



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 06-10-2026

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0439 0439 EBA250000001B 2	Procurement Folder:	1660659
Document Name:	EBA75320 Tower Services - Central District	Reason for Modification:	
Document Description:	EBA75320 Tower Services - Central District	Change Order 01 To Renew Contract	
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2025-06-13
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-06-12

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000186939 PILLAR INNOVATIONS LLC 200 CORPORATE DR GRANTSVILLE MD 21536-1259 US Vendor Contact Phone: 304-983-8900 Extension:	Requestor Name: Cecil Dale Malcomb Requestor Phone: (304) 254-7858 Requestor Email: dmalcomb@wvpublic.org																				
Discount Details:																					
<table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

2026
FILE LOCATION _____

INVOICE TO	SHIP TO
CHIEF FINANCIAL OFFICER EDUCATIONAL BROADCASTING 124 INDUSTRIAL PARK RD BEAVER WV 25813 US	PURCHASING ADMINISTRATOR EDUCATIONAL BROADCASTING 600 CAPITOL ST CHARLESTON WV 25301-1223 US

CR 6-17-26

Total Order Amount:

Open End

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION

DATE: *6/16/2026*
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: *6/25/2026*
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: *6-25-26*
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No.01 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal June 13th, 2026 through June 12th, 2027.

Renewal Years Remaining: 2

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	72141118			EA	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Tower, Antenna, Site Maintenance/Repair - Central District

Extended Description:

See attached documentation and pricing page for further details.



Trinity Green
Asst. Purchasing Coordinator
Phone: (304) 254-7859
Email: tgreen@wvpublic.org

June 1st, 2026

Todd Hetrick
Dept Manager – Tower Services & Telecommunications
Pillar Innovations LLC
104 Corporate Drive
Morgantown, WV 26501
Phone: (304) 983-8900 x2425
Cell: (301) 616-6344
Email: toddhetrick@pillarinnovations.com

Subject: First Renewal of CMA 0439 EBA250000001B, Tower Services – Central District

Dear Mr. Hetrick:

The State of West Virginia is offering to renew subject contract under the same terms, conditions and pricing. The renewal dates are June 13th, 2026 through June 12th, 2027. If your company agrees to this renewal, please sign below and return the original to my attention as soon as possible.

In addition to these documents, please include a current, **valid contractor's license** for verification and a current Certificate of Insurance (COI) for both General Commercial Liability and Automotive Liability insurance.

Please call if you have any questions.

Very truly yours,

A handwritten signature in blue ink, appearing to read 'tgreen', written over a horizontal line.

Trinity Green

Attachment

We agree to renew the contract for the period stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Justin Stephens
Name

Justin Stephens
Signature

Executive VP
Title

6/4/26
Date



CONTRACTOR LICENSE

AUTHORIZED BY THE
West Virginia Contractor
Licensing Board

NUMBER: WV042833

CLASSIFICATION:
ELECTRICAL
GENERAL BUILDING
SPECIALTY

PILLAR INNOVATIONS LLC
200 CORPORATE DR
GRANTSVILLE, MD 21536

DATE ISSUED

AUGUST 3, 2025

EXPIRATION DATE

AUGUST 3, 2026

Authorized Signature

Chair, West Virginia Contractor
Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.

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Online Data Services Help

Business Organization Detail

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PILLAR INNOVATIONS, LLC

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
LLC Limited Liability Company	1/22/2007		1/22/2007	Foreign	Profit				

Organization Information			
Business Purpose	3332 - Manufacturing - Machinery Manufacturing - Industrial Machinery Manufacturing (food product, semiconductor, sawmill, woodworking, paper, printing)		Capital Stock
Charter County	Monongalia	Control Number	90949
Charter State	MD	Excess Acres	
At Will Term	T	Member Managed	MGR
At Will Term Years	93	Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	104 CORPORATION DRIVE MORGANTOWN, WV, 26501
Notice of Process Address	PILLAR INNOVATIONS, LLC 104 CORPORATE DRIVE MORGANTOWN, WV, 26501
Principal Office Address	200 CORPORATE DRIVE GRANTSVILLE, MD, 215361259 USA
Principal Office Mailing Address	200 CORPORATE DRIVE GRANTSVILLE, MD, 215361259 USA
Type	Address

Officers	
Type	Name/Address
Manager	SHAWN BENDER 333 CORPORATE DR GRANTSVILLE, MD, 21536
Manager	6 ADDITIONAL MANAGERS IN REINSTATEMENT
Type	Name/Address

Annual Reports	
Filed For	
2026	
2025	
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2021	
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, June 12, 2026 — 2:08 PM

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e.g. 1606N020Q02

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- ☒ All Words [i](#)
- ☐ Exact Phrase [i](#)

e.g. 123456789, Smith Corp

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- ☒ Ineligible (Proceedings Complete)
- ☒ Prohibition/Restriction
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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Larry D. McDonnell</u> Date: <u>4/12/24</u> Solicitation No. <u>CMAEBA25*01B c/o 1</u>	Agency: 0439 Educational Broadcasting Procurement Officer Submitting Requisition: Trinity Green Requisition No. CMA 0439 EBA250000001B/ CO1 R1 / EBA75320 PF No.: 1660659
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	☒	☐	☐	☐
2	Use of correct specification template	☒	☐	☐	☐
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	☒	☐	☐	☐
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	☒	☐	☐	☐
5	Maximum budgeted amount in wvOASIS	☒	☐	☐	☐
6	Suggested vendors in wvOASIS	☒	☐	☐	☐
7	Capitol Building Commission pre-approval	☐	☐	☐	☐
8	Financing (Governor's Office) pre-approval	☐	☐	☐	☐
9	Fleet Management Division pre-approval	☐	☐	☐	☐

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	☐	☐	☐	☐
	Automobile Liability	☐	☐	☐	☐
	Workers' Compensation/Employer's Liability	☐	☐	☐	☐
	Cyber Liability	☐	☐	☐	☐
	Builder's Risk/Installation Floater	☐	☐	☐	☐
	Professional Liability	☐	☐	☐	☐
	Other (specify)	☐	☐	☐	☐
11	Office of Technology CIO pre-approval	☐	☐	☐	☐
12	Treasurer's Office (banking) pre-approval	☐	☐	☐	☐

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	☒	☒	☐	☒
2	Standard change order language	☒	☒	☐	☒
3	Office of Technology CIO approval	☐	☐	☒	☒
4	Justification for price increases/backdating/other	☐	☐	☒	☒
5	Bond Rider (Construction)	☐	☐	☒	☒
6	Secretary of State Verification	☒	☒	☐	☒
7	State debarment verification	☒	☒	☐	☒
8	Federal debarment verification	☒	☒	☐	☒

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: 