



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 06-09-2026

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0216 0216 FLT2600000001 3	Procurement Folder:	1856980
Document Name:	Fleet Emergency-Vehicle Maintenance Fuel & Repair Mgt Svcs	Reason for Modification:	Change Order No. 1 - to renew contract
Document Description:	Fleet Emergency-Vehicle Maintenance Fuel & Repair Mgt Svcs		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2025-12-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-12-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000115021 AUTOMOTIVE RENTALS INC 4001 LEADENHALL RD MOUNT LAUREL NJ 08054 US Vendor Contact Phone: 999-999-9999 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Beth A Redden Requestor Phone: (304) 558-2251 Requestor Email: beth.a.redden@wv.gov 2026 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2310 KANAWHA BLVD E CHARLESTON WV 25311 US	DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2310 KANAWHA BLVD E CHARLESTON WV 25311 US

CR 6-10-26

Total Order Amount:

Open Enc

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION

DATE: 6/10/26
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: 6/10/26
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: 6-11-26
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order No. 1 - is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal 6/15/2026 through 12/14/2026

Renewal Months Remaining: Zero

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	15100000			EA	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: fuel only credit card program

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81111509			EA	1.750000
	Service From	Service To	Service Contract Amount		
			0.00		

Commodity Line Description: Mileage Entry and Ending Odometer

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	81111509			EA	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Driver Safety Program

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	25173107			EA	16.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Telematics

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	80141800			EA	25.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Express Mailing

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	90121800			EA	35.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 24 Hour Roadside Assistance

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	43232312			EA	1.750000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Driver Portal Log

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	46171640			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: MVR -Motor Vehicle Record

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	78181507			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Automotive and light truck maintenance and repair

Extended Description:



Eric L. Householder
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
FLEET MANAGEMENT DIVISION
2310 KANAWHA BLVD EAST
P.O. BOX 50121
CHARLESTON, WEST VIRGINIA 25311



Kenny H. Yoakum
DIRECTOR

June 9, 2026

Mike Dalessandro
District Sales Manager
Automotive Rentals Inc/Holman
4001 Leadenhall Road
Mount Laurel, NJ 08054

RE: CMA FLT2600000001 – Renewal

Dear Mr. Dalessandro:

The State of West Virginia is offering to renew subject contract under the same terms, conditions and pricing. The renewal dates are June 15, 2026 through December 14, 2026. If your company agrees to this renewal, please sign below and return to me via email at Beth.A.Redden@wv.gov at your earliest convenience.

Please call if you have any questions.

Sincerely,

Beth Redden, Fleet Administrator
Fleet Management Division

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Name/Signature

President

June 9, 2026
Date

Title

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Business Organization Detail

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AUTOMOTIVE RENTALS, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	12/17/1992		12/17/1992	Foreign	Profit	BT		

Organization Information			
Business Purpose	5321 - Real Estate and Rental and Leasing - Rental and Leasing Services - Automotive Equipment Rental and Leasing (passenger car, truck, utility, trailer, RV)		Capital Stock 0.0000
Charter County			Control Number 0
Charter State	NJ	Excess Acres	0
At Will Term	Member Managed		
At Will Term Years			Par Value 0.000000
Authorized Shares	0	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	4001 LEADENHALL ROAD MT. LAUREL, NJ, 08054
Notice of Process Address	CORPORATION SERVICE COMPANY 808 GREENBRIER STREET CHARLESTON, WV, 25311
Principal Office Address	4001 LEADENHALL ROAD MT. LAUREL, NJ, 08054 USA
Principal Office Mailing Address	4001 LEADENHALL ROAD MT. LAUREL, NJ, 08054 USA
Type	Address

Officers	
Type	Name/Address
Director	KATHERINE A. MULLIN 4001 LEADENHALL ROAD MOUNT LAUREL, NJ, 08054
Director	MELINDA K. HOLMAN 4001 LEADENHALL ROAD MOUNT LAUREL, NJ, 08054
President	ROBERT L. WHITE 4001 LEADENHALL ROAD MOUNT LAUREL, NJ, 08054
Secretary	KATHERINE A. MULLIN 4001 LEADENHALL ROAD MOUNT LAUREL, NJ, 08054
Treasurer	BRIAN K. HORWITH 4001 LEADENHALL ROAD MOUNT LAUREL, NJ, 08054
Type	Name/Address

Annual Reports	
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2025	
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, June 5, 2026 — 12:45 PM

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>JR</u> Date: <u>6/5/24</u> Solicitation No. _____ CO#1 Renewal	Agency: WV Fleet Management Division Procurement Officer Submitting Requisition: Beth Redden Requisition No. CMA FLT26*01 - CO#1 PF No.: 1856980
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES: Provided, if
Required Required

				Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	☒	☐	☐	☐
2	Use of correct specification template	☒	☐	☐	☐
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	☒	☐	☐	☐
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	☒	☐	☐	☐
5	Maximum budgeted amount in wvOASIS	☒	☐	☐	☐
6	Suggested vendors in wvOASIS	☒	☐	☐	☐
7	Capitol Building Commission pre-approval	☐	☐	☐	☐
8	Financing (Governor's Office) pre-approval	☐	☐	☐	☐
9	Fleet Management Division pre-approval	☐	☐	☐	☐

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	☐	☐	☐	☐
	Automobile Liability	☐	☐	☐	☐
	Workers' Compensation/Employer's Liability	☐	☐	☐	☐
	Cyber Liability	☐	☐	☐	☐
	Builder's Risk/Installation Floater	☐	☐	☐	☐
	Professional Liability	☐	☐	☐	☐
	Other (specify)	☐	☐	☐	☐
11	Office of Technology CIO pre-approval	☐	☐	☐	☐
12	Treasurer's Office (banking) pre-approval	☐	☐	☐	☐

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	☒	☐	☐	☒
2	Standard change order language	☒	☐	☐	☒
3	Office of Technology CIO approval	☐	☐	☐	☒
4	Justification for price increases/backdating/other	☐	☐	☐	☒
5	Bond Rider (Construction)	☐	☐	☐	☒
6	Secretary of State Verification	☒	☐	☐	☒
7	State debarment verification	☒	☐	☐	☒
8	Federal debarment verification	☒	☐	☐	☒

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

Tara B