUITE 2200 Phone Extension :
City : NASHVILLE County : 
State/Province : TN  County Name :
Zip/Postal Code : 37219 Country : US 
DUNS :
Extended DUNS :
Unique Entity Identifier :
CAGE Code :

► Prenote/EFT

► Remittance Advice

► Contact Information

► Contact Address Information

► Geographic Designation

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