



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 06-10-2026

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0506 0506 HHR2600000001 2	Change Order No:	1	Procurement Folder:	1954895
Document Name:	Security Guard Services	Reason for Modification: CO 1 - to add services for Mercer County			
Document Description:	Security Guard Services				
Procurement Type:	Central Delivery Order				
Buyer Name:	Crystal G Hustead				
Telephone:	(304) 558-2402				
Email:	crystal.g.hustead@wv.gov				
Shipping Method:	Best Way	Master Agreement Number: CMA 0506 HHR2400000002 2			
Free on Board:	FOB Dest, Freight Prepaid				

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000101373 CRAMER SECURITY & INVESTIGATIONS INC 190 TEMPLEVIEW DR BECKLEY WV 25801 US Vendor Contact Phone: 999-999-9999 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Brian D Pauley Requestor Phone: (304) 558-2810 Requestor Email: brian.d.pauley@wv.gov 2026 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES OPERATIONS/PURCHASING ONE DAVIS SQUARE, FIRST FLOOR, RM 110 CHARLESTON WV 25301 US	VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Total Order Amount: \$1,303,605.07

Purchasing Division's File Copy

CHA 6/16/26
PURCHASING DIVISION AUTHORIZATION
DATE: 6/16/26
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: 6-16-26
ELECTRONIC SIGNATURE ON FILE

Extended Description:

CO 1 - To add security coverage to Mercer County

Security Guard Services Prospective Delivery Order - 07/1/2026 through 05/22/2027

Quantities listed in this delivery order are approximations only, based on agency estimates. It is understood and agreed that the Contract shall cover the quantities worked during the term of this delivery order.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	92121504	2080.00000	HOURL	\$21.1700	\$44,033.60
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-05-23	2027-05-22			2026-07-10	

Commodity Line Description: Site Supervisor - Diamond Building**Extended Description:**

Site Supervisor - Diamond Building

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	92121504	8736.00000	HOURL	\$19.0700	\$166,595.52
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-05-23	2027-05-22			2026-07-10	

Commodity Line Description: Shift Supervisor - Diamond Building**Extended Description:**

Shift Supervisor - Diamond Building

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	92121504	8736.00000	HOURL	\$17.1500	\$149,822.40
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-05-23	2027-05-22			2026-07-10	

Commodity Line Description: Rover - Diamond Building**Extended Description:**

Rover - Diamond Building

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	92121504	2340.00000	HOURL	\$17.1500	\$40,131.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-05-23	2027-05-22			2026-07-10	

Commodity Line Description: Front Desk (Rover) - Diamond Building**Extended Description:**

Front Desk (Rover) - Diamond Building

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	92121504	3380.00000	HOURL	\$17.1500	\$57,967.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-05-23	2027-05-22			2026-07-10	

Commodity Line Description: Rover - Parking Garage**Extended Description:**

Rover - Parking Garage

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	92121504	3120.00000	HOUR	\$17.1500	\$53,508.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2026-05-23	2027-05-22				2026-07-10

Commodity Line Description: Front Desk (Rover) - One Davis Square

Extended Description:

Front Desk (Rover) - One Davis Square

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	92121504	6656.00000	HOUR	\$17.1500	\$114,150.40
Service From	Service To	Manufacturer		Model No	Delivery Date
2026-05-23	2027-05-22				2026-07-10

Commodity Line Description: Rover - Kanawha County DHS

Extended Description:

Rover - Kanawha County DHS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	92121504	6656.00000	HOUR	\$17.1500	\$114,150.40
Service From	Service To	Manufacturer		Model No	Delivery Date
2026-05-23	2027-05-22				2026-07-10

Commodity Line Description: Rover - Cabell County DHS

Extended Description:

Rover - Cabell County DHS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	92121504	6656.00000	HOUR	\$17.1500	\$114,150.40
Service From	Service To	Manufacturer		Model No	Delivery Date
2026-05-23	2027-05-22				2026-07-10

Commodity Line Description: Rover - OCME

Extended Description:

Rover - OCME

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	92121504	2288.00000	HOUR	\$17.1500	\$39,239.20
Service From	Service To	Manufacturer		Model No	Delivery Date
2026-05-23	2027-05-22				2026-07-10

Commodity Line Description: Rover - OLS

Extended Description:

Rover - OLS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
12	92121504	780.00000	HOUR	\$17.1500	\$13,377.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2026-05-23	2027-05-22				2026-07-10

Commodity Line Description: Rover - Raleigh County DHS

Extended Description:

Rover - Raleigh County DHS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
13	92121504	780.00000	HOURL	\$17.1500	\$13,377.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-05-23	2027-05-22			2026-07-10	

Commodity Line Description: Rover - Berkeley County DHS

Extended Description:

Rover - Berkeley County DHS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
15	92121504	520.00000	HOURL	\$17.1500	\$8,918.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-05-23	2027-05-22			2026-07-10	

Commodity Line Description: Rover - Wyoming County DHS

Extended Description:

Rover - Wyoming County DHS
1767 Bearhold Road
Pineville, WV 24874

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
16	92121504	520.00000	HOURL	\$17.1500	\$8,918.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-05-23	2027-05-22			2026-07-10	

Commodity Line Description: Rover - McDowell County DHS

Extended Description:

Rover - McDowell County DHS
840 Virginia Avenue
Welch, WV 24801

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
17	92121504	2080.00000	HOURL	\$19.0700	\$39,665.60
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-05-23	2027-05-22			2026-07-10	

Commodity Line Description: Shift Supervisor - Kanawha County DHS

Extended Description:

Shift Supervisor - Kanawha County DHS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
18	92121504	2080.00000	HOURL	\$19.0700	\$39,665.60
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-05-23	2027-05-22			2026-07-10	

Commodity Line Description: Shift Supervisor - Cabell County DHS

Extended Description:

Shift Supervisor - Cabell County DHS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
19	92121504	2080.00000	HOURL	\$19.0700	\$39,665.60
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-05-23	2027-05-22			2026-07-10	

Commodity Line Description: Shift Supervisor - OCME

Extended Description:

Shift Supervisor - OCME

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
20	92121504	2080.00000	HOURL	\$19.0700	\$39,665.60
Service From	Service To	Manufacturer		Model No	Delivery Date
2025-05-23	2026-05-22				2026-07-10

Commodity Line Description: Shift Supervisor - OLS

Extended Description:

Shift Supervisor - OLS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
21	92121504	2080.00000	HOURL	\$19.0700	\$39,665.60
Service From	Service To	Manufacturer		Model No	Delivery Date
2026-05-23	2027-05-22				2026-07-10

Commodity Line Description: Shift Supervisor - Raleigh County DHS

Extended Description:

Shift Supervisor - Raleigh County DHS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
22	92121504	2080.00000	HOURL	\$19.0700	\$39,665.60
Service From	Service To	Manufacturer		Model No	Delivery Date
2026-05-23	2027-05-22				2026-07-10

Commodity Line Description: Shift Supervisor - Berkeley County DHS

Extended Description:

Shift Supervisor - Berkeley County DHS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
23	92121504	2080.00000	HOURL	\$19.0700	\$39,665.60
Service From	Service To	Manufacturer		Model No	Delivery Date
2026-05-23	2027-05-22				2026-07-10

Commodity Line Description: Shift Supervisor - Wyoming County DHS

Extended Description:

Shift Supervisor - Wyoming County DHS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
24	92121504	2080.00000	HOURL	\$19.0700	\$39,665.60
Service From	Service To	Manufacturer		Model No	Delivery Date
2026-05-23	2027-05-22				2026-07-10

Commodity Line Description: Shift Supervisor - McDowell County DHS

Extended Description:

Shift Supervisor - McDowell County DHS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
25	92121504	1880.00000	HOURL	\$19.0700	\$35,851.60
Service From	Service To	Manufacturer		Model No	Delivery Date
2026-07-01	2027-05-22				2026-07-10

Commodity Line Description: Shift Supervisor - Mercer County DHS

Extended Description:

Shift Supervisor - Mercer County DHS

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
26	92121504	705.00000	HOUR	\$17.1500	\$12,090.75
Service From	Service To	Manufacturer	Model No	Delivery Date	
2026-07-01	2027-05-22			2026-07-10	

Commodity Line Description: Rover - Mercer County DHS

Extended Description:

Rover - Mercer County DHS



190 Templeview Dr | Beckley, West Virginia 25801 | Telephone: 304-256-0300 | Fax: 304-256-0895 | Toll Free: 1-877-256-0302

CDO 0506
HHR 26*1

To: Christopher S. Vendura, Safety, Security, Loss Specialist

From: Timothy C. Boothe, Vice President

Date: June 10, 2026

Re: CMA 0506 HHR24*2 Security Guard Services

For the contract dates of service July 1, 2026, through May 22, 2027, Cramer Security & Investigations agrees to adding security coverage in Mercer County to the same terms, conditions, and pricing as defined in CMA 0506 HHR24*2.

Timothy C. Boothe
Timothy C. Boothe, VP

Agreed.
All
Greenh

CDO Request against HHR24*2
 Dates July 1, 2026 to May 22, 2027

	total hours		Unit Price (Hourly Rate)		total cost	Funding info
Mercer County DoHS Rover	705	x	\$17.15		\$12,090.75	
Mercer County DoHS Shift Supervisor	1880	x	\$19.07		\$35,851.60	
Grand Total					\$47,942.35	

5094-3152-13000 \$5753.08 BCSE
 5362-2557-09900 \$24407.01 BSS
 5362-2744-09900 \$17782.26 BFA



Subcontracting Plan Reporting system issues resolved [Show Details](#)
Jun 10, 2026



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Aug 15, 2025



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"CRAMER SECURITY & INVESTIGATIONS INC" 

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Business Organization Detail

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CRAMER SECURITY & INVESTIGATIONS, INC.

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C Corporation	4/7/2011		4/7/2011	Domestic	Profit				

Organization Information			
Business Purpose	8129 - Other Services (except Public Administration) - Personal and Laundry Services - Other Personal Services (pet care, photofinishing, one-hour, parking lots & garages)		Capital Stock 1000.0000
Charter County	Raleigh	Control Number	99ON3
Charter State	WV	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	100.000000
Authorized Shares	10	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	190 TEMPLEVIEW DRIVE BECKLEY, WV, 25801
Notice of Process Address	GREG DARBY PO BOX 1082 BECKLEY, WV, 25802
Principal Office Address	190 TEMPLEVIEW DRIVE BECKLEY, WV, 25801 USA
Principal Office Mailing Address	PO BOX 1082 BECKLEY, WV, 25802
Type	Address

X Close

Officers	
Type	Name/Address
Director	CORY BEASLEY PO BOX 1082 BECKLEY, WV, 25801

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Director	GREG DARBY PO BOX 1082 BECKLEY, WV, 25802
President	GREG DARBY PO BOX 1082 BECKLEY, WV, 25802
Vice-President	TIMOTHY BOOTHE PO BOX 1082 BECKLEY, WV, 25802
Type	Name/Address

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, June 16, 2026 — 11:37 AM

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Crystal Huskard</u> Date: <u>4/16/26</u> Solicitation No. <u>CDO HHR26*01</u>	Agency: OSA Procurement Officer Submitting Requisition: Althea Greenhowe Requisition No. CDO 0506 HHR26*1 PF No.: 1954895
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	☒	☐	☒	☐
2	Use of correct specification template	☒	☐	☒	☐
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	☒	☐	☒	☐
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	☒	☐	☒	☐
5	Maximum budgeted amount in wvOASIS	☒	☐	☒	☐
6	Suggested vendors in wvOASIS	☒	☐	☒	☐
7	Capitol Building Commission pre-approval	☐	☐	☒	☐
8	Financing (Governor's Office) pre-approval	☐	☐	☒	☐
9	Fleet Management Division pre-approval	☐	☐	☒	☐

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	☐	☐	☒	☐
	Automobile Liability	☐	☐	☒	☐
	Workers' Compensation/Employer's Liability	☐	☐	☒	☐
	Cyber Liability	☐	☐	☒	☐
	Builder's Risk/Installation Floater	☐	☐	☒	☐
	Professional Liability	☐	☐	☒	☐
	Other (specify)	☐	☐	☒	☐
11	Office of Technology CIO pre-approval	☐	☐	☒	☐
12	Treasurer's Office (banking) pre-approval	☐	☐	☒	☐

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	☒	☒	☐	☒
2	Standard change order language	☒	☒	☐	☒
3	Office of Technology CIO approval	☐	☐	☒	☐
4	Justification for price increases/backdating/other	☐	☐	☒	☐
5	Bond Rider (Construction)	☐	☐	☒	☐
6	Secretary of State Verification	☒	☒	☐	☒
7	State debarment verification	☒	☒	☐	☒
8	Federal debarment verification	☒	☒	☐	☒

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

Crystal Husted