



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Date: 05-29-2026

Order Number:	CPO 0310 6535 DNR2600000026 2	Change Order No:	1	Procurement Folder:	1875956
Document Name:	North Bend Lodge HVAC Rehabilitation			Reason for Modification: Change Order No. 01 issued to establish the contract beginning and ending dates per the attached documentation.	
Document Description:	North Bend Lodge HVAC Rehabilitation				
Procurement Type:	Central Purchase Order				
Buyer Name:	Joseph (Josh) E Hager III				
Telephone:	(304) 558-2306				
Email:	joseph.e.hageriii@wv.gov				
Shipping Method:	Best Way	Effective Start Date:	2026-06-15		
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-10-12		

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	VC0000015220			Requestor Name:	James H Adkins
CITY PLUMBING & HEATING 1500 MORGANTOWN INDUSTRIAL PARK				Requestor Phone:	(304) 558-3397
MORGANTOWN WV 26501				Requestor Email:	jamie.h.adkins@wv.gov
US				<div style="font-size: 48px; font-weight: bold;">2026</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
Vendor Contact Phone:	304-296-2339	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
PARKS & RECREATION-PEM SECTION DIVISION OF NATURAL RESOURCES 112 CALIFORNIA AVENUE BLDG 4 CHARLESTON WV 25305 US	SUPERINTENDENT DIVISION OF NATURAL RESOURCES NORTH BEND STATE PARK 202 NORTH BEND PARK RD CAIRO WV 26337-9730 US

CR 6-1-26

Total Order Amount:	\$219,355.00
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Purchasing Division's File Copy

JA 5-29-26

PURCHASING DIVISION AUTHORIZATION DATE: <i>Mark O'Neil 6/1/2026</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>[Signature]</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Gody Red 6-3-26</i> ELECTRONIC SIGNATURE ON FILE
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6/3/2026

Extended Description:

Change Order

Change Order No. 01 issued to establish contract start date per the attached Notice to Proceed letter.

Contract start and end dates: 06/15/2026 - 10/12/2026.

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72151200	0.00000		0.000000	219355.00
Service From	Service To	Manufacturer	Model No		
2026-06-15	2026-10-12				

Commodity Line Description: Heating and cooling and air conditioning HVAC construction a

Extended Description:

New HVAC system at North Bend SP Lodge.

Governor Jim Justice

Director Brett W. McMillion

MEMORANDUM

May 27, 2026

Jay Wade, President
City Plumbing & Heating
1500 Morgantown Industrial Park
Morgantown WV, 26501
jay@cphwv.com

RE: North Bend State Park
North Bend Lodge HVAC Rehab
CPO DNR26*26
Change Order #1: Notice to Proceed

Dear Mr. Wade,

Your firm is hereby given "Notice to Proceed" with the above referenced project, effective June 15, 2026, in accordance with the terms and conditions contained in the bidding document. The 120-day contract time requires that substantial completion shall be completed by 90 days and final completion by 30 days following substantial completion. All work be completed by October 12, 2026. Liquidated damages may be assessed in the amount of \$250 per calendar day after this date.

If you have any questions, please contact me at 681.433.9984.

Sincerely,



Sam England, Project Manager
WV DNR Planning, Engineering & Maintenance

cc: Matt Yeager, Chief of PEM
Jamie Adkins, Chief Procurement Officer

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Business Organization Detail

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CP&H, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	5/23/1988		5/23/1988	Domestic	Profit			

Organization Information			
Business Purpose	2382 - Construction - Special Trade Contractors - Building Equipment Contractors (electrical & other wiring, plumbing, heating & air-conditioning, other)		Capital Stock 1000.0000
Charter County	Monongalia	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Par Value	1.000000
Authorized Shares	1000	Young Entrepreneur	Not Specified

Addresses

Type	Address
Designated Office Address	1500 MORGANTOWN INDUSTRIAL PARK MORGANTOWN, WV, 26501
Notice of Process Address	JAY L. WADE 1500 MORGANTOWN INDUSTRIAL PARK MORGANTOWN, WV, 26501
Principal Office Address	1500 MORGANTOWN INDUSTRIAL PARK MORGANTOWN, WV, 26501 USA
Principal Office Mailing Address	1500 MORGANTOWN INDUSTRIAL PARK MORGANTOWN, WV, 26501 USA
Type	Address

Officers

Type	Name/Address
Incorporator	GARY M. STEWART P.O. BOX 1254 MORGANTOWN, WV, 26505
President	JAY L. WADE 1500 MORGANTOWN IND. PARK MORGANTOWN, WV, 26501
Type	Name/Address

DBA

DBA Name	Description	Effective Date	Termination Date
CITY PLUMBING & HEATING	TRADENAME	9/22/1999	
DBA Name	Description	Effective Date	Termination Date

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Filed For
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"CP&H, INC." 

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