



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 06-16-2026

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CDO 0216 0216 FLT2600000040 1	Change Order No:	Procurement Folder:	1994346
Document Name:	1, 2026 GMC Terrain, Class 5, Gasoline		Reason for Modification:	
Document Description:	1, 2026 GMC Terrain, Class 5, Gasoline			
Procurement Type:	Central Delivery Order			
Buyer Name:	Mark A Atkins			
Telephone:	(304) 558-2307			
Email:	mark.a.atkins@wv.gov			
Shipping Method:	Best Way		Master Agreement Number: CMA 0212 MV26B 1	
Free on Board:	FOB Dest, Freight Prepaid			

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000200051 MATHENY MOTOR TRUCK COMPANY PO BOX 1304 PARKERSBURG WV 261021304 US Vendor Contact Phone: 304-485-4418 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Kenneth H Yoakum Requestor Phone: (304) 558-2106 Requestor Email: kenny.h.yoakum@wv.gov 2026 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2310 KANAWHA BLVD E CHARLESTON WV 25311 US	STATE OF WEST VIRGINIA IN CARE OF SURPLUS PROPERTY 2700 CHARLES AVENUE DUNBAR WV 25064 US

Purchasing Division's File Copy

Total Order Amount: \$28,496.00

PURCHASING DIVISION AUTHORIZATION
DATE: *Mark A Atkins* 6/16/2026
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: *Colin Davis* 6-16-26
ELECTRONIC SIGNATURE ON FILE

Extended Description:
1, 2026 GMC Terrain, Class 5, Gasoline
1 AB01 Summit White - GAZ

To be purchased with CASH.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	1.00000	EA	\$28,496.0000	\$28,496.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: MV26 - 2026 or LATEST MODEL VEHICLE

Extended Description:
See attached Exhibit_A Pricing Page(s) for contract pricing.

1, 2026 GMC Terrain, Class 5, Gasoline
1 AB01 Summit White - GAZ

To be purchased with CASH.

**Class 5 - Automobile
Compact Utility**

Vendor Name:	<u>MATHENY MOTOR TRUCK COMPANY</u>	Vendor Contact:	<u>FLEET DEPT</u>
Manufacturer/Brand:	<u>GMC</u>	Phone No.:	<u>304-485-4418</u>
Model Name & Number:	<u>TERRAIN</u>	Email:	<u>FLEETSALES@MATHENYMOTORS.COM</u>

Vehicle Requirements:		Compact Utility	
Classification:			
Drive:	4 Wheel/All Wheel	Manufacturer's Standard Available Colors	
Passenger seating:	5 (including driver)	Standard Color Code	Color Description
Doors:	4, minimum	GAZ	WHITE
Wheelbase:	100 in., minimum		
GVWR:	4350 lbs. min, 5600 lbs. max.		
Engine:	4 cylinder minimum		
Additional Requirements:			
The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.			

Vendor Bid Response:	
Vehicle fuel type	UNIT PRICE
Gasoline	\$ 28,496.00
Flex-fuel	\$
Diesel	\$
CNG/ethanol	\$
Hybrid	\$

***Options:**

FOB Dealership, (Deduct)

\$	50.00
\$	1.00

FOB Other than Metro Charleston - Per Mile

*Note - The above delivery "options" above are not evaluated as part of the award.



West Virginia
Department of Administration
Fleet Management

Vehicle Request

For the Governor's Representative Use Only

☒ Approved

☐ Declined

Signature

Title

Date

AGENCY INFORMATION

COORDINATOR NAME Julia M Jones

DEPARTMENT Revenue

AGENCY/BILL CODE AB01 ALCOHOL BEVERAGE CONTROL ADMINISTRATION RE

E-MAIL julia.m.jones@wv.gov

PHONE NO. (304) 356-5510

EXT

DATE 6/3/2026

FUND # 7352

DEPT # 0708

UNIT # 0100

VEHICLE MISSION

What type of request is this? ☒ Replacement vehicle (go to next section) ☐ Increase to fleet (fill in this section)
☐ Decommission vehicle (go to Decommission section) ☐ Reassignment

JUSTIFICATION/PURPOSE Transmission replacment cost \$8,609. Previous repairs totalling \$22,113. Org cost 26,059

Est. # of days per week used 5

Est. # of miles per month used 1,100

CABINET SECRETARY APPROVAL [Signature]

DATE 6-2-26

VEHICLE PURCHASE

Type of vehicle ☒ New Vehicle ☐ Used Vehicle Used Vehicle Mileage

Who owns this vehicle? ☒ Leased from Fleet ☐ Agency Owned DOC ID

MAKE GMC

Model Terrain

YEAR 2026

COLOR WHITE GAZ

Fuel Type Gas

New Vehicle Class/Description 5 Compact Utility...4WD/AWD, Passenger Seating: 5 (Includes Driver), 4 Door
Minimum 100" Minimum Wheelbase, 4 Cylinder Engine Minimum

DEALERSHIP Matheny Motor Truck Co.

PURCHASE PRICE \$28,496.00

USED VEHICLE VIN# MV2CB

DECOMMISSIONED VEHICLE

MAKE JEEP

MODEL GRAND CHEROKEE

YEAR 2020

MILEAGE 75,504

LICENSE # SA007947

VIN # 1C4RJFAG8LC323525

FLT Y4

DECOMMISSIONING METHOD DTSP - Deliver to Surplus

DEFERRED

JUSTIFICATION FOR DEFERRED

For FMO Office Use Only



APPROVED



DECLINED

EXECUTIVE DIRECTOR, FMD [Signature]

Approved:

[Signature]

6/9/26

Cabinet Secretary

West Virginia Department of Administration

DATE 6/9/26



WEST VIRGINIA
ALCOHOL BEVERAGE CONTROL ADMINISTRATION
FREDRIC L. WOOTON, COMMISSIONER

June 3, 2026

Eric Nelson Jr., Cabinet Secretary
Building 1, Room W-300
1900 Kanawha Blvd, E
Charleston, WV 25305

Subject: 2026 New Vehicle Request/Finance Order

Dear Secretary Nelson,

Enclosed is one (1) DOA-FM-59-Vehicle Request Forms for your review and approval. The agency is requesting approval to decommission a 2020 Jeep Grand Cherokee, due to excessive repairs and maintenance, and replace it with a 2026 GMC Terrain to be leased from the Fleet Management Division. This vehicle will be used by the Enforcement Agents during all hours of the day and night and in all kinds of weather conditions.

This vehicle was assigned to Agent Dennis Payne until he retired in December 2022. The vehicle was assigned to Seth Campbell in July 2023. In March 2025, the vehicle needed the engine replaced. In July 2025, the vehicle had the transmission replaced. In September, the agency had to have repairs to the transmission because the repair shop at CMA CDJR of Martinsburg failed to install a transmission heater when the repair was completed in July. In December 2025, the vehicle was towed to Fitzgerald CDJ in Hagerstown, MD. The shop at Fitzgerald CDJ states that the vehicle needs another transmission. Fitzgerald CDJ states that Stellantis will not cover under warranty the transmission installed in July 2025. The repair is going to cost \$8,609 which would take the repair and maintenance cost to \$30,722 and the vehicle only cost \$26,059 when purchased. We had a meeting with the Fleet Management Division on April 9th. Fleet was going to have Holman reach out and see if they could get the transmission covered under warranty. Fleet told us that they could not get it covered under warranty. Fleet told us that we had two choices, which were to decommission the vehicle due to excessive repairs and maintenance or to proceed with the repairs. Last week the agency discussed the options with Kenny Yoakum, and he stated the same thing. He also said it was up to the agency as to how to spend our budget.

If you would have any questions, please contact Julia Jones, Comptroller at (304)356-5510 or julia.m.jones@wv.gov.

Sincerely,

Fredric L. Wooton
Commissioner

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MATHENY MOTOR TRUCK COMPANY

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	1/7/1939		1/7/1939	Domestic	Profit			

Organization Information			
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)	Capital Stock	5000.0000
Charter County	Wood	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Par Value	1.000000
Authorized Shares	5000	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	3RD & ANN ST PARKERSBURG, WV, 26101
Notice of Process Address	TIMOTHY L. MATHENY PO BOX 1304 315 ANN STREET PARKERSBURG, WV, 26101
Principal Office Address	3RD & ANN STREET PARKERSBURG, WV, 26101 USA
Principal Office Mailing Address	PO BOX 1304 PARKERSBURG, WV, 26102-1304 USA
Type	Address

Officers	
Type	Name/Address
Incorporator	L. G. MATHENY 1717 TWENTIETH ST. PARKERSBURG, WV, 26101
Incorporator	HESSIE MATHENY 1717 TWENTIETH ST. PARKERSBURG, WV, 26101
President	TIMOTHY L. MATHENY THIRD & ANN STREETS PARKERSBURG, WV, 26101
Secretary	MONICA C. MATHENY 3RD & ANN ST. PARKERSBURG, WV, 26101
Treasurer	TIMOTHY L. MATHENY 3RD & ANN ST. PARKERSBURG, WV, 26101
Vice-President	MONICA C. MATHENY 315 ANN ST. PARKERSBURG, WV, 26101
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
HINO TRUCKS OF WILLIAMSTOWN	TRADENAME	9/17/2010	
MATHENY FIRE & EMERGENCY	TRADENAME	7/18/2014	
MATHENY HEAVY DUTY TRUCK PARTS	TRADENAME	11/6/1987	5/14/2007
MATHENY SUZUKI	TRADENAME	10/14/2005	11/15/2012
MATHENY VOLKSWAGEN OF PARKERSBURG	TRADENAME	5/22/2024	
MATHENY WHITE GMC VOLVO TRUCKS	TRADENAME	11/6/1987	5/14/2007
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
1/18/2007	RESTATED ARTICLES OF INCORPORATION FILED.
1/11/2007	AMENDMENT FILED THAT EFFECTIVE JANUARY 2, 2007, PRESIDENT IS TIMOTHY L. MATHENY AND MICHAEL J. MATHENY WILL BE CEO.
1/4/1996	AMENDMENT FILED CHANGING PAR VALUE OF SHARES FROM 100.00 TO 5000 SHARES AT 1.00 PAR VALUE
Date	Amendment

Annual Reports

Filed For

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, June 16, 2026 — 12:12 PM

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MATHENY MOTOR TRUCK COMPANY

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