



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 05-04-2026

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0210 4448 ISC2300000007 5	Procurement Folder:	1223122
Document Name:	CO3: Open-End Contract for Multi-Sized Envelopes (OT24147)	Reason for Modification:	CO#3 to renew for another year (Yr4)
Document Description:	CO3: Open-End Contract for Multi-Sized Envelopes (OT24147)		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-06-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2027-05-31

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000017966	Requestor Name:	Derrick K Day
CENVEO WORLDWIDE LIMITED		Requestor Phone:	(304) 957-8277
PO Box 74007456		Requestor Email:	derrick.k.day@wv.gov
Chicago	IL 60674-7456	<div style="font-size: 48px; font-weight: bold;">2026</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
US			
Vendor Contact Phone:	412-576-5474 Extension:		
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION	WV OFFICE OF TECHNOLOGY
OFFICE OF TECHNOLOGY	BLDG 5, 10TH FLOOR
1900 KANAWHA BLVD E, BLDG 5d0TH FLOOR	1900 KANAWHA BLVD E
CHARLESTON WV 25305	CHARLESTON WV 25305
US	US

CR 5-8-26
 Purchasing Division's File Copy

Total Order Amount: _____ **Open End**

TOW 5/4/26
PURCHASING DIVISION AUTHORIZATION
DATE: *5/13/2026*
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
[Signature]
DATE: *5/13/2026*
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
[Signature]
DATE: *5-13-26*
ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 3

Change Order 3 is issued to renew contract for one (1) year according to the terms and conditions, specifications, and pricing contained in the Original Contract and subsequent Change Orders not modified herein.

Effective Dates: 06/01/2026 - 05/31/2027

Renewals Remaining: 0

All provisions of the Original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	44121504			PM	30.640000
	Service From	Service To			Service Contract Amount
				0.00	

Commodity Line Description: 3.1.1 6" Special Window Envelopes

Extended Description:

See Exhibit A- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	44121504			PM	24.230000
	Service From	Service To			Service Contract Amount
				0.00	

Commodity Line Description: 3.1.2 10" Special Double Window Envelopes

Extended Description:

See Exhibit B- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	44121504			PM	23.920000
	Service From	Service To			Service Contract Amount
				0.00	

Commodity Line Description: 3.1.3 10" No Window. Commercial/Plain Envelopes

Extended Description:

See Exhibit C- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	44121504			PM	31.410000
	Service From	Service To			Service Contract Amount
				0.00	

Commodity Line Description: 3.1.1 6" Special Window Envelopes - Year 2

Extended Description:

See Exhibit A- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	44121504			PM	24.840000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: 3.1.2 10" Special Double Window Envelopes - Year 2

Extended Description:
See Exhibit B- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	44121504			PM	24.520000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: 3.1.3 10" No Window. Commercial/Plain Envelopes - Year 2

Extended Description:
See Exhibit C- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	44121504			PM	32.170000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: 3.1.1 6" Special Window Envelopes - Year 3

Extended Description:
See Exhibit A- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	44121504			PM	25.440000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: 3.1.2 10" Special Double Window Envelopes - Year 3

Extended Description:
See Exhibit B- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	44121504			PM	25.120000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: 3.1.3 10" No Window. Commercial/Plain Envelopes - Year 3

Extended Description:
See Exhibit C- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	44121504			PM	32.940000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: 3.1.1 6" Special Window Envelopes - Year 4

Extended Description:
See Exhibit A- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	44121504			PM	26.050000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: 3.1.2 10" Special Double Window Envelopes - Year 4

Extended Description:

See Exhibit B- Sample

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	44121504			PM	25.710000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: 3.1.3 10" No Window. Commercial/Plain Envelopes - Year 4

Extended Description:

See Exhibit C- Sample



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Eric L. Householder
Cabinet Secretary

Heather D. Abbott
Chief Information
Officer

April 10, 2026

John McCullough, Sr. Account Representative
Cenveo
John.McCullough@cenveo.com

Subject: Renewal of agreement CMA ISC23*07, Multi Sized Envelopes Renewal

Dear Mr./Ms. McCullough:

Provisions were included in the original contract documents, to renew subject contract under the same terms, conditions and pricing for this renewal will be year 4 pricing. The renewal dates are June 1, 2026, through May 31 2027. If your company agrees to this renewal, please sign below and return to my attention as soon as possible.

Please contact me if you have any questions.

Sincerely,

Derrick K. Day

Derrick Day
IT Procurement Manager
West Virginia Office of Technology
1900 Kanawha Blvd. E., Bldg 5, 10th Floor
Charleston, WV 25305

Attachment

We agree to renew contract for the period as stated above under the same terms, conditions and pricing as in the original purchase order and change orders thereto:


Name/Signature

4-13-26
Date

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Online Data Services Help

Business Organization Detail

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CENVEO WORLDWIDE LIMITED

** see attached*

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C Corporation	9/17/2018		9/17/2018	Foreign	Profit				

Organization Information									
Business Purpose	3222 - Manufacturing - Paper Manufacturing - Converted Paper Product Manufacturing (paperboard containers, corrugated & solid fiber box, paper bags, coated & treated paper, stationery, sanitary paper)			Capital Stock					
Charter County				Control Number	9ANOK				
Charter State	DE	Excess Acres							
At Will Term				Member Managed	X Close				
At Will Term Years				Pa	Hi, I'm SOLO! I can help you file your Annual				
Authorized Shares				Entr	Report.				

Addresses	
Type	Address
Designated Office Address	100 FIRST STAMFORD PLACE, STE 300 STAMFORD, CT, 06902
Notice of Process Address	C T CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561
Principal Office Address	100 FIRST STAMFORD PLACE, STE 300 STAMFORD, CT, 06902 USA
Principal Office Mailing Address	100 FIRST STAMFORD PLACE, STE 300 STAMFORD, CT, 06902 USA
Type	Address

Officers	
Type	Name/Address
Director	ROBERT G. BURTON JR. (CEO) 200 FIRST STAMFORD PLACE STAMFORD, CT, 06902
Director	MICHAEL BURTON 200 FIRST STAMFORD PLACE STAMFORD, CT, 06902
President	MICHAEL BURTON 200 FIRST STAMFORD PLACE STAMFORD, CT, 06902
Secretary	IAN SCHEINMANN 200 FIRST STAMFORD PLACE STAMFORD, CT, 06902
Treasurer	MARK HILTWEIN 200 FIRST STAMFORD PLACE STAMFORD, CT, 06902
Type	Name/Address

DBA	
DBA Name	Description
DISCOUNT LABELS	TRADENAME
DBA Name	Description

Hi, I'm SOLO! I can help you file your Annual Report.

Effective Date

Termination Date

ate

Mergers

Merger Date	Merged	Merged State	Survived	Survived State
2/15/2019	CENVEO CORPORATION	DE	CENVEO WORLDWIDE LIMITED	DE
Merger Date	Merged	Merged State	Survived	Survived State

Date	Amendment
2/15/2019	MERGER: MERGING CENVEO CORPORATION, A QUALIFIED DE CORPORATION WITH AND INTO CENVEO WORLDWIDE LIMITED, A QUALIFIED DE CORPORATION, THE SURVIVOR
Date	Amendment

Annual Reports

Filed For
2026
2025
2024
2023
2022
2021
2020
2019
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, May 5, 2026 — 9:44 AM

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Hi, I'm SOLO! I can help you file your Annual Report.

Vendor/Customer

Address

Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
✓ Billing	PO Box 74007456	CHICAGO	IL	60674-7456	
Payment	PO BOX 412402	BOSTON	MA	02241 2402	
Billing	PO Box 74007456	Chicago	IL	60674-7456	JOHN MCCULLOUGH
Payment	PO Box 74007456	Chicago	IL	60674-7456	JOHN MCCULLOUGH
Ordering	PO Box 74007456	Chicago	IL	60674-7456	JOHN MCCULLOUGH
Web Registrar	PO Box 74007456	Chicago	IL	60674-7456	JOHN MCCULLOUGH

First Prev Next Last

Save Undo Delete Insert Copy Paste

Vendor/Customer : VS0000017966

CENVEO WORLDWIDE LIMITED

Address Type : Billing

Division/Department :

Additional Address Info. :

Prevent New Spending :

Default Currency : USD - US Dollar

Active From : 12/11/2019

Active To :

Default Record :

Mall Returned :

Active Address : Yes

Address Information

Address ID : AD000005

Street 1 : PO Box 74007456

Street 2 :

City : CHICAGO

State/Province : IL

Zip/Postal Code : 60674-7456

DUNS :

Extended DUNS :

Unique Entity Identifier :

CAGE Code :

Country Phone Code : 1

Phone : 412-576-5474

Phone Extension :

County :

County Name :

Country : US

► Prenote/EFT

► Remittance Advice

► Contact Information

► Contact Address Information

► Geographic Designation

► Change Management

Top

Modify Existing Record Add New Address

Master Address

Master Contacts

Languages

Vendor Transaction History

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Contract Award Data Processing Delay Show Details
May 4, 2026



See All Alerts

Subcontracting Plan Reporting Contract Retrieval Issue Show Details
Apr 17, 2026



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All Words e.g. 1606N020Q02

Filter By

Keyword Search

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Simple Search

Search Editor

- Any Words (i)
- All Words (i)
- Exact Phrase (i)

e.g. 123456789, Smith Corp

cenveo x

Entity v

Location v

Status ^

- Active
- Inactive

Reset

Entity Information ^



All Entity Information

Entities

Disaster Response Registry

Responsibility / Q...



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STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Eric L.
Householder
Cabinet Secretary

Heather Abbott
Chief Information
Officer

TO: Toby Welch
Senior Buyer, Purchasing Division

FROM: Derrick Day
Procurement Manager, West Virginia Office of Technology

SUBJECT: CMA ISC 23*07 for Multi-Sized Envelopes Renewal

DATE: April 16, 2026

The West Virginia Office of Technology (WVOT) is requesting approval for the renewal of year 4 of CMA ISC23*07 Multi-Sized Envelopes, approximate cost \$403,000.00.

Sincerely,

Derrick Day
WVOT Procurement Manager



Plants, Allison M <allison.m.plants@wv.gov>

Request for approval - Purchasing Request Form (PR1) - Step 4 CFO - FW1777384800792

1 message

Form Workflow Plus <sandra.d.henson@wv.gov>
To: meghan.shears@wv.gov, sandra.d.henson@wv.gov, allison.m.plants@wv.gov

Tue, Apr 28, 2026 at 12:17 PM

Hello,

A requester has submitted a new Google Form on workflow **Purchasing Request Form (PR1)** from the **wvot_cso** domain.

Please review the form responses then complete the approval module below:

smar:11626

Timestamp:4/27/2026 13:20:59

Email Address:charlene.o.good@wv.gov

Unit:Administration

Manager Name:

Estimated Annual/One Time Cost:400000

Year 2-4 Cost, if applicable:

Requested Date Due:4/27/2026

Purchase for:Print shop

Type of Purchase:Other (Change Order, Renewal, etc)

Contract Reference: APO/CPO, ACT/CCT, AMA/CMA, ISC/OOT#, NA if applicable:CMA
ISC23*07

Description of item(s) to be purchased:Various size envelopes

Vendor(s), if known:Cenveo

Justification of Purchase:Needed for mailing agency requested mailings

If being purchased for another agency, which?:

Alternate Shipping Address:

Backup:

Fiscal Year:

Best regards,

The previous Step has been approved by sandra.d.henson@wv.gov .

The previous reviewer comment ise **2220-0210-0231-4448-13000-3200-4214 2026**

APPROVE NOW

Check the status of all your ongoing Approvals in Form Workflow Plus Dashboard

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ERIC L. HOUSHOLDER
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

SAMANTHA WILLIS
PURCHASING
DIRECTOR

To: All State Agencies Under Purchasing Division
From: Samantha Willis, Director & General Counsel
WV Purchasing
Date: April 16, 2026
Re: \$100,000 Spending Requests

MEMORANDUM


Pursuant to Executive Order 4-25, signed into effect by Governor Morrisey on January 14th, 2025, all expenditures over \$100,000 must be reviewed by the Governor's Office in advance. Any solicitations, purchase orders, or other contracts currently in the possession of the Purchasing Division, which are estimated to cost over \$100,000 are being placed on hold for review. Our Division is providing documentation of those to the Governor's Office for review.

Any new requisitions valued over \$100,000 that are received by the Purchasing Division, must have a copy of this memorandum and accompanying signatures to process as usual. If there is no evidence of Governor's Office review or approval, your requisition will be returned to seek that approval.

Thank you all for your hard work, and please feel free to reach out with any questions on our end; if you have questions about the procedure for seeking the necessary approvals internally, I would recommend reaching out to your Cabinet Secretaries and/or your Department's Governor's Office liaison.

Requesting approval for the renewal of year 4 of CMA ISC23*07 Multi-Sized Envelopes, approximate cost \$403,000.

The Accompanying Request has been reviewed and approved by the following:


Agency Head

4-16-26
Date


Cabinet Secretary/Department Head

4/16/26
Date