

	Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130	State of West Virginia Master Agreement	CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.
	Order Date: 06-24-2026		

Order Number:	CMA 0212 0212 TEMP24E 3	Procurement Folder:	1473774
Document Name:	TEMPORARY STAFFING SERVICES	Reason for Modification:	CO#02: Issued to renew the original Contract per the attached documents.
Document Description:	STATEWIDE CONTRACT		
Procurement Type:	Statewide MA (Open End)		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2024-08-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-08-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000022655 EXCELSIOR CONSULTING SERVICES INC 1236 CONNAMARA CT WESTMONT IL 60559 US Vendor Contact Phone: 9734472575 Extension: 1 Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Mark A Atkins Requestor Phone: (304) 558-2307 Requestor Email: mark.a.atkins@wv.gov 
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

6-25-26 61

Total Order Amount:	Open End
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Purchasing Division's File Copy

MA 6/24/2026 PURCHASING DIVISION AUTHORIZATION DATE: 6/25/26 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: 6/29/2026 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: 6/29/24 ELECTRONIC SIGNATURE ON FILE
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Extended Description:**CHANGE ORDER**

Change Order No. 02 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: 08/15/2026 through 08/14/2027.

Renewal Years Remaining: (1)

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES

ORDERING INSTRUCTIONS:

An agency may request use of the TEMP24A through TEMP24F Statewide Contracts for any order as-needed.

Agencies will review the Synopsis Award spreadsheet attached to the contract to identify the lowest cost supplier for each classification. If the lowest ranked vendor cannot fill the position, the State Agency may then go to the next lowest bidder to fill the temporary position after receiving a waiver from the vendor stating that staffing for the position is unavailable.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80111600			HOURL	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: TEMPORARY EMPLOYEE STAFFING SERVICES

Extended Description:

TEMPORARY EMPLOYEE STAFFING SERVICES:

SEE ATTACHED CMA TEMP24 SYNOPSIS FOR CONTRACT PRICING.



ERIC L. HOUSEHOLDER
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
CHARLESTON, WEST VIRGINIA 25305-0130

SAMANTHA L. WILLIS
DIRECTOR

June 11, 2026

Sudhashree Kota
Excelsior Consulting Services Inc.
1236 Connamara CT
Westmont, IL 60559

Subject: WV Statewide Contract No.: CMA 0212 TEMP24E Temporary Staffing Services

Dear Sudhashree:

The State of West Virginia is offering to renew the subject contract under the same terms, conditions and pricing. The renewal dates are **August 15, 2026** through **August 14, 2027**. If your company agrees to this renewal, please sign below, and return this document to my attention via email to Mark.A.Atkins@wv.gov.

We agree to renew the contract for the period stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Sudhashree Kota	<i>K.S. Sudha</i>	President	06/11/2026
<i>Print Name</i>	<i>Signature</i>	<i>Title</i>	<i>Date</i>

Please call if you have any questions.

Regards,

Mark A. Atkins, CPPB
Buyer Supervisor

West Virginia Department of Administration
Purchasing Division
2019 Washington Street, East
POB 50130
Charleston, WV 25305-0130

Phone: 304.558.2307
Email: Mark.A.Atkins@wv.gov

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Business Organization Detail

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EXCELSIOR CONSULTING SERVICES, INC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Soc Type	Termination Date	Termination Reason
EC Exempt Corporation	7/13/2020		7/13/2020	Foreign	Profit			

Organization Information		
Business Purpose	5513 - Admin/Support Waste Mgt/Remediation Services - Administrative and Support Services - Employment Services (placement, executive search, temporary help, professional employer orgs)	
Charter County	Capital Stock	
Charter State	Control Number	9AV7E
At Will Term	Excess Acres	
At Will Term Years	Member Managed	
Authorized Shares	Par Value	
	Young Entrepreneur	No

Addresses	
Type	Address
Notice of Process Address	SUDHASHREE KOTA 845 E 22ND STREET, UNIT 117 LOMBARD, IL, 60148 USA
Principal Office Address	845 E 22ND STREET, UNIT 117 LOMBARD, IL, 60148 USA
Type	Address

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, June 24, 2026 — 10:46 AM

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Vendor/Customer

Vendor/Customer

Address

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Service Area

Commodity

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Authorized Dept.

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Prevent Orders

Certification

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Vendor Attachments

Address

Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal
☒ Payment	1236 CONNAMARA CT	WESTMONT	IL	60559	SUDHAS
☒ Billing	845 E 22ND ST UNIT 117	LOMBARD	IL	60148	sudhashr
Payment	845 E 22ND ST UNIT 117	LOMBARD	IL	60148	sudhashr
Ordering	845 E 22ND ST UNIT 117	LOMBARD	IL	60148	sudhashr
Web Registrar	845 E 22ND ST UNIT 117	LOMBARD	IL	60148	sudhashr
Ordering	1236 CONNAMARA CT	WESTMONT	IL	60559	sudhashr

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Vendor/Customer : VS0000022655

EXCELSIOR CONSULTING SERVICES INC

Address Type : Payment

Division/Department :

Additional Address Info. :

Prevent New Spending : ☐

Default Currency : USD - US Dollar

Active I

Acti

Default Re

Mail Retu

Active Adc

Address Information

Address ID : AD000001



Country Phone Code : 1

Street 1 : 1236 CONNAMARA CT

Phone : 973-447-2575

Street 2 :

Phone Extension :

City : WESTMONT

County :

State/Province : IL



County Name :

Zip/Postal Code : 60559

Country : US



DUNS :

Extended DUNS :

Unique Entity Identifier :

CAGE Code :

Prenote/EFT

Remittance Advice

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- ☐ Inactive

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